



**OFFICE OF THE CITY CLERK
COUNCIL SERVICES**

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 46/2025

Approved: Tuesday, April 22, 2025

THAT the CAO **APPROVE** the award of sole source purchases; and,

THAT the Purchasing Manager **BE AUTHORIZED** to issue a Contract Purchase Order to J. Santarossa & Sons Ltd. for the supply of ready mix concrete for the City of Windsor, to an upset limit of \$100,000.00 excluding HST, satisfactory in financial content to the City Treasurer, and in technical content to the City Engineer; and,

THAT the Purchasing Manager **BE AUTHORIZED** to issue a Contract Purchase Order to Tilbury Concrete Inc. for the supply of ready mix concrete for the City of Windsor, to an upset limit of \$100,000.00 excluding HST, satisfactory in financial content to the City Treasurer, and in technical content to the City Engineer.

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Clerk's File: SW2025

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services

April 22, 2025

Department Distribution

Engineer I
Financial Planning Administrator – Public Works Operation
Acting Manager, Contracts, Field Services



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& Maintenance
Acting Executive Director of Operations and Deputy City Engineer
Commissioner Infrastructure Services and City Engineer
Acting Purchasing Manager
Commissioner, Finance and City Treasurer
Chief Administrative Officer