

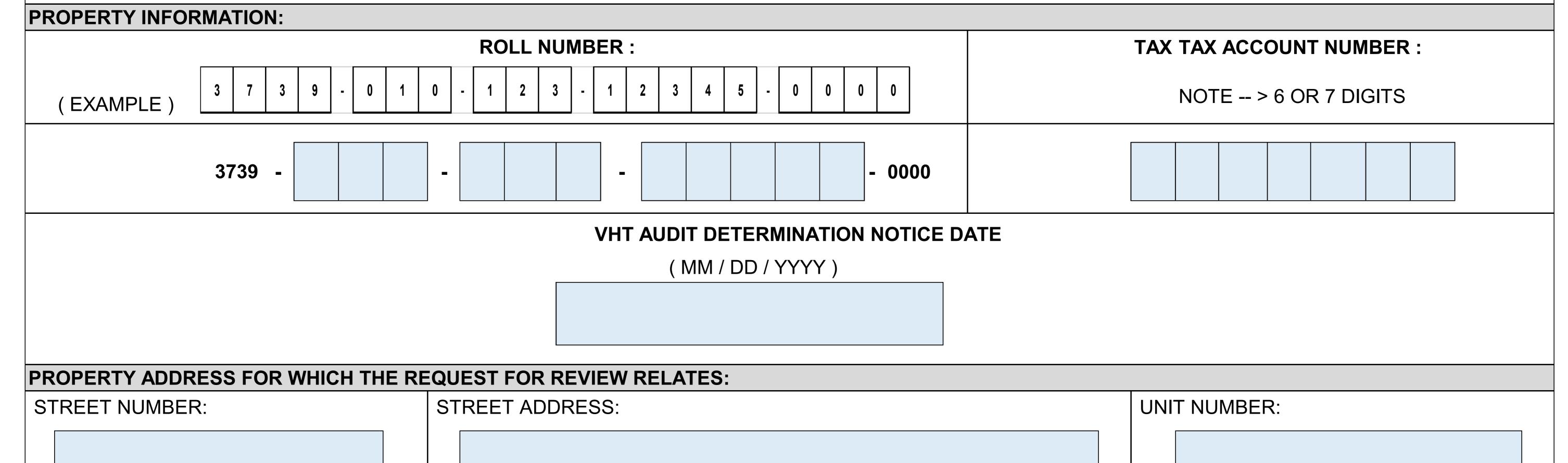
Taxation, Treasury, and Financial Projects Taxation Division 350 City Hall Square W, Suite 410 Windsor, Ontario N9A 6S1 (519) 255-6100 vht@citywindsor.ca

## MUNICIPAL VACANT HOME TAX (VHT) REQUEST FOR REVIEW FORM

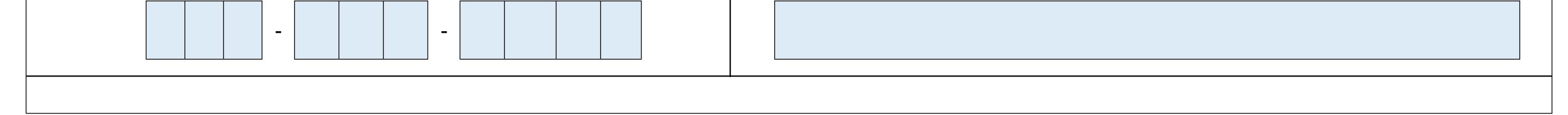
In pursuant to the provision of subsection 338.2(1) of the Ontario Municipal Act, 2001, Windsor City Council has passed By-law 91-2024 effective May 27th, 2024. As stated in the By-law, properties deemed to be vacant in a given taxation year for more than 183 days are subject to an additional 3% tax levy on their property. • If your property has been assessed VHT to which you have filed a Notice of Complaint, and subsequently received a VHT Audit Determination Notice response that that you wish to appeal, you may file this Request to Review Form within 30 days of receiving the VHT Audit Determination Notice. • This Request for Review Form will be reviewed by the Municipal Vacant Home Tax Review Committee. The Committee will notify the owner via Notice of Decision letter, and this decision will be considered <u>Final.</u> • For the By-law 91-2024 and additional information on the Municipal Vacant Home Tax program, please visit: https://www.citywindsor.ca/city-hall/taxes-and-assessment • This Request for Review Form and all supporting documentation can be sent by mail to: CITY OF WINDSOR - TAXATION DIVISION - VHT, 350 CITY

## HALL SQ W., SUITE 410 WINDSOR, ON N9A 6S1

- Delivered in person to: 350 City Hall Sq. W., drop box located at the customer service counter between 8:30 am and 4:30 pm, Monday to Friday
- By email: vht@citywindsor.ca
- If you have questions about this form or this program, please call the City of Windsor at: 311, or (519) 255-CITY (2489), or email: vht@citywindsor.ca



NAME OF OWNER COMPLETING REQUEST FOR REVIEW FORM: LAST (FAMILY) NAME:	FIRST (GIVEN) NAME:
COMPANY NAME (IF OWNED BY CORPORATION):	
NAME OF PERSON COMPLETING FORM	POSITION OF PERSON COMPLETING FORM
MAILING ADDRESS (IF DIFFERENT FROM PROPERTY ADDRESS ABOVE):	
PRIMARY PHONE NUMBER:	EMAIL ADDRESS:





## STATE REASON(S) & EVIDENCE FOR REQUEST FOR REVIEW

ENTER THE REASON YOU DISAGREE WITH THE VHT AUDIT DETERMINATION NOTICE.

IF YOU HAVE ADDITIONAL SUPPORTING DOCUMENTATION THAT HAS NOT ALREADY BEEN SUBMITTED, LIST THE DOCUMENTS BEING ATTACHED.

## **OWNER'S DECLARATION**

(name of owner), do hereby declare that the information given in this Request for Review Form

and any supporting documents is true, correct and complete in every respect, and I make this request for review conscientiously believing it to be true and knowing

it is of the same force and effect as if made under other and by virtue of The Canada Evidence Act.

(A penalty of \$3,500 will be imposed for declarations determined to be deliberately false or misleading in order to avoid VHT)

(MM/DD/)	(YYY)
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DA	TE:

The personal information on this form is being collected under the authority of the Municipal Act, Section 10 for the purposes of maintaining the integrity and accuracy of our data; and section 338.2(1) for the purposes of determining if a given property qualifies for the vacant home tax. Questions about this collection may be made via email to vht@citywindsor.ca or by calling 311, or 519-255-2489 if outside the city.

**OFFICE USE ONLY** 

DATE ST	AMP:		

REVIEWER NAME: REVIEWER SIGNATURE: DATE REVIEWED:			
	REVIEWER NAME:		
DATE REVIEWED:	REVIEWER SIGNATURE:	-	
	DATE REVIEWED:	-	

