



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CITY HALL
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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 144/2024
Approved: Tuesday, July 9, 2024

I. THAT the lease agreement between The Corporation of the City of Windsor and South Asian Centre of Windsor for 1168 Drouillard Road, Unit #6, as approved under delegation of authority (CAO 6/2024), **BE AMENDED** effective July 1, 2024 as follows:

DELETE:

- | | |
|-----------------------------------|--|
| e) Leased Premises | 1168 Drouillard Road, Unit #6 Windsor, Ontario N8Y 2R1 |
| f) Area of Leased Premises | Useable Space: 154 square feet Common Space: 67 square feet Total Rentable Space: 221 square feet |
| g) Annual Basic Rent | \$2,404.48, plus HST |
| h) Monthly Basic Rent | \$ 200.37, plus HST |

And INSERT:

- | | |
|-----------------------------------|---|
| e) Leased Premises | 1168 Drouillard Road, Units #6 and #17 Windsor, Ontario N8Y 2R1 |
| f) Area of Leased Premises | Unit 6: Usable Space: 154 sq ft Common Space: 67 sq ft Unit 17: Usable Space: 613 sq ft |



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Common Space: 266 sq ft

Total Rentable Space: 1,100 sq ft

g) Annual Gross Rent \$7,978.05, plus HST

**h) Monthly Gross Rent from
February 1, 2024 to
June 30, 2024** \$ 200.37, plus HST

**Monthly Gross Rent from
July 1, 2024 to
January 31, 2025** \$ 996.60, plus HST

With all other terms and conditions of the current agreement to remain the same and be in full force and effect; and,

II. THAT the Chief Administrative Officer and City Clerk **EXECUTE** a Lease Amendment Agreement, to be satisfactory in form to the City Solicitor, in content to the Lease Administrator and Executive Director of Recreation & Culture, and in financial content to the City Treasurer.

Report Number: CAO 144/2024
Clerk's File: APM/14711

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
July 11, 2024

Department Distribution

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| Lease Administrator |
| Manager of Real Estate Services |
| Acting City Solicitor |
| Acting Commissioner, Corporate Services |
| Executive Director, Recreation & Culture |
| Commissioner, Community Services |



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| On behalf of Commissioner, Finance and City Treasurer |
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| Chief Administrative Officer |
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External Distribution