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**CITY HALL
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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 2/2026

Approved: Wednesday, February 4, 2026

THAT the CAO and City Clerk **EXECUTE** an agreement with Buckingham Realty (Windsor) Ltd., in accordance with RFP 128-25 for the purpose of listing and selling surplus City owned commercial and industrial properties from January 15, 2026 to January 14, 2029, with an option to extend to two additional one-year periods, satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Manager of Real Estate Services.

THAT the CAO and City Clerk **EXECUTE** any extension option(s) to the agreement with Buckingham Realty (Windsor) Ltd., as may be required, pursuant to Purchasing Bylaw 93-2012 and amendments thereto, in accordance with RFP 128-25 for the purpose of listing and selling surplus City owned commercial and industrial properties, satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Manager of Real Estate Services.

Report Number: CAOP 2/2026
Clerk's File: APM/15078

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
February 5, 2026

Department Distribution

Coordinator of Real Estate Services
Manager of Real Estate Services



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Purchasing Manager (A)
Financial Planning Administrator
Manager, Strategic Operating Budget Development & Control
City Solicitor
Commissioner, Corporate Services
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer