

SAMPLE

To: The Treasurer of **THE CORPORATION OF THE CITY OF WINDSOR**
Name of Municipality or Board

Re: Sale of: (provide description of land, including the street address and municipality in which the land is located, or if there is no street address, the location of the land; and, the property identifier number (PIN) assigned to the land in Ontario's land registration system)

1234 Street Name, Windsor, ON
Roll # 3739-000-000-00000-0000
PIN # 12345-1234

- I/we hereby tender to purchase the land described above for the amount of \$
(dollars) in accordance with the terms and conditions of the *Municipal Act, 2001* and the Municipal Tax Sales Rules.
- I/we understand that this tender must be received by the treasurer's office not later than 3:00 p.m. local time on **NOVEMBER 20,** , and that in the event of this tender being accepted, I/we shall be notified of its acceptance.
- I/we enclose a deposit in the form of a certified cheque/bank draft/money order for the sum of \$
(dollars) in favour of the
THE CORPORATION OF THE CITY OF WINDSOR
Name of Municipality or Board

representing 20 per cent or more of the tendered amount which will be forfeited if I/we are the successful tenderer(s) and I/we do not pay the balance of the tendered amount, any taxes that may be applicable, such as a land transfer tax, and any accumulated taxes within 14 days of the mailing of the notice by the treasurer notifying me/us that I/we are the successful tenderer.

This tender is submitted pursuant to the *Municipal Act, 2001* and the Municipal Tax Sales Rules.

Dated at this day of , 20

Name of Tenderer	Address of Tenderer
1. <input type="text" value="YOUR FULL NAME"/>	<input type="text" value="YOUR MAILING ADDRESS"/>
2. <input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>

[Add item \(+\)](#)