

July 24, 2017

Dear Property Owner/Tenant:

**Re: Project Notification – City of Windsor Tender No. 78-18
Sewer, Watermain, and Pavement Reconstruction on Buckingham Drive
from Rose Avenue to Iris Place
Road Rehabilitation on Iris Place from Buckingham Drive to Westminster Boulevard**

Starting the week of **July 9, 2018**, in conjunction with the Windsor Utilities Commission, the City of Windsor – Office of the City Engineer – Engineering Department, will be undertaking a project to construct new sanitary and storm sewers, and watermain on Buckingham Drive from Rose Avenue to Iris Place, road rehabilitation on Iris Place from Buckingham Drive to Westminster, as shown on the sketch enclosed with this letter. The sewer and watermain construction are anticipated to be completed in late 2018, if weather permits.

During construction, signs will be posted indicating that the roads are closed, but local traffic will be accommodated as much as possible.

The contractor for this project is **Major Construction (2010) Ltd.**, with **Mr. Steven Ash** serving as **Project Manager (telephone 519-256-3971)**. The City of Windsor will administer this project, with the **Project Inspector (519-945-4743)**. If you have any concerns during construction, we ask that you contact the contractor or the City's **Field Services Office at 519-945-4375** (office hours 8:00 a.m. to 5:00 p.m.). **After hours, calls for urgent issues should be directed to the City's Operations Department at 519-255-6326.**

As well, the Windsor Utilities Commission will have staff on site to inspect the watermain installation. Any concerns regarding water service should be directed to Mr. Norbert Poggio, P.Eng., Director of Water Engineering and Distribution, at 519-251-7300 ext. 295 (office hours 8:00 a.m. to 4:30 p.m.), or after hours call Windsor Utilities Commission at 519-251-7300.

As a part of the pre-construction data collection, currently the contractor is conducting a pre-construction house survey. Any concerns regarding this pre-construction survey should be directed to Steven Ash at 519-256-3971.

Included in the work is surface restoration in which the Contractor is required to restore boulevards affected by the construction to at least equal their pre-construction conditions. Any existing lawns damaged by the construction will be restored. To ensure proper restoration, videotapes have been taken of the area prior to construction.

It should be noted that the City does not require the Contractor to restore shrubs, hedges, fences, or decorative landscaping which is on the public right-of-way.

All property owners are urged to remove such items in order to avoid unnecessary damage.

With regards to garbage collection, recycling and yard waste collections during construction, we request that the following containers be used on your scheduled collection days:

GARBAGE:	Plastic garbage bags to be used (not pails)
RECYCLING:	Place out in your BLUE BOX or RED BOX (<i>please ensure that your address is on the boxes</i>)
YARD WASTE:	use only PAPER YARD WASTE BAGS <u>OR</u> CARDBOARD BOXES

If the road is blocked, it is the contractor's responsibility to pick up and place the material at a designated collection site. Please be aware that unidentified containers are difficult to return to the proper address.

Regarding public safety, it should be stressed that construction sites have many potential hazards. All area residents should exercise extreme caution, particularly school-aged children. In case children need to walk to nearby facilities and crossing the construction zone is unavoidable, we would strongly recommend that an adult accompany them.

It is inevitable that construction will cause some inconvenience in your area; e.g., on-street parking and resident driveways not being accessible for a short period of time, such as while pouring concrete curbs and driveways. However, every effort will be made to minimize this inconvenience.

DOWNSPOUT DISCONNECTION PROGRAM:

To help reduce basement flooding, the City of Windsor is offering to disconnect your downspouts **at no cost to you**. The disconnection would be completed as shown on the *attached* Drawing 2M-175. This work would be done by the City's contractor and would be inspected by our Field Inspection staff. Please note that this program may become mandatory and funding may not be available in the future, at which time the cost of disconnection will become the property owners' responsibility.

To request downspout disconnection, you may call 311 or 519-255-2489.

Should you have any questions regarding the above, please contact **Mrs June Liu-Vajko at 519-255-6257, extension 6339.**

We appreciate your patience and cooperation.

Yours sincerely,



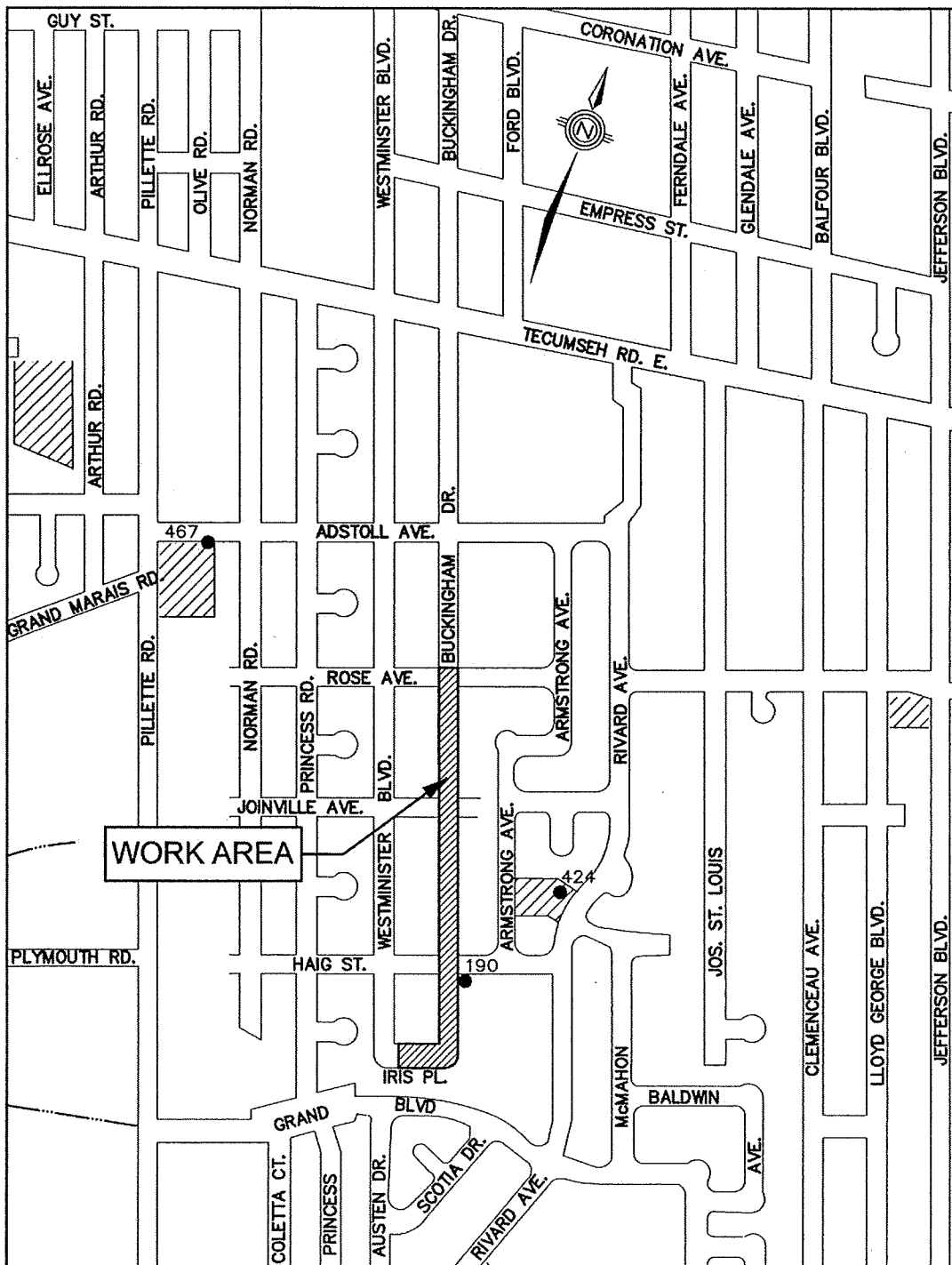
Wesley Hicks, P. Eng.
Senior Manager, Infrastructure & Geomatics/Deputy City Engineer

JLV/mb
Attachments: Map of Location of the Work; Downspout Disconnection Drawing 2M-117

cc: Major Construction (2010) Ltd. Attn: Mr. Steven Ash
Ward 8 Councillor Bill Marra
311, Call Centre Supervisor Marianna Mosceo
Building Department, Attn: David Dean, Phil Glos, and Walid Hawilo
Canada Post, Attn: Bruno DeSando
Central Ambulance Communication, Attn: Niels Kristensen
City Solicitor, Attn: Wira Vendrasco
Drafting Supervisor, Attn: Phil Ubene
Right-of-Way Permit Clerks
Finance, Attn: Steven Kriemadis
Fire Services, Attn: Dispatch, John Lee
Essex-Windsor Catholic District School Board

Greater Essex County District School Board
I.M.S. Coordinator, Attn: Eric Bailey
Operations, Attn: Anne Marie Albidone
Operations, Attn: Phong Nguy
Parks & Facility, Attn: Paul Giroux
Police Services, Attn: info@police.windsor.on.ca
Risk Management, Attn: Dana Straus
Student Transportation Services, Attn: Marty Gallant
Traffic Operations, Attn: John Wolf
Traffic Operations, Attn: Roberto Peticca
Transportation Planning, Attn: Josette Eugeni
Engineering, Attn: June Liu-Vajko

MAP OF LOCATION OF THE WORK

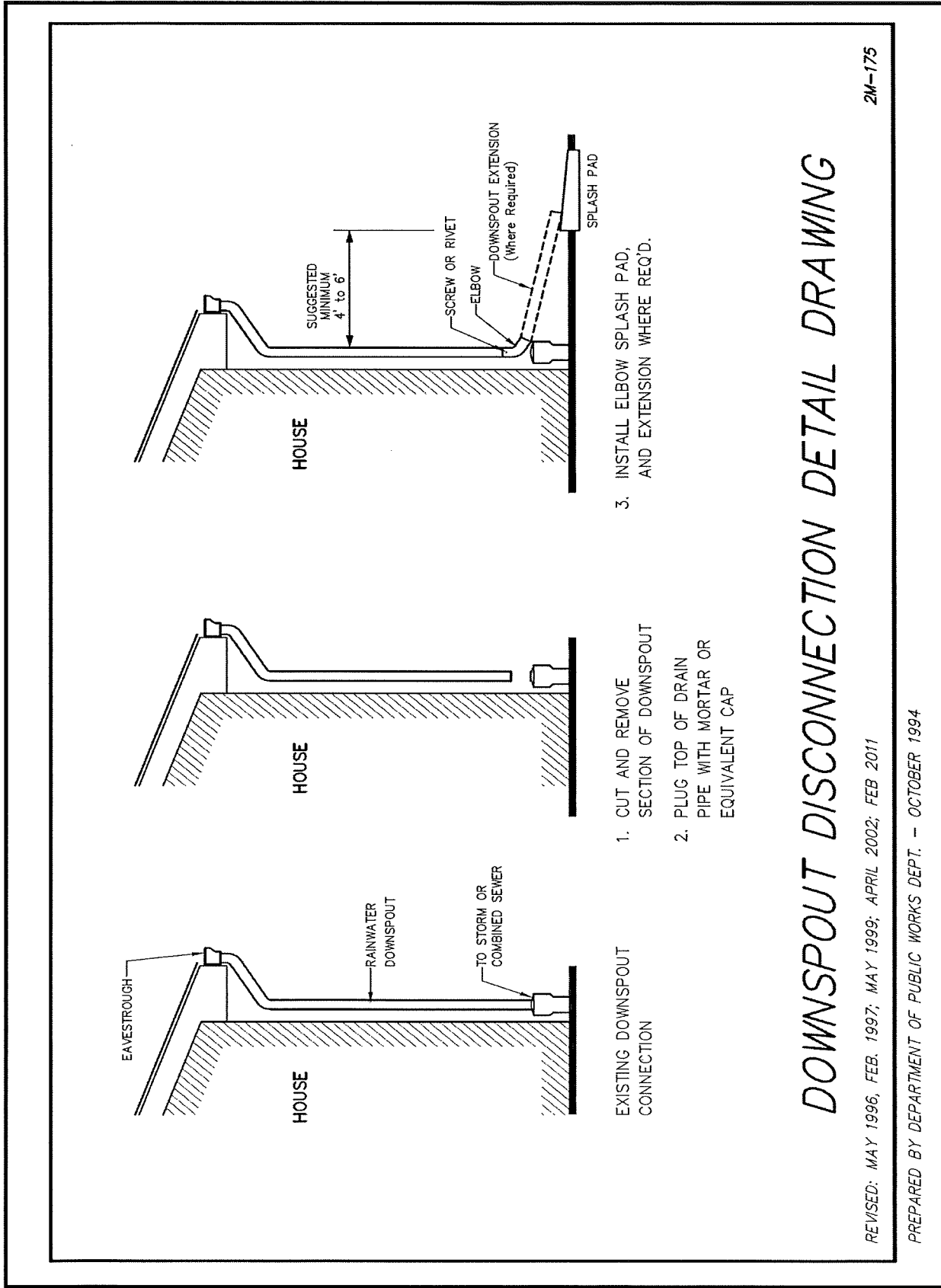


KEY PLAN

N.T.S.

190
 ● DENOTES APPROXIMATE BENCH MARK LOCATION AND REFERENCE NUMBER

DOWNSPOUT DISCONNECTION DRAWING 2M-117



DOWNSPOUT DISCONNECTION DETAIL DRAWING

2M-175

REVISED: MAY 1996, FEB. 1997; MAY 1999; APRIL 2002; FEB 2011

PREPARED BY DEPARTMENT OF PUBLIC WORKS DEPT. - OCTOBER 1994