



The Corporation of the City of Windsor

Mayoral Direction MD 43-2024

To Direct staff to undertake research and provide advice to the head of council and city council on policies and programs of the City

WHEREAS Under the Authority: Part VI.1 (Special Powers and Duties of The Head of Council) of the *Municipal Act, 2001*, Sections 284.3 & 284.4 (Direction to Employees) the Mayor may direct Staff to:

- (a) undertake research and provide advice to the head of council and the Municipality on policies and programs of the Municipality or of the head of council as they relate to the powers and duties under this Part; and,
- (b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part;

I, Drew Dilkens, Mayor of the City of Windsor direct as follows:

That the Chief Administrative Officer (CAO) prepare a report for consideration by the Mayor and City Council on January 27, 2025 about amending The Corporation of the City of Windsor's Hybrid Work Program and Procedure, effective as of January 26, 2023, to indicate that no employee can work from home more than 1 day per week, resulting in the minimum number of anchor days (predetermined days in which the employee attends their municipal work site) being 4 days per week.

Drew Dilkens,
Mayor, City of Windsor
Dated: December 27, 2024