



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 23/2026
Approved: Monday, March 9, 2026

THAT the Chief Administrative Officer **APPROVE** the award of RFP 139-25, Business Continuity Management Program, to BDO Canada LLP to an upset limit of \$130,000, excluding applicable taxes, to develop Business Continuity Plans for multiple City of Windsor departments; and,

THAT the Chief Administrative Officer and City Clerk **EXECUTE** an agreement with BDO Canada LLP, for the development of the Business Continuity Plans for the above-referenced City departments, to be funded from IT Business Continuity Improvements Capital Project (IT Business Continuity Improvements, Project #7209005), satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Chief Information Officer/Executive Director of Information Technology.

Report Number: CAOP 23/2026
Clerk's File: SI/14744

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
March 10, 2026

Department Distribution

Administrative Assistant
Financial Planning Administrator
Business Analyst



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Manager, Strategic Operating Budget Development & Control
Purchasing Manager (A)
CIO/Executive Director of Information Technology (A)
City Solicitor (A)
On behalf of Commissioner, Finance and City Treasurer
Commissioner, Economic Development
Commissioner, Corporate Services
Chief Administrative Officer