

City of Windsor
HERITAGE PROPERTY TAX REDUCTION PROGRAM
TAX REDUCTION APPLICATION (STEP TWO)

Return to the Heritage Planner – Planning Division
Suite 320 – 350 City Hall Square West, Windsor ON N9A 6S1
Tel: 519-255-6543 x 6179 Fax: 519-255-6544

Note: Applications must be received no later than the last day of February in the year following the year for which the owner is seeking to obtain the heritage tax relief.

Revised June 18, 2018

Application received by	Date: Time:	Application received in Finance by	Date: Time:
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(please print)

1. Applicant - Property Owner(s)

Email	Telephone
Mailing Address	
City, Province	Postal Code

2. Property Name

Property Location Address
Roll #

3. Designation By-Law # and Date of approval _____

4. Is the property subject of any property standards violations, work orders or outstanding municipal requirements?

Yes No If "Yes" please give details _____

5. Is the property in good and habitable condition? Yes No If "No" please give details _____

6. Does the property an assessment appeal registered on it? Yes No

(continued over)

Checklist – Submit all documentation with this application:

- a. Photographs - of the completed eligible work
- b. Proof of full Insurance
- c. Invoices from contractors, marked as paid, with a breakdown of the costs by each skilled trade and/or type of work

I certify that to the best of my knowledge the information provided in this application is accurate and complete, and I agree to the terms and conditions of the City-Wide Heritage Property Tax Relief Program as established by the City of Windsor under By-law 164-2015.

I also consent to the City conducting an inspection of the interior and exterior of the eligible heritage property at any reasonable time, if required, to ensure that the relevant easement agreement or maintenance and preservation agreement is being complied with.

Owner
Signature * _____ Witness: _____ Date: _____

*If you are acting on behalf of the owner please obtain any required authorization and attach proof to the form.