



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

**CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1**

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 9/2026  
Approved: Wednesday, February 4, 2026**

- I. THAT the Chief Administrative Officer and City Clerk **EXECUTE** an agreement with Urbint Inc. (AKA Itron) for the purpose of receiving and managing utility locator requests from the Province's Ontario One Call service, on the following terms:
  - a. UtiLocate Software subscription for up to 20,000 tickets and 10 users, including training;
  - b. Annual maintenance and support costs of \$15,000 plus HST; and,
  - c. Term of the agreement to be for a period of one (1) year, commencing January 1, 2026, and terminating December 31, 2026, with three (3) options to extend for periods of one (1) year each,

to be satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer and in technical content to the City Engineer; and further,

- II. THAT the CAO and City Clerk **EXECUTE** any amendment(s) as may be required, pursuant to Purchasing Bylaw 93-2012 and any amendments thereto, provided the amendments are within the approved budget amounts, satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the City Engineer.

Report Number: CAOP 9/2026  
Clerk's File: SI/13533



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*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
February 5, 2026

### Department Distribution

Senior Manager Transportation
Financial Planning Administrator – Public Works Operations
Executive Director, Operations / Deputy City Engineer (A)
Commissioner, Infrastructure Services and City Engineer
Purchasing Manager (A)
City Solicitor
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer