

**The Corporation of the  
City of Windsor**

**Wireless Telecommunication Facilities – Consultation Process**

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1. The municipal contact and official responsible for the Wireless Telecommunication Facilities consultation function is the City Planner or designate.
2. Prior to finalizing their plans the proponents will consult with the City Planner in order to identify local concerns in the search area, opportunities to co-utilize existing structures, and to identify land owned by the municipality which may be a suitable site for a lease.
3. The proponents agree, that where reasonably possible, having regard to matters of engineering and economics, that their proposed sites will be considered in the following order:
  - I) sites co-located on existing structures;
  - II) land outside of zoned residential areas where possible;
  - III) land owned by the municipality; and
  - IV) new structures on land owned by private land owners.
4. Recognizing that the municipality has no jurisdiction to regulate this facility under the *Planning Act*, the proponents will voluntarily provide drawings and information for the municipality's review at a site plan level of detail together with a justification report in which the proponents will document their site selection process together with an explanation for the height and built form of the new facility.

5. It is our expectation that the municipality will have suggestions on how to make the facility better. Often there are opportunities to identify options for tower types and colour, equipment shelter design, landscaping and the placement of the tower on the leased site. These of course will be the subject of discussion with the proponents. If agreement is reached between the City Planner and the proponents then the proponents will voluntarily provide the municipality with a legally binding undertaking to construct the facility in accordance with the information package subject to agreed upon modification. This undertaking will document concurrence between the parties without requiring the municipality to take any further action.
6. In order to ensure that the affected public are also consulted, when facilities are located close to residential zones (3 times the antenna height measured from the base of the support structure to the edge of a residential zone), the proponents agree to abide by Industry Canada's detailed public written notification process.
7. Where towers are proposed to be constructed in excess of 50 metres in height, notice will be published in the local newspaper in accordance with Industry Canada's requirements.
8. If the proposed new facility is located within three times the antenna height, measured from the base of the facility, from a neighbouring municipality, the proponents will also notify that municipality.
9. All of the foregoing will respect Industry Canada's expectation that consultation will be concluded within 120 days.