

Application Date: _____

TCP #2025-

Total # of Pages: _____

Project Information (to be filled out by Applicant)			
Start Date:		Contractor:	
End Date / Duration:		Contact Name:	
City of Windsor Project:		Contact Number:	
ROW Permit Number:		Contact Email:	

Contractor/Homeowner to Notify the Following Stakeholders (Minimum 24 hours)					
		Service Area	Phone	Fax	Email
<input type="checkbox"/>	Emergency Services	Fire	(519) 258-4444	(519) 255-6821	firedispatch@citywindsor.ca
		Police	(519) 258-6111	(519) 255-7954	e911@police.windsor.on.ca
		Ambulance	(519) 258-2158	(519) 258-4608	1. windsorcaccmanagement@ontario.ca 2. niels.kristensen@ontario.ca 3. windsor.acc.operations@ontario.ca 4. rlemay@countyofessex.ca 5. dmallat@countyofessex.ca
<input type="checkbox"/>	Transit Windsor		(519) 944-4141 x 2247 or 2235	Please email	1. jscott@citywindsor.ca 2. mduval@citywindsor.ca 3. kamlin@citywindsor.ca 4. dcrawford@citywindsor.ca
<input type="checkbox"/>	School Buses (Sept. to June)				marty@buskids.ca
<input type="checkbox"/>	Media (AM 800)				1. contact@am800cklw.com 2. Windsor@cbc.ca 3. windsornews@ctv.ca 4. windsornews@blackburnnews.com 5. news@windsorstar.com
<input type="checkbox"/>	City of Windsor Communications (if not a City of Windsor Capital Project)				1. communications@citywindsor.ca 2. jbraid@citywindsor.ca
<input type="checkbox"/>	Casino Windsor (Ouellette to Aylmer; Riverside to Wyandotte; or roads between the Casino and Tunnel)				larsh@caesarswindsor.com
<input type="checkbox"/>	Detroit/Windsor Bridge Association (Huron Church, Patricia & Wyandotte)		(313) 989-0136		commandcenter@ambassadorbridge.com
<input type="checkbox"/>	Windsor/Detroit Tunnel (Goyeau, Wyandotte and Park)		(313) 567-4422 x 221		1. rhowell@dwtunnel.com 2. ctremblay@wdbl.ca
<input type="checkbox"/>	Windsor Airport (County Road 42 between Walker and Lauzon Parkway, inbound commuter roads)				1. mgalvin@yqg.ca 2. stuffin@yqg.ca
<input type="checkbox"/>	Environmental Services (Alleys with collections, road closures)		(519) 974-2277 x 3134	(519) 944-3161	jnoble@citywindsor.ca
<input type="checkbox"/>	City of Windsor Winter Control (Nov 1 – Mar 31)				1. pnguy@citywindsor.ca 2. roharrison@citywindsor.ca
<input type="checkbox"/>	Other Jurisdictions (MTO, Railway, Hospital, Schools, BIA's, Other Municipalities, LCVP Permit Holders, etc)				

IMPORTANT REQUIREMENTS:

- Notify Traffic Operations (tcp@citywindsor.ca) and all others checked below if start date or end date / duration changes.
- All Long Duration projects on major roads shall be to scale and have all distances labeled.
- Road closures on major roads will have posted detour tabs showing alternate routes.
- Road closures on a Truck Route will detour truck traffic along truck routes
- 3 meter minimum lane width to be maintained.
- All signs and spacing per Ontario Traffic Manual (OTM) Book 7 (2022)
- Should site conditions require a revision to attached plan, revise and resubmit traffic control plan.
- **DO NOT** place signs in pedestrian pathways, bike lanes or motorists sight lines.
- Any existing signs in Right of Way that conflict are to be covered so not to damage them. Do not remove City owned signs or poles.
- Temporary paint is not allowed unless pre-approved. Restore to original before leaving site.
- Changes or corrections to Traffic Control Plans, to be compliant with reviewed plans, are at the contractor's expense.
- Secure site per Ministry of Labour (MOL) requirements.
- Review of this drawing is for overall intent and traffic disruptions only. Contractor is responsible to follow all aspects of OTM Book 7
- **This document does not constitute approval under the Highway Traffic Act or Occupational Health & Safety Act & Regulations**

Permitted Hours of Work (Unless Otherwise Approved):

Local Roads	Arterial and Collector Roads	E.C. Row Expressway
6:00 a.m. to 8:00 p.m. (Noise By-law)	9:00 a.m. to 3:00 p.m.	9:00 a.m. to 3:00 p.m. & 10:00 p.m. to 6:00 a.m.

RECEIVED	Once approved please submit the plan along with your Public Works permit application to engineeringdept@citywindsor.ca , or phone 519-255-6257 x6359.
	Please allow 3 working days for review and revisions
	Notes:
Executive Director of Operations	