


Understanding Your Penalty Notice:

The Corporation of the
CITY OF WINDSOR
Province of Ontario



Administrative Penalty

PENALTY NOTICE

A NUMBER 4184948

B I, Officer # 1205 believe and certify that on **C** NOV 28, 2016 at 10:19AM the owner (or operator) of the vehicle upon which was displayed the

D PLATE NO XXXXXXXX **E** PROV. ON **F** EXPIRY 01/17

Did commit the following parking infraction of Vehicle:

G PARK AT A METER WHERE THE TIME HAS EXPIRED AND NEEDS ADDITIONAL MONIES

H Contrary to the CITY OF WINDSOR By-law 9023 as amended, Section 54(A) At **I** 300 W GOYEAU ST In the CITY OF WINDSOR

J ADMINISTRATIVE PENALTY \$17.00 Meter # 4

K REMARKS: 4 FLASHING "0000"S/RED SCREEN NO CITY/LOT PERMIT VISIBLE

L Note: Within 30 days of the date noted above, choose one of the options on the back of this Penalty Notice. If you do not pay the Administrative Penalty shown above or if you do not submit a "Request for Screening Officer Review" form, within 30 days of the date noted above, you will automatically be responsible for the payment of the Administrative Penalty and you may be responsible for additional administrative fees. This Administrative Penalty, and administrative fees constitute a debt to The City of Windsor.

(Front)

IMPORTANT! PLEASE READ CAREFULLY

L Within 30 days of the date of the Penalty Notice, choose one of the following options below. Please note: Failure to pay the Administrative Penalty may result in additional administrative fees.

M 1. Voluntary Payment Options
I do not wish to dispute the Administrative Penalty and I enclose the amount of the Administrative Penalty indicated on the front of this Penalty Notice.

Signature _____

Payment Options

a) On-line:
Pay online 24 hours a day, 7 days a week at www.citywindsor.ca

b) By Mail:
Write the Penalty Notice number on the front of your cheque or money order; make it payable to "The City of Windsor" and mail to: Public Works, Parking Enforcement, 1266 McDougall Street, Windsor, Ontario, N8X 3M7. **Do not send cash by mail. Post-dated cheques or payments by installments will not be accepted.** NSF cheques will be subject to an additional administrative fee. **Payment date is the date received, not the date of mailing.** Note carefully the times allowed for payment.

c) Community & Customer Care Centres: Please call 311 for additional information. (Outside of Windsor call 519-255-2489)

d) In Person: Monday to Friday from 8:00 a.m. – 4:30 p.m.
Public Works Parking Enforcement
1266 McDougall Street, Windsor, Ontario, N8X 3M7
For Penalty Notice inquiries, please call (519) 255-6298

N 2. Request for Screening Officer Review
If you wish to dispute a ticket, you can obtain a "Request for Screening Officer Review" form from Public Works Parking Enforcement, 1266 McDougall Street, Windsor, Ontario, or print the forms found online using www.citywindsor.ca and submit completed forms via the posted instructions on the forms.

Note to Ontario Motorist: Failure to pay the Administrative Penalty imposed will result in your Ontario Vehicle Permit not being renewed and a new permit will not be issued until the penalty and all administrative fees have been paid.

Note to OUT-OF-ONTARIO Motorist: If the Administrative Penalty is not paid, it may result in your vehicle being towed. Information may also be provided to a Credit Bureau or Collection Agency to obtain payment.

(Back)

A	Penalty Notice Number (Ticket Number)	H	Violation number within Parking By-law 9023
B	Officer Number	I	Location of Infraction
C	Date and Time of Infraction	J	Infraction Amount
D	License Plate Number	K	Additional notes of Infraction
E	Origin of License Plate	L	Payment Due Date (30 days)
F	Expiry Date of License Plate (NOT Penalty Notice Due Date)	M	Payment Options Available
G	What Infraction was seen in violation	N	Option to Dispute Penalty Notice