



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CITY HALL
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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 265/2024

Approved: Friday, December 13, 2024

I. That the lease agreement between The Corporation of the City of Windsor and South Asian Centre of Windsor for 1168 Drouillard Road, Unit #6 & #17, as approved under delegation of authority by CAO 6/2024, and amended by CAO 144/2024, **BE FURTHER AMENDED** effective December 1, 2024 as follows:

DELETE:

- | | |
|---|--|
| e) Leased Premises | 1168 Drouillard Road, Unit #6 and #17
Windsor, Ontario N8Y 2R1 |
| f) Area of Leased Premises | Unit 6:
Usable Space: 154 sq ft
Common Space: 67 sq ft

Unit 17:
Usable Space: 613 sq ft
Common Space: 266 sq ft

Total Rentable Space: 1,100 sq ft |
| g) Annual Gross Rent | \$7,978.05, plus HST |
| h) Monthly Gross Rent from
February 1, 2024 to
June 30, 2024 | \$ 200.37, plus HST |



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**Monthly Gross Rent from
July 1, 2024 to
January 31, 2025**

\$ 996.60, plus HST

And INSERT:

e) Leased Premises

1168 Drouillard Road, Units #6
Windsor, Ontario N8Y 2R1

f) Area of Leased Premises

Unit 6:

Usable Space: 154 sq ft

Common Space: 67 sq ft

Total Rentable Space: 221 sq ft

g) Annual Gross Rent

\$6,385.59, plus HST

**h) Monthly Gross Rent from
February 1, 2024 to
June 30, 2024 and
December 1, 2024 to
January 31, 2025**

\$ 200.37, plus HST

**Monthly Gross Rent from
July 1, 2024 to
November 30, 2024**

\$ 996.60, plus HST

With all other terms and conditions of the current agreement to remain the same and be in full force and effect; and,

II. That the Chief Administrative Officer and City Clerk **EXECUTE** a Lease Amendment Agreement, to be satisfactory in form to the City Solicitor, in content to the Lease Administrator and Executive Director of Parks, Recreation & Facilities, and in financial content to the City Treasurer.

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Clerk's File: APM/14711



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Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
December 13, 2024

Department Distribution

Lease Administrator
Manager of Real Estate Services
City Solicitor
Acting Senior Executive Director, Corporate Services
Executive Director, Parks, Recreation & Facilities
Acting Senior Executive Director, Community Services
Commissioner, Community and Corporate Services
Manager, Strategic Operating Budget Development & Control
On behalf of Commissioner, Finance / City Treasurer
Chief Administrative Officer