OFFICE OF THE CITY CLERK
Policy, Gaming & Licensing
350 City Hall Square West, Suite 110
Windsor, ON N9A 6S1
Ph: (519) 255-6200, Opt.-1 Fax (519) 255-6868
www.citywindsor.ca

OFFICE USE ONLY

Licence #:_____

TAXICAB PLATEHOLDER LICENCE APPLICATION

REQUIRED:

	Safety Standards Certificate (not more than 30 days)		**Vehicle Ownership**
	Insurance Policy ($2 million minimum)		**Lease, if applicable**
	Proof of Applicant age (must be 18 or older)		**Master Business Licence, if applicable**
	Partnership Documents OR	- *File Articles of Information, Articles of Amendments or Amalgamation*	
	Incorporation Documents	- *Provide the ID's and addresses of each member of the partnership*	
	Proof of Work Status	*(2) pieces of government-issued identification including one photo I.D. as well as one I.D. demonstrating proof of status in Canada (e.g. birth certificate, Canadian passport, Canadian citizenship card, permanent resident card, work permit, etc.*	
	Valid Photo Identification		

LICENCE FEE:

Taxicab Vehicle ($520.00 each vehicle)	**No. Of Plates:**	**$**
Administration Fee (filing of lease)	**$ 40.00 (per lease)**	**$**
TOTAL FEE		**$**

PLATE HOLDER	**NAME:**		**DATE OF BIRTH: (MM/DD/YYYY)**	
	ADDRESS:			
	CITY:	**POSTAL CODE:**	**HOME PHONE:**	**CELL PHONE:**
BUSINESS INFORMATION	**BUSINESS NAME:**			
	BUSINESS ADDRESS:			
	CITY:	**POSTAL CODE:**	**PHONE:**	**FAX:**
CORPORATION (if applicable)	**NAME OF CORPORATION:**			
PREVIOUS LICENSES	**TYPE:**			**YEAR:**

Have you ever been convicted of an indictable offence or any other criminal offence in Canada or in any other country?

☐ **YES** ☐ **NO**

If so, year: **Place:**

THE DEADLINE TO OBTAIN THE RENEWAL OF A TAXICAB DRIVER LICENCE IS AUGUST 31ST. FAILURE TO OBTAIN A LICENCE RENEWAL BY AUGUST 31ST MAY RESULT IN CHARGES UNDER BYLAW 137-2007 (AMENDED BY BYLAW 150-2018). A 50% PENALTY IS ADDED TO THE ABOVE LICENCE FEE ON SEPTEMBER 1ST.

NOTE: APPLICATIONS ACCEPTED UNTIL 3:30 PM MONDAY-FRIDAY, EXCEPT HOLIDAYS

NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION

I acknowledge that the information requested on this form and any appendices attached is collected under the authority of the Municipal Act, City of Windsor Act and City of Windsor Public Vehicle By-law 137-2007 As Amended and will be maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Windsor Licensing Commission. The name is public information. Any other personal information collected will only be used for investigative purposes. Questions about this collection can be made to the Deputy Licence Commissioner, 350 City Hall Square West – Suite 110, Windsor, ON N9A 6S1 (519) 255-6200, Option 1.

I acknowledge that I shall not commence operation of a taxicab vehicle until the formal licence is issued to me.

_____ _____

DATE (MM/DD/YYYY) **SIGNATURE OF APPLICANT & TITLE**

TAXICAB PLATE HOLDER LICENCE

APPENDIX

TAXICAB VEHICLE INFORMATION:

City Plate	Year of Manufacture	Make/Model	Provincial Plate No.	V.I.N.	Wheel Base	Leasing Yes/No

PLEASE BE ADVISED IF YOU ARE RENEWING MORE THAN 10 VEHICLES, THE REMAINDER MUST BE SUBMITTED ON A SEPARATE APPENDIX WITH SEPARATE PAYMENT.

PARTICULARS OF INSURANCE:

INSURANCE LIABILITY	**$**	**EXPIRY DATE (MM/DD/YYYY)**	
INSURANCE COMPANY			
INSURANCE AGENT			

CONDITION: I hereby undertake to notify the Licence Commissioner ten days prior to cancellation of said insurance or any part thereof, or transfer to any other company of such insurance.

DATE: _____ _____

(MM/DD/YYYY) **PLATEHOLDER SIGNATURE**