



STRIKING COMMITTEE AGENDA
MONDAY, MAY 27, 2024
(immediately following the 10:00 a.m. Regular Council meeting
and the in-camera meeting of Council)
Room 139, 350 City Hall Square

(1) Consider the appointment of 1 citizen member to the **Windsor Public Library Board** to fill the vacancy of Nicole Coco Daignault, resigned, for the term expiring November 30, 2026. A recruitment for the vacancy was undertaken and a package containing applications of those persons who have expressed an interest in the position was previously distributed. Attached is a copy of the mandate of the Windsor Public Library Board.

Consider the reappointment of Councillor Renaldo Agostino on the Board as he was required to resign in order to meet the legislative requirements of the *Libraries Act* for ratio of Council and citizen appointees.

(2) Consider the appointment of 2 citizens on the **Windsor Essex Community Housing Corporation Board of Directors** to fill the vacancies of Shelly Lucier, resigned, and Marina Clemens, deceased. A recruitment was undertaken after the resignation of Shelly Lucier and a package containing applications of those who expressed an interest in the position is enclosed under separate cover. Attached is a copy of the mandate of the Windsor Essex Community Housing Corporation Board.



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Windsor Public Library Board

About the Windsor Public Library Board

The Windsor Public Library Board (WPLB) is responsible for:

- Establishing, adopting, monitoring and reviewing Windsor Public Library policies to govern the operation of the library;
- short and long term financial and operational planning including an annual budget and audit and annual report;
- reporting mechanisms, feedback activities and metrics;
- fundraising initiatives; and,
- Advocating and championing the WPL making friends, open doors and building relationships within the community.

The seven member WPLB meets six to eight times annually, usually on the third Tuesday of the Month, via Zoom or in person. Board meeting last about 1.5 – 2 hours.

Board members are compensated at the direction of City Council.

Appointees of the Windsor Public Library Board must:

- Be at least eighteen years old;
- Be a Canadian citizen or a permanent resident of Canada;
- Be a resident of the city of Windsor;
- Not be employed by the board or by the municipality.

With the plan to build of a new central library in the next five to seven years, the WPLB is particularly seeking boards members with experience or a keen interest in community fundraising.



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The Community Housing Corporation Board

The Windsor Essex Community Housing Corporation (WECHC) is one of the largest social housing providers in Canada and has an annual budget of \$40 million. It is regulated under the Housing Services Act and must meet legislated requirements. The WECHC's CEO leads the corporation and, along with the Executive Management Team, is responsible for the corporation's day-to-day operations. The CEO is the only employee of the Board.

About the Windsor Community Housing Corporation (CHC) Board of Directors

The Windsor Essex CHC Board of Directors is responsible for providing governance and oversight for all matters under the direction of the WECHC's CEO. The Board reviews and provides approval of the corporation's annual budget as well as any new builds, repairs, or renewals of properties in the CHC portfolio. It also works closely with the CEO to develop and approve the corporation's Strategic Plan and return required reports to the Municipal Service Manager. The Board of Directors is also responsible for the hiring of the CEO and contributes to the hiring process for members of the Executive Management Team.

Meetings are typically the 3rd Thursday of the month, usually bi-monthly, from 12-130 PM. No meeting is typically held in July or December.

Board members will have to attend meetings, provide feedback/direction/decisions on agenda items, and play an active role on sub-committees (sub-committee examples: administration, finance, human resources, strategic planning, community engagement, development). Some sub-committees are more involved than others and may require Board members with a specific skillset to help guide the corporation.

Board members are compensated at the direction of City Council.

Appointees to the CHC Board of Directors should have:

- High-level understanding of the corporation's business, including its structure,
- working relationships with Windsor and Essex County, and its current challenges;
- Ability to attend meetings and participate actively in discussions and decisions on agenda items;
- An understanding of CHC's diverse clientele and their needs;
- Knowledge of the social housing landscape, available stock, supply vs demand, eligibility requirements and wait list through the Central Housing Registry;
- The ability to comply with confidentiality requirements and declare any and all perceived or actual conflicts of interest;
- A background in social services, finance, or property development/construction industries is an asset.