



THE CORPORATION OF THE
CITY OF WINDSOR
PARKING ENFORCEMENT UNIT

January 24, 2016

DOE, JOHN
1266 McDOUGALL ST
WINDSOR, ONTARIO
N8X3M7

Good Day:

At your request, you have been scheduled for an In-Person HEARING review for Administrative Penalty Notice # 1234567. The current amount of the Penalty is \$17.00.

The schedule appointment will be held on Thursday, February 24, 2016 at 9:15am at the address listed below.

If this time does not work for you please call 519-255-6298 and a new time **MAY** be arranged. Please bring with you any pertinent evidence that you may wish to present. Please be sure to follow standard courtroom codes of conduct when attending this hearing.

Rescheduling and Cancellations MUST be made no less than 24 hours prior to YOUR scheduled appointment

Payment office hours are until 4:30pm, no in person payments will be accepted after that time. If you need to make a payment you can contact 311 for an alternate method or location

Parking Enforcement Office
1266 McDougall Ave.
Windsor ON
N8X 3M7