



## CITY OF WINDSOR MINUTES 01/27/2025

### Special Meeting of Council – 2025 Operating & Capital Recommended Budgets

Date: Monday, January 27, 2025

Time: 12:00 o'clock p.m.

#### **Members Present:**

##### **Mayor**

Mayor Dilkens

##### **Councillors**

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 5 – Councillor Ed Sleiman

Ward 6 – Councillor Jo-Anne Gignac

Ward 7 – Councillor Angelo Marignani

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

Ward 10 – Councillor Jim Morrison

**1. ORDER OF BUSINESS**

**2. CALL TO ORDER**

The Mayor calls the meeting to order at 12:05 o'clock p.m.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Fred Francis discloses an interest and abstains from voting on Item 11.4 being “ Asylum Claimants and Interim Housing Assistance Program (IHAP) Funding Update – City Wide,” as the matter relates to his employer.

**4. ADOPTION OF THE MINUTES**

**4.1. Adoption of the Windsor City Council minutes of its meeting held January 13, 2025.**

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Fred Francis

That the minutes of the Meeting of Council held January 13, 2025, **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 31/2025

**6. COMMITTEE OF THE WHOLE**

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Gary Kaschak

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) communication items;
- (b) consent agenda;
- (c) hearing requests for deferrals, referrals and/or withdrawals of any items of business; (d) hearing presentations and delegations;
- (e) consideration of business items;
- (f) consideration of Committee reports;
- (g) Report of Special In-Camera Meeting or other Committee as may be held prior to Council (if scheduled); and
- (h) consideration of by-laws 15-2025 through 20-2025 (inclusive)

Carried.

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### 7. COMMUNICATIONS INFORMATION PACKAGE

#### 7.1. Correspondence for Monday, January 27, 2025

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: B2/2025

That the following Communication Items 7.1.1 through 7.1.7 as set forth in the Council Agenda **BE REFERRED** as noted:

No.	Sender	Subject
7.1.1	Dillon Consulting	Notice of Completion of the Environmental Project Report for the East End Transit Terminal.  EI/14921 NOTE & FILE
7.1.2	City Planner / Executive Director	Application for Official Plan Amendment and Zoning Amendment, Rock Developments East Windsor, 0 Catherine Street, 6412 & 6560 Tecumseh Road East, to allow for the construction of a one-storey commercial building and gas bar.  Z/14911 & Z/14912 NOTE & FILE
7.1.3	City Planner / Executive Director	Application for Official Plan Amendment and Zoning Amendment, Dardevco Inc., 0 North Service Road, to permit self-storage units on a parcel that has no available full municipal infrastructure.  Z/14865 & Z/14913 NOTE & FILE
7.1.4	City Planner / Executive Director	Application for Zoning By-Law Amendment, 2652184 Ontario Ltd., (Imad Najjar), 1110 Tecumseh Road East, to permit a multiple dwelling as an additional permitted use.  Z/14916 NOTE & FILE
7.1.5	City Planner / Executive Director	Application for Official Plan Amendment and Zoning Amendment, Lakefront Heights Inc., 0 Wyandotte Street East, to permit the construction of two multiple-dwelling residential towers and eighteen attached townhome-style units.  Z/14914 & Z/14915 NOTE & FILE
7.1.6	City Planner / Executive Director	Application for Zoning By-Law Amendment, Home Discovery Group, 3161 Jefferson Boulevard, to

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No.	Sender	Subject
		allow a three-storey residential dwelling. Z/14917 NOTE & FILE
7.1.7	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority, Thursday, January 30, 2025. Z2025 NOTE & FILE

Carried.

Report Number: CMC 2/2025

## 8. CONSENT AGENDA

### 10.3. Essex-Windsor Solid Waste Authority (EWSWA) 2025 Budget

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: B5/2025

That City Council **APPROVE** the Essex-Windsor Solid Waste Authority 2025 budget, attached as Appendix A.

Carried.

Report Number: C 1/2025  
Clerk's File: SW/14547

### 10.5. WPL 2025 Annual Reserve Fund Expenditure Plan & List of Donations and Bequests received in 2024 - WPL Board

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: B7/2025

That Council **RECEIVE FOR INFORMATION** this report entitled "2025 Annual Reserve Fund Expenditure Plan & List of Donations and Requests received in 2024 - Windsor Public Library Board".

Carried.

Report Number: CM 14/2024  
Clerk's File: ML/10013 & AF/14854

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### 10.7. Options for Dog Licencing and Registration - City Wide

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: B9/2025

That Council **RECEIVE** the report of the Manager of Licensing & Enforcement and Deputy Licence Commissioner dated January 7, 2025, entitled "Options for Dog Licensing & Registration"; and,

That Council **DIRECT** Administration **TO MAINTAIN** the status quo as it relates to the City's current dog licence and registration program for 2025; and further,

That Council **DIRECT** Administration **TO IMPLEMENT** a voluntary dog licensing program and education campaign, along with a mandatory registry for dogs that have bitten or attacked to commence the 2026 registration period; and further,

That Council **DIRECT** Administration **TO AMEND** Bylaw No. 245-2004, The City's dog control and registration by-law to reflect these changes.

Carried.

Report Number: C 3/2025  
Clerk's File: ACLD/13154 and AF/14854

### 10.8. Results of the Minutes of Settlement for the Centralized Appeals for Banner Stores in Windsor - City Wide

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: B10/2025

That City Council **RECEIVE** for information, the results of the Minutes of Settlement for the Centralized Assessment Appeals for Banner Stores in Windsor as required per CR 334/2016 (Report S 76/2016); and further,

That City Council **RECEIVE** for information, the status of all Assessment Appeals filed with the Assessment Review Board (ARB).

Carried.

Report Number: C 152/2024  
Clerk's File: AF/14854

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## 10.10. Response to CQ 24-2023 Regarding Minimum Standards, Vendor Warranties, and Construction Policies for Road Repair, Sewer Infrastructure, and Road Rehab Projects - City Wide

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: B12/2025 CR235/2024 ETPS 995

That the report of the Commissioner of Infrastructure Services dated November 10, 2023, entitled "Response to CQ 24-2023 Regarding Minimum Standards, Vendor Warranties, and Construction Policies for Road Repair, Sewer Infrastructure, and Road Rehab Projects - City Wide" **BE RECEIVED** for information and discussion; and,

That administration **BE REQUESTED** to conduct a thorough review of the 2025/2026 projects to determine whether there may be an opportunity to adopt an expedited schedule, including working off hours and weekends, especially on the main thoroughfares.

Carried.

Report Number: S 44/2024 SCM 111/2024  
Clerk's File: SW2024

## 10.11. Response to CQ 12-2023: Public conduct policy and security screening options for City Hall and other municipal facilities - City-wide

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: B13/2025 CR391/2024

That City Council **RECEIVE** Report S 86/2024, "Response to CQ 12-2023: Public conduct policy and security screening options for City Hall and other municipal facilities," for information.

Carried.

Report Number: S 86/2024  
Clerk's File: ACO2024

## 10.12. Response to CQ 13-2024, CQ 16-2024 and CQ 30-2024 - Pickleball & Squash Courts within the City - City Wide

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: B14/2025 CR472/2024 CR415/2024 CSSC 256

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That the report of the Manager, Community Programming and Development dated August 16, 2024, entitled "Response to CQ 13-2024, CQ 16-2024 and CQ 30-2024- Pickleball & Squash Courts within the City - City Wide" **BE RECEIVED** for information.  
Carried.

Report Number: SCM 267/2024 & S 108/2024  
Clerk's File: SR2024

**9. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS**

None requested.

**DELEGATIONS**

**10.9. Mayoral Direction MD 43-2024 – Hybrid Work Program & Procedure Research & Report**

**Patrick Murchison, President, CUPE 543**

Patrick Murchison, President, CUPE 543 appears before City Council and expresses concern with the administrative recommendation in the report dated January 10, 2025, entitled "Mayoral Direction MD 43-2024 – Hybrid Work Program & Procedure Research & Report"; and highlights issues with employee retention, work-life balance, and mental health and concludes by requesting that Council consider maintaining the current hybrid model.

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Angelo Marignani

That the report of the Chief Administrative Officer dated, January 10, 2025, entitled, "Mayoral Direction MD 43-2024 – Hybrid Work Program & Procedure Research & Report" **BE DENIED** and further,

That the existing Hybrid Work Program **REMAIN** in effect without change.

The motion is **put** and is **lost**.

Aye votes: Councillor Kieran McKenzie  
Nay votes: Councillors Angelo Marignani, Ed Sleiman, Fabio Costante, Fred Francis, Gary Kaschak, Jim Morrison, Jo-Anne Gignac, Mark Mckenzie , and Renaldo Agostino.

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Renaldo Agostino

Decision Number: B11/2025

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That the report of the Chief Administrative Officer dated, January 10, 2025, entitled, “Mayoral Direction MD 43-2024 – Hybrid Work Program & Procedure Research & Report” amending the Corporation’s Hybrid Work Program & Procedure, pursuant to Mayoral Direction MD 43-2024 **BE RECEIVED**; and further,

That in accordance with Mayoral Direction MD 43-2024:

That Council **DIRECT** the Chief Administrative Officer to prescribe a minimum requirement of 4 anchor days in office, indicating that no employee can work from home more than 1 day per week, per the existing Hybrid Work Program & Procedure; and further,

That should Council direct a change in the Hybrid Work Program & Procedure and all related documentation, that Administration **BE DIRECTED** to make such changes within 8 weeks to allow for a transition period; and further,

That Administration **BE DIRECTED** to report back to Council annually on the impact of the change to the Hybrid Work Program & Procedure moving forward.

Carried.

Councillor Kieran Mckenzie voting nay.

Report Number: C 8/2025

Clerk’s File: AS2025

#### 11.4. Asylum Claimants and Interim Housing Assistance Program (IHAP) Funding Update – City Wide

##### **Mike Morency, Executive Director, Matthew House Refugee Welcome Centre**

Mike Morency, Executive Director, Matthew House Refugee Welcome Centre appears before City Council regarding the administrative report dated January 10, 2025, entitled “Asylum Claimants and Interim Housing Assistance Program (IHAP) Funding Update – City Wide” and highlights Matthew House’s contribution to the community; proposes a partnership with the City of Windsor in applying to Immigration, Refugees, Citizenship Canada’s Interim Housing Assistance Program to facilitate expansion of its proven and cost-effective model of housing and empowering refugee claimants.

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Angelo Marignani

That the report of the Manager, Social Policy and Planning dated January 10, 2025, entitled “Asylum Claimants and Interim Housing Assistance Program (IHAP) Funding Update-City wide” **BE RECEIVED** for information; and,

That Council **APPROVE** the recommendation that the City of Windsor does not apply for the Interim Housing Assistance Program (IHAP) funding for the period of 2025 to 2027 due to the requirements for municipal cost-sharing and the lack of ongoing federal funding after 2027; and,



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That the Mayor and Council **WRITE** a letter to the federal Minister of Immigration, Refugee, Citizen Canada (IRCC) **TO ADVOCATE** for long-term federal funding to support asylum claimants' settlement into Canada, including assistance with their immediate housing needs, without the requirement for municipal cost-sharing; and,

That administration **BE DIRECTED** to engage with the Province to support Interim Housing Assistance Program (IHAP) applications moving forward.

The motion is **put** and is **lost**, due to an equality of votes.

At the request of Councillor Jo-Anne Gignac a recorded vote is taken on this matter.

Aye votes: Councillors Renaldo Agostino, Jim Morrison, Keiran McKenzie, Fabio Costante and Gary Kaschak.

Nay votes: Councillors Angelo Marignani, Jo-Anne Gignac, Mark McKenzie, Ed Sleiman and Mayor Drew Dilkens.

Abstain: Councillor Fred Francis discloses an interest and abstains from voting on this matter.

Absent: None.

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Angelo Marignani

Decision Number: B18/2025

That the report of the Manager, Social Policy and Planning dated January 10, 2025, entitled "Asylum Claimants and Interim Housing Assistance Program (IHAP) Funding Update-City wide" **BE RECEIVED** for information; and,

That Council **APPROVE** the recommendation that the City of Windsor does not apply for the Interim Housing Assistance Program (IHAP) funding for the period of 2025 to 2027 due to the requirements for municipal cost-sharing and the lack of ongoing federal funding after 2027; and,

That the Mayor and Council **WRITE** a letter to the federal Minister of Immigration, Refugee, Citizen Canada (IRCC) **TO ADVOCATE** for long-term federal funding to support asylum claimants' settlement into Canada, including assistance with their immediate housing needs, without the requirement for municipal cost-sharing.

Carried.

Report Number: C 9/2025

Clerk's File: GF/14750

### 11.3. Sandpoint Beach – Approval of the Master Plan – Ward 7

**Rosanna DeMarco, area resident**

Rosanna DeMarco, area resident appears before City Council regarding the administrative report dated December 16, 2024, entitled "Sandpoint Beach – Approval of the Masterplan – Ward 7," and

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speaks in support of the administrative recommendation and concludes by suggesting opportunities for cost savings by amending the master plan, details the potential for community programming on site, sale of concessions, local water quality monitoring with the University of Windsor and improved maintenance of the site for greater usability.

Moved by: Councillor Angelo Marignani  
Seconded by: Councillor Fred Francis

Decision Number: B17/2025 CR32/2025

That Council **ENDORSE** the Sandpoint Beach Master Plan as shown in Appendix A of this report; and further,

That the City Treasurer **BE DIRECTED** to consider funding for the Sandpoint Beach Master Plan as part of a future capital budget development process; and further,

That administration **BE DIRECTED** to implement the Sandpoint Beach Master Plan in three major phases: relocation, trees, and amenities; and further,

That administration **BE DIRECTED** to investigate grant, sponsorship, and partnership opportunities with alternative funding sources.  
Carried.

Report Number: C 166/2024  
Clerk's File: SR/14130

## REGULAR BUSINESS ITEMS

### 10.4. 2025 Stormwater and Wastewater Budget - City Wide

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Mark McKenzie

Decision Number: B6/2025

That City Council **ENDORSE** the 2025 recommended Stormwater and Wastewater budget which is reflective of the Stormwater and Wastewater rates previously approved by Council (C130/2024), subject to any further amendments that have been proposed by City Council and are considered approved; and further,

That administration **BE REQUESTED** to bring forward during the next round of discussions with the municipalities that share in these services, a goal of having equal contributions towards the required infrastructure.  
Carried.

Report Number: C 2/2025  
Clerk's File: AF/14854

## **10.6. Municipal Accommodation Tax Program Update (City Wide)**

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Angelo Marignani

Decision Number: B8/2025

That City Council **APPROVE** an increase in the Municipal Accommodation Tax from four percent (4%) to six percent (6%), effective April 1, 2025, on the purchase of accommodation(s) for continuous stays of thirty (30) days or fewer; and,

That the corresponding increase in Municipal Accommodation Tax revenue **BE DISTRIBUTED** equally between the City of Windsor and Tourism Windsor Essex Pelee Island, with the City of Windsor portion being transferred to the Tourism Development Infrastructure and Program Reserve Fund; and,

That the agreement between the City of Windsor and the Tourism Windsor Essex Pelee Island **BE AMENDED**:

1. To remove the annual minimum core operating budget funding of \$923,300;
2. To require that Tourism Windsor Essex and Pelee Island establish an operating reserve to sustain future operations; and,

That agreements between the City of Windsor and short-term rental companies acting as agents to collect Municipal Accommodation tax from all registered operators associated with the company **BE AMENDED** for the change in rate from four percent (4%) to six percent (6%), effective April 1, 2025, satisfactory in form to the City Solicitor and technical and financial content to the City Treasurer; and,

That the remaining approved commitments for additional funding for City of Windsor focused initiatives of \$175,000 per year for 2025 and 2026 **BE FUNDED** from the Tourism Development Infrastructure and Program Reserve Fund; and,

That the CAO **BE AUTHORIZED** to approve requests for funding by Administration for projects or initiatives that primarily benefit tourism in the City of Windsor to be funded from the Tourism Development Infrastructure and Program Reserve Fund; and,

Where amounts approved by the CAO exceed \$150,000 **THAT** said approval **BE REPORTED** annually to City Council as part of the year-end operating report; and,

That the Chief Administrative Officer and the City Clerk be **AUTHORIZED** to sign an agreement with Tourism Windsor Essex and Pelee Island relating to Municipal Accommodation Tax, and with the short-term rental companies acting as agents to collect Municipal Accommodation Tax, satisfactory in form the City Solicitor and technical and financial content to the satisfaction of the City Treasurer; and,

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That the City Solicitor **BE AUTHORIZED** to update the Municipal Accommodation Tax By-law.  
Carried.

Councillor Fred Francis voting nay.

Report Number: C 138/2024  
Clerk's File: AF/14854

## Presentations

### 10.1. 2025 Operating Budget Report - City Wide

### 10.2. 2025 10-Year Recommended Capital Budget - City Wide

#### Janice Guthrie, Commissioner, Finance & City Treasurer

Janice Guthrie Commissioner, Finance & City Treasurer appears before City Council regarding the administrative report dated January 9, 2025, entitled "2025 Operating Budget Report - City Wide" and provides a brief overview of the 2025 City of Windsor Budget including the 2025 Operating & Capital Budget Process; City of Windsor Financial Snapshot; City of Windsor Bond Rating – 1988 – 2024; Prudent Debt Management; Projected Debt to Financial Assets Ratio for 2025 and 2029; Increasing Reserves, Opening values as at January 1<sup>st</sup> ; Reserves as a percentage of Taxation; 2017- 2025 municipal net growth analysis – combined effects and future growth projections; Inflationary Pressures including Cumulative Tax Levy Increase vs. Cumulative CPI Increase; Actual Municipal Inflationary Pressures, Blended Consumer Price Index & Building Construction Price; Index Rates; 2010 – 2024 Property Tax Collections; 2025 Preliminary Budget Pressures; Details regarding the 2025 Finance Committees including the Corporate & Community Services Committee; the Economic Development & Engineering Committee; and the Finance & Social Services Committee; 2025 Recommended Operating Budget Changes; Municipal Tax Levy Remains Below Consumer Price Index (CPI)' 2025 Municipal Levy Increases – Compared to Windsor; 2025 Recommended Municipal Gross Operating Expenditures by Function including Gross Budget: \$1.12 Billion; 2025 Budget Overview – City Departments, \$24.2 Million – Expenditure Increases / Revenue Decreases (in millions), \$27.7 Million – Expenditure Decreases / Revenue Increases (in millions); Budget Overview – ABC's; 2025 Operating Budget Staffing Impacts, Staffing Impact Highlights; 2025 User Fees including Noteworthy Changes; 2025 Budget Risks including Provincial Changes to Grants, Collective Bargaining, Fuel Related Costs, Pension Funding, Winter Control, Utility Costs, Insurance Costs, Inflationary Pressures, Provincial & Federal Programs, Provisional Items; 2025 Operating Budget Issues Requiring One-Time Funding, Budget Stabilization Reserve and Energy Reserve; 2025 Capital Budget including Investment, Growth and Sustainability; 2025 Capital Budget Recommended 10-Year Plan Approximately \$2.24 Billion; 2025 Capital Budget Spending for 2016 – 2025; 2025 Capital Budget – Major Investments details of a Project List; 2025 Capital Budget – Growth; Project List; The Capital Plan & Other Planning Documents Inform Development Charges; What are Development Charges; 2025 Development Charges Study; Completed to Date; In Process and Next Steps; Impact of Grant Funding – Since Asset Planning Began Pursuing Grants in 2017 including Pursued, Awarded and Pending; 2025 Capital Budget – Sustainability ; Corporate Asset Management, Asset Inventory,

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Condition Assessment, Lifecycle Maintenance Strategies, Risk Management, Levels of Service/ KPIs, Asset Optimization; and concludes by providing details regarding the impact of the Asset Management Plan (AMP) for 2024, 2025 and Ongoing.

### **10.13. Additional Information Memo to Budget Issue # 2025-0121 - 2025 Transit Windsor Service Plan - City Wide**

**Jelena Payne, Commissioner, Economic Development & Stephan Habrun, Acting Executive Director, Transit Windsor**

Jelena Payne Commissioner, Economic Development and Stephan Habrun, Acting Executive Director, Transit Windsor appear before City Council regarding the administrative report dated January 21, 2025, entitled “Additional Information Memo to Budget Issue # 2025-0121 -2025 Transit Windsor Service Plan - City Wide” and provide a brief overview of the 2025 Service Plan & School Extras including; Historical Context; Identified Issues; Indirect routing, infrequent service, disconnected terminals; Several areas without service; Transit Master Plan structure including Grid Route, Connect key destinations, Focus routes on community connections, Supplement grid routes; Research, Ontario Student Transportation Delivery Model – 2017; School Board Requirements, Current transit system; 2025 Transit Service Plan including the addition of 14,951 service hours, Fixed public transit routes for Southwood Lakes & Devonshire Heights, details regarding the Dougall 6 – Route 205, South Windsor 7 – Route 240, Walkerville 8 – Route 135, Parent 14 – Route 315, Dominion 5 – Route 115; Comprehensive Analysis, School Extra Sample Map; and concludes by providing some final thoughts related to creating a more efficient and accessible network for all residents; Shift focus to address needs of the wider community; System-wide improvements to benefit all transit users; Maximize taxpayer dollars to provide better transit service; and Administration is committed to working with school boards on a transition plan.

Report Number: C 19/2025

### **2025 Operating Budget Binder Items**

**Reference # F 173**

**Issue Reference # 2025-0121**

**2025 Transit Windsor Service Plan**

Moved by: Councillor Fred Francis

Seconded by: Councillor Angelo Marignani

That with regard to “Transit Windsor Service Plan, Changes to the transit network to streamline routes, reduce travel time and increase efficiency” that the elimination of School Bus Extras BE NOT APPROVED; and,

That administration BE DIRECTED to meet with the local school boards to determine other possible options for efficiencies for Council’s consideration; and,

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That Administration BE DIRECTED to report back to the Environment, Transportation and Public Safety Standing Committee sitting as the Transit Windsor Board of Directors and then to Council, by the end of the current school year with their findings.

The motion is **put** and is **lost**.

At the request of Councillor Fred Francis a recorded vote is requested.

Aye votes: Councillors Fred Francis, Angelo Marignani, Kieran McKenzie, and Gary Kaschak.

Nay votes: Councillors Jo-Anne Gignac, Renaldo Agostino, Jim Morrison, Fabio Costante, Mark McKenzie, Ed Sleiman, and Mayor Drew Dilkens.

Abstain: None.

Absent: None.

Clerk's File: MT/13708

#### Reference # C 62

#### Issue Reference # 2025-0227

#### Public Works—Parking Fee Adjustments for Parking Lots, Meters, and Garages

Mayor Drew Dilkens leaves the meeting at 3:49 o'clock p.m. and Councillor Mark McKenzie assumes the chair.

Mayor Drew Dilkens returns to the meeting at 3:58 o'clock p.m. and Councillor Mark McKenzie returns to his seat at the Council Table.

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Mark McKenzie

Decision Number: B20/2025

That with regard to the 'Parking Fee Adjustments for Parking Lots, Meters, and Garages,' the enforcement period for parking meters **BE APPROVED** to extend from 6:00 p.m. to 7:00 p.m., rather than 6:00 p.m. to 9:00 p.m., resulting in a projected savings of \$537,910 as opposed to \$807,910.

Carried.

Aye votes: Councillors Renaldo Agostino, Mark Mckenzie, Jo-Anne Gignac, Kieran Mckenzie and Mayor Drew Dilkens.

Nay votes: Councillors Fred Francis, Fabio Costante, Jim Morrison, Angelo Marignani, and Ed Sleiman.

Clerk's File: ST2025

#### Reference # D 140

#### Issue Reference # 2025-0369

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### Elimination of Tunnel Bus/Special Events Service

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Kieran McKenzie

Decision Number: B21/2025

That with regard to the proposed “Elimination of Tunnel Bus/Special Events Service,” that the one-way fare for special events and regular tunnel bus service **BE INCREASED** to \$20.00 per person each way; and,

That funding in the amount of \$791,300 **BE APPROVED** and **BE FUNDED** through the 2025 tax levy.

Carried.

At the request of Councillor Jo-Anne Gignac a recorded vote is requested.

Aye votes: Councillors Angelo Marignani, Renaldo Agostino, Jim Morrison, Fabio Costante, Kieran McKenzie, Gary Kaschak, and Fred Francis.

Nay votes: Councillors Jo-Anne Gignac, Mark McKenzie, Ed Sleiman and Mayor Drew Dilkens.

Absent: none.

Abstain: none.

Clerk’s File: MT/13708

### Reference # C 102

#### Issue Reference # 2025-0071

### Public Works—Increase Parking Ticket Fines

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Renaldo Agostino

Decision Number: B22/2025

That with regards to “Increase Parking Ticket Fines “ that all proposed increases range from 11% to 12% **BE APPROVED** as opposed to the proposed 10% to 11%, with an increased estimated savings to the tax levy of \$25,269.00.

Carried.

Clerk’s File: ST2025

## 10.1. 2025 Operating Budget Report - City Wide

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: B3/2025

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That City Council **ENDORSE** the 2025 recommended operating budget which is reflective of a proposed overall levy increase of 3.15%, subject to any further amendments that have been proposed by City Council and are considered approved; and,

That one-time funding estimated at \$6,349,013 **BE APPROVED** from the specific Reserve Funds as detailed in this report, subject to any further amendments that have been proposed by City Council are considered approved; and,

That Council **APPROVE** the required transfers to and from various funds which have been identified and included in the 2025 Recommended Budget; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That the CFO & City Treasurer **BE AUTHORIZED** to process budget adjustments during the fiscal year, which do not change the overall approved property tax levy; and,

That the 2025 Schedule of Fees detailed in the budget report, Appendix D: 2025 User Fee Schedule, **BE APPROVED** as amended reflecting the corrected fees listed on page 124 – 125 and 129; and,

That the Fees & Charges Bylaw of record **BE AMENDED** to reflect the 2025 Schedule of Fees as amended; and,

That the additional information memo dated January 21, 2025, to Budget Issue # 2025-0121 - 2025 Transit Windsor Service Plan - City Wide **BE RECEIVED** for information.  
Carried.

Report Number: AI 4/2025  
Clerk's File: AF/14854

**10.2. 2025 10-Year Recommended Capital Budget - City Wide**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: B4/2025

That City Council **ENDORSE** the 2025 10-Year Capital Budget documents reflective of \$2,244,646,597 in total funding; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That City Council **APPROVE** the recommended allocation of the 2025 available funding, inclusive of funding required for pre-commitments and placeholders for capital projects totalling \$312,748,483; subject to any further amendments that have been proposed by City Council and are considered approved; and,



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## Special Meeting of Council

### Monday, January 27, 2025

That City Council **APPROVE IN PRINCIPLE** the recommended allocation of the 2026 through 2034 available funding for capital projects totalling \$1,931,898,114; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That City Council **APPROVE** the reallocation of funding sources for previously approved pre-committed funding, as well as the pre-commitment of additional funding for the 2025 through 2029 funding years, as identified in the applicable individual project summaries provided as part of the 2025 10-Year Capital Budget documents, and that these funds be made available for immediate use; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That with regards to Budget Issue #2025-0121 – 2025 Transit Windsor Service Plan, that That \$125,000 in capital funding for the installation of bus stop signs related to the 2025 Transit Windsor Service Plan **BE FUNDED** from Fund 1741 – Transit Windsor Growth Initiatives; and,

That Administration **BE DIRECTED** to report back to Council with a comprehensive financing strategy, inclusive of opportunities and risks, prior to award of tender for the following major growth and development works:

- Lauzon Parkway/Cabana Rd. East (formerly CR42)
- Lauzon Parkway Extension to 401
- Airport Employment Lands Servicing
- Banwell/EC Row Interchange and Banwell Corridor Improvements
- East Riverside Planning District Improvements
- Forest Glade North Secondary Plan Servicing Requirements; and

That the CFO & City Treasurer **BE AUTHORIZED** to process in-year adjustments to projects approved in the 2025 10-Year Recommended Capital Budget where those funding adjustments do not impact the overall individual project budgets or the total approved 2025 capital funding.

Carried.

Report Number: C 163/2024  
Clerk's File: AF/14854

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: B19/2025

That the 30-day budget amendment period prescribed in Ontario Regulation 530/22 Section 7 (3) for the 2025 Recommended Operating and Capital Budgets **BE SHORTENED** and the final day for amendments be January 27, 2025.

Carried.

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Councillor Kieran Mckenzie voting nay

Clerk's File: AF/14854

## **REGULAR BUSINESS ITEMS**

### **11.1. Proposed Expropriation of Various Lands for Forest Glade North Secondary Plan Area Road Network Improvements - Ward 8**

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Angelo Marignani

Decision Number: B15/2025

- I. That City Council, as approving authority under the *Expropriations Act* (the "Act") **APPROVE** the expropriation of the fee simple interests of the properties described in Appendix "A" attached hereto, for the purposes of the Forest Glade North Secondary Plan Area Road Network Improvements;
- II. That City Council **PASS** By-law 18-2025 at this meeting of Council.

Carried.

Report Number: C 6/2025  
Clerk's File: APM2025

### **11.2. Proposed Expropriation of Various Lands Required for the Banwell Road Infrastructure Improvement Project - Ward 9**

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Ed Sleiman

Decision Number: B16/2025

- I. That City Council, as approving authority under the *Expropriations Act* (the "Act") **APPROVE** the expropriation of the fee simple interests of the properties described in Appendix "A" attached hereto, for the purposes of the Banwell Road Infrastructure Improvement Project / EC Row / Banwell Interchange;
- II. That City Council **PASS** By-Law 19-2025 at this meeting of Council.

Carried.

Report Number: C 7/2025  
Clerk's File: SW/9581

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### 12. CONSIDERATION OF COMMITTEE REPORTS

#### 12.2. Report of the Special Meeting of Council - In-Camera of its Meeting Held January 13, 2025

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Fred Francis

Decision Number: CR38/2025

That the report of the Special In-Camera meeting held January 13, 2025, **BE ADOPTED** as presented.

Report Number: SCM 30/2025

Clerk's File: ACO2025

#### 12.3. Report of the Special Meeting of Council - In-Camera of its Meeting Held January 27, 2025

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Fred Francis

Decision Number: B1/2025

That the report of the Special In-Camera meeting held January 27, 2025, **BE ADOPTED** as presented.

Clerk's File: ACO2025

### 13. BY-LAWS (First and Second Readings)

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Gary Kaschak

That the following By-laws No. 15-2025 through 20-2025 (inclusive) be introduced and read a first and second time:

- 13.1. **By-law 15-2025** - A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR 506/2024, dated November 25, 2024.
- 13.2. **By-law 16-2025** - A BY-LAW TO ASSUME ROXBOROUGH BOULEVARD FROM NORTHWOOD STREET TO E.C. ROW EXPRESSWAY, BEING STREETS SHOWN ON PLAN OF SUBDIVISION 1196 KNOWN AS ROXBOROUGH BOULEVARD, IN THE CITY OF WINDSOR, authorized by M98-2012, dated February 21, 2012.

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- 13.3. **By-law 17-2025** - A BY-LAW TO ASSUME ST. JUDE COURT EAST OF LOCKE STREET, BEING A STREET SHOWN ON PLAN 12M675 KNOWN AS ST. JUDE COURT, IN THE CITY OF WINDSOR, authorized by M98-2012, dated February 21, 2012.
- 13.4. **By-law 18-2025** - A BY-LAW TO EXPROPRIATE CERTAIN LANDS IN CONNECTION WITH THE FOREST GLADE NORTH SECONDARY PLAN AREA ROAD NETWORK IMPROVEMENTS, see Item 11.1.
- 13.5. **By-law 19-2025** - A BY-LAW TO EXPROPRIATE CERTAIN LANDS IN CONNECTION WITH THE BANWELL ROAD INFRASTRUCTURE IMPROVEMENT PROJECT / EC ROW/BANWELL INTERCHANGE, see Item 11.2.
- 13.6. **By-law 20-2025** - A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS SPECIAL MEETING HELD ON THE 27TH DAY OF JANUARY, 2025.

Carried.

## 14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as presented)
- 2) Consent Agenda (as amended)
- 3) Items Deferred Items Referred
- 4) Consideration of the Balance of Business Items (as amended)
- 5) Committee Reports as presented
- 6) By-laws given first and second readings as presented

Carried.

## 16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

That the By-laws No. 15-2025 through 20-2025 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

**21. ADJOURNMENT**

Moved by: Councillor Jo-Anne Gignac  
Seconded by: Councillor Gary Kaschak

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.  
Carried.

Accordingly, the meeting is adjourned at 6:03 o'clock p.m.

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Mayor

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City Clerk

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Adopted by Council at its meeting held January 13, 2025 (B1/2025)

SV/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA**  
**January 13, 2025**

**Meeting called to order at: 4:00 p.m.**

**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Renaldo Agostino  
Councillor Fabio Costante  
Councillor Fred Francis  
Councillor Jo-Anne Gignac  
Councillor Gary Kaschak  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Mark McKenzie  
Councillor Jim Morrison  
Councillor Ed Sleiman

**Also in attendance:**

Joe Mancina, Chief Administrative Officer  
Andrew Daher, Commissioner, Human and Health Services  
David Simpson, Commissioner of Infrastructure Services/City Engineer  
Janice Guthrie, Commissioner of Finance/City Treasurer  
Ray Mensour, Commissioner Community and Corporate Services  
Jelena Payne, Commissioner Economic Development  
Steve Vlachodimos, City Clerk (leaves at 4:25 p.m.)  
Anna Ciacelli, Deputy Clerk  
Sandra Gebauer, Council Assistant  
Wira Vendrasco, City Solicitor  
Dana Paladino, Acting Senior Executive Director Corporate Services  
Michael Chantler, Acting Senior Executive Director Community Services  
Christopher Menard, Acting Mayor's Chief of Staff  
James Chacko, Executive Director Parks, Recreation, Facilities (Item 2)  
Tony Ardovini, Deputy Treasurer Financial Planning (Item 3)  
Dave Soave, Manager Strategic Operating Budget (Item 3)  
Natasha Gabbana, Senior Manager Asset Planning (Item 3)

Verbal Motion is presented by Councillor Renaldo Agostino, seconded by Councillor Jo-Anne Gignac,  
to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001</i> , as amended
1	Property matter – lease amendment, Section 239(2)(c)
2	Plan/property matter – negotiations, Section 239(2)(k)
3	Personal/legal matters – in-camera discussion/questions re budget issues – VERBAL, Section 239(2)(b)(d)(e)(f)(k)

**Motion Carried.**

**Declarations of Pecuniary Interest:**

Councillor Fred Francis discloses an interest and abstains from voting on Item 3 (Line 60 of the budget) as a family member is an employee of the subject organization.

**Discussion on the items of business.**

Verbal Motion is presented by Councillor Mark McKenzie, seconded by Councillor Ed Sleiman,  
to move back into public session.  
**Motion Carried.**

**Moved by Councillor Jim Morrison, seconded by Councillor**

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Gary Kaschak,

**THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held January 13, 2025 directly to Council for consideration at the next Regular Meeting.**



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1. That the recommendation from the Lease Administrator, Manager of Real Estate Services, City Solicitor, Acting Senior Executive Director Corporate Services, Executive Director of Parks Recreation and Facilities, Acting Senior Executive Director of Community Services, Commissioner of Community and Corporate Services, Executive Director of Engineering/Deputy City Engineer, Commissioner of Infrastructure Services/City Engineer, Manager Strategic Capital Budget Development and Control and Commission of Finance/City Treasurer respecting a property matter – lease amendment **BE APPROVED**.

2. That the recommendation from the Executive Initiatives Coordinator Community Services, Manager Development Revenue and Financial Administration, Purchasing Manager, Executive Director Parks Recreation and Facilities, Senior Executive Director Community Services, Commissioner Corporate and Community Services, City Solicitor and Commissioner of Finance/City Treasurer respecting a plan/property matter - negotiations **BE APPROVED**.  
**Councillors Fred Francis and Fabio Costante voting nay**

3. That the in-camera verbal discussion regarding issues related to the 2025 budget **BE RECEIVED FOR INFORMATION**.  
**Councillor Fred Francis discloses an interest on Line 60 of the budget and abstains from discussion and voting on this item.**

**Motion Carried.**

**Moved by Councillor Mark McKenzie, seconded by Councillor Renaldo Agostino,  
That the special meeting of council held January 13, 2025 BE ADJOURNED.  
(Time: 5:04 p.m.)  
Motion Carried.**

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Adopted by Council at its meeting held January 27, 2025 (B1/2025)

SV/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA**  
**January 27, 2025**

**Meeting called to order at: 9:00 a.m.**

**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Renaldo Agostino  
Councillor Fabio Costante  
Councillor Fred Francis  
Councillor Jo-Anne Gignac  
Councillor Gary Kaschak  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Mark McKenzie  
Councillor Jim Morrison  
Councillor Ed Sleiman

**Also in attendance:**

Joe Mancina, Chief Administrative Officer  
Andrew Daher, Commissioner, Human and Health Services (Items 2 to 4)  
David Simpson, Commissioner of Infrastructure Services/City Engineer  
(Items 2 to 4)  
Janice Guthrie, Commissioner of Finance/City Treasurer (Items 2 to 4)  
Ray Mensour, Commissioner Community and Corporate Services  
Jelena Payne, Commissioner Economic Development (Items 2 to 4)  
Steve Vlachodimos, City Clerk  
Anna Ciacelli, Deputy Clerk (Items 2 to 4)  
Wira Vendrasco, City Solicitor  
Dana Paladino, Acting Senior Executive Director Corporate Services  
Michael Chantler, Acting Senior Executive Director Community Services  
(Items 2 to 4)  
Christopher Menard, Acting Mayor's Chief of Staff (Items 2 to 4)  
Tony Ardovini, Deputy Treasurer Financial Planning (Items 2 to 4)  
Dave Soave, Manager Strategic Operating Budget (Items 2 to 4)  
Natasha Gabbana, Senior Manager Asset Planning (Items 2 to 4)  
Vincenza Mihalo, Executive Director of Human Resources (Item 1)

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Tom Serafimovski and David Amyot, Legal Counsel (Item 1)  
Stephan Habrun, Acting Executive Director Transit Windsor (Item 4)  
Kong Hem, Coordinator Administration, Transit Windsor (Item 4)  
James Chacko, Executive Director Parks, Recreation and Facilities  
(Item 4)

**Verbal Motion is presented by Councillor Jo-Anne Gignac, seconded by Councillor Fabio Costante,**  
**to move in Camera for discussion of the following item(s):**

<b>Item No.</b>	<b>Subject &amp; Section - Pursuant to <i>Municipal Act</i>, 2001, as amended</b>
1	Personal/legal matter – update, Section 239(2)(b)(e)(f) – VERBAL
2	Plan/financial information – negotiations, Section 239(2)(i)
3	Legal matter – litigation update, Section 239(2)(e)(f) - VERBAL
4	Personal/legal matters – in-camera discussion/questions re budget issues – VERBAL, Section 239(2)(b)(d)(e)(f)

**Motion Carried.**

**Declarations of Pecuniary Interest:**

Councillor Fred Francis discloses an interest and abstains from voting and discussion on Item 4 (Item C60 of the 2025 Operating Budget, Appendix A – Executive Summary) as it relates to a family member's employer.

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**Discussion on the items of business.**

**Verbal Motion is presented by Councillor Ed Sleiman, seconded by Councillor Angelo Marignani,  
to move back into public session.**

**Motion Carried.**

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Moved by Councillor Mark McKenzie, seconded by Councillor Gary Kaschak,

THAT the Clerk **BE DIRECTED** to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held January 27, 2025 directly to Council for consideration at the next Regular Meeting.

1. That the confidential verbal report from Legal Counsel regarding a personal/legal matter – update **BE RECEIVED** and further that Legal Counsel **BE AUTHORIZED TO PROCEED** on the verbal direction of Council.

**Councillors Jo-Anne Gignac and Fred Francis voting nay**

2. That the recommendation contained in the in-camera report from the Acting Executive Director of Transit Windsor, Commissioner of Economic Development and Commissioner of Finance/City Treasurer respecting a plan/financial information - negotiations **BE APPROVED**.

3. That the confidential verbal update from the City Solicitor and Acting Senior Executive Director of Corporate Services respecting a legal matter – litigation update **BE RECEIVED**.

4(a). That the in-camera verbal discussion regarding a personal matter, about identifiable individuals/labour relations related to the 2025 budget, Section 239(2) (b)(d) of the *Municipal Act* **BE RECEIVED** and that Administration **BE DIRECTED** to proceed in accordance with the verbal directions of Council.

**THE MOTION IS PUT AND IS LOST.**

**Aye votes: Councillor Fred Francis**

**Nay votes: Councillors Jo-Anne Gignac, Fabio Costante, Mark McKenzie, Angelo Marignani, Kieran McKenzie, Ed Sleiman, Gary Kaschak, Renaldo Agostino and Mayor Drew Dilkens**

4(b). That the in-camera verbal discussion regarding a personal matter, about identifiable individuals/labour relations related to the 2025 budget, Section 239(2) (b)(d) of the *Municipal Act* **BE RECEIVED** and that Administration **BE DIRECTED** to proceed in accordance with the verbal directions of Council.

**Councillor Fred Francis voting nay.**

4(c). That the in-camera verbal discussion regarding personal/legal matters, about identifiable individuals/labour relations/litigation/solicitor-client privilege related to the 2025 budget, Section 239(2) (b)(d)(e)(f) of the *Municipal Act* **BE RECEIVED FOR INFORMATION**.

**Councillor Fred Francis discloses an interest and abstains from voting and discussion on Item C60 of the 2025 Operating Budget, Appendix A – Executive Summary**

**Motion Carried.**

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**Moved by Councillor Renaldo Agostino, seconded by Councillor  
Kieran McKenzie,**

**That the special meeting of council held January 27, 2025 BE ADJOURNED.**

**(Time: 11:36 a.m.)**

**Motion Carried.**