



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 104/2024**  
**Approved: Monday, August 12, 2024**

THAT the Chief Administrative Officer **APPROVE** an extension of an existing service agreement with Ebert Tree Farm Ltd. for the provision of tree planting services of up to 1,000 trees in accordance with Tender #37-20, for a one (1) year term, for an amount not to exceed \$147,500 (excluding HST); and,

THAT the CAO **APPROVE** an additional expenditure of up to \$147,500 (excluding HST), and amend Contract Purchase Order #5999 with Ebert Tree Farm Ltd. to include up to an additional 1,000 trees for the provision of tree planting services in accordance with tender 37-20 to a revised sum total not to exceed \$295,000 (excluding HST); and,

THAT the Purchasing Manager **BE AUTHORIZED** to amend Contract Purchase Order #5999 to Ebert Tree Farm Ltd. for the provision of tree planting services in accordance with the above paragraphs, satisfactory in financial content to the City Treasurer and in technical content to the Executive Director or Parks and Facilities.

Report Number: CAOP 104/2024  
Clerk's File: SR/13942

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
August 13, 2024



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### Department Distribution

Financial Planning Administrator – Parks
Manager of Forestry and Natural Areas
Manager of Purchasing & Risk Management
Executive Director Parks & Facilities
City Solicitor
Commissioner of Community Services & Corporate Services
On behalf of Commissioner Finance/City Treasurer
Chief Administrative Officer

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