



## City of Windsor

# 2026 BUDGET

## Proposed User Fee Schedule



## 2026 Proposed User Fee Schedule (City of Windsor)

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**City of Windsor**  
**User Fee Schedule**

Administration & Representation - Corporate Security														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1	Corporate Security	SAC Operations	Event Set-Up Fees (External)		Y		\$93.68	hour	\$100.00	hour	\$6.32	7%	2	2026-0254
2	Corporate Security	SAC Operations	Chairs (External)		Y		\$4.68	Each	\$5.00	Each	\$0.32	7%	2	2026-0254
3	Corporate Security	SAC Operations	Generator (External)		Y		\$103.00	If required	\$110.00	If required	\$7.00	7%	2	2026-0254
4	Corporate Security	SAC Operations	Tables (External)		Y		\$12.88	Each	\$15.00	Each	\$2.12	16%	2	2026-0254
5	Corporate Security	SAC Operations	Podium (External)		Y		\$35.13	Each	\$40.00	Each	\$4.87	14%	2	2026-0254
6	Corporate Security	SAC Operations	Sound System: Microphone, Speakers & Mixing Board (External)		Y		\$234.20	Lump Sum	\$250.00	Lump Sum	\$15.80	7%	2	2026-0254
7	Corporate Security	SAC Operations	Speaker (External)		Y		\$51.50	Per Unit With Two Unit Min	\$55.00	Per Unit With Two Unit Min	\$3.50	7%	2	2026-0254
8	Corporate Security	SAC Operations	Caretaking Fees (external clients)		Y		\$60.72	hour	\$65.00	hour	\$4.28	7%	2	2026-0254
9	Corporate Security	SAC Operations	Caretaking Fees (internal clients)		N		\$60.72	hour	\$65.00	hour	\$4.28	7%	2	2026-0254
10	Corporate Security	SAC Operations	Maintenance Fees (external clients)		Y		\$76.55	hour	\$80.00	hour	\$3.45	5%	2	2026-0254
11	Corporate Security	SAC Operations	Maintenance Fees (internal clients)		N		\$76.55	hour	\$80.00	hour	\$3.45	5%	2	2026-0254
12	Corporate Security	SAC Operations	Parking Fees (400 City Hall Square)		Y		\$61.90	month	\$65.00	month	\$3.10	5%	2	2026-0254
13	Corporate Security	SAC Operations	Parking Fees (400 City Hall Square)		Y		\$20.57	month	\$30.00	month	\$9.43	46%	2	2026-0254

**City of Windsor**  
**User Fee Schedule**

Finance & City Treasurer - Accounting														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Accounting	Accounts Receivable	Administrative Fee (NSF Cheques - A/R)	Y		\$65.00	per nsf cheque/returned item	\$70.00	per nsf cheque/returned item	\$5.00	8%	17	2026-0022
2		Accounting	Accounts Receivable	Account Arrears Notice	N				\$75.00	1st Notice	\$75.00	New	17	2026-0022
3		Accounting	Accounts Receivable	Letters of Default	N				\$150.00	2nd Notice	\$150.00	New	17	2026-0022
4		Accounting	Accounts Receivable	Letters of Default	N				\$250.00	Final Letter	\$250.00	New	17	2026-0022
5		Accounting	Payroll	Processing of Wage Assignments	Y		\$13.00	per remittance where allowed by court on certain files	\$15.00	per remittance where allowed by court on certain files	\$2.00	15%	17	2026-0022

**City of Windsor**  
**User Fee Schedule**

Finance & City Treasurer - Taxation & Financial Projects														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Taxation	Collections, Invest Banking	Interest on trade receivables more than 30 days past due	N		2.00%	per month, compounded	2.00%	per month, compounded	0.00%	0%	28	2026-0036
2		Taxation	Property Valuations	Expedited Tax Certificates	Y		\$130.00	per certificate	\$135.00	per certificate	\$5.00	4%	28	2026-0036
3		Taxation	Property Valuations	External Tax Inquiry (ETI) On Line Transaction Fee	Y		\$98.00	per roll number	\$100.00	per roll number	\$2.00	2%	28	2026-0036
4		Taxation	Property Valuations	New Property Account Fee	N		\$92.00	per roll	\$95.00	per roll	\$3.00	3%	28	2026-0036
5		Taxation	Property Valuations	Ownership Changes	N		\$92.00	per roll	\$95.00	per roll	\$3.00	3%	28	2026-0036
6		Taxation	Property Valuations	Returned Service Item (Includes NSF cheques)	N		\$65.00	per nsf cheque/returned item	\$70.00	per nsf cheque/returned item	\$5.00	8%	28	2026-0036
7		Taxation	Property Valuations	Statement of Account Fee	N		\$35.00	per statement	\$40.00	per statement	\$5.00	14%	28	2026-0036
8		Taxation	Property Valuations	Tax Certificates	Y		\$95.00	per certificate	\$100.00	per certificate	\$5.00	5%	28	2026-0036
9		Taxation	Property Valuations	Tax Receipts	N		\$35.00	per roll number	\$40.00	per roll number	\$5.00	14%	28	2026-0036
10		Taxation	Property Valuations	Mortgage Account Administration Fee	Y		\$47.00	per account	\$50.00	per account	\$3.00	6%	28	2026-0036
11		Taxation	Revenue & Collections	Additional Interested Party Notification	N		\$60.00	per letter	\$65.00	per letter	\$5.00	8%	28	2026-0036
12		Taxation	Revenue & Collections	Corporate Search	N		various	Cost Recovery	various	Cost Recovery	n/a	n/a	28	2026-0036
13		Taxation	Revenue & Collections	Current & Prior Year's Tax Information (Printed or Written)	N		\$15.00	per roll year	\$20.00	per roll year	\$5.00	33%	28	2026-0036
14		Taxation	Revenue & Collections	Electronic lien cancellation fee	N		various	Cost Recovery	various	Cost Recovery	n/a	n/a	28	2026-0036
15		Taxation	Revenue & Collections	Electronic lien certificate fee	N		various	Cost Recovery	various	Cost Recovery	n/a	n/a	28	2026-0036
16		Taxation	Revenue & Collections	Extension Agreement	N		\$500.00	per property	\$515.00	per property	\$15.00	3%	28	2026-0036
17		Taxation	Revenue & Collections	Letters of Default (2nd notice)	N		\$70.00	per letter	\$75.00	per letter	\$5.00	7%	28	2026-0036
18		Taxation	Revenue & Collections	Letters of Default (Final Notice)	N		\$275.00	per letter	\$285.00	per letter	\$10.00	4%	28	2026-0036
19		Taxation	Revenue & Collections	Local Improvements, Sewer Replacements Payout	N		\$130.00	per roll	\$135.00	per roll	\$5.00	4%	28	2026-0036
20		Taxation	Revenue & Collections	Online Customer Portal Annual Subscription Fee	Y		\$52.00	per year	\$55.00	per year	\$3.00	6%	28	2026-0036
21		Taxation	Revenue & Collections	Online Customer Portal Self Serve Documents	Y		\$31.00	per request	\$35.00	per request	\$4.00	13%	28	2026-0036

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

**City of Windsor**  
**User Fee Schedule**

Finance & City Treasurer - Taxation & Financial Projects														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
22		Taxation	Revenue & Collections	Other Charges Levied Against The Tax Roll	N		\$60.00	per account	\$65.00	per account	\$5.00	8%	28	2026-0036
23		Taxation	Revenue & Collections	Payment of Proceeds into Court, Close File	N		\$650.00	per property	\$670.00	per property	\$20.00	3%	28	2026-0036
24		Taxation	Revenue & Collections	Property Tax Arrears Notice	N		\$11.00	per statement	\$15.00	per statement	\$4.00	36%	28	2026-0036
25		Taxation	Revenue & Collections	Registered Interested Party Notification (up to 2 parties)	N		\$250.00	per letter	\$260.00	per letter	\$10.00	4%	28	2026-0036
26		Taxation	Revenue & Collections	Registration Cost Recovery	N		various		various		n/a	n/a	28	2026-0036
27		Taxation	Revenue & Collections	Research - Current & Prior Year's Tax Information (Printed or Written)	N		\$67.00	per hour	\$70.00	per hour	\$3.00	4%	28	2026-0036
28		Taxation	Revenue & Collections	Tax Lien Registration (Other class)	N		\$2,000.00	per property	\$2,060.00	per property	\$60.00	3%	28	2026-0036
29		Taxation	Revenue & Collections	Tax Lien Registration (Residential with house)	N		\$1,800.00	per property	\$1,855.00	per property	\$55.00	3%	28	2026-0036
30		Taxation	Revenue & Collections	Tax Lien Registration (Vacant Land, Any class)	N		\$1,500.00	per property	\$1,545.00	per property	\$45.00	3%	28	2026-0036
31		Taxation	Revenue & Collections	Tax Sale Tender Printed Package	Y		\$30.00	per tender package	\$35.00	per tender package	\$5.00	17%	28	2026-0036
32		Taxation	Revenue & Collections	Tax Sales Fees	N		\$1,000.00	per property	\$1,030.00	per property	\$30.00	3%	28	2026-0036
33		Taxation	Revenue & Collections	Tender Opening and Examination	Y		\$250.00	per property	\$260.00	per property	\$10.00	4%	28	2026-0036
34		Taxation	Revenue & Collections	Title Search	N		various	Cost Recovery	various	Cost Recovery	n/a	n/a	28	2026-0036

**City of Windsor**  
**User Fee Schedule**

Corporate Services - Communications														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Call Centre	211 Call Centre	E-Blast	Y		\$91.25	per document	\$95.00	per document	\$3.75	4%	30	2026-0326

**City of Windsor**  
**User Fee Schedule**

Corporate Services - Council Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Records and Elections	Elections	Nomination Fee - Councillors/School Board Trustee	Y		\$100.00	per nomination	\$100.00	per nomination	\$0.00	0%		
2		Records and Elections	Elections	Nomination Fee - Mayor	Y		\$200.00	per nomination	\$200.00	per nomination	\$0.00	0%		
3		Records and Elections	Freedom of Information	Freedom of Information Request Application (mandatory and non-refundable)	N		\$5.00	per request	\$5.00	per request	\$0.00	0%		
4	1	Records and Elections	Freedom of Information	Information Disk	N		\$10.00	per disk	\$10.00	per disk	\$0.00	0%		
5	1	Records and Elections	Freedom of Information	Photocopying	Y		\$0.20	per page	\$0.20	per page	\$0.00	0%		
6	1	Records and Elections	Freedom of Information	Preparing a Record	N		\$30.00	per hour	\$30.00	per hour	\$0.00	0%		
7	1	Records and Elections	Freedom of Information	Search a Record	N		\$30.00	per hour	\$30.00	per hour	\$0.00	0%		
8		Records and Elections	Printing	Photocopying (Additional Pages After the First Page)	Y		\$0.38	per page	\$1.00	per page	\$0.62	163%	54	2026-0346
9		Records and Elections	Printing	Photocopying (First Page)	Y		\$2.56	per first page	\$3.00	per first page	\$0.44	17%	54	2026-0346
10		Records and Elections	Records	Certified Copy of Assessment Roll Pages	N		\$32.00	per assessment	\$35.00	per assessment	\$3.00	9%	54	2026-0346
11		Records and Elections	Records	Certified Copy of By-law or Council Resolution	Y		\$32.00	per by-law or	\$35.00	per by-law or	\$3.00	9%	54	2026-0346
12		Records and Elections	Records	Declaration of Residency Letter	N		\$32.00	per letter	\$35.00	per letter	\$3.00	9%	54	2026-0346
13		Records and Elections	Records	Ownership List from Assessment Roll	N		\$33.28	per hour + cost of	\$35.00	per hour + cost of	\$1.72	5%	54	2026-0346
14		Records and Elections	Records	Permanent Resident Card verification	N		\$12.80	per card	\$15.00	per card	\$2.20	17%	54	2026-0346
15		Records and Elections	Records	Records Search	N		\$33.28	per hour + cost of photocopying	\$35.00	per hour + cost of photocopying	\$1.72	5%	54	2026-0346
16		Records and Elections	Vital Statistics	Civil Ceremony (During the Day)	N		\$260.00	per ceremony	\$260.00	per ceremony	\$0.00	0%		
17		Records and Elections	Vital Statistics	Death Registrations	N		\$55.00	per certificate	\$55.00	per certificate	\$0.00	0%		
18		Records and Elections	Vital Statistics	Marriage Licence	N		\$140.00	per licence	\$140.00	per licence	\$0.00	0%		
19		Records and Elections	Vital Statistics	Commissioner of Oaths Services	N		\$30.00	per affidavit	\$30.00	per affidavit	\$0.00	0%		
20		Records and Elections	Vital Statistics	Witness Fee (for civil ceremony)	Y		\$25.00	per request	\$25.00	per request	\$0.00	0%		
21	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	N		\$680.62	initial	\$725.00	initial	\$44.38	7%	48	2026-0057
22	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	N		\$598.63	per year	\$635.00	per year	\$36.37	6%	48	2026-0057
23	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Operator	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
24	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	N		\$320.62	per occurrence	\$345.00	per occurrence	\$24.38	8%	48	2026-0057
25	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
26	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	N		\$381.03	initial	\$410.00	initial	\$28.97	8%	48	2026-0057
27	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	N		\$299.02	per year	\$320.00	per year	\$20.98	7%	48	2026-0057
28	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

**City of Windsor**  
**User Fee Schedule**

Corporate Services - Council Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
29	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	N		\$299.03	per year	\$255.00	per year	-\$44.03	-15%	48	2026-0057
30	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
31	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	N		\$299.03	per year	\$255.00	per year	-\$44.03	-15%	48	2026-0057
32	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
33	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	N		\$299.03	per year	\$255.00	per year	-\$44.03	-15%	48	2026-0057
34	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	N		\$381.03	initial	\$410.00	initial	\$28.97	8%	48	2026-0057
35	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	N		\$299.02	per year	\$320.00	per year	\$20.98	7%	48	2026-0057
36	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	N		\$790.64	initial	\$875.00	initial	\$84.36	11%	48	2026-0057
37	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
38	3	Policy, Gaming, Licensing	Business Licence Fees	Bill Distributor	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
39	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	N		\$495.61	initial	\$530.00	initial	\$34.39	7%	48	2026-0057
40	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
41	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	N		\$851.03	initial	\$875.00	initial	\$23.97	3%	48	2026-0057
42	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
43		Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Attendant	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
44	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Plate Replacement	N		\$60.00	per plate	\$65.00	per plate	\$5.00	8%	54	2026-0346
45	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Replacement	N		\$25.00	per licence	\$30.00	per licence	\$5.00	20%	54	2026-0346
46	3	Policy, Gaming, Licensing	Business Licence Fees	Carnival or Circus	N		\$238.62	per occurrence	\$255.00	per occurrence	\$16.38	7%	48	2026-0057
47		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- For Profit Business	N		\$301.48	initial	\$300.00	initial	-\$1.48	0%	48	2026-0057
48		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- For Profit Business	N		\$260.49	per year	\$255.00	per year	-\$5.49	-2%	48	2026-0057
49		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Per Box	N		\$301.48	initial	\$300.00	initial	-\$1.48	0%	48	2026-0057
50		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Per Box	N		\$260.49	per year	\$255.00	per year	-\$5.49	-2%	48	2026-0057
51		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- Not-for-Profit Business	N		\$150.74	initial	\$150.00	initial	-\$0.74	0%	48	2026-0057
52		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- Not-for-Profit Business	N		\$130.24	per year	\$130.00	per year	-\$0.24	0%	48	2026-0057
53		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Not-for-profit Box	N		\$150.74	initial	\$150.00	initial	-\$0.74	0%	48	2026-0057
54		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Not-for-profit Box	N		\$130.24	per year	\$130.00	per year	-\$0.24	0%	48	2026-0057
55	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	N		\$741.04	initial	\$790.00	initial	\$48.96	7%	48	2026-0057
56	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	N		\$598.63	per year	\$635.00	per year	\$36.37	6%	48	2026-0057
57	3	Policy, Gaming, Licensing	Business Licence Fees	Escorts	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057

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**City of Windsor**  
**User Fee Schedule**

Corporate Services - Council Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
58	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	N		\$381.03	initial	\$410.00	initial	\$28.97	8%	48	2026-0057
59	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
60	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
61	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
62	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 3, 4 and 5)	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
63	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
64	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
65	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Master	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
66	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
67	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
68	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Practitioner	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
69	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	N		\$556.03	initial	\$595.00	initial	\$38.97	7%	48	2026-0057
70	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	N		\$413.63	per year	\$440.00	per year	\$26.37	6%	48	2026-0057
71	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	N		\$741.04	initial	\$790.00	initial	\$48.96	7%	48	2026-0057
72	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	N		\$598.63	per year	\$635.00	per year	\$36.37	6%	48	2026-0057
73	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	N		\$741.04	initial	\$790.00	initial	\$48.96	7%	48	2026-0057
74	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	N		\$598.63	per year	\$635.00	per year	\$36.37	6%	48	2026-0057
75	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	N		\$556.03	initial	\$595.00	initial	\$38.97	7%	48	2026-0057
76	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	N		\$413.63	per year	\$440.00	per year	\$26.37	6%	48	2026-0057
77	3	Policy, Gaming, Licensing	Business Licence Fees	Licence Administrative Charge	N		\$25.00	per licence	\$30.00	per licence	\$5.00	20%	54	2026-0346
78	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	N		\$790.64	initial	\$875.00	initial	\$84.36	11%	48	2026-0057
79	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	N		\$708.63	per year	\$785.00	per year	\$76.37	11%	48	2026-0057
80	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 1	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
81	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 2	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
82	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
83		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen)	N		\$413.63	initial	\$440.00	initial	\$26.37	6%	48	2026-0057
84		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Stationary)	N		\$0.00	initial	\$345.00	initial	\$345.00	new	48	2026-0057
85		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen & Stationary)	N		\$0.00	initial	\$530.00	initial	\$530.00	new	48	2026-0057
86		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Stationary)	N		\$0.00	per year	\$255.00	per year	\$255.00	new	48	2026-0057
87		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen & Stationary)	N		\$0.00	per year	\$440.00	per year	\$440.00	new	48	2026-0057
88	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
89	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057

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**City of Windsor**  
**User Fee Schedule**

Corporate Services - Council Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
90	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (all other areas)	N		\$675.00	per location	\$900.00	per location	\$225.00	33%	54	2026-0346
91	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (Downtown Windsor Business Improvement Area)	N		\$1,000.00	per location	\$1,300.00	per location	\$300.00	30%	54	2026-0346
92	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
93	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
94	3	Policy, Gaming, Licensing	Business Licence Fees	Personal Service	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
95	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
96	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
97	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
98	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
99	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Master	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
100	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	N		\$790.64	initial	\$875.00	initial	\$84.36	11%	48	2026-0057
101	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	N		\$708.63	per year	\$785.00	per year	\$76.37	11%	48	2026-0057
102	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
103	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
104	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
105	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
106		Policy, Gaming, Licensing	Business Licence Fees	Residential Rental	N		\$466.00	initial	\$0.00	initial	-\$466.00	-100%	48	2026-0057
107		Policy, Gaming, Licensing	Business Licence Fees	Residential Rental	N		\$275.00	per year	\$0.00	per year	-\$275.00	-100%	48	2026-0057
108	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	N		\$381.03	initial	\$410.00	initial	\$28.97	8%	48	2026-0057
109	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	N		\$299.02	per year	\$320.00	per year	\$20.98	7%	48	2026-0057
110	3	Policy, Gaming, Licensing	Business Licence Fees	Special Sales	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
111	3	Policy, Gaming, Licensing	Business Licence Fees	Standard Letter	N		\$25.00	per letter	\$30.00	per letter	\$5.00	20%	54	2026-0346
112	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	N		\$320.62	initial	\$345.00	initial	\$24.38	8%	48	2026-0057
113	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	N		\$238.62	per year	\$255.00	per year	\$16.38	7%	48	2026-0057
114		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Administrative Fee	N		\$215.00	per hour	\$215.00	per hour	\$0.00	0%		
115		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Work Order	N		\$215.00	per request	\$215.00	per request	\$0.00	0%		
116		Policy, Gaming, Licensing	Bylaw Enforcement	Reinspection Related to Regulatory Bylaws and City Issued Licenses	N		\$215.00	per site visit	\$215.00	per site visit	\$0.00	0%		
117		Policy, Gaming, Licensing	Council Services	Zoning By-Law 3072 Text	N		\$64.00	per copy	\$70.00	per copy	\$6.00	9%	54	2026-0346
118		Policy, Gaming, Licensing	Council Services	Zoning By-Law 85-15	N		\$64.00	per copy	\$70.00	per copy	\$6.00	9%	54	2026-0346
119		Policy, Gaming, Licensing	Council Services	Zoning By-Law 8600 Text	N		\$64.00	per copy	\$70.00	per copy	\$6.00	9%	54	2026-0346

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**City of Windsor**  
**User Fee Schedule**

Corporate Services - Council Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
120	Policy, Gaming, Licensing	Council Services	Zoning By-Law Subscription Plan		N		\$128.00	per year	\$135.00	per year	\$7.00	5%	54	2026-0346
121	Policy, Gaming, Licensing	Dog Licence	1st ,2nd and 3rd Dog - Spayed/Neutered (Purchase prior to Feb 1)		N		\$17.00	per tag	\$0.00	per tag	-\$17.00	-100%	40	2026-0044
122	Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Spayed/Neutered (Purchase Feb - June)		N		\$32.00	per tag	\$0.00	per tag	-\$32.00	-100%	40	2026-0044
123	Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Spayed/Neutered (Purchase July to Dec)		N		\$47.00	per tag	\$0.00	per tag	-\$47.00	-100%	40	2026-0044
124	Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase Feb - June)		N		\$66.00	per tag	\$0.00	per tag	-\$66.00	-100%	40	2026-0044
125	Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase July to Dec)		N		\$98.00	per tag	\$0.00	per tag	-\$98.00	-100%	40	2026-0044
126	Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog- Unaltered (Purchase prior to Feb 1)		N		\$34.00	per tag	\$0.00	per tag	-\$34.00	-100%	40	2026-0044
127	Policy, Gaming, Licensing	Dog Licence	Voluntary Dog Licence		N		\$0.00	per licence	\$25.00	per licence	\$25.00	new	40	2026-0044
128	Policy, Gaming, Licensing	Dog Licence	Mandatory Dog Licence		N		\$0.00	per location	\$150.00	per licence	\$150.00	new	40	2026-0044
129	Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Break Open Tickets and Raffles		N		3% of prizeboard	per licence	3% of prizeboard	per licence	n/a	n/a		
130	4	Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Traditional Bingo Hall			\$165.00	per event	\$165.00	per event	\$0.00	0%		
131	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Driver License	N		\$110.00	per year	\$145.00	per year	\$35.00	32%	52	2026-0071
132	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Photo ID card	Y	1	\$15.00	per year	\$20.00	per year	\$5.00	33%	52	2026-0071
133	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Plate Holder Licence - Motorized Livery Vehicle	N		\$180.00	per year	\$235.00	per year	\$55.00	31%	52	2026-0071
134	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Plate Holder Licence - Muscular Livery Vehicle	N		\$70.00	per year	\$95.00	per year	\$25.00	36%	52	2026-0071
135	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Replacement Photo ID card	Y	1	\$25.00	per occurrence	\$35.00	per occurrence	\$10.00	40%	52	2026-0071
136	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Transfer from Vehicle to Vehicle	N		\$70.00	per occurrence	\$95.00	per occurrence	\$25.00	36%	52	2026-0071
137	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Vehicle Re-inspection	N		\$60.00	per occurrence	\$80.00	per occurrence	\$20.00	33%	52	2026-0071
138		Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Broker	N		\$60.00	per vehicle	\$80.00	per vehicle	\$20.00	33%	52	2026-0071
139		Policy, Gaming, Licensing	Public Vehicle Licensing Fees:	Driver Licence	N		\$110.00	per year	\$145.00	per year	\$35.00	32%	52	2026-0071

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**City of Windsor**  
**User Fee Schedule**

Corporate Services - Council Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
140	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver's List		N		\$30.00	per year	\$40.00	per year	\$10.00	33%	52	2026-0071
141	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Filing of leases		N		\$30.00	per occurrence	\$40.00	per occurrence	\$10.00	33%	52	2026-0071
142	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Photo ID card		Y	1	\$15.00	per issuance	\$20.00	per issuance	\$5.00	33%	52	2026-0071
143	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Plate Holder Licence		N		\$400.00	per year	\$520.00	per year	\$120.00	30%	52	2026-0071
144	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Replacement Photo ID card		Y	1	\$25.00	per occurrence	\$35.00	per occurrence	\$10.00	40%	52	2026-0071
145	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Plate Holder to Plate Holder		N		\$400.00	per occurrence	\$520.00	per occurrence	\$120.00	30%	52	2026-0071
146	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Vehicle to Vehicle		N		\$70.00	per occurrence	\$95.00	per occurrence	\$25.00	36%	52	2026-0071
147	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1-100 Transportation Network Company Vehicles		N		\$5,000.00	per year	\$5,000.00	per year	\$0.00	0%		
148	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 101-250 Transportation Network Company Vehicles		N		\$7,500.00	per year	\$7,500.00	per year	\$0.00	0%		
149	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 251-500 Transportation Network Company Vehicles		N		\$15,000.00	per year	\$15,000.00	per year	\$0.00	0%		
150	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 501-750 Transportation Network Company Vehicles		N		\$20,000.00	per year	\$20,000.00	per year	\$0.00	0%		
151	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 751-1000 Transportation Network Company Vehicles		N		\$25,000.00	per year	\$25,000.00	per year	\$0.00	0%		
152	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1001 plus Transportation Network Company Vehicles		N		\$30,000.00	per year	\$30,000.00	per year	\$0.00	0%		
153	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Trip Fees		N		\$0.11	per trip	\$0.11	per trip	\$0.00	0%		
154	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Vehicle Re-inspection		N		\$60.00	per occurrence	\$80.00	per occurrence	\$20.00	33%	52	2026-0071
		<b>Notes:</b>												

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**City of Windsor**  
**User Fee Schedule**

Corporate Services - Council Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1				Fees are established through regulation 832 of the Municipal Freedom of Information Protection and Privacy Act. Note other fees may apply as per MFIPPA.										
2				By-Law 137-2007 Schedule 2 approved by Council in 2007.										
3				The entire Business Licence Fee Schedule was last approved by Council in 2005. The Fire Inspection Fee increase was approved during the 2015 Operating Budget Process.										
4				E-bingo will yield 3.0% of Net Gaming Win each quarter as per the Standard Agreement between the City of Windsor and the Ontario Lottery and Gaming Corporation.										
				There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options exclusive of Business, Lottery and Dog Licenses.										
<b>HST Notes:</b>														
1				Unless incidental to exempt supply.										

**City of Windsor**  
**User Fee Schedule**

Corporate Services - Human Resources														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1	Human Resources	Human Resources Administration	Corporate ID Badges		Y		\$15.00	per badge	\$20.00	per badge	\$5.00	33%	64	2026-0034
2	Human Resources	Human Resources Administration	Photocopy Fee		Y		\$2.60	1st page	\$3.00	1st page	\$0.40	15%	64	2026-0034
3	Human Resources	Human Resources Administration	Photocopy Fee		Y		\$0.40	per additional page	\$1.00	per additional page	\$0.60	150%	64	2026-0034
4	1	Human Resources	Recruitment	Firefighter Recruitment - Administrative Fee	Y		\$50.00	per applicant	\$55.00	per applicant	\$5.00	10%	64	2026-0034
5	Human Resources	Employee Relations	Photocopy Fee		N		\$2.60	1st page	\$3.00	1st page	\$0.40	15%	64	2026-0034
6	Human Resources	Employee Relations	Photocopy Fee		N		\$0.40	per additional page	\$1.00	per additional page	\$0.60	150%	64	2026-0034
<b>Notes:</b>														
1	Per Council Resolution CR107/2011 Human Resources can alter the Firefighter recruitment process and change the Fee Structure.													

**City of Windsor**  
**User Fee Schedule**

Corporate Services - Legal														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1	Legal	Legal Services	Amending Subdivision/Condominium		N		\$1,018.03	per agreement	\$1,050.00	per agreement	\$31.97	3.1%	77	2026-0051
2	Legal	Legal Services	By-law deleting Part Lot Control from lands with registered plans of subdivision		N		\$1,233.97	per plan plus \$50.00 per unit	\$1,270.00	per plan plus \$50.00 per unit	\$36.03	2.9%	77	2026-0051
3	Legal	Legal Services	Committee of Adjustment - Agreements, Deeds, Easements		N		\$407.21	per document	\$420.00	per document	\$12.79	3.1%	77	2026-0051
4	Legal	Legal Services	Connect to Sewer Agreements		N		\$542.94	per agreement	\$560.00	per agreement	\$17.06	3.1%	77	2026-0051
5	Legal	Legal Services	Copies of Documents (each additional page after first page)		N		\$0.57	per page	\$1.00	per page	\$0.43	75.4%	77	2026-0051
6	Legal	Legal Services	Copies of Documents (first page of each document)		N		\$2.29	per page	\$3.00	per page	\$0.71	31.0%	77	2026-0051
7	Legal	Legal Services	Deeds, Quit Claim Deeds, Easements		N		\$271.47	per document plus \$50.00 a unit	\$280.00	per document plus \$50.00 a unit	\$8.53	3.1%	77	2026-0051
8	Legal	Legal Services	Demolition Agreements		N		\$407.21	per agreement	\$420.00	per agreement	\$12.79	3.1%	77	2026-0051
9	Legal	Legal Services	Discharge of Mortgage		N		\$308.49	per discharge	\$320.00	per discharge	\$11.51	3.7%	77	2026-0051
10	Legal	Legal Services	Encroachment Agreements		N		\$407.21	per agreement	\$420.00	per agreement	\$12.79	3.1%	77	2026-0051
11	Legal	Legal Services	Mortgages (preparation)		N		\$407.21	per mortgage	\$420.00	per mortgage	\$12.79	3.1%	77	2026-0051
12	Legal	Legal Services	Release of Agreements, Easements, Deeds		N		\$271.47	per agreement plus \$50.00 per unit	\$280.00	per agreement plus \$50.00 per unit	\$8.53	3.1%	77	2026-0051
13	Legal	Legal Services	Release of Encroachment Agreement		N		\$271.47	per agreement	\$280.00	per agreement	\$8.53	3.1%	77	2026-0051
14	Legal	Legal Services	Servicing Agreements		N		\$709.52	per agreement plus \$50.00 per unit	\$730.00	per agreement plus \$50.00 per unit	\$20.48	2.9%	77	2026-0051
15	Legal	Legal Services	Site Plan Control Agreement		N		\$1,018.03	per agreement	\$1,050.00	per agreement	\$31.97	3.1%	77	2026-0051
16	Legal	Legal Services	Condominium Agreements		N		\$2,036.04	per plan plus \$50.00 per unit	\$2,100.00	per plan plus \$50.00 per unit	\$63.96	3.1%	77	2026-0051
17	Legal	Legal Services	Subdivision Agreements		N		\$2,593.81	per plan plus \$50.00 per unit	\$2,675.00	per plan plus \$50.00 per unit	\$81.19	3.1%	77	2026-0051
18	Legal	Provincial Offences	Collection Administration Fee		N		\$0.00		\$40.00	per ticket	\$40.00	New	82	2026-0364
19	Legal	Provincial Offences	Copies of documents - not requiring certification		N		\$5.00	per document	\$5.00	per document	\$0.00	0.0%		
20	Legal	Provincial Offences	Copies of documents - requiring certification		N		\$10.00	per certification	\$10.00	per certification	\$0.00	0.0%		
21	2	Legal	Provincial Offences	minimum charge per transcript ordered	N		\$60.00	per transcript	\$60.00	per transcript	\$0.00	0.0%		

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

**City of Windsor**  
**User Fee Schedule**

Corporate Services - Legal														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
22	2	Legal	Provincial Offences	non-appeal transcripts - first copy, per page	N		\$7.10	per page	\$7.10	per page	\$0.00	0.0%		
23	2	Legal	Provincial Offences	non-appeal transcripts -additional copies, per page	N		\$1.00	per page	\$1.00	per page	\$0.00	0.0%		
24	2	Legal	Provincial Offences	other appeal transcripts - additional copies, per page	N		\$0.80	per page	\$0.80	per page	\$0.00	0.0%		
25	2	Legal	Provincial Offences	other appeal transcripts - first copy, per page	N		\$7.10	per page	\$7.10	per page	\$0.00	0.0%		
26		Legal	Provincial Offences	Record of Conviction	N		\$25.00	per record	\$25.00	per record	\$0.00	0.0%		
27		Legal	Provincial Offences	Retrieval from storage of Court file	N		\$50.00	per file	\$50.00	per file	\$0.00	0.0%		
28		Legal	Provincial Offences	Search Request	N		\$50.00	per search	\$50.00	per search	\$0.00	0.0%		
29		Legal	Provincial Offences	Sign Default Certificate	N		\$25.00	per certificate	\$25.00	per certificate	\$0.00	0.0%		
30	2	Legal	Provincial Offences	single copy for purpose of reproduction in appeal to Court of Appeal	N		\$3.75	per page	\$3.75	per page	\$0.00	0.0%		
31		Legal	Provincial Offences	Collection Fee for fines/cases that have gone into default	N		\$35.00	per case	\$35.00	per case	\$0.00	0.0%		
32	2	Legal	Provincial Offences	<b>Transcripts:</b>	N									
33		Legal	Purchasing	Deposit Fee for Tender/Proposal - Electronic Documents	N		\$25.00	per deposit	\$25.00	per deposit	\$0.00	0.0%		
34	1	Legal	Purchasing	Deposit Fee for Tender/Proposal over \$5,000,000	N		\$25.00	per deposit	\$25.00	per deposit	\$0.00	0.0%		
35	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$1,000,000 and \$5,000,000	N		\$25.00	per deposit	\$25.00	per deposit	\$0.00	0.0%		
36	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$100,000 and \$1,000,000	N		\$25.00	per deposit	\$25.00	per deposit	\$0.00	0.0%		
37	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$50,000 and \$100,000	N		\$25.00	per deposit	\$25.00	per deposit	\$0.00	0.0%		
<b>Notes:</b>														
1	The deposit fee amounts are not policy, but rather guidelines used to charge vendors. As each tender has different requirements													
2	All transcript orders are subject to prepayment in full based on Court Monitor's estimate													

**City of Windsor**  
**User Fee Schedule**

Community Services - Fire & Rescue														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
		Fire Apparatus	Fire Apparatus	MTO inspection as per WFR sheet:										
1		Fire Apparatus	Fire Apparatus	Light Truck	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
2		Fire Apparatus	Fire Apparatus	2-axle Pumper or Heavy Rescue	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
3		Fire Apparatus	Fire Apparatus	3-axle Pumper, Aerial or Heavy Rescue	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
		Fire Apparatus	Fire Apparatus	Ladder Testing:										
4		Fire Apparatus	Fire Apparatus	Attic	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
5		Fire Apparatus	Fire Apparatus	Roof or Ground	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
6		Fire Apparatus	Fire Apparatus	Extension (10 ft. extension -\$10 Pull; \$10 Load)	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
7		Fire Apparatus	Fire Apparatus	Bangor	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
8		Fire Apparatus	Fire Apparatus	NFPA Pump Service as per WFR Sheet	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
9		Fire Apparatus	Fire Apparatus	adjust pump packing	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
10		Fire Apparatus	Fire Apparatus	NFPA Pump Test with tank to pump flow	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
11		Fire Apparatus	Fire Apparatus	with 2 side hard suction add:	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
12		Fire Apparatus	Fire Apparatus	Standard Foam System Calibration	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
13		Fire Apparatus	Fire Apparatus	Flow meter adjust during pump test	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
14		Fire Apparatus	Fire Apparatus	Complete set-up and adjust flowmeter at hydrant	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
		Fire Apparatus	Fire Apparatus	Fit Test:										
15		Fire Apparatus	Fire Apparatus	First person 1/2 hr(each additional 1/3 hr)	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
16		Fire Apparatus	Fire Apparatus	1 day use	Y		\$120.00	per day	\$130.00	per day	\$10.00	8%	99	2026-0050
17		Fire Apparatus	Fire Apparatus	1 week use	Y		\$250.00	per use	\$265.00	per use	\$15.00	6%	99	2026-0050
18		Fire Apparatus	Fire Apparatus	2 weeks	Y		\$400.00	per use	\$420.00	per use	\$20.00	5%	99	2026-0050
19		Fire Apparatus	Fire Apparatus	1 month	Y		\$750.00	per use	\$790.00	per use	\$40.00	5%	99	2026-0050
20		Fire Apparatus	Fire Apparatus	SCBA Testing	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
21		Fire Apparatus	Fire Apparatus	SCBA Repair	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
22		Fire Apparatus	Fire Apparatus	General repair and services	Y		\$150.00	per hour	\$160.00	per hour	\$10.00	7%	99	2026-0050
23		Fire Communications	Dispatch	Central Dispatch	N		\$2.79	per capita	\$3.50	per capita	\$0.71	25%	100	2026-0056
24		Fire Communications	Dispatch	Central Dispatch Records	Y		\$50.00	per hour	\$55.00	per hour	\$5.00	10%	99	2026-0050
25		Fire Prevention	Fire Prevention	Building Manager Fire Safety Training	Y		\$50.00	per participant	\$55.00	per participant	\$5.00	10%	99	2026-0050
26		Fire Prevention	Fire Prevention	Business Licence Reinspections	Y		\$175.00	per hour	\$185.00	per hour	\$10.00	6%	99	2026-0050
27		Fire Prevention	Fire Prevention	Fire Investigation Report - Not Attended	Y		\$175.00	per hour	\$185.00	per hour	\$10.00	6%	99	2026-0050
28		Fire Prevention	Fire Prevention	Fire Extinguisher Training (max. 3-hour session)	Y		\$375.00	per session	\$400.00	per session	\$25.00	7%	99	2026-0050

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**City of Windsor**  
**User Fee Schedule**

Community Services - Fire & Rescue														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
29	Fire Prevention	Fire Prevention	Fire Safety Plan Review		Y		\$175.00	per hour	\$185.00	per hour	\$10.00	6%	99	2026-0050
30	Fire Prevention	Fire Prevention	Firework Pyro Application & Review		Y		\$360.00	per application	\$380.00	per application	\$20.00	6%	99	2026-0050
31	Fire Prevention	Fire Prevention	General Inspections & Applications		Y		\$175.00	per hour	\$185.00	per hour	\$10.00	6%	99	2026-0050
32	1	Fire Prevention	Fire Prevention	Fire Department File Search Letter	Y		\$120.00	per letter	\$130.00	per letter	\$10.00	8%	99	2026-0050
33	1	Fire Prevention	Fire Prevention	Fire Department File Search Letter-Expedited Services (within 2 business days)	Y		\$175.00	per letter	\$185.00	per letter	\$10.00	6%	99	2026-0050
34	Fire Prevention	Fire Prevention	Lockbox Program Registration & Re-registration		Y		\$90.00	each	\$95.00	each	\$5.00	6%	99	2026-0050
35	Fire Prevention	Fire Prevention	Re-inspections with Fire Code deficiencies		Y		\$175.00	per hour	\$185.00	per hour	\$10.00	6%	99	2026-0050
36	Fire Prevention	Fire Prevention	Fire Investigation Report - Attended		Y		\$360.00	each	\$380.00	each	\$20.00	6%	99	2026-0050
37	Fire Prevention	Fire Prevention	Site Plan Control Review		Y		\$360.00	each	\$380.00	each	\$20.00	6%	99	2026-0050
38	Fire Prevention	Fire Prevention	Special Events Application & Review - Major		Y		\$360.00	per application	\$380.00	per application	\$20.00	6%	99	2026-0050
39	Fire Prevention	Fire Prevention	Special Events Application & Review - Minor		Y		\$50.00	per application	\$55.00	per application	\$5.00	10%	99	2026-0050
40	Fire Prevention	Fire Prevention	Open Air Burning Permit		N		\$155.00	per application	\$165.00	per application	\$10.00	6%	99	2026-0050
41	Fire Rescue	Fire Rescue	Emergency Assistance for Emergencies beyond normal fire protection. Rate subject to change based on MTO updates.		Y		\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$0.00	0%		
42	Fire Rescue	Fire Rescue	Fee to deploy fire apparatus as a result of open air burn. Rate subject to change based on MTO updates.		N		\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$0.00	0%		

**City of Windsor**  
**User Fee Schedule**

Community Services - Fire & Rescue														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
43		Fire Rescue	Fire Rescue	Fee to deploy fire apparatus as a result of utility/gas line strike. Rate subject to change based on MTO updates.	N		\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$0.00	0%		
44	Fire Rescue	Fire Rescue		Malicious Fire Alarm Activation	N		\$1,670.00	per event	\$1,770.00	per event	\$100.00	6%	99	2026-0050
45	Fire Rescue	Fire Rescue		Multiple Responses due to unmaintained equipment	N		\$1,670.00	per event	\$1,770.00	per event	\$100.00	6%	99	2026-0050
46	Fire Rescue	Fire Rescue		MTO Rate for Fire Services on Provincially owned portions of roads and highways. Rate subject to change based on MTO updates.	N		\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$0.00	0%		
47	Fire Rescue	Fire Rescue		MVA Responses to Non-Resident Vehicles and vehicles over 5 ton. (Out of Country vehicles HST not applicable) Rate subject to change based on MTO updates.	N		\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$570.50	/hour per piece of apparatus + consumable inventory + 10% admin charge	\$0.00	0%		
48	Fire Training	Training		Burn Tower Rental	Y		\$300.00	per day	\$0.00	per day	(\$300.00)	-100%	99	2026-0050
<b>Notes:</b>														
1	Includes 8.5% GIS surcharge													

**City of Windsor**  
**User Fee Schedule**

Community Services - Culture														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)	2026 Fee Excluding HST (Proposed)	Change Over Prior Year	Budget Issue Detail Report Reference				
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
1	Community and Heritage Facilities	Mackenzie Hall Rentals	Patio Only	Patio Only	Y		\$32.00	Each Hour	\$30.00	Each Hour	(\$2.00)	-6%	91	2026-0260
2				Arts/Culture Discount (no admissions) Cannot be combined with any other discount	Y		30%	Event	30%	Event	\$0.00	0%		
3				Arts/Culture Discount (with admissions) Cannot be combined with any other discount	Y		20%	Event	20%	Event	\$0.00	0%		
4				Rental Discount (Volume) (8+ hours in one day, OR 4 or more bookings per month, exceptions - Holidays and CoW cancellations) 10% Discount	Y		10%	Event	10%	Event	\$0.00	0%		
5				Rental Discount (User Group) Monday to Friday 8:00-5:00 pm, Youth, Sports, Seniors, Clinics, Non-Profit, Not for Profit (does not apply to social gatherings outside Mon-Fri 8-5pm, or commercial bookings)	Y		20%	Event	20%	Event	\$0.00	0%		
6			Single Room	Single Room	Y		\$46.00	Hour/Per Room	\$45.00	Hour/Per Room	(\$1.00)	-2%	91	2026-0260
7				Double Room	Y		\$61.75	Hour /Per Room	\$60.00	Hour /Per Room	(\$1.75)	-3%	91	2026-0260
8				Banquet Hall (Mackenzie Hall - Court Auditorium)	Y		\$105.25	Hour/Rm	\$105.00	Hour/Rm	(\$0.25)	0%	91	2026-0260
9	Community and Heritage Facilities	Mackenzie Hall Rentals (With admission)	Ontario Tribunals		Y		\$190.75	Hour	\$190.00	Hour	(\$0.75)	0%	91	2026-0260
10	Community and Heritage Facilities	Mackenzie Hall Misc.	Chair Fee (minimum 25 chairs)	Chair Fee (minimum 25 chairs)	Y		\$1.00	each	\$1.00	each	\$0.00	0%		
11				Group Tours: Adults (19+)	Y		\$5.25	Adults	\$0.00	Adults	(\$5.25)	-100%	91	2026-0260
12				Group Tours: Seniors (60+)	Y		\$3.00	Seniors	\$0.00	Seniors	(\$3.00)	-100%	91	2026-0260
13				Group Tours: Children (18 & below)	Y		\$3.00	Children	\$0.00	Children	(\$3.00)	-100%	91	2026-0260

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**City of Windsor**  
**User Fee Schedule**

Community Services - Culture														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)	2026 Fee Excluding HST (Proposed)	Change Over Prior Year	Budget Issue Detail Report Reference				
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
14				Group Tours: School/Student/Community Group	Y		\$3.00	School/Student	\$0.00	School/Student	(\$3.00)	-100%	91	2026-0260
15				Special Tour	Y		\$85.00	Hour	\$85.00	Hour	\$0.00	0%		
16				Mackenzie Hall Park: Gazebo for Weddings	Y		\$242.25	Event	\$240.00	Event	(\$2.25)	-1%	91	2026-0260
17				Mackenzie Hall Park - Gazebo (with room rental)	Y		\$121.13	Event	\$120.00	Event	(\$1.13)	-1%	91	2026-0260
18				Mackenzie Hall Park: Green Space ONLY	Y		\$242.25	Event	\$240.00	Event	(\$2.25)	-1%	91	2026-0260
19				Mackenzie Hall Park: Green Space (with room or Gazebo Rental)	Y		\$121.13	Event	\$120.00	Event	(\$1.13)	-1%	91	2026-0260
20				Service Fees: Technician Fee	Y		\$64.00	Hour	\$65.00	Hour	\$1.00	2%	91	2026-0260
21				Art Exhibitions	Y		\$37.75	Day	\$35.00	Day	(\$2.75)	-7%	91	2026-0260
22				Photo Session	Y		\$150.00	Hour	\$150.00	Hour	\$0.00	0%		
23				Space Discount	Y				Negotiable	Event	n/a	new	91	2026-0260
24				Rental add on discount	Y				50%	Discount	n/a	new	91	2026-0260
25				AV Equipment	Y				\$55.00	Each	\$55.00	new	91	2026-0260
26				Baby Grand Piano - Art/Culture Use	Y				\$50.00	each	\$50.00	new	91	2026-0260
27				Baby Grant Piano - Private Function	Y				\$125.00	each	\$125.00	new	91	2026-0260
28	Community and Heritage Facilities	Willistead		Morning/Billiard/Library; Reception w/ dance only (54ppl) - Prime	Y		\$978.50	Event	\$980.00	Event	\$1.50	0%	91	2026-0260
29				Morning/Billiard/Library; Reception w/ dance only (54ppl) - Non Prime	Y		\$607.75	Event	\$610.00	Event	\$2.25	0%	91	2026-0260
30				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Prime	Y		\$1,565.75	Event	\$1,570.00	Event	\$4.25	0%	91	2026-0260
31				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Non-Prime	Y		\$968.25	Event	\$970.00	Event	\$1.75	0%	91	2026-0260
32				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Prime	Y		\$1,957.00	Event	\$1,960.00	Event	\$3.00	0%	91	2026-0260
33				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Non-Prime	Y		\$1,467.75	Event	\$1,470.00	Event	\$2.25	0%	91	2026-0260

**City of Windsor**  
**User Fee Schedule**

Community Services - Culture														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)	2026 Fee Excluding HST (Proposed)	Change Over Prior Year	Budget Issue Detail Report Reference				
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
34				Morning/Billiard/Library 4 Hours Rental - Prime	Y		\$968.25	4 Hours	\$970.00	4 Hours	\$1.75	0%	91	2026-0260
35				Morning/Billiard/Library 4 Hours Rental - Non-Prime Monday - Thursday	Y		\$427.50	4 Hours	\$430.00	4 Hours	\$2.50	1%	91	2026-0260
36				Morning/Billiard/Library + Dining Room 4 Hours Rental - Non-Prime Mon-Thursday - Meetings/Performances (Arts/Culture)	Y		\$468.75	4 Hours	\$470.00	4 Hours	\$1.25	0%	91	2026-0260
37				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Prime	Y		\$437.75	Event	\$440.00	Event	\$2.25	1%	91	2026-0260
38				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Non-Prime	Y		\$242.25	Event	\$245.00	Event	\$2.75	1%	91	2026-0260
39				North/East Gallery Reception w/ dance only (100 -120 ppl) - Prime	Y		\$1,390.50	Event	\$1,400.00	Event	\$9.50	1%	91	2026-0260
40				North/East Gallery Reception w/ dance only (100 -120 ppl) - Non-Prime	Y		\$1,092.00	Event	\$1,100.00	Event	\$8.00	1%	91	2026-0260
41				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Prime	Y		\$2,127.00	Event	\$2,130.00	Event	\$3.00	0%	91	2026-0260
42				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Non-Prime	Y		\$1,457.50	Event	\$1,460.00	Event	\$2.50	0%	91	2026-0260
43				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Prime	Y		\$2,343.25	Event	\$2,345.00	Event	\$1.75	0%	91	2026-0260
44				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Non-Prime	Y		\$1,699.50	Event	\$1,700.00	Event	\$0.50	0%	91	2026-0260
45				North/East 4 Hour Rental - Prime	Y		\$1,380.25	4 Hours	\$1,385.00	4 Hours	\$4.75	0%	91	2026-0260
46				North/East 4 Hour Rental - (Arts/Culture/Heritage) Non-Prime Monday - Thursday	Y		\$474.00	4 Hours	\$475.00	4 Hours	\$1.00	0%	91	2026-0260
47				Great Hall Photos and/or Ceremony Inside	Y		\$252.50	Event	\$255.00	Event	\$2.50	1%	91	2026-0260
48				Paul Martin Garden Photos (no manor access)	Y		\$165.00	Event	\$165.00	Event	\$0.00	0%	91	2026-0260

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**City of Windsor**  
**User Fee Schedule**

Community Services - Culture														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year			
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
49				Bridal Room (Walker bedroom, subject to availability)	Y		\$159.75	Event	\$160.00	Event	\$0.25	0%	91	2026-0260
50				Coach House Meeting Room	Y		\$324.50	Event	\$325.00	Event	\$0.50	0%	91	2026-0260
51				Coach House Meeting Room (Arts/Culture/Heritage)	Y		\$180.25	Event	\$180.00	Event	(\$0.25)	0%	91	2026-0260
52				Dining Room Ceremony Inside - Prime	Y		\$834.50	Event	\$835.00	Event	\$0.50	0%	91	2026-0260
53				Dining Room Ceremony Inside - Non-Prime (Monday-Thursday)	Y		\$607.75	Event	\$610.00	Event	\$2.25	0%	91	2026-0260
54				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Prime	Y		\$1,050.75	Event	\$1,050.00	Event	(\$0.75)	0%	91	2026-0260
55				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Non-Prime	Y		\$849.75	Event	\$850.00	Event	\$0.25	0%	91	2026-0260
56				Drawing Room - Small Ceremony (20 ppl) - Prime	Y		\$443.00	Event	\$445.00	Event	\$2.00	0%	91	2026-0260
57				Drawing Room - Small Ceremony (20 ppl) - Non-Prime	Y		\$324.50	Event	\$325.00	Event	\$0.50	0%	91	2026-0260
58				Willistead Manor Full Manor - 120 seated/225 cocktail - Prime	Y		\$4,532.00	Event	\$4,535.00	Event	\$3.00	0%	91	2026-0260
59				Willistead Manor Full Manor - 120 seated/225 cocktail - Non-Prime	Y		\$2,446.25	Event	\$2,450.00	Event	\$3.75	0%	91	2026-0260
60				Space Discount	Y	Negotiable	Event	Negotiable	Event	n/a	na	91	2026-0260	
61				Tour - Public - Adults	Y	\$6.75	Event	\$7.00	Event	\$0.25	4%	91	2026-0260	
62				Tour - Public - Children	Y	\$3.25	Event	\$4.00	Event	\$0.75	23%	91	2026-0260	
63				Tour - Public - Seniors	Y	\$5.75	Event	\$6.00	Event	\$0.25	4%	91	2026-0260	
64				Tour - Public - Group min 25 - GUIDED	Y	\$5.75	Event	\$6.00	Event	\$0.25	4%	91	2026-0260	
65				Baby Grand Piano	Y	\$123.75	Each	\$125.00	Each	\$1.25	1%	91	2026-0260	
66		Duff Baby		Tour of Duff Baby	Y	\$72.25	Tour	\$0.00	Tour	(\$72.25)	-100%	91	2026-0260	
67		Art Cart Tour		Regularly Scheduled Art Cart Tours	Y	FREE				n/a	n/a	91	2026-0260	
68				Booked Art Cart Tour (non-public hours) 1 Hour	Y	\$71.75	Flat Rate	\$0.00	Flat Rate	(\$71.75)	-100%	91	2026-0260	
69				Booked Art Cart Tour (non-public hours) 1.5 Hour	Y	\$108.25	Flat Rate	\$0.00	Flat Rate	(\$108.25)	-100%	91	2026-0260	
70		Windsor Community Museum		Book wrapping - 1 book	Y	\$9.25	Each	\$10.00	Each	\$0.75	8%	91	2026-0260	

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

**City of Windsor**  
**User Fee Schedule**

Community Services - Culture														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)	2026 Fee Excluding HST (Proposed)	Change Over Prior Year	Budget Issue Detail Report Reference				
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
71				Book wrapping - 3 books or more	Y		\$6.25	Each	\$8.00	Each	\$1.75	28%	91	2026-0260
72				Commercial User of Museum Windsor Images	Y		\$37.25	Each	\$40.00	Each	\$2.75	7%	91	2026-0260
73				Encapsulation - 1 item	Y		\$12.25	Each	\$15.00	Each	\$2.75	22%	91	2026-0260
74				Encapsulation - 2 or more items	Y		\$9.50	Each	\$10.00	Each	\$0.50	5%	91	2026-0260
75				Encapsulation - items larger than 4'x4'	Y		\$24.00	Each	\$25.00	Each	\$1.00	4%	91	2026-0260
76				Research (first 15 minutes)	Y		FREE		FREE		n/a	n/a	91	2026-0260
77				Research (each additional 15 minutes)	Y		\$18.25	Flat Rate	\$30.00	Flat Rate	\$11.75	64%	91	2026-0260
78				Map Service Fees (1-5 sheets)	Y		\$24.00	Flat Rate	\$25.00	Flat Rate	\$1.00	4%	91	2026-0260
79				Map Service Fees (6-10 sheets)	Y		\$29.75	Flat Rate	\$30.00	Flat Rate	\$0.25	1%	91	2026-0260
80				Map Service Fees (11-15 sheets)	Y		\$36.25	Flat Rate	\$40.00	Flat Rate	\$3.75	10%	91	2026-0260
81				Map Service Fees (16-20 sheets)	Y		\$42.75	Flat Rate	\$45.00	Flat Rate	\$2.25	5%	91	2026-0260
82				Scanning/Printing of Images	Y		\$8.50	Image	\$10.00	Image	\$1.50	18%	91	2026-0260
83				Microfiche/Film Reproduction (8 1/2 x 11 output)	Y		\$2.75	Page	\$4.00	Page	\$1.25	45%	91	2026-0260
84				Microfiche/Film Reproduction emailed or mailing of CD	Y		\$2.75	Page	\$4.00	Page	\$1.25	45%	91	2026-0260
85				Outreach Lecture (Performed by Willistead, Sculpture Park or Museum Windsor)	Y		\$53.25	Each	\$100.00	Each	\$46.75	88%	91	2026-0260
86				Specialty Walking Tour	Y		\$6.00	Person	\$10.00	Person	\$4.00	67%	91	2026-0260
87				School/Group Programs	N		\$6.00	Student	\$0.00	Student	(\$6.00)	-100%	91	2026-0260
88				After hours Booking Fee	Y		\$71.75	Flat Rate	\$100.00	Flat Rate	\$28.25	39%	91	2026-0260
89	Community and Heritage Facilities	Chimczuk Museum Admission/Program and Membership Fees	Adults		Y		\$6.00	Per Person	\$6.00	Per Person	\$0.00	0%	91	2026-0260
90			Students 3 - 24 age with student card		Y		\$5.00	Per person	\$5.00	Per person	\$0.00	0%	91	2026-0260
91			Seniors		Y		\$5.00	Per person	\$5.00	Per person	\$0.00	0%	91	2026-0260
92			Adult/Senior - Joint Admission - Chimczuk Museum & Art Gallery of Windsor		Y		\$14.25	Per person	\$14.00	Per person	(\$0.25)	-2%	91	2026-0260
93			Family - using existing Family definition in fee schedule		Y		\$18.75	Family	\$19.00	Family	\$0.25	1%	91	2026-0260
94			School Children with pre-booked visit		Y		\$3.75	Per person	\$0.00	Per person	(\$3.75)	-100%	91	2026-0260

**City of Windsor**  
**User Fee Schedule**

Community Services - Culture												
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* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.												
95				School Children with pre-booked program min. 15 students required per booking	Y		\$6.00	Per person	\$0.00	Per person	(\$6.00)	-100%
96				School Children pre-booked double program min. 15 students required per booking	Y		\$9.25	Per person	\$0.00	Per person	(\$9.25)	-100%
97				Adult pre-booked group min 15 adults required per booking	Y		\$5.25	Per person	\$0.00	Per person	(\$5.25)	-100%
98				Adult pre-booked group program min 15 adults required per booking	Y		\$7.25	Per person	\$0.00	Per person	(\$7.25)	-100%
99				Family membership to include a companion pass that can be used with visiting grandparent/cousin/friend	Y		\$59.75	Per person	\$60.00	Per person	\$0.25	0%
100				Individual membership	Y		\$18.50	Per person	\$19.00	Per person	\$0.50	3%
101				Museum Members & Museum Volunteer Group - Gift Shop Purchase Discount	Y		10%	Discount	10%	Discount	\$0.00	0%
102				Museum Members & Museum Volunteer Group - Supplementary Program Fee Discount	Y		10%	Discount	10%	Discount	\$0.00	0%
103	Community and Heritage Facilities	Legacy Beacon		Admission to Exhibition Space	Y				FREE		n/a	New

**City of Windsor**  
**User Fee Schedule**

Community Services - Parks														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1	2	Parks	Forestry	Commemorative Tree Program	N		\$1,030.00	plaque	\$1,195.00	plaque	\$165.00	16%	110	2026-0143
2		Parks	Forestry	Trees	N		\$700.40	tree	\$745.00	tree	\$44.60	6%	110	2026-0143
3		Parks	Horticulture	Horticultural Logo	N		\$875.00	logo	\$2,985.00	logo	\$2,110.00	241%	110	2026-0143
4	2	Parks	Horticulture	Large Displays	N		\$1,715.75	display	\$1,815.00	display	\$99.25	6%	110	2026-0143
5	2	Parks	Horticulture	Medium Displays	N		\$914.00	display	\$965.00	display	\$51.00	6%	110	2026-0143
6	2	Parks	Horticulture	Small Displays	N		\$303.00	display	\$320.00	display	\$17.00	6%	110	2026-0143
7	2	Parks	Horticulture	Small Displays with set up	N		\$411.57	display	\$435.00	display	\$23.43	6%	110	2026-0143
8	2	Parks	Residential Development or Re-Development	All other row dwellings	N		\$1,687.79	dwelling unit	\$1,785.00	dwelling unit	\$97.21	6%	110	2026-0143
9	2	Parks	Residential Development or Re-Development	Duplex dwelling units	N		\$140.00	frontage ft of lot	\$150.00	frontage ft of lot	\$10.00	7%	110	2026-0143
10	2	Parks	Residential Development or Re-Development	Multiple dwellings	N		\$1,687.79	dwelling unit	\$1,785.00	dwelling unit	\$97.21	6%	110	2026-0143
11	2	Parks	Residential Development or Re-Development	Row dwellings fronting public streets	N		\$140.00	frontage ft of lot	\$150.00	frontage ft of lot	\$10.00	7%	110	2026-0143
12	2	Parks	Residential Development or Re-Development	Semi-Detached dwelling units	N		\$140.00	frontage ft of lot	\$150.00	frontage ft of lot	\$10.00	7%	110	2026-0143
13	2	Parks	Residential Development or Re-Development	Single Detached dwelling units	N		\$140.00	frontage ft of lot	\$150.00	frontage ft of lot	\$10.00	7%	110	2026-0143
14		Parks	Ojibway Nature Center	JK - Grade 8 Customized Program	N		\$2.63	per hour per student	\$5.00	per hour per student	\$2.37	90%	110	2026-0143
15		Parks	Ojibway Nature Center	High School & Post Secondary Program	N		\$2.88	per hour per student	\$5.00	per hour per student	\$2.12	74%	110	2026-0143
16		Parks	Ojibway Nature Center	Group Activity Program (less than 14 people)	N		\$48.01	per hour	\$50.00	per hour	\$1.99	4%	110	2026-0143
17		Parks	Ojibway Nature Center	Group Activity Program (14 people or more)	N		\$3.61	per hour per person	\$5.00	per hour per person	\$1.39	39%	110	2026-0143
18	1	Parks	Ojibway Nature Centre	- Advanced - Adults (Physical activity)	Y		\$8.10	hour	\$10.00	hour	\$1.90	23%	110	2026-0143
19	1	Parks	Ojibway Nature Centre	- Introductory - Adults (Physical activity)	Y		\$6.01	hour	\$7.00	hour	\$0.99	16%	110	2026-0143
20		Parks	Ojibway Nature Centre	- Introductory Children	N		\$4.91	per hour	\$5.00	per hour	\$0.09	2%	110	2026-0143
21		Parks	Ojibway Nature Centre	- Advanced - Children	N		\$6.80	per hour	\$10.00	per hour	\$3.20	47%	110	2026-0143
22	1	Parks	Ojibway Nature Centre	Hybrid meeting/AV equipment	Y		\$36.01	Day	\$40.00	Day	\$3.99	11%	110	2026-0143

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**City of Windsor**  
**User Fee Schedule**

Community Services - Parks														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
23	1	Parks	Ojibway Nature Centre	After Hours Extra Booking Fee	Y		\$24.01	per hour	\$25.00	per hour	\$0.99	4%	110	2026-0143
24	1	Parks	Ojibway Nature Centre	Entire Centre	Y		\$240.08	hour	\$255.00	hour	\$14.92	6%	110	2026-0143
25	1	Parks	Ojibway Nature Centre	Natural History Consulting Fee	Y		\$108.04	hour	\$115.00	hour	\$6.96	6%	110	2026-0143
26	1	Parks	Ojibway Nature Centre	Prairie Room	Y		\$50.41	hour	\$55.00	hour	\$4.59	9%	110	2026-0143
27	1	Parks	Ojibway Nature Centre	Woodland Room	Y		\$33.61	Hour	\$35.00	Hour	\$1.39	4%	110	2026-0143
28	2	Parks	Operations	City of Windsor lots Weed Cutting (>0.50 acre)	N		\$554.84	per cut	\$585.00	per cut	\$30.16	5%	110	2026-0143
29	2	Parks	Operations	City of Windsor Lots Weed Cutting per hour	N		\$162.56	per hour	\$170.00	per hour	\$7.44	5%	110	2026-0143
30		Parks	Operations	Commemorative Wood Bench	N		\$3,708.00	per bench	\$4,440.00	per bench	\$732.00	20%	110	2026-0143
31		Parks	Operations	Commemorative Metal Bench	N		\$4,944.00	per bench	\$6,080.00	per bench	\$1,136.00	23%	110	2026-0143
32		Parks	Operations	Non-Recurring Overnight Parks Lot Permit	Y		\$0.00	Night	\$15.00	Night	\$15.00	New	110	2026-0143
33	1	Parks	Operations	Parks Development Fees	Y		\$65,878.00	acre	\$69,660.00	acre	\$3,782.00	6%	110	2026-0143
34		Parks	Operations	Vacant Lots Cleaning	Y		\$111.24	per hour	\$120.00	per hour	\$8.76	8%	110	2026-0143
35		Parks	Operations	Vacant Lots Snow Removal	N		\$140.08	per hour	\$150.00	per hour	\$9.92	7%	110	2026-0143
				<b>FAIRBAIRN CEMETERY</b>										
				<b>INTERMENT RIGHTS (LOTS)</b>										
				<u>At Need Lots (graves cannot be selected/purchased in advance)</u>										
36		Parks	Operations	Adult/Youth	Y		\$1,202.50	each	\$1,270.00	each	\$67.50	6%	110	2026-0143
37		Parks	Operations	Child	Y		\$525.00	each	\$555.00	each	\$30.00	6%	110	2026-0143
38		Parks	Operations	Cremation	Y		\$465.00	each	\$490.00	each	\$25.00	5%	110	2026-0143
39		Parks	Operations	Veteran	Y		\$328.75	each	\$350.00	each	\$21.25	6%	110	2026-0143
				<u>Preferred Lots (graves may be selected/purchased in advance)</u>										
40		Parks	Operations	Single	Y		\$2,403.75	each	\$2,540.00	each	\$136.25	6%	110	2026-0143
41		Parks	Operations	Single Grave with Foundation	Y		\$2,870.00	each	\$3,035.00	each	\$165.00	6%	110	2026-0143
42		Parks	Operations	Child	Y		\$480.00	each	\$510.00	each	\$30.00	6%	110	2026-0143
43		Parks	Operations	2-Graves	Y		\$3,605.00	each	\$3,810.00	each	\$205.00	6%	110	2026-0143
44		Parks	Operations	2-Grave Adult Plot Shared Monument	Y		\$9,030.00	each	\$9,550.00	each	\$520.00	6%	110	2026-0143
45		Parks	Operations	3-Graves	Y		\$5,100.00	each	\$5,395.00	each	\$295.00	6%	110	2026-0143
46		Parks	Operations	4-Graves	Y		\$7,203.75	each	\$7,615.00	each	\$411.25	6%	110	2026-0143
47		Parks	Operations	6-Graves	Y		\$9,536.25	each	\$10,085.00	each	\$548.75	6%	110	2026-0143

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## City of Windsor User Fee Schedule

## Community Services - Parks

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## City of Windsor User Fee Schedule

## Community Services - Parks

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**City of Windsor**  
**User Fee Schedule**

Community Services - Parks														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
90		Parks	Operations	Transfer of Certificate-Registration of transfer (when a grave is purchased a Deed is issued in name of the interment rights owner)	Y		\$27.50	each	\$30.00	each	\$2.50	9%	110	2026-0143
91		Parks	Operations	Transfer of Certificate-Preparation of transfer	Y		\$93.75	each	\$100.00	each	\$6.25	7%	110	2026-0143
92		Parks	Operations	Replacement Certificate of Interment Rights	Y		\$143.75	each	\$150.00	each	\$6.25	4%	110	2026-0143
93		Parks	Operations	Genealogical Research	Y		\$13.75	each	\$15.00	each	\$1.25	9%	110	2026-0143
94		Parks	Operations	Duplication Certificate	Y		\$33.75	each	\$35.00	each	\$1.25	4%	110	2026-0143
95		Parks	Operations	Transfer Fees, Administration and Title Search	Y		\$86.25	each	\$90.00	each	\$3.75	4%	110	2026-0143
<b>Notes:</b>														
1	These fees include HST.													
2	Updated based on cost recovery increases to materials and salary rate increases													

**City of Windsor**  
**User Fee Schedule**

Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
1	Recreation	Administration		Permit Amendment Fee	Y		\$5.75	Each	\$6.00	Each	\$0.25	4%	110	2026-0143
2				Customer Care Centre Recoveries (Including Mackenzie Hall) - External	Y		5% of Sales + \$1.13 per ticket		5% of Sales + \$1.13 per ticket		n/a	n/a		
3				Customer Care Centre Recoveries - Internal	N		4% Gross Sales		4% Gross Sales		n/a	n/a		
4				Administration Fee (NSF cheques, closed accounts, chargebacks, etc.)	Y		\$65.00	Each	\$70.00	Each	\$5.00	8%	110	2026-0143
5	Recreation	Discounts		Adults Aged 60+	Y		10%		10%		\$0.00	0%		
6				Qualifying Financial Assistance Discount	Y		15% Client Payment		15% Client Payment		n/a	n/a		
							85% Financial Assistance		85% Financial Assistance					
7	Community Programming	Aquatics: Admissions Windsor Residents WIATC/AB		Water Park - Full Day	Y		\$25.25	Day	\$26.00	Day	\$0.75	3%	110	2026-0143
8				Water Park - Star Light or Partial Day	Y		\$17.50	Day	\$18.00	Day	\$0.50	3%	110	2026-0143
9				Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	Free	2 yrs & Under	n/a	n/a		
10				Group Rate - Full Day (15+)	Y		\$16.50	Day	\$18.00	Day	\$1.50	9%	110	2026-0143
11				Group Rate - Star Light (15+) or Partial Day	Y		\$12.50	Day	\$14.00	Day	\$1.50	12%	110	2026-0143
12				Cannon Cove Dry Play Place	Y		\$6.25	Day	\$6.75	Day	\$0.50	8%	110	2026-0143
13				Water Park - Full Day	Y		\$32.50	Day	\$33.50	Day	\$1.00	3%	110	2026-0143
14	Community Programming	Aquatics: Admissions General Admission WIATC/AB		Water Park - Star Light or Partial Day	Y		\$20.50	Day	\$21.50	Day	\$1.00	5%	110	2026-0143
15				Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	Free	2 yrs & Under	n/a	n/a		
16				Cannon Cove Dry Play Place	Y		\$6.50	Day	\$6.75	Day	\$0.25	4%	110	2026-0143
17				Land Lover Admission - Full Day	Y		\$6.50	Day	\$8.00	Day	\$1.50	23%	110	2026-0143
18	Community Programming	Recreation Membership ;	Adult (16+) Recreation Memberships includes access to the		Y		\$367.75	Year	\$395.00	Year	\$27.25	7%	110	2026-0143

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**City of Windsor**  
**User Fee Schedule**

Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
19			Includes: Fitness Centre, Fit Lanes, Aquafitness, Open Adult, Drop In (basketball, fitness classes)	fitness Centre, Fit Lanes and Drop In Aquafitness, valid indoors and outdoors	Y		\$209.25	6 Months	\$220.00	6 Months	\$10.75	5%	110	2026-0143
20							\$116.50	3 Months	\$120.00	3 Months	\$3.50	3%	110	2026-0143
21							\$40.75	1 Month	\$42.00	1 Month	\$1.25	3%	110	2026-0143
22							\$6.50	Visit	\$7.00	Visit	\$0.50	8%	110	2026-0143
23		Community Programming	Youth Aquatic Membership	Youth Aquatic Membership (must be able to swim 50m continuously) - participants must be 12 to 15 years of age, fit lanes only  any exceptions must be approved by a Supervisor	Y		\$243.25	Year	\$265.00	Year	\$21.75	9%	110	2026-0143
24							\$137.75	6 Months	\$145.00	6 Months	\$7.25	5%	110	2026-0143
25							\$76.75	3 Months	\$80.00	3 Months	\$3.25	4%	110	2026-0143
26							\$27.50	1 Month	\$29.00	1 Month	\$1.50	5%	110	2026-0143
27							\$3.50	Visit	\$4.00	Visit	\$0.50	14%	110	2026-0143
28							\$0.00		\$348.00	Year	\$348.00	New	110	2026-0143
29		Community Programming	Aquatics Adventure Bay Memberships	Water Park - Annual  Water Park - Academic Year (Sept - End of June)  Water Park - Holiday/March Break Season (1 Week March or 2 Weeks Dec/Jan)  Water Park - Session Membership (Winter, Spring, Summer, Fall) Not Valid during Holiday/ March Break  Dry Play Place (Cannon Cove) - Children Under 12 ONLY	Y		\$200.00	Year	\$220.00	Year	\$20.00	10%	110	2026-0143
30							\$134.00	10 Months	\$160.00	10 Months	\$26.00	19%	110	2026-0143
31							\$39.25	1 Week March or 2 Weeks Dec/Jan	\$50.00	1 Week March or 2 Weeks Dec/Jan	\$10.75	27%	110	2026-0143
32							\$68.50	2 Months	\$78.00	2 Months	\$9.50	14%	110	2026-0143
33							\$68.25	Year	\$70.00	Year	\$1.75	3%	110	2026-0143
34		Community Programming	Aquatics: INDOOR AND OUTDOOR PERSON Recreational Swims	Recreational Swims (Indoor Pools): 2 yrs old & Under (with paid Adult)  Recreational Swims : Child/Youth (3-18) Recreational Swims: Adult (19+)  Recreational Swims: Family	Y		Free	2 yrs & Under	Free	2 yrs & Under	n/a	n/a		
35							\$3.50	Child/Youth	\$4.00	Child/Youth	\$0.50	14%	110	2026-0143
36							\$4.50	Adult/Senior	\$5.00	Adult/Senior	\$0.50	11%	110	2026-0143
37							\$13.00	Family	\$0.00	Family	(\$13.00)	-100%	110	2026-0143

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**City of Windsor**  
**User Fee Schedule**

Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
38				Recreational Swims: Pre-school Swim 5 & Under With Parent or Caregiver	Y		\$2.75	Per Person (No Matter What Age)	\$3.00	Per Person (No Matter What Age)	\$0.25	9%	110	2026-0143
39		Community Programming	Aquatics: Rec. Swim Pass (does not apply to waterpark)	Swim Pass: Individual Summer Swim Pass - Child	Y		\$56.75	Child	\$58.50	Child	\$1.75	3%	110	2026-0143
40				Swim Pass: Individual Summer Swim Pass - Adult	Y		\$62.50	Adult	\$64.50	Adult	\$2.00	3%	110	2026-0143
41				Swim Pass: Family Summer Swim Pass	Y		\$181.00	Family	\$0.00	Family	(\$181.00)	-100%	110	2026-0143
42				Swim Pass: Organizational Summer Swim Pass	Y		\$0.00		\$186.50	Family	\$186.50	New	110	2026-0143
43		Community Programming	Aquatics: Learn To Swim	Learn to Swim: Parent & Tot 1,2,3	N		\$8.50	30 min. class	\$8.75	30 min. class	\$0.25	3%	110	2026-0143
44				Learn to Swim: Preschool Levels 1 to 5	N		\$8.50	30 min. class	\$8.75	30 min. class	\$0.25	3%	110	2026-0143
45				Learn to Swim: Swimmer 1 & 2	N		\$8.50	30 min. class	\$8.75	30 min. class	\$0.25	3%	110	2026-0143
46				Learn to Swim: Swimmer 3, 4, 5, 6	N		\$8.50	45 min. class	\$8.75	45 min. class	\$0.25	3%	110	2026-0143
47				Learn to Swim: Rookie, Ranger, Star	N		\$8.50	45 min. class	\$8.75	45 min. class	\$0.25	3%	110	2026-0143
48				Learn to Swim: Adult 1 and 2	Y		\$9.75	45 min. class	\$10.00	45 min. class	\$0.25	3%	110	2026-0143
49				Learn to Swim: Learn to Swim Program (1:4 ratio)	N	1	\$12.25	30 min. class	\$12.75	30 min. class	\$0.50	4%	110	2026-0143
50				Learn to Swim: Learn to Swim Program (1:6 ratio)	N	1	\$15.50	45 min. class	\$16.00	45 min. class	\$0.50	3%	110	2026-0143
51		Community Programming	Aquatics: Leadership Training	Aquatic Leadership Training: Bronze Star	Y	2	\$55.00	12 hours	\$58.00	12 hours	\$3.00	5%	110	2026-0143
52				Aquatic Leadership Training: Bronze Medallion/Emerg First Aid Includes All Exam Time	Y	2	\$121.00	24 Hours	\$138.00	24 Hours	\$17.00	14%	110	2026-0143
53				Aquatic Leadership Training: Bronze Cross/Standard First Aid Includes All Exam Time	Y	2	\$160.00	28 Hours	\$174.00	28 Hours	\$14.00	9%	110	2026-0143
54				Aquatic Leadership Training: National Lifeguard Pool Option Includes All Exam Time	Y	2	\$150.00	40 Hours	\$174.00	40 Hours	\$24.00	16%	110	2026-0143

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Community Services - Recreation & Facilities														
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55				Aquatic Leadership Training: National Lifeguard Waterpark Option Includes All Exam Time	Y		\$83.00	20 hours	\$86.00	20 hours	\$3.00	4%	110	2026-0143
56				Aquatic Leadership Training: LSS Swim and LS Instructor Course	Y	2	\$220.00	40 Hours	\$231.00	40 Hours	\$11.00	5%	110	2026-0143
57				Aquatic Leadership Training: National Lifeguard Recertification	Y	2	\$58.25	4 hours	\$64.00	4 hours	\$5.75	10%	110	2026-0143
58				Aquatic Leadership Training: Standard First Aid/CPR	Y	2	\$93.00	16 hours	\$96.00	16 hours	\$3.00	3%	110	2026-0143
59				Aquatic Leadership: CPRC	Y		\$47.75	6 Hours	\$0.00	6 Hours	(\$47.75)	-100%	110	2026-0143
60				Aquatic Leadership: Standard First Aid/CPR C Recert	Y		\$50.00	8 Hours	\$51.50	8 Hours	\$1.50	3%	110	2026-0143
61				Aquatic Leadership: Advanced Leadership	Y		\$7.50	Hour	\$8.00	Hour	\$0.50	7%	110	2026-0143
62				Aquatic Leadership: Examiner Course	Y		\$0.00		\$36.00	6 hours	\$36.00	New	110	2026-0143
63				Aquatic Leadership: First Aid Instructor Course	Y		\$0.00		\$115.00	20 hours	\$115.00	New	110	2026-0143
64				Aquatic Leadership: NLS Instructor Course	Y		\$0.00		\$92.00	16 hours	\$92.00	New	110	2026-0143
65				Aquatic Leadership: Assistant Instructor	Y		\$0.00		\$104.00	18 hours	\$104.00	New	110	2026-0143
66				Aquatic Leadership: Instructor's Recertification	Y		\$0.00		\$75.00	4 hours	\$75.00	New	110	2026-0143
67	Community Programming	Aquatics: PRIVATE Learn to Swim	Private Lesson - Swimming		N	1	\$35.00	1 person/30 min.	\$36.00	1 person/30 min.	\$1.00	3%	110	2026-0143
68			Semi Private (2+ Participants) - Swimming		N	1	\$22.50	Each/30 Min	\$23.50	Each/30 Min	\$1.00	4%	110	2026-0143
69		Aquatics: Rentals	50 Metre - Lane Only (Lifeguard Costs Extra)		Y		\$24.75	Hour	\$25.50	Hour	\$0.75	3%	110	2026-0143
70			25 Metre - Lane Only (Lifeguard Costs Extra)		Y		\$12.50	Hour	\$13.00	Hour	\$0.50	4%	110	2026-0143
71			25 Metre - Lane Only - WIATC Middle Tank ONLY (Lifeguard Costs Extra)		Y		\$13.50	Hour	\$14.00	Hour	\$0.50	4%	110	2026-0143
72			Therapy Pool OR Splash Pad Rental - WFCU Centre (Lifeguard Costs Extra)		Y		\$25.00	Hour	\$28.00	Hour	\$3.00	12%	110	2026-0143

**City of Windsor**  
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Community Services - Recreation & Facilities														
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73		Community Programming	Aquatics: Other Fees	Lap Pool, Splash Pad and Therapy Pool Rental - WFCU Centre (Lifeguard Costs Extra)	Y		\$124.25	Hour	\$135.00	Hour	\$10.75	9%	110	2026-0143
74				WIATC Natatorium Facility Rental - Space Use ONLY	Y		\$339.25	Hour	\$360.00	Hour	\$20.75	6%	110	2026-0143
75			Aquatics: Other Fees	Extra Lifeguard Fee	Y		\$27.75	Hour	\$30.00	Hour	\$2.25	8%	110	2026-0143
76			WIATC Atrium Rental Rates	Entire Lower Lobby (Atrium) - minimum 4 Hour booking	Y		\$150.00	Hour	\$160.00	Hour	\$10.00	7%	110	2026-0143
77				West Lobby between Natatorium and WECSHOF(double Room)	Y		\$61.75	Per Hour	\$70.00	Per Hour	\$8.25	13%	110	2026-0143
78				East Lobby (along north windows) OR North Lobby (window corner)	Y		\$61.75	Per Hour	\$70.00	Per Hour	\$8.25	13%	110	2026-0143
79				South Lobby A (by fireplace) or South Lobby B (nearest to stairs)	Y		\$46.00	Per Hour	\$50.00	Per Hour	\$4.00	9%	110	2026-0143
80				South Lobby A (by fireplace) AND South Lobby B (nearest to stairs)	Y		\$61.75	Per Hour	\$70.00	Per Hour	\$8.25	13%	110	2026-0143
81		Community Programming	Rental Fees: Applicable to Community Centres, Arena Auditoriums and WIATC excludes Willistead and Mackenzie Hall	Vendor Table in any public space location	Y		\$25.75	Per Hour	\$26.50	Per Hour	\$0.75	3%	110	2026-0143
82		Community Programming	WIATC Atrium Rental Rates	Booth/display on site overnight	Y		Based on space used		Based on space used		n/a	n/a		
83		Community Programming	WIATC Meets/Events (Excludes Quantum System/Electronic Board Operator or Lifeguard)	Single Ended Mini Meet - No Electronics	Y		\$201.00	Per Hour	\$215.00	Per Hour	\$14.00	7%	110	2026-0143
84				Single Ended Short Course (25m) Meet - 1 Day	Y		\$392.50	Per Hour	\$415.00	Per Hour	\$22.50	6%	110	2026-0143
85				Single Ended Short Course (25m) Meet - 2 or More Days	Y		\$327.75	Per Hour	\$350.00	Per Hour	\$22.25	7%	110	2026-0143
86				Single Ended Long Course (50m) Meet - 1 Day	Y		\$491.50	Per Hour	\$520.00	Per Hour	\$28.50	6%	110	2026-0143

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**City of Windsor**  
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Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year			
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87				Single Ended Long Course (50m) Meet - 2 or More Days	Y		\$409.00	Per Hour	\$435.00	Per Hour	\$26.00	6%	110	2026-0143
88				Double Ended Short and Long Course - 1 Day	Y		\$567.75	Per Hour	\$605.00	Per Hour	\$37.25	7%	110	2026-0143
89				Double Ended Short and Long Course - 2 or More Days	Y		\$410.00	Per Hour	\$435.00	Per Hour	\$25.00	6%	110	2026-0143
90				Aquatic Event Late Information Submission (<2 wks prior to event start)	Y		\$53.75	Per Day Past Due	\$55.50	Per Day Past Due	\$1.75	3%	110	2026-0143
91	Community Programming	A La Carte Water Park Rates - Based on 2 Hour Minimum	Full Water Park		Y		\$1,893.25	Per Hour	\$2,000.00	Per Hour	\$106.75	6%	110	2026-0143
92			Water Park - Flow Rider Rental (Includes 2 Lifeguards)		Y		\$271.00	Per Hour	\$290.00	Per Hour	\$19.00	7%	110	2026-0143
93			Lazy River including 4 Lifeguards		Y		\$237.00	Per hour	\$255.00	Per hour	\$18.00	8%	110	2026-0143
94			Play Structure and Tot Loch including 9 Lifeguards		Y		\$452.25	Per hour	\$480.00	Per hour	\$27.75	6%	110	2026-0143
95			Play Structure, Tot Loch, Wave Pool and Activity Pool including 12 Lifeguards		Y		\$734.75	Per hour	\$780.00	Per hour	\$45.25	6%	110	2026-0143
96			Activity Pool including 1 Lifeguard		Y		\$67.50	Per hour	\$75.00	Per hour	\$7.50	11%	110	2026-0143
97			Whizzard, Python, Master Blaster, Wave Pool and FlowRider including 13 Lifeguards		Y		\$910.50	Per hour	\$965.00	Per hour	\$54.50	6%	110	2026-0143
98			Wave Pool including 4 Lifeguards		Y		\$237.25	Per hour	\$255.00	Per hour	\$17.75	7%	110	2026-0143
99	Community Programming	Adventure Bay Birthday Party Packages	1-15 Children - Ad Bay Party Package		Y		\$0.00		\$450.00	2 Hours	\$450.00	New	110	2026-0143
100			Additional participant (per child) added to Ad Bay Party Package		Y		\$0.00		\$30.00	2 Hours	\$30.00	New	110	2025-0143
101			1-10 Children (Ad Bay Party)		Y		\$410.00	2 Hours	\$0.00	2 Hours	(\$410.00)	-100%	110	2026-0143
102			11-15 Children (Ad Bay Party)		Y		\$490.00	2 Hours	\$0.00	2 Hours	(\$490.00)	-100%	110	2026-0143
103			16-20 Children (Ad Bay Party)		Y		\$660.00	2 Hours	\$0.00	2 Hours	(\$660.00)	-100%	110	2026-0143
104			21-25 Children (Ad Bay Party)		Y		\$745.00	2 Hours	\$0.00	2 Hours	(\$745.00)	-100%	110	2026-0143
105	Community Programming	Cannon Cover Birthday Party Packages	1-10 Children (Cannon Cove Party)		Y		\$300.00	2 Hours	\$310.00	2 Hours	\$10.00	3%	110	2026-0143

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106				11-15 Children (Cannon Cove Party)	Y		\$384.00	2 Hours	\$395.00	2 Hours	\$11.00	3%
107				16-20 Children (Cannon Cove Party)	Y		\$510.00	2 Hours	\$525.00	2 Hours	\$15.00	3%
108	Community Programming	Community Centre	Rec Fee		N		\$10.00	Program	\$10.75	Program	\$0.75	8%
109	Community Programming	Community Centre: Programs	Youth Program Fee		N		\$4.50	Hour	\$5.00	Hour	\$0.50	11%
110			Extra Staffing Fee		Y		\$26.50	Hour	\$30.00	Hour	\$3.50	13%
111			Workshop - Youth (3 or less classes)		N		\$6.50	Hour	\$7.00	Hour	\$0.50	8%
112			Workshop - Adults (3 or less classes)		Y		\$8.25	Hour	\$9.00	Hour	\$0.75	9%
113			Adult Program Fee		Y		\$6.00	Hour	\$7.00	Hour	\$1.00	17%
114			Introductory - Adults (Drop in)		Y		\$9.00	Hour	\$10.00	Hour	\$1.00	11%
115			1:4 Youth Program Fee		N		\$16.00	Hour	\$16.50	Hour	\$0.50	3%
116			1:6 Youth Program Fee		N		\$8.00	Hour	\$10.00	Hour	\$2.00	25%
117			Super Saturdays Activity Fee (Youth) (Plus Program Fee)		N		\$98.25	10 Saturdays	\$0.00	10 Saturdays	(\$98.25)	-100%
118			Private Lessons		Y		\$19.75	Half Hour	\$20.00	Half Hour	\$0.25	1%
119			Drop in Recreation (Unsupervised, Unstructured, Come and Go (Max 2.5 hours, Drop in max 2 hours) Youth)		Y		\$3.00	Youth	\$4.00	Youth	\$1.00	33%
120			Drop in Recreation (Unsupervised, Unstructured, Come and Go (Max 2.5 Hours) Adult)		Y		\$5.25	Adult Non-Prime Adult Prime	\$6.00	Adult Non-Prime Adult Prime	\$0.75	14%
121			Drop in Recreation Supervised (up to 1.5 hours)		Y		\$0.00	Youth	\$6.00	Youth	\$6.00	New
122	Community Programming	Community Centre: Day Camp	Weekly Day Camp Fees	N	1		\$140.25	Week/50Hr Wk	\$0.00	Week/50Hr Wk	(\$140.25)	-100%
123			Daily Day Camp Fees	N	1		\$35.25	Day	\$40.00	Day	\$4.75	13%
124	Community Programming and Sports Services	Rental Fees Applicable to Community Centres, Arena Auditoriums and WIATC excludes Willistead	Kitchen or Stage Only	Y			\$46.00	Hour	\$50.00	Hour	\$4.00	9%
125			Kitchen or Stage (with other room rental)	Y			\$23.00	Hour	\$25.00	Hour	\$2.00	9%
126			Single Meeting Room - Tournaments	Y			\$23.00	Hour/Per Room	\$25.00	Hour/Per Room	\$2.00	9%
127			Single Room	Y			\$46.00	Hour/Per Room	\$50.00	Hour/Per Room	\$4.00	9%

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128				Double Room	Y		\$61.75	Hour/Per Room	\$65.00	Hour/Per Room	\$3.25	5%	110	2026-0143
129				Large Room (WFCU Great Lakes Rooms and FGA Auditorium Only)	Y		\$76.00	Hour/Rm	\$80.00	Hour/Rm	\$4.00	5%	110	2026-0143
130				Banquet Hall (WFCU only)	Y		\$105.25	Hour/Rm	\$110.00	Hour/Rm	\$4.75	5%	110	2026-0143
131				Small Sports Gym (OPT, FGCC, GLM, WFCU Leisure)	Y		\$52.75	Hour/Per Room	\$55.00	Hour/Per Room	\$2.25	4%	110	2026-0143
132				WFCU Leisure Gym (when Banquets Hall is also booked) 50% of hourly rate of Leisure Gym	Y		50%	Hour/Per Room	50%	Hour/Per Room	\$0.00	0%		
133				Large Sports Gym (WFCU, AMC & CPRC)	Y		\$61.75	Hour/Rm	\$65.00	Hour/Rm	\$3.25	5%	110	2026-0143
134				Rental Discount (Volume)  (8+ hours in one day, OR 4 or more bookings per month, exceptions - Holidays and CoW cancellations)  10% Discount	Y		10%	Use	10%	Use	\$0.00	0%		
135				Rental Discount (User Group)  Monday to Friday 8:00-5:00pm, Youth, Sprots, Seniors, clinics, Non-Profit, Not for Profit (does not apply to social gatherings or commercial)	Y		20%	Use	20%	Use	\$0.00	0%		
136				SOCAN Fee - Full cost recovery	Y		Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	n/a	n/a		
137				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, includes table and chairs)	Y			Rental 1-50 Attendees	\$45.00	1-50 Chairs	\$45.00	NEW	110	2026-0143

**City of Windsor**  
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Community Services - Recreation & Facilities														
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138				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, includes table and chairs)	Y			51-100 Attendess	\$90.00	1-100 Chairs	\$90.00	NEW	110	2026-0143
139				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y			101-150 attendees	\$135.00	101-150 Chairs	\$135.00	NEW	110	2026-0143
140				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y			151 or more attendees	\$180.00	151 or More Chairs	\$180.00	NEW	110	2026-0143
141				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, includes table and chairs)	Y		\$42.50	Rental 1-50 Attendees	\$0.00	Rental	(\$42.50)	-100%	110	2026-0143
142				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y		\$96.50	51-100 Attendess	\$0.00	1-100 chairs	(\$96.50)	-100%	110	2026-0143
143				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y		\$144.25	101-150 attendees	\$0.00	101-150 chairs	(\$144.25)	-100%	110	2026-0143
144				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y		\$192.75	151 or more attendees	\$0.00	151 or more chairs	(\$192.75)	-100%	110	2026-0143
145				Partial WFCU main bowl concourse area for fitness	Y		\$33.50	Hour	\$0.00	Hour	(\$33.50)	-100%	110	2026-0143
146				AV Equipment Rental (includes but not limited to: projector, sound system, start block removal or relocation per set)	Y		\$56.50	Each	\$60.00	Each	\$3.50	6%	110	2026-0143
				All CoW Facilities										

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147				Room Rental Refundable Deposit (Includes Birthday Parties)	Y		\$100.00	Deposit	\$100.00	Deposit	\$0.00	0%		
148				Reception Hall Refundable Deposit (WFCU and Mackenzie Hall ONLY)	Y		\$250.00	Deposit	\$250.00	Deposit	\$0.00	0%		
149		Community Programming	Birthday Parties:	Birthday Parties 1-15 Children or Gymnastics Parties 1:8 includes Food and Supplies	Y			\$300.00	2 Hours	n/a	New	110	2026-0143	
150				Additional participant (per child) added to Birhtday Party Package	Y			\$25.00	2 Hours	n/a	New	110	2026-0143	
151				Birthday Parties: Excludes Food and Supplies	Y		\$169.00	2 Hours	\$0.00	2 Hours	(\$169.00)	-100%	110	2026-0143
152				16-30 Children (Community Centres only) - Ages 6+	Y		\$284.50	2 Hours	\$0.00	2 Hours	(\$284.50)	-100%	110	2026-0143
153				1-16 Children (Gymnastic Party)	Y		\$278.25	2 Hours	\$0.00	2 Hours	(\$278.25)	-100%	110	2026-0143
154				16-24 Children (Gymnastic Party)	Y		\$337.00	2 Hours	\$0.00	2 Hours	(\$337.00)	-100%	110	2026-0143
155				1-15 Children (Family Birthday Party)	Y		\$218.50	2 Hours	\$0.00	2 Hours	(\$218.50)	-100%	110	2026-0143
156				16-30 Children (Family Birthday Party)	Y		\$330.75	2 Hours	\$0.00	2 Hours	(\$330.75)	-100%	110	2026-0143
157				1-15 Children (Nerf Party)	Y		\$195.75	2 Hours	\$0.00	2 Hours	(\$195.75)	-100%	110	2026-0143
158				16-30 Children (Nerf Party)	Y		\$305.00	2 Hours	\$0.00	2 Hours	(\$305.00)	-100%	110	2026-0143
159		Community Programming	Malden Park Visitor Centre: Rentals	Non Alcohol Rental - Hourly (Includes Patio)	Y		\$71.00	Hourly	\$75.00	Hourly	\$4.00	6%	110	2026-0143
160				Patio Rental Only	Y		\$32.00	Hourly	\$35.00	Hourly	\$3.00	9%	110	2026-0143
161		Sports Services	Stadia Rental and Light Usage	Baseball Stadium: Lit - Adult	Y		\$67.50	Hourly	\$70.00	Hourly	\$2.50	4%	110	2026-0143
162				Baseball Stadium: Unlit - Adult	Y		\$43.50	Hourly	\$45.00	Hourly	\$1.50	3%	110	2026-0143
163				Baseball Stadium: Lit - Youth	Y		\$63.75	Hourly	\$66.00	Hourly	\$2.25	4%	110	2026-0143
164				Baseball Stadium: Unlit - Youth	Y		\$40.75	Hourly	\$45.00	Hourly	\$4.25	10%	110	2026-0143
165				Soccer Stadium: Lit - Adult	Y		\$61.00	Hourly	\$65.00	Hourly	\$4.00	7%	110	2026-0143
166				Soccer Stadium: Unlit - Adult	Y		\$33.75	Hourly	\$35.00	Hourly	\$1.25	4%	110	2026-0143
167				Soccer Stadium: Lit - Youth	Y		\$57.50	Hourly	\$60.00	Hourly	\$2.50	4%	110	2026-0143
168				Soccer Stadium: Unlit - Youth	Y		\$32.00	Hourly	\$35.00	Hourly	\$3.00	9%	110	2026-0143
169				John Ivan: Adult Diamonds 1 & 2	Y		\$40.25	Hourly	\$45.00	Hourly	\$4.75	12%	110	2026-0143

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**City of Windsor**  
**User Fee Schedule**

Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year			
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
170				John Ivan: Youth Diamonds 1 & 2	Y		\$32.25	Hourly	\$35.00	Hourly	\$2.75	9%	110	2026-0143
171				John Ivan: Adult Diamonds 3 to 6 (Unit)	Y		\$33.00	Hourly	\$35.00	Hourly	\$2.00	6%	110	2026-0143
172				John Ivan: Youth Diamonds 3 to 6 (Unit)	Y		\$24.00	Hourly	\$25.00	Hourly	\$1.00	4%	110	2026-0143
173		Sports Services	Sports Fields: Other Fees	Additional Dragging and Lining (first daily groom, no charge) - During Parks Operating Hours	Y		\$47.75	Per Diamond	\$50.00	Per Diamond	\$2.25	5%	110	2026-0143
174				Additional Dragging and Lining (first daily groom, no charge) - Outside of Parks Operating Hours	Y		Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	n/a	n/a		
175				Fee for Reconfiguring Diamonds	Y		\$92.75	\$230 Max/Day	Full Cost Recovery	Full Cost Recovery	n/a	n/a	110	2026-0143
176				Unauthorized Use of Recreation Facilities	Y		\$540.75	Infraction per Field	\$600.00	Infraction per Field	\$59.25	11%	110	2026-0143
177		Sports Services	Sports Fields: Other Bookings/Casual Bookings	Open Field Lit - Adult	Y		\$25.25	Hourly	\$30.00	Hourly	\$4.75	19%	110	2026-0143
178				Open Field Unit - Adult	Y		\$15.50	Hourly	\$20.00	Hourly	\$4.50	29%	110	2026-0143
179				Open Field Lit - Youth	Y		\$22.50	Hourly	\$25.00	Hourly	\$2.50	11%	110	2026-0143
180				Open Field Unit - Youth	Y		\$14.00	Hourly	\$15.00	Hourly	\$1.00	7%	110	2026-0143
181				Cross Country	Y		\$101.00	4 Hr Time Slot	\$105.00	4 Hr Time Slot	\$4.00	4%	110	2026-0143
182				Sports Court Rental - Tournaments, private lessons, for profit	Y		\$5.50	Court/Hr	\$6.00	Court/Hr	\$0.50	9%	110	2026-0143
183		Special Events	Special Events: Parks	Park Rentals: Major Events (Entire Park)	Y		\$602.75	Day	\$625.00	Day	\$22.25	4%	110	2026-0143
184				Park Rentals: Minor Events	Y		\$139.75	Day	\$150.00	Day	\$10.25	7%	110	2026-0143
185				Park Rentals: 5km/10km walks/runs (walks over 50 people)	Y		\$0.00	Day	\$150.00	Day	\$150.00	New	110	2026-0143
186				Community Permit	Y		\$65.75	Day	\$70.00	Day	\$4.25	6%	110	2026-0143
187				Commercial Park Permit (Fitness Classes, Yoga, etc.)	Y		\$11.00	Hour	\$15.00	Hour	\$4.00	36%	110	2026-0143
188				Lanspeary (Non Ice) Rental - Minimum 2 Day Rental May - October	Y		\$621.25	Day/Minimum 2 Day Rental	\$650.00	Day/Minimum 2 Day Rental	\$28.75	5%	110	2026-0143

**City of Windsor**  
**User Fee Schedule**

Community Services - Recreation & Facilities														
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							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	
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189		Special Events: Riverfront Festival Plaza	Lanspeary - Full Parks/Rink (non-ice) Rental	Lanspeary - Full Parks/Rink (non-ice) Rental	Y		\$0.00	Day/Minimum 2 Day Rental	\$1,300.00	Day/Minimum 2 Day Rental	\$1,300.00	New	110	2026-0143
190				Lanspeary - Load in Day starts at noon - (1 day max)	Y		\$0.00	Min 1 Day	\$320.00	Min 1 Day	\$320.00	New	110	2026-0143
191				Lanspeary - Security Deposit	Y		\$0.00	Per Rental	\$1,000.00	Per Rental	\$1,000.00	New	110	2026-0143
192				Lanspeary - Power Wash of Rink	Y		n/a	Per Wash	Full Cost Recovery	Per Wash	n/a	New	110	2026-0143
193				Charles Clark Square (Non Ice), Civic Terrace	Y		\$621.25	Day	\$650.00	Day	\$28.75	5%	110	2026-0143
194				Weddings & Ceremonies	Y		\$136.00	Day	\$150.00	Day	\$14.00	10%	110	2026-0143
195			For Festival Plaza Rental Events (Prime - June - October) <b>Minimum 2 Day Rental</b>	For Festival Plaza Rental Events (Prime - June - October) <b>Minimum 2 Day Rental</b>	Y		\$2,075.50	Day/ Minimum 2 Day Rental Weekly Max \$9,520	\$2,150.00	Day/ Minimum 2 Day Rental Weekly Max \$9,520	\$74.50	4%	110	2026-0143
196				For Festival Plaza Rental Events (Non Prime - January - May & November - December) <b>No Minimum</b>	Y		\$2,075.50	Day/Weekly Max \$9,410	\$2,150.00	Day/Weekly Max \$9,410	\$74.50	4%	110	2026-0143
197				Festival Plaza - Added Fee - Riverfront Access	Y		\$245.75	Event	\$0.00	Event	(\$245.75)	-100%	110	2026-0143
198				Festival Plaza - Load in Day (1 day only, starts at noon)	Y		\$0.00	Event/ 1 Day	\$275.00	Event/ 1 Day	\$275.00	New	110	2026-0143
199		Special Events: Vessel Docking (Dieppe Gardens)	Riverfront Festival Plaza Deposit Fee	Riverfront Festival Plaza Deposit Fee	Y		\$1,098.00	Event	\$1,250.00	Event	\$152.00	14%	110	2026-0143
200				Other Fees	Y		TBD	Use	TBD	Use	n/a	n/a	110	2026-0143
201				Non Private Charter	Y		\$191.25	24 Hrs	\$200.00	24 Hrs	\$8.75	5%	110	2026-0143
202			Private Charter	Private Charter	Y		\$1,352.00	24 Hrs	\$1,395.00	24 Hrs	\$43.00	3%	110	2026-0143
203				Water Service	Y		\$398.75	Flat Rate	\$415.00	Flat Rate	\$16.25	4%	110	2026-0143
204	Special Events	Special Events: Permits	Picnic Permits	Picnic Permits	N		\$78.75	Day	\$85.00	Day	\$6.25	8%	110	2026-0143
205				Picnic Permits With Shelter - 100 Capacity	N		\$98.75	Day	\$105.00	Day	\$6.25	6%	110	2026-0143
206			Picnic Permits With Shelter - Over 100 Capacity	Picnic Permits With Shelter - Over 100 Capacity	N		\$184.00	Day	\$190.00	Day	\$6.00	3%	110	2026-0143
207				Farmers Market - Seasonal Rates - With Amenities	N		\$2,458.25	Seasonally	\$2,535.00	Seasonally	\$76.75	3%	110	2026-0143

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**City of Windsor**  
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Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year			
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208				Farmers Market - Seasonal Rates - Without Amenities	N		\$245.75	Seasonally	\$255.00	Seasonally	\$9.25	4%	110	2026-0143
209		Special Events	Special Events: Equipment Rentals	Bleachers + Transportation Costs - Limited Use	Y		\$173.50	Unit Plus Transportation Costs	\$180.00	Unit Plus Transportation Costs	\$6.50	4%	110	2026-0143
210				Barricades	Y		\$11.00	Per/Day	\$15.00	Per/Day	\$4.00	36%	110	2026-0143
211				Garbage Cans	Y		\$11.00	Per/Day	\$15.00	Per/Day	\$4.00	36%	110	2026-0143
212				Power Cart < 10 Vendors	Y		\$107.00	Per/Day	\$115.00	Per/Day	\$8.00	7%	110	2026-0143
213				Power Cart > 10 Vendors	Y		\$175.25	Per/Day	\$185.00	Per/Day	\$9.75	6%	110	2026-0143
214				Power Cart Delivery/Pick Up Fee (Regular Business hours): M-F 7AM-3PM	Y		\$0.00	Per Hours	\$75.00	Per Hour	\$75.00	New	110	2026-0143
215				Power Cart Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$0.00	Per Hours	\$325.00	Per Hour	\$325.00	New	110	2026-0143
216				Fold & Go Bleachers	Y		\$793.25	1st Day	\$815.00	1st Day	\$21.75	3%	110	2026-0143
217				Fold & Go Bleachers	Y		\$321.00	After 1st day	\$0.00	After 1st day	(\$321.00)	-100%	110	2026-0143
218				Bleachers Delivery/Pick Up Fee (Regular Business hours): M-F 7AM-3PM	Y		\$0.00	per hour	\$75.00	per hour	\$75.00	New	110	2026-0143
219				Bleachers Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$0.00	per hour	\$325.00	per hour	\$325.00	New	110	2026-0143
220				Hydration Station (Includes Towing Fee)	Y		\$484.25	Day	\$0.00	Day	(\$484.25)	-100%	110	2026-0143
221				Hydration Station Delivery/Pick Up Fee (Regular Business Hours): M-F 7AM-3PM	Y		\$0.00	per hour	\$0.00	per hour	\$0.00	New	110	2026-0143
222				Hydration Station Delivery/Pick Up Fee (After Hours): 3PM-7AM, Weekends/Holidays	Y		\$0.00	per hour	\$0.00	per hour	\$0.00	New	110	2026-0143
223				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	Y		\$399.75	2-3 WK	\$415.00	2-3 WK	\$15.25	4%	110	2026-0143
224				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	Y		\$208.25	1 Week	\$215.00	1 Week	\$6.75	3%	110	2026-0143

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**City of Windsor**  
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Community Services - Recreation & Facilities														
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225		Special Events	Special Events: Showmobile	Showmobile: Use within City Limits: Includes Labour and Transportation	Y		\$995.00	Day or part thereof	\$1,500.00	Day or part thereof	\$505.00	51%	110	2026-0143
226				Showmobile: Use outside of City Limits: Includes Labour and Transportation	Y		\$1,326.25	Day or part thereof	\$1,800.00	Day or part thereof	\$473.75	36%	110	2026-0143
227				Showmobile: Use outside of County Limits:	Y		TBD	Day or part thereof			n/a	n/a	110	2026-0143
228				Showmobile Delivery/Pick Up Fee (reg business hours): M-F 7AM-3PM	Y		\$0.00	Per Hour	\$75.00	Per Hour	\$75.00	New	110	2026-0143
229				Showmobile Delivery/Pick Up Fee (After hours):3PM-7AM, Weekends/Holidays	Y		\$0.00	Per Hour	\$325.00	Per Hour	\$325.00	New	110	2026-0143
230			Mobile Stage	Use within City Limits includes Labour and Transportation	Y		\$713.00	Day or part thereof	\$740.00	Day or part thereof	\$27.00	4%	110	2026-0143
231				Use outside of City Limits includes Labour and Transportation	Y		\$947.75	Day or part thereof	\$1,000.00	Day or part thereof	\$52.25	6%	110	2026-0143
232				Use outside of City Limits (Non Charitable Groups): Plus Transportation and labour, costs to be recovered	Y		TBD	Day or part thereof			n/a	n/a	110	2026-0143
233				Mobile Stage Delivery/Pick Up Fee (reg business hours): M-F 7AM-3PM	Y		\$0.00	Per Hour	\$75.00	Per Hour	\$75.00	New	110	2026-0143
234				Mobile Stage Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$0.00	Per Hour	\$325.00	Per Hour	\$325.00	New	110	2026-0143
235		Special Events: Administrative Fees	Fees	Noise By-Law Waiver	Y		\$113.50	Each	\$120.00	Each	\$6.50	6%	110	2026-0143
236				Letter of Non-Objection	Y		\$0.00	Each	\$90.00	Each	\$90.00	New	110	2026-0143
237				Temporary Road Closure (Special Events) (Minor)	Y		\$113.50	Each	\$125.00	Each	\$11.50	10%	110	2026-0143
238				Temporary Road Closure (Special Events) (Major)	Y		\$170.00	Each	\$180.00	Each	\$10.00	6%	110	2026-0143

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Community Services - Recreation & Facilities														
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239				Bus Detour Signage	Y		\$0.00	Each	\$5.00	Each	\$5.00	New	110	2026-0143
240				Special Occasion Permit Request to Council	Y		\$85.00	Each	\$90.00	Each	\$5.00	6%	110	2026-0143
241				Special Event Revisions After Approvals	Y		\$169.50	Event	\$175.00	Event	\$5.50	3%	110	2026-0143
242		Sports Services	Arena Rate Schedule: Ice Rates, Minor Hockey & Figure Skating Arena Rentals	Prime Ice Rates (All Hrs Except Non-Prime)	Y		\$222.50	Hour	\$240.00	Hour	\$17.50	8%	110	2026-0143
243				Non Prime Ice Rates: Weekday Hours between 8am - 3pm	Y		\$204.00	Hour	\$220.00	Hour	\$16.00	8%	110	2026-0143
244				Youth Prime Ice Rate	Y		\$204.00	Hour	\$220.00	Hour	\$16.00	8%	110	2026-0143
245				Seniors & Schools Rate (Weekday hours between 8 am - 3pm; except holidays)	Y		\$111.25	Hour	\$120.00	Hour	\$8.75	8%	110	2026-0143
246		Sports Services	Rinks: Miscellaneous Fees	Youth - Arena Floor Rental (Non-Ice)	Y		\$86.75	Hour	\$95.00	Hour	\$8.25	10%	110	2026-0143
247				Adult - Arena Floor Rental (Non-Ice)	Y		\$108.50	Hour	\$115.00	Hour	\$6.50	6%	110	2026-0143
248				Youth - Arena Floor Rental (Non-Ice)	Y		\$881.75	Day	\$935.00	Day	\$53.25	6%	110	2026-0143
249				Adult - Arena Floor Rental (Non-Ice)	Y		\$1,084.75	Day	\$1,150.00	Day	\$65.25	6%	110	2026-0143
250				Nets (for rentals - more than two)	Y		\$6.00	Net	\$7.00	Net	\$1.00	17%	110	2026-0143
251				Vendor Lobby Room space with table	Y		\$25.50	Hour	\$30.00	Hour	\$4.50	18%	110	2026-0143
252				Vendor Lobby Room space with table (Non-Profit)	Y		\$12.25	Hour	\$15.00	Hour	\$2.75	22%	110	2026-0143
253				Public Skating Sponsorship Fee - Indoor	N	3	\$314.25	2 Hours	\$335.00	2 Hours	\$20.75	7%	110	2026-0143
254				Public Skating Sponsorship Fee - Outdoor	N	3	\$132.75	2 Hours	\$145.00	2 Hours	\$12.25	9%	110	2026-0143
255				WFCU Staging Pieces	Y		\$60.00	Price Per 4'x8'	\$65.00	Price Per 4'x8'	\$5.00	8%	110	2026-0143
256				WFCU Parking Lot Fee (commercial/Exclusive Use)	Y		\$100.00	HOUR/LOT	\$110.00	HOUR/LOT	\$10.00	10%	110	2026-0143
257				Overnight Dressing Room	Y		\$82.50	Night	\$90.00	Night	\$7.50	9%	110	2026-0143
258				Dedicated Storage Space	Y		\$3.00	Per Sq. Ft.	\$4.00	Per Sq. Ft.	\$1.00	33%	110	2026-0143
259				Dedicated Office Space	Y		\$6.25	Per Sq. Ft.	\$7.00	Per Sq. Ft.	\$0.75	12%	110	2026-0143
260				Dedicated Dressing Room Space	Y		\$9.75	Per Sq. Ft.	\$11.00	Per Sq. Ft.	\$1.25	13%	110	2026-0143
261		Sports Services	Rinks: Public Ice Skating Admission	Public Skating Admission: Indoor Arenas: 18 and Under & Seniors (60+)	Y		\$3.75	Person	\$4.00	Person	\$0.25	7%	110	2026-0143

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262				Public Skating Admission: Indoor Arenas Adults - 19 & Over	Y		\$4.00	Person	\$5.00	Person	\$1.00	25%	110	2026-0143
263				Public Skating Admission: Indoor Arenas: Family	Y		\$12.75	Family	\$0.00	Family	(\$12.75)	-100%	110	2026-0143
264				Figure Skate/Hockey Skills Per Person	Y		\$13.00	Person	\$13.75	Person	\$0.75	6%	110	2026-0143
265		Sports Services	Curling League	Curling League Registration: First League	Y		\$459.25	Person	\$490.00	Person	\$30.75	7%	110	2026-0143
266				Curling League Registration: First League - Early Bird Rate	Y		\$438.25	Person	\$465.00	Person	\$26.75	6%	110	2026-0143
267				Curling League Registration: Second League	Y		\$322.25	Person	\$345.00	Person	\$22.75	7%	110	2026-0143
268				Curling League Registration: Second League - Early Bird Rate	Y		\$301.00	Person	\$320.00	Person	\$19.00	6%	110	2026-0143
269				Curling League Registration: Additional Leagues	Y		\$42.25	Person	\$45.00	Person	\$2.75	7%	110	2026-0143
270				Practice Ice	Y		\$9.50	Hour	\$11.00	Hour	\$1.50	16%	110	2026-0143
271				High School Team Curling	Y		\$250.00	Per Team Per Session	\$265.00	Per Team Per Session	\$15.00	6%	110	2026-0143
272		Sports Services	Curling: Public Ice Rental	2 Hour Ice Rental - Group of 8	Y		\$148.75	Per Sheet	\$160.00	Per Sheet	\$11.25	8%	110	2026-0143
273				2 Hour Ice Rental - Group of 8 - League Member	Y		\$134.25	Per Sheet	\$145.00	Per Sheet	\$10.75	8%	110	2026-0143
274				Instruction Fees (Mandatory for first time curlers)	Y		\$41.25	Session	\$45.00	Session	\$3.75	9%	110	2026-0143
275				Locker Rental	Y		\$37.75	Season	\$40.00	Season	\$2.25	6%	110	2026-0143
276		Sports Services	Outdoor Rinks: Skating Rink Rentals	Rentals - Lanspeary Outdoor Rink: Ice Rentals- Youth, Senior, Minor Associations, Family Skates, Sponsorship Public Skates	Y		\$122.50	Hour	\$130.00	Hour	\$7.50	6%	110	2026-0143
277				Rentals - Lanspeary Outdoor Rink: Ice Rentals - Adult or For Profit	Y		\$133.50	Hour	\$145.00	Hour	\$11.50	9%	110	2026-0143
278				School Rates (weekdays between 8 am - 3 pm)	Y		\$64.50	Hour	\$70.00	Hour	\$5.50	9%	110	2026-0143
279				Staff Overtime (Remain in dressing room beyond 1/2 hour)	Y		100%	Cost Recovery	100%	Cost Recovery	\$0.00	0%	110	2026-0143

**City of Windsor**  
**User Fee Schedule**

Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
280		Sports Services	Lakeview Park Marina: Seasonal Mooring Wells (May 1 to Oct 31)	Seasonal Mooring Deposit	Y		\$0.00		\$250.00	Deposit	\$250.00	New	110	2026-0143
281				Seasonal Mooring May 1 to Oct 31: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$72.25	Per Foot	\$80.00	Per Foot	\$7.75	11%	110	2026-0143
282				Non-Resident Rate: Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$79.25	Per Foot	\$90.00	Per Foot	\$10.75	14%	110	2026-0143
283				Resident Rate Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$91.75	Per Foot	\$100.00	Per Foot	\$8.25	9%	110	2026-0143
284				Non-Resident Rate: Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$101.25	Per Foot	\$115.00	Per Foot	\$13.75	14%	110	2026-0143
285				Lakeview Park Marina: Transient Mooring (Daily)	Y		\$2.50	Per Foot	\$3.00	Per Foot	\$0.50	20%	110	2026-0143
286		Other Fees	Lakeview Park Marina: Other Fees	Pavilion at Lakeview Park Marina (conditions apply)	Y		\$103.75	Booking	\$115.00	Booking	\$11.25	11%	110	2026-0143
287				Peche Island Tours (Boat Service)	Y		\$10.75	Person	\$13.00	Person	\$2.25	21%	110	2026-0143
288				Peche Island Tours - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	Free	2 yrs & Under	n/a	n/a	110	2026-0143
289				Peche Island Historical (2 hour) Tour	Y		\$32.00	Per Person	\$35.00	Per Person	\$3.00	9%	110	2026-0143
290				Jet Ski / Dinghy Fee (Designated Area)	Y		\$258.75	Season	\$280.00	Season	\$21.25	8%	110	2026-0143
291				Jet Ski Dock Unit	Y		\$583.00	Unit/Season	\$630.00	Unit/Season	\$47.00	8%	110	2026-0143
292				Additional Parking Pass (1st 2 are free)	Y		\$13.00	Day	\$15.00	Day	\$2.00	15%	110	2026-0143
293				Overnight Trailer and Vehicle Parking	Y		\$13.00	Night	\$15.00	Night	\$2.00	15%	110	2026-0143
294				Weekend Trailer and Vehicle Parking (2 night max)	Y		\$23.00	Weekend	\$25.00	Weekend	\$2.00	9%	110	2026-0143
295				Service Fees: Subleasing and-cancellation	Y		\$192.50	Each/Season	\$210.00	Each/Season	\$17.50	9%	110	2026-0143
296				Boat Launching Ramps: Daily	Y		\$17.00	Daily	\$20.00	Daily	\$3.00	18%	110	2026-0143

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**City of Windsor**  
**User Fee Schedule**

Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year			
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
297				Boat Launching Ramps: Seasonal	Y		\$210.50	Seasonal	\$230.00	Seasonal	\$19.50	9%	110	2026-0143
298				Boat Launching Ramps: Seniors (60 yrs & up) - Seasonal	Y		\$147.25	Seasonal	\$160.00	Seasonal	\$12.75	9%	110	2026-0143
299				Boat Launching Ramps: Commercial	Y		\$566.00	Seasonal	\$610.00	Seasonal	\$44.00	8%	110	2026-0143
300				Boat Launching Ramps: Sanitary Pumpout (Free with \$75 Fuel Purchase Monday-Friday)	Y		\$17.00	Each	\$20.00	Each	\$3.00	18%	110	2026-0143
301				Kayak Racks - 1 Rack	Y		\$95.75	Per Kayak/Season	\$105.00	Per Kayak/Season	\$9.25	10%	110	2026-0143
302				Kayak Racks - 2 Racks	Y		\$168.75	Per 2 Kayaks/Season	\$185.00	Per 2 Kayaks/Season	\$16.25	10%	110	2026-0143
303	Facilities	Facility Operations	Caretaking Fees (external clients)		Y		\$60.72	hour	\$0.00	hour	(\$60.72)	-100%	110	2026-0143
304	Facilities	Facility Operations	Caretaking Fees (internal clients)		N		\$60.72	hour	\$0.00	hour	(\$60.72)	-100%	110	2026-0143
305	Facilities	Facility Operations	Caretaking Fees		Y		\$0.00	hour	Full Cost Recovery	Full Cost Recovery	n/a	New	110	2026-0143
306	Facilities	Facility Operations	Maintenance Fees (external clients)		Y		\$76.55	hour	\$0.00	hour	(\$76.55)	-100%	110	2026-0143
307	Facilities	Facility Operations	Maintenance Fees (internal clients)		N		\$76.55	hour	\$0.00	hour	(\$76.55)	-100%	110	2026-0143
308	Facilities	Facility Operations	Maintenance Fees		Y				Full Cost Recovery	Full Cost Recovery	n/a	New	110	2026-0143
309	Facilities	Facility Operations	Maintenance Vehicle Rental Fees (external clients)		Y		\$9.47	hour	\$0.00	hour	(\$9.47)	-100%	110	2026-0143
310	Facilities	Facility Operations	Maintenance Vehicle Rental Fees (internal clients)		N		\$9.47	hour	\$0.00	hour	(\$9.47)	-100%	110	2026-0143
311	Facilities	Facility Operations	Maintenance Vehicle Rental Fees		Y				Full Cost Recovery	Full Cost Recovery	n/a	New	110	2026-0143
312	Facilities	Facility Operations	Power Cart		Y		\$68.22	Day	\$0.00	Day	(\$68.22)	-100%	110	2026-0143
313	Facilities	Facility Operations	Project Management Admin. Fee for Minor Capital Projects		Y		10%	Project Expense	0%	Project Expense	(10%)	-100%	110	2026-0143
314	Facilities	Facility Operations	Skilled Trades Fees		Y		\$84.39	hour	\$0.00	hour	(\$84.39)	-100%	110	2026-0143

City of Windsor  
User Fee Schedule

Community Services - Recreation & Facilities														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.														
315	Facilities	Facility Operations	Skilled Trades Fees	Y					Full Cost Recovery	Full Cost Recovery	n/a	New	110	2026-0143
<b>HST Notes:</b>														
1 Only if this is a program of events and is provided primarily to children under 15.														
2 Unless this is a program of events and is provided primarily to children under 15.														
3 Unless sponsorship is by way of advertising in the media.														

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Building	Building Enforcement	Building Inspection Fee for license	Y		\$110.00	per license	\$115.00	per license	\$5.00	5%	133	2026-0191
2		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if < 32 units)	N		\$185.00	per premise	\$190.00	per premise	\$5.00	3%	133	2026-0191
3		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if > 32 < 62 units)	N		\$225.00	per premise	\$235.00	per premise	\$10.00	4%	133	2026-0191
4		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if 62 + units)	N		\$275.00	per premise	\$285.00	per premise	\$10.00	4%	133	2026-0191
		Building	Building Enforcement	<b>Proposed Cumulative Staged Inspection Fees for Building Conditions &amp; Property Standards (by-law 9-2019), Zoning (by-law 8600) and Pools (160-2010)/Fence (170-2012) Enforcement files:</b>	N								133	2026-0191
5		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$345.00	per file	\$360.00	per file	\$15.00	4%	133	2026-0191
6		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$160.00	per file	\$165.00	per file	\$5.00	3%	133	2026-0191
7		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$320.00	per file	\$1,200.00	per file	\$880.00	275%	131	2026-0171
8		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$190.00	per file	\$800.00	per file	\$610.00	321%	131	2026-0171
		Building	Building Enforcement	<b>Proposed Cumulative Staged Inspection Fees for Site Plan Control, Vital Services, By Law orders and Sign orders</b>	N									
9		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$345.00	per file	\$360.00	per file	\$15.00	4%	133	2026-0191
10		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$160.00	per file	\$165.00	per file	\$5.00	3%	133	2026-0191
11		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$320.00	per file	\$1,200.00	per file	\$880.00	275%	131	2026-0171
12		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$190.00	per file	\$800.00	per file	\$610.00	321%	131	2026-0171
		Building	Building Enforcement	<b>Proposed Cumulative Staged Inspection Fees for Vacant Buildings, Building Conditions &amp; Property Standards (by-law 9-2019)</b>	N									
13		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$745.00	per file	\$775.00	per file	\$30.00	4%	133	2026-0191
14		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$160.00	per file	\$165.00	per file	\$5.00	3%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
15		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$320.00	per file	\$1,200.00	per file	\$880.00	275%	191	2026-0171
16		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$190.00	per file	\$800.00	per file	\$610.00	321%	191	2026-0171
17		Building	Interest Charges	By-Law 1/2021 - Deferred Rates Interest Payable without a Letter of Credit	N		0.00%	Annual Interest Rate Applied to Development Charges	0.00%	Annual Interest Rate Applied to Development Charges	n/a	n/a	133	2026-0191
18		Building	Interest Charges	By-Law 1/2021 - "Deferred" Development Charge Interest. Due to Bill 23 the interest rate is determined on a quarterly basis using Prime +1% as of January 15th, April 15th, July 15th and October 15th	N		Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis	Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis	n/a	n/a	133	2026-0191
19		Building	Interest Charges	By-Law 1/2021 - "Frozen" Development Charge Interest Payable. Due to Bill 23 the interest rate is determined on a quarterly basis using Prime +1% as of January 15th, April 15th, July 15th and October 15th	N		Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis	Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis	n/a	n/a	133	2026-0191
20		Building	Permit/Policy & Regulatory Services	Building Permit Indemnity Fee (Refundable)	N		\$50.00	per metre of property frontage	\$50.00	per metre of property frontage	\$0.00	0%	133	2026-0191
21		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$70.00	minimum fee	\$75.00	minimum fee	\$5.00	7%	133	2026-0191
22		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$70.00	plus \$0.05/sq. meter from 500 sq. metres to 1000 sq. metres	\$75.00	plus \$0.05/sq. meter from 500 sq. metres to 1000 sq. metres	\$5.00	7%	133	2026-0191
23		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$70.00	plus \$0.03/sq. meter greater than 1000 sq. metres	\$75.00	plus \$0.03/sq. meter greater than 1000 sq. metres	\$5.00	7%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
24		Building	Permit/Policy & Regulatory Services	Liquor Clearance Letter Fee (existing fee but omitted from Building fee schedule previously)	N		\$60.00	per application	\$60.00	per application	\$0.00	0%	133	2026-0191
25		Building	Permit/Policy & Regulatory Services	Liquor Clearance Letter Inspection Fee	Y		\$110.00	per application	\$115.00	per application	\$5.00	5%	133	2026-0191
26		Building	Permit/Policy & Regulatory Services	Plumbing fixture (new or replacement) - Non-Residential	N		\$37.00	per fixture unit (application to all non residential permit types)	\$40.00	per fixture unit (application to all non residential permit types)	\$3.00	8%	133	2026-0191
27		Building	Permit/Policy & Regulatory Services	Plumbing fixture (new or replacement) - Residential	N		\$37.00	per fixture unit (applicable on residential alteration permits)	\$40.00	per fixture unit (applicable on residential alteration permits)	\$3.00	8%	133	2026-0191
28		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (A-Frame Sign)	N		\$50.00	per sign	\$50.00	per sign	\$0.00	0%	133	2026-0191
29		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Banner Flag Sign)	N		\$25.00	per sign	\$25.00	per sign	\$0.00	0%	133	2026-0191
30		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Banner Sign)	N		\$25.00	per sign	\$25.00	per sign	\$0.00	0%	133	2026-0191
31		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Community Event Sign - A-Frame, Banner, Ground)	N		\$15.00	per sign	\$15.00	per sign	\$0.00	0%	133	2026-0191
32		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Community Event Sign - Inflatable, Mobile)	N		\$25.00	per sign	\$25.00	per sign	\$0.00	0%	133	2026-0191
33		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Congratulatory Sign)	N	not required when displayed for less than 72 hours	per sign	not required when displayed for less than 72 hours	per sign	n/a	n/a	133	2026-0191	
34		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Construction Site Sign)	N		\$5.15	per sq. metre of the total sign area (minimum \$75.00)	\$5.00	per sq. metre of the total sign area (minimum \$75.00)	(\$0.15)	-3%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
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							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
35		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Development Project Sign - renewal)	N		\$65.00	per sign for an additional 2 years	\$70.00	per sign for an additional 2 years	\$5.00	8%	133	2026-0191
36		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Development Project Sign)	N		\$5.15	per sq. metre of the total sign area (minimum \$75.00)	\$5.00	per sq. metre of the total sign area (minimum \$75.00)	(\$0.15)	-3%	133	2026-0191
37		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Election Sign)	N		not required	per sign	not required	per sign	n/a	n/a	133	2026-0191
38		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Inflatable sign - Group 1 & 2 Residential Uses)	N		not required when displayed for less than 72 hours	per sign	not required when displayed for less than 72 hours	per sign	n/a	n/a	133	2026-0191
39		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Inflatable sign - Group 3 & 4 Residential Uses)	N		\$65.00	per sign	\$70.00	per sign	\$5.00	8%	133	2026-0191
40		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Mobile Sign)	N		\$70.00	\$2 per calendar day for the first 10 days minimum \$20. \$1 per calendar day for subsequent day up to a maximum of 45 days	\$75.00	\$2 per calendar day for the first 10 days minimum \$20. \$1 per calendar day for subsequent day up to a maximum of 45 days	\$5.00	7%	133	2026-0191
41		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Real Estate Sign)	N		\$25.00	for each sign with face area of 1 sq. metre or greater	\$25.00	for each sign with face area of 1 sq. metre or greater	\$0.00	0%	133	2026-0191
42		Building	Permit/Policy & Regulatory Services	Sign Permit - (permits for signs encroaching on public property)	N		Double the standard fee	per sign	Double the standard fee	per sign	n/a	n/a	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
43		Building	Permit/Policy & Regulatory Services	Sign Permit - (permits for signs erected or displayed prior to obtaining a sign permit)	N		Triple the standard fee	per permit	Triple the standard fee	per permit	n/a	n/a	133	2026-0191
44		Building	Permit/Policy & Regulatory Services	Sign Permit - Maintenance Fee	N		\$95.00	per reconstruction of an existing permanent sign	\$100.00	per reconstruction of an existing permanent sign	\$5.00	5%	133	2026-0191
45		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (awning, billboard, canopy, fascia wall, ground, projecting wall)	N		\$5.15	per sq. metre of the total sign area (minimum \$100.00)	\$5.00	per sq. metre of the total sign area (minimum \$100.00)	(\$0.15)	-3%	133	2026-0191
46		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (light standard sign)	N		\$25.00	per light standard sign	\$25.00	per light standard sign	\$0.00	0%	133	2026-0191
47		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (renewal for additional 6 months)	N		\$65.00	per renewal	\$70.00	per renewal	\$5.00	8%	133	2026-0191
48		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (window sign - illuminated)	N		\$25.00	per illuminated sign	\$25.00	per illuminated sign	\$0.00	0%	133	2026-0191
49		Building	Permit/Policy & Regulatory Services	Signs - Disposal Charge for Unlawful Permanent Sign	N		Actual disposal cost	per disposal	Actual disposal cost	per disposal	n/a	n/a	133	2026-0191
50		Building	Permit/Policy & Regulatory Services	Signs - Disposal Charge for Unlawful Temporary Sign	N		Actual disposal cost	per disposal	Actual disposal cost	per disposal	n/a	n/a	133	2026-0191
51		Building	Permit/Policy & Regulatory Services	Signs - Removal of Unlawful Permanent Sign	N		\$255.00	per sign or actual cost of removal (whichever is greater)	\$265.00	per sign or actual cost of removal (whichever is greater)	\$10.00	4%	133	2026-0191
52		Building	Permit/Policy & Regulatory Services	Signs - Removal of Unlawful Temporary Sign	N		\$65.00	per sign or actual cost of removal (whichever is greater)	\$70.00	per sign or actual cost of removal (whichever is greater)	\$5.00	8%	133	2026-0191

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
53		Building	Permit/Policy & Regulatory Services	Signs - Storage Charge for Unlawful Permanent Sign	N		\$25.00	per day or \$2.00/sq. metre of face area per day, whichever is greater	\$25.00	per day or \$2.00/sq. metre of face area per day, whichever is greater	\$0.00	0%	133	2026-0191
54		Building	Permit/Policy & Regulatory Services	Signs - Storage Charge for Unlawful Temporary Sign	N		\$10.00	per day or \$0.50/sq. metre of face area per day, whichever is greater	\$10.00	per day or \$0.50/sq. metre of face area per day, whichever is greater	\$0.00	0%	133	2026-0191
55		Building	Permit/Policy & Regulatory Services	Temporary Patio Application	Y		\$230.00	per application	\$240.00	per application	\$10.00	4%	133	2026-0191
<b>Notes:</b>														
1		GIS surcharge Applicable per application												
		There is a \$3.00 service fee for on-line transactions.												

**City of Windsor**  
**User Fee Schedule**

Economic Development - Planning & Development														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year	Budget Issue Detail Report Reference		
							Cost	Unit of Measure	Cost	Unit of Measure		Page #	Issue #	
1		Admin. - Planning	Copies	11" x 17"	Y		\$1.30	each additional page	\$1.00	each additional page	(\$0.30)	-23%	149	2026-0190
2		Admin. - Planning	Copies	high toner coverage	Y		\$0.65	each additional page	\$1.00	each additional page	\$0.35	54%	149	2026-0190
3		Admin. - Planning	Copies	Light toner coverage	Y		\$0.40	each additional page	\$1.00	each additional page	\$0.60	150%	149	2026-0190
4		Admin. - Planning	Copies	medium toner coverage	Y		\$0.50	each additional page	\$1.00	each additional page	\$0.50	100%	149	2026-0190
5		Admin. - Planning	Copies	Xeroxing - per page black & white copies	Y		\$2.90	1st page	\$3.00	1st page	\$0.10	3%	149	2026-0190
6		Admin. - Planning	Copies	Xeroxing - per page colour copies	Y		\$2.90	1st page	\$3.00	1st page	\$0.10	3%	149	2026-0190
7		Admin. - Planning	Maps	Residential Activity Map - full set (16)	Y		\$300.00	per set	\$315.00	per set	\$15.00	5%	149	2026-0190
8		Admin. - Planning	Maps	Residential Activity Map - single	Y		\$14.00	per map	\$15.00	per map	\$1.00	7%	149	2026-0190
9		Admin. - Planning	Publications	City Centre West CIP (colour)	Y		\$61.00	per plan	\$65.00	per plan	\$4.00	7%	149	2026-0190
10		Admin. - Planning	Publications	Windsor SEEN	Y			per publication		per publication	n/a	n/a	149	2026-0190
11		Development	Committee of Adjustment	Committee of Adjustment Decision Letter	N		\$10.90	each	\$15.00	each	\$4.10	38%	149	2026-0190
12		Development	Committee of Adjustment	ERCA Consents & Minor Variance Processed Together	N		\$250.00	each	\$250.00	each	\$0.00	0%	149	2026-0190
13		Development	Committee of Adjustment	ERCA Development Review Fees for Consents	N		\$200.00	each	\$200.00	each	\$0.00	0%	149	2026-0190
14		Development	Committee of Adjustment	ERCA Development Review Fees for Minor Variances	N		\$115.00	each	\$115.00	each	\$0.00	0%	149	2026-0190
15		Development	Development Review Services	Any New Street Address to Existing Street	Y		\$425.00	per address	\$450.00	per address	\$25.00	6%	149	2026-0190
16		Development	Development Review Services	Any New Street Name & Address (Subdivision)	Y		\$911.00	per name & address	\$965.00	per name & address	\$54.00	6%	149	2026-0190
17		Development	Development Review Services	Deed preparation (Deeds - Registry or Land Titles)	N		\$255.00	per deed	\$270.00	per deed	\$15.00	6%	149	2026-0190
18		Development	Development Review Services	ERCA Subdivisions/Condos/Major Official Plan Amendments	N		\$310.00	each	\$310.00	each	\$0.00	0%	149	2026-0190
19		Development	Development Review Services	Legal Department Approval on Preparation of Deeds	N		\$68.00	per deed	\$70.00	per deed	\$2.00	3%	77	2026-0051
20		Development	Development Review Services	Planning's Temporary Patio Application	Y		\$78.00	per application	\$80.00	per application	\$2.00	3%	149	2026-0190

**City of Windsor**  
**User Fee Schedule**

Economic Development - Planning & Development														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
21		Development	Development Review Services	Sign By-law Amendment	N		\$1,070.00	per amendment	\$1,130.00	per amendment	\$60.00	6%	149	2026-0190
22		Development	Development Review Services	Street Name Change	Y		\$14,010.00	per name change	\$14,810.00	per name change	\$800.00	6%	149	2026-0190
23		Development	Development Review Services	Zoning Compliance Letter (legal non-conforming)	N		\$178.00	per letter plus \$47.00/hr.	\$190.00	per letter plus \$47.00/hr.	\$12.00	7%	149	2026-0190
24		Development	Development Review Services	Zoning Compliance Letter (standard)	N		\$126.00	per letter	\$135.00	per letter	\$9.00	7%	149	2026-0190
25		Development	Development Review Services	Zoning Compliance Letter (with drawings)	N		\$178.00	per letter	\$190.00	per letter	\$12.00	7%	149	2026-0190
26		Development	Development Review Services	Zoning verification fee for business license/Zoning inquiry	N		\$66.00	per license/request	\$70.00	per license/request	\$4.00	6%	149	2026-0190
27		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Alley Search	Y		\$71.00	per hour	\$75.00	per hour	\$4.00	6%	149	2026-0190
28		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Owners share of 12R plan	N		% share of actual cost	per Alley Survey	% share of actual cost	per Alley Survey	n/a	n/a		
29		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Property Standards Appeal	Y		\$500.00	per appeal	\$530.00	per appeal	\$30.00	6%	149	2026-0190
30		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Records Search	N		\$61.00	per hour	\$65.00	per hour	\$4.00	7%	149	2026-0190
31		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Registration of Deed	N		\$93.00	per deed	\$100.00	per deed	\$7.00	8%	149	2026-0190
32		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Street & Alley Closing Application	N		\$1,775.00	per application	\$1,875.00	per application	\$100.00	6%	149	2026-0190

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City of Windsor  
User Fee Schedule

Economic Development - Planning & Development														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
33		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Teranet Fees	N		\$52.00	per deed	\$55.00	per deed	\$3.00	6%	149	2026-0190
<b>Notes:</b>														
1	GIS surcharge Applicable per application													
	There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options.													
	When the online EVOLTA digital application program becomes fully released for application processing, a flat one time \$40 fee (remitted to													
	The EVOLTA fee was included in the entered agreement approved by City Council CR366/2018.													

**City of Windsor**  
**User Fee Schedule**

Economic Development - Transit Windsor														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Transportation	City Service	Adult Cash Fare	N		\$3.75	per fare	\$4.00	per fare	\$0.25	7%	167	2026-0113
2		Transportation	City Service	Adult One-Way Ride	N		\$16.00	5 Rides	\$18.00	5 Rides	\$2.00	13%	167	2026-0113
3		Transportation	City Service	Adult One-Way Ride	N		\$31.00	10 Rides	\$0.00	10 Rides	-\$31.00	-100%	167	2026-0113
4	9	Transportation	City Service	Adult 30 Day Pass	N		\$118.00	30 Days	\$130.00	30 Days	\$12.00	10%	167	2026-0113
5	9	Transportation	City Service	Adult 15 Day Pass	N		\$60.00	15 Days	\$65.00	15 Days	\$5.00	8%	167	2026-0113
6	1&2	Transportation	City Service	Adult 30 Day Affordable Pass Program (APP)	N		\$60.18	30 Days	\$65.00	30 Days	\$4.82	8%	167	2026-0113
7		Transportation	City Service	Children	N		Children 12 years of age and under are free on City service with a full paying passenger (if riding alone, qualifies as Youth)		Children 12 years of age and under are free on City service with a full paying passenger (if riding alone, qualifies as Youth)		n/a	n/a	167	2026-0113
8		Transportation	City Service	Corporate ValuPass	N		\$100.30	30 Days	\$110.00	30 Days	\$9.70	10%	167	2026-0113
9		Transportation	City Service	Day Pass	N		\$11.50	per day	\$0.00	per day	-\$11.50	-100%	167	2026-0113
10	6 & 7	Transportation	City Service	Class Pass (formerly Full Time Student Semester Pass geared to students over the age of 19 years.)	N		\$81.00	per month	\$90.00	per month	\$9.00	11%	167	2026-0113
11	12	Transportation	City Service	New Smart Card Fee (for Newly Issued Cards Only)	N		\$0.00	Per Smart Card	\$6.00	Per Smart Card	\$6.00	New	170	2026-0172
12	12	Transportation	City Service	New Smart Card Replacement Fee	N		\$0.00	Per Card	\$10.00	Per Card	\$10.00	New	171	2026-0173
13	11	Transportation	City Service	Photo ID	N		\$5.25	Photo Fee New Card	\$6.00	Photo Fee New Card	\$0.75	14%	170	2026-0172
14	3	Transportation	City Service	Senior Cash Fare	N		\$3.75	per fare	\$4.00	per fare	\$0.25	7%	167	2026-0113
15	2&3	Transportation	City Service	Senior One-Way Ride	N		\$12.50	5 Rides	\$16.00	5 Rides	\$3.50	28%	167	2026-0113
16		Transportation	City Service	Senior One-Way Ride	N		\$24.00	10 Rides	\$0.00	10 Rides	-\$24.00	-100%	167	2026-0113
17	2&3	Transportation	City Service	Senior 30 Day Pass	N		\$60.00	30 Days	\$65.00	30 Days	\$5.00	8%	167	2026-0113
18	2&3	Transportation	City Service	Senior 15 Day Pass	N		\$31.00	15 Days	\$35.00	15 Days	\$4.00	13%	167	2026-0113
19		Transportation	City Service	Shuttle Service To Windsor Spitfire Games	N		\$3.75	round trip	\$0.00	round trip	-\$3.75	-100%	167	2026-0113
20		Transportation	City Service	Shuttle Service To Windsor Spitfire Games			\$2.00	one way	\$0.00	one way	-\$2.00	-100%	167	2026-0113
21	11	Transportation	City Service	Smart Card Fee	N		\$1.15	Per Smart Card	\$2.00	Per Smart Card	\$0.85	74%	167	2026-0172
22	4	Transportation	City Service	Youth Cash Fare	N		\$3.75	per fare	\$4.00	per fare	\$0.25	7%	167	2026-0113
23	2&4	Transportation	City Service	Youth One-Way Ride	N		\$12.50	5 Rides	\$16.00	5 Rides	\$3.50	28%	167	2026-0113
24		Transportation	City Service	Youth One-Way Ride	N		\$24.00	10 Rides	\$0.00	10 Rides	-\$24.00	-100%	167	2026-0113
25	2&4	Transportation	City Service	Youth 30 Day Pass (Age 13-19)	N		\$81.00	30 Days	\$90.00	30 Days	\$9.00	11%	167	2026-0113

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Transit Windsor														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
26	2&4	Transportation	City Service	Youth 15 Day Pass (Age 13-19)	N		\$42.00	15 Days	\$45.00	15 Days	\$3.00	7%	167	2026-0113
27	1,2&4	Transportation	City Service	Youth 30 Day Affordable Pass Program (APP)	N		\$41.31	30 Days	\$45.00	30 Days	\$3.69	9%	167	2026-0113
28	2&4	Transportation	City Service	Youth Summer Saver Pass	N		\$130.00	2 months (July & Aug)	\$140.00	2 months (July & Aug)	\$10.00	8%	167	2026-0113
29		Transportation	City & Tunnel Services	City and Tunnel Combo Pass	N		\$200.00	30 Days	\$0.00	30 Days	-\$200.00	-100%	167	2026-0113
30		Transportation	Tunnel Services	Tunnel Cash Fare	N		\$10.00	per fare	\$0.00	per fare	-\$10.00	-100%	167	2026-0113
31		Transportation	Tunnel Services	Tunnel 30 Day Pass	N		\$120.00	30 Days	\$0.00	30 Days	-\$120.00	-100%	167	2026-0113
32		Transportation	Tunnel Services	Tunnel 15 Day Pass	N		\$65.00	15 Days	\$0.00	15 Days	-\$65.00	-100%	167	2026-0113
33		Transportation	Tunnel Services	Tunnel Single Ride Ticket	N		\$10.00	per ticket	\$0.00	per ticket	-\$10.00	-100%	167	2026-0113
34	8	Transportation	Regional - Zone 2	Adult Cash Fare	N		\$5.50	per fare	\$6.00	per fare	\$0.50	9%	167	2026-0113
35	8	Transportation	Regional - Zone 2	Adult 30 Day Pass	N		\$172.00	30 Days	\$185.00	30 Days	\$13.00	8%	167	2026-0113
36	8	Transportation	Regional - Zone 2	Adult 15 Day Pass	N		\$90.00	15 Days	\$95.00	15 Days	\$5.00	6%	167	2026-0113
37		Transportation	Regional - Zone 2	Adult One-Way Rides (10 Rides)	N		\$45.00	10 Rides	\$0.00	10 Rides	-\$45.00	-100%	167	2026-0113
38	8	Transportation	Regional - Zone 2	Adult One-Way Rides (5 Rides)	N		\$23.50	5 Rides	\$30.00	5 Rides	\$6.50	28%	167	2026-0113
39	8	Transportation	Regional - Zone 2	Senior Cash Fare	N		\$5.50	per fare	\$6.00	per fare	\$0.50	9%	167	2026-0113
40	2,3,8	Transportation	Regional - Zone 2	Senior 30 Day Pass	N		\$87.00	30 Days	\$95.00	30 Days	\$8.00	9%	167	2026-0113
41	2,3,8	Transportation	Regional - Zone 2	Senior 15 Day Pass	N		\$45.00	15 Days	\$50.00	15 Days	\$5.00	11%	167	2026-0113
42		Transportation	Regional - Zone 2	Senior One-Way Rides (10 Rides)	N		\$36.50	10 Rides	\$0.00	10 Rides	-\$36.50	-100%	167	2026-0113
43	2,3,8	Transportation	Regional - Zone 2	Senior One-Way Rides (5 Rides)	N		\$19.00	5 Rides	\$20.00	5 Rides	\$1.00	5%	167	2026-0113
44	8	Transportation	Regional - Zone 2	Youth Cash Fare	N		\$5.50	per fare	\$6.00	per fare	\$0.50	9%	167	2026-0113
45	2,4,8	Transportation	Regional - Zone 2	Youth 30 Day Pass (Age 13-19)	N		\$87.00	30 Days	\$95.00	30 Days	\$8.00	9%	167	2026-0113
46	2,4,8	Transportation	Regional - Zone 2	Youth 15 Day Pass (Age 13-19)	N		\$46.00	15 Days	\$50.00	15 Days	\$4.00	9%	167	2026-0113
47		Transportation	Regional - Zone 2	Youth One-Way Rides (10 Rides)	N		\$36.25	10 Rides	\$0.00	10 Rides	-\$36.25	-100%	167	2026-0113
48	2,4,8	Transportation	Regional - Zone 2	Youth One-Way Rides (5 Rides)	N		\$18.50	5 Rides	\$20.00	5 Rides	\$1.50	8%	167	2026-0113
49	10	Transportation	Charter	Charter Hourly Rate (2 hour minimum)	Y		\$217.00	per hour	\$235.00	per hour	\$18.00	8%	167	2026-0113
50		Transportation	Charter	Bridge/Tunnel Tolls (round trip)	N		\$20.00	round trip	\$0.00	round trip	-\$20.00	-100%	167	2026-0113
51	10	Transportation	Charter	Destination Sign Custom Programming (per bus)	Y		\$50.00	per bus	\$55.00	per bus	\$5.00	10%	167	2026-0113
52	10	Transportation	Charter	Late Cancellation Fee (after 9:00 am on day prior to charter)	Y		\$125.00	per charter	\$135.00	per charter	\$10.00	8%	167	2026-0113
53	10	Transportation	Charter	Late Return Fee (per hour)	Y		\$500.00	per hour	\$535.00	per hour	\$35.00	7%	167	2026-0113

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Transit Windsor														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
	<b>Notes:</b>													
1	Based on approved application.													
2	Reduced fare product.													
3	Condition: Passenger must be 60+ years old. Valid identification is required for all reduced fares.													
4	Refer to the City of Windsor's website or Transit Windsor offices for the Acceptable ID Details.													
5	Unlimited use for a single day.													
6	Must provide proof of attendance in an elementary, high school or post-secondary institution													
7	Class Pass (formerly Full-Time Student Semester Pass) has been changed to align with high school semesters. Students can purchase passes for 2 to 5 months in length based on number of months left in semester at time of purchase													
8	Amherstburg Fares - Zone 2 - at a 50% premium over Windsor's base rate. Increase roundedup to the nearest dollar.													
9	Adult 30 and 15 day passes re-aligned with Adult & Youth APP Passes and Senior Passes													
10	Charter Rates now adjusted based on other fare categories.													
11	These fees will be eliminated once Mobile ticketing goes live.													
12	This fee will come into effect when Mobile Ticketing goes live.													
	<b>Fare increases take effect April 1, 2026.</b>													
	<b>All fare increases are rounded up to the nearest dollar</b>													

**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Engineering														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fee (1-50 lots/units)	N		\$1,273.75	per application & re-application (1-50 lots/units)	\$1,310.00	per application & re-application (1-50 lots/units)	\$36.25	3%		2026-0040
2		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fee (51-100 lots/units)	N		\$2,038.00	per application & re-application (51-100 lots/units)	\$2,100.00	per application & re-application (51-100 lots/units)	\$62.00	3%		2026-0040
3		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fees (101-200 lots/units)	N		\$3,566.50	per application & re-application (101-200 lots/units)	\$3,675.00	per application & re-application (101-200 lots/units)	\$108.50	3%		2026-0040
4		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fees (greater than 200 lots/units)	N		\$4,585.50	per application & re-application (greater than 200 lots/units)	\$4,725.00	per application & re-application (greater than 200 lots/units)	\$139.50	3%		2026-0040
5		Design	Design	Environmental Protection Act, s. 179.1, Administrative Processing Fee	N		\$250.00	per application	\$260.00	per application	\$10.00	4%		2026-0040
6		Design	Design	Local Improvement Flat Rate – Sanitary Sewer	N		\$448.00	Per linear metre property frontage	\$500.00	Per linear metre property frontage	\$52.00	12%		2026-0047
7		Design	Design	Local Improvement Flat Rate –Storm Sewer	N		\$412.00	Per linear metre property frontage	\$480.00	Per linear metre property frontage	\$68.00	17%		2026-0047
8		Design	Design	Private Drain Connection Installation Flat Rate	N		\$3,946.00	Per Connection	\$4,000.00	Per Connection	\$54.00	1%		2026-0047

**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Engineering														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
9		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of a facility for attenuating stormwater runoff peak flow rate or volume or for managing stormwater runoff quality, such as detention or retention pools, underground chambers, oversized sewers, rooftop storage, parking lot storage, oil, grit and silt separators, flow control outlet structures, infiltration wells, perforated sewers, and trenches or outfalls, including the expansion of an existing facility that involves an increase in the rated capacity of the facility	N		\$2,500.00	per application	\$2,575.00	per application	\$75.00	3%		2026-0040
10		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of <i>storm and sanitary pump stations, force mains, and sanitary sewage detention chambers or oversized sewers, including the expansion of an existing facility that involves an increase in the related capacity of the facility.</i>	N		\$2,300.00	per review item	\$2,370.00	per review item	\$70.00	3%		2026-0040
11		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of <i>storm and sanitary sewers and appurtenances, including expansion of existing sewers</i>	N		\$1,150.00	per sewer	\$1,185.00	per sewer	\$35.00	3%		2026-0040
12	Development	Development	Development	Engineering/Development Review Fee	N		4%	Total Construction Cost	4%	Total Construction Cost	\$0.00	0%		2026-0040
13	Development	Development	Development	Hard Surface Restoration - Administration Fee	N		\$225.50	Per Project	\$255.00	Per Project	\$29.50	13%		2026-0270
14	Development	Development	Development	Hard Surface Restoration - Asphalt (over 4 inches)	N		\$2,206.50	Per 10x12 Ft pit	\$2,210.00	Per 10x12 Ft pit	\$3.50	0%		2026-0270

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**City of Windsor**  
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Infrastructure Services - Engineering														
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							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
15		Development	Development	Hard Surface Restoration - Asphalt (up to 4 inches)	N		\$2,122.00	Per 10x12 Ft pit	\$2,380.00	Per 10x12 Ft pit	\$258.00	12%		2026-0270
16		Development	Development	Hard Surface Restoration - Asphalt on Concrete	N		\$2,988.50	Per 10x12 Ft pit	\$5,560.00	Per 10x12 Ft pit	\$2,571.50	86%		2026-0270
17		Development	Development	Hard Surface Restoration - Concrete (up to 6 inches)	N		\$2,645.50	Per 10x12 Ft pit	\$3,600.00	Per 10x12 Ft pit	\$954.50	36%		2026-0270
18		Development	Development	Off-Site Improvements - Asphalt Alley Contribution	N		\$257.50	per linear metre	\$270.00	per linear metre	\$12.50	5%		2026-0270
19		Development	Development	Off-Site Improvements - Curb and Gutter Contribution	N		\$70.00	per linear metre	\$75.00	per linear metre	\$5.00	7%		2026-0040
20		Development	Development	Off-Site Improvements - Gravel Alley Contribution	N		\$103.00	per linear metre	\$110.00	per linear metre	\$7.00	7%		2026-0270
21		Development	Development	Off-Site Improvements - Sidewalk Contribution	N		\$134.50	per linear meter	\$140.00	per linear meter	\$5.50	4%		2026-0040
22		Development	Development	Stormwater Review Fee for sites greater than 2Ha in size	N		\$1,200.00	Per application	\$1,235.00	Per application	\$35.00	3%		2026-0040
23		Development	Development	Stormwater Review Fee for sites less than 2Ha in size	N		\$800.00	Per application	\$825.00	Per application	\$25.00	3%		2026-0040
24		Development	Development	Stormwater Review Fee related to SPC Amendment (AMT) Type applications (all sizes of site)	N		\$600.00	Per application	\$620.00	Per application	\$20.00	3%		2026-0040
25		Development	Development	Stormwater Review Resubmission Fees – 3 <sup>rd</sup> and subsequent submission	N		\$215.00	Per submission	\$220.00	Per submission	\$5.00	2%		2026-0040
26		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot	Y		\$18.00	Per plot	\$20.00	Per plot	\$2.00	11%		2026-0040
27		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot FULL COLOUR	Y		\$30.00	Per plot	\$30.00	Per plot	\$0.00	0%		
28		Geomatics	Geomatics	1:20,000 Street Map - Double Line Map - 28" x 42" Plot	Y		\$14.00	Per plot	\$15.00	Per plot	\$1.00	7%		2026-0040
29		Geomatics	Geomatics	1:30,000 Street Map - Single Line Map - 20" x 28" Plot	Y		\$10.25	Per plot	\$15.00	Per plot	\$4.75	46%		2026-0040
30		Geomatics	Geomatics	11" x 17" Street Map - Single Line Map - Print	Y		\$7.00	Per print	\$10.00	Per print	\$3.00	43%		2026-0040
31		Geomatics	Geomatics	Aerial Contact Photo - 9" x 9" laser print - multiples of same photo	Y		\$4.75	Per copy	\$5.00	Per copy	\$0.25	5%		2026-0040
32		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser photo scanned to PDF (600-1200 DPI), copied to CD - includes research, validation and printing or file transfer	Y		\$35.00	Per Photo	\$35.00	Per Photo	\$0.00	0%		2026-0040

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Engineering														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
33		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser print from scanned product - includes research, validation and printing	Y		\$11.50	Per Photo	\$15.00	Per Photo	\$3.50	30%		2026-0040
34		Geomatics	Geomatics	Autocad Street Map - Digital Autocad File on CD	Y		\$334.50	per CD	\$345.00	per CD	\$10.50	3%		2026-0040
35		Geomatics	Geomatics	Benchmark Book - Bound Book Format & Map	Y		\$20.00	Per file	\$20.00	Per file	\$0.00	0%		2026-0040
36		Geomatics	Geomatics	Contract Specifications Book 2 binder/hard copy	Y		\$160.75	Per file	\$165.00	Per file	\$4.25	3%		2026-0040
37		Geomatics	Geomatics	Contract Specifications Book 2 Drawings only	Y		\$53.50	Per file	\$55.00	Per file	\$1.50	3%		2026-0040
38		Geomatics	Geomatics	Custom Map - 24"x36" and larger - Photo as base with parcels, street names, addresses, pavement	Y		\$127.50	minimum plus per hour rate	\$130.00	minimum plus per hour rate	\$2.50	2%		2026-0040
39		Geomatics	Geomatics	Custom Service - Per hour rate	Y		\$63.75	Per hour	\$65.00	Per hour	\$1.25	2%		2026-0040
40		Geomatics	Geomatics	Digital Address Map Book on CD	Y		\$33.75	Per CD	\$35.00	Per CD	\$1.25	4%		2026-0040
41		Geomatics	Geomatics	Digital Aerial, geo-referenced, exported to low resolution, custom request - Cut from MrSid - lower resolution - size negotiable, as requested	Y		\$63.75	minimum plus per hour rate	\$65.00	minimum plus per hour rate	\$1.25	2%		2026-0040
42		Geomatics	Geomatics	Digital Building Outlines with heights, 1000m x 1000m Tile - DWG Format, Rooftops	Y		\$67.00	Per tile	\$70.00	Per tile	\$3.00	4%		2026-0040
43		Geomatics	Geomatics	Digital Building Outlines with heights, Entire City - DWG Format - copied to CD - Rooftops	Y		\$1,337.50	Per file	\$1,380.00	Per file	\$42.50	3%		2026-0040
44		Geomatics	Geomatics	Digital Ortho Low Level 10cm - MrSid format on DVD (includes free Viewer) - Entire City	Y		\$6,687.50	Per file	\$6,890.00	Per file	\$202.50	3%		2026-0040
45		Geomatics	Geomatics	Digital Ortho Low Level 10cm resolution - Geotif Format, 1000m x 1000m tile	Y		\$143.50	Per tile	\$150.00	Per tile	\$6.50	5%		2026-0040
46		Geomatics	Geomatics	EIS Image - CD or email, image in Word format, as many features and layers as requested	Y		\$33.75	Per file	\$35.00	Per file	\$1.25	4%		2026-0040
47		Geomatics	Geomatics	EIS Image Capture - 11" x 17" - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	Y		\$18.00	Per print	\$20.00	Per print	\$2.00	11%		2026-0040
48		Geomatics	Geomatics	EIS Image Capture 8 1/2" x 11" - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	Y		\$14.00	Per print	\$15.00	Per print	\$1.00	7%		2026-0040
49		Geomatics	Geomatics	Impervious Area Layer, 1000m x 1000m Tile - DWG or Shp Format	Y				\$70.00	Per tile	\$70.00	New		2026-0040

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**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Engineering														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
50		Geomatics	Geomatics	Impervious Area Layer, Entire City - DWG or Shp Format	Y				\$1,380.00	Per tile	\$1,380.00	New		2026-0040
51		Geomatics	Geomatics	LiDAR - LAS or XYZ Format, Entire City, obtained in 2017	Y		\$12,024.00	Per file	\$12,385.00	Per file	\$361.00	3%		2026-0040
52		Geomatics	Geomatics	LiDAR - 1000m x 1000m - LAS or XYZ Format, obtained in 2017	Y		\$257.50	Per tile	\$265.00	Per tile	\$7.50	3%		2026-0040
53		Geomatics	Geomatics	Misc. City Maps - 1:15,000 9 Wards, Elections, Garbage/Recycling and other maps. Updated regularly	Y		\$21.00	Per map	\$25.00	Per map	\$4.00	19%		2026-0040
54		Geomatics	Geomatics	OCE - Special Printing 24" x 36"	Y		\$4.50	Per file	\$5.00	Per file	\$0.50	11%		2026-0040
55		Geomatics	Geomatics	Postal Codes - 6 Digit - Points - Entire City - DWG or Shapfile Format - georeferenced	Y		\$2,675.00	Per file	\$2,755.00	Per file	\$80.00	3%		2026-0040
56		Geomatics	Geomatics	Sewer Atlas - Autocad File, All Layers from Atlas File (Per km2)	Y		\$133.75	Per file	\$140.00	Per file	\$6.25	5%		2026-0040
57		Geomatics	Geomatics	Sewer Atlas Map Book - Colour, 24" x 36" plot	Y		\$7.25	Per plot	\$8.00	Per plot	\$0.75	10%		2026-0040
58		Geomatics	Geomatics	Sewer Atlas Map Book, FAX - Desired area of Atlas captured for fax size	Y		\$7.25	Per print	\$8.00	Per print	\$0.75	10%		2026-0040
59		Geomatics	Geomatics	Street Index Book - Alphabetical Street Name Index Book - 8 1/2"x11"	Y		\$7.25	Per book	\$8.00	Per book	\$0.75	10%		2026-0040
60		Geomatics	Geomatics	Topo Large Scale - Entire City, Autocad Format, all Layers from Recent Photo Year	Y		\$2,675.00	Per file	\$2,755.00	Per file	\$80.00	3%		2026-0040
61		Geomatics	Geomatics	Topo Large Scale Mapping - Autocad Format, 1000m x 1000m Tile	Y		\$40.00	Per tile	\$45.00	Per tile	\$5.00	13%		2026-0040
62		Geomatics	Geomatics	Topo Map Digital NAD83 - Autocad Format, 500m x 500m Tile	Y		Market Price	Per tile	Market Price	Per tile	n/a	n/a		
63	Right of Way	Right of Way	Right of Way	Annual Encroachment Inspection Fee	N		\$76.75	per inspection	\$80.00	per inspection	\$3.25	4%		2026-0270
64	Right of Way	Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost Rebate (Max) (CR189-2014)	N		\$4,000.00	Per replacement	\$4,000.00	Per replacement	\$0.00	0%		
65	Right of Way	Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost rebate at 50% of the cost of replacement subject to meeting eligibility criteria (CR189/2014)	N		50.00%	Per replacement	50.00%	Per replacement	\$0.00	0%		

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**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Engineering														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
66		Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost Rebate in established Downspout Disconnection Areas subject to meeting eligibility criteria	N		\$4,000.00	Per replacement	\$4,000.00	Per replacement	\$0.00	0%		
67		Right of Way	Right of Way	Encroachment Application Fee (includes G.I.S. fee)	N		\$285.00	per application	\$295.00	per application	\$10.00	4%		2026-0040
68		Right of Way	Right of Way	Encroachment Land Value Fee - Commercial	N		\$15.00	per sq. ft.	\$15.00	per sq. ft.	\$0.00	0%		
69		Right of Way	Right of Way	Encroachment Land Value Fee - Downtown	N		\$36.00	per sq. ft.	\$36.00	per sq. ft.	\$0.00	0%		
70		Right of Way	Right of Way	Encroachment Land Value Fee - Industrial	N		\$7.00	per sq. ft.	\$7.00	per sq. ft.	\$0.00	0%		
71		Right of Way	Right of Way	Encroachment Land Value Fee - Institutional	N		\$5.00	per sq. ft.	\$5.00	per sq. ft.	\$0.00	0%		
72		Right of Way	Right of Way	Encroachment Land Value Fee - Parking	N		\$350.00	per 200 sq.ft parking space	\$350.00	per 200 sq.ft parking space	\$0.00	0%		
73		Right of Way	Right of Way	Encroachment Land Value Fee - Residential	N		\$12.00	per sq. ft.	\$12.00	per sq. ft.	\$0.00	0%		
74		Right-of-Way	Right-of-Way	Environmental Site Audit Letter	Y		\$85.00	Per Letter	\$90.00	Per Letter	\$5.00	6%		2026-0040
75		Right-of-Way	Right-of-Way	Hoarding Monthly Inspection Fee	N		\$67.50	Per Inspection	\$70.00	Per Inspection	\$2.50	4%		2026-0270
76	3	Right-of-Way	Right-of-Way	Hoarding on Right-of-way (minimum \$95) - Untravelled area - Travelled area	Y		\$1.00	Per Linear Ft. Per Square Ft.	\$1.00	Per Linear Ft. Per Square Ft.	\$0.00	0%		
77		Right-of-Way	Right-of-Way	Lawyer's Letter - Any written response to a lawyer's request such as site plan, subdivision, consent to amend, encroachments, release of rights, etc.	Y		\$151.50	Per Letter	\$155.00	Per Letter	\$3.50	2%		2026-0040
78		Right-of-Way	Right-of-Way	Minimum Annual Fee Non-Residential Type Encroachments	N		\$25.00	per encroachment	\$25.00	per encroachment	\$0.00	0%		
79		Right-of-Way	Right-of-Way	Minimum One-Time Fee Residential Type Encroachments	N		\$102.00	per encroachment	\$105.00	per encroachment	\$3.00	3%		2026-0040
80		Right-of-Way	Right-of-Way	Moving - Annual Moving/Oversized Load Permit	N		\$2,880.00	Vehicle/Year	\$2,965.00	Vehicle/Year	\$85.00	3%		2026-0040
81		Right-of-Way	Right-of-Way	Moving/Oversized Load Project Permit (a) First ten (10) moves	N		\$324.00	Per move for first ten (10) moves	\$335.00	Per move for first ten (10) moves	\$11.00	3%		2026-0040
82		Right-of-Way	Right-of-Way	Moving/Oversized Load Project Permit (b) 11th and subsequent moves			\$141.00	Per eleventh (11th) & subsequent moves	\$145.00	Per eleventh (11th) & subsequent moves	\$4.00	3%	178	2026-0040

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**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Engineering														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
83		Right-of-Way	Right-of-Way	Non-Refundable Permit Application Fee	N		\$100.00	per permit application	\$100.00	per permit application	\$0.00	0%		
84		Right-of-Way	Right-of-Way	Right of Way PDC Agreement Fee	N				\$300.00	Per Agreement	\$300.00	New	178	2026-0040
85		Right-of-Way	Right-of-Way	Right-of-way Permit for: Sewer work, driveways, water service, other (day closure, signs, structure or object on ROW, temporary construction access, etc.)	N		\$280.00	Per Permit	\$295.00	Per Permit	\$15.00	5%	178	2026-0040
86		Right-of-Way	Right-of-Way	Sewer Information Sheet	Y		\$31.00	Per Sheet	\$31.85	Per Sheet	\$0.85	3%	178	2026-0040
87		Right-of-Way	Right-of-Way	Sewer Permit Letter/Public Right-of-Way	Y		\$123.50	Per Letter	\$125.00	Per Letter	\$1.50	1%	178	2026-0040
88		Right-of-Way	Right-of-Way	Sewer Work - Tap Inspection Fee	Y		\$215.50	Per Inspection	\$225.00	Per Inspection	\$9.50	4%	227	2026-0270
89		Right-of-Way	Right-of-Way	Sidewalk Café located on Public Right of Way	N		\$3.50	per sq. ft.	\$3.50	per sq. ft.	\$0.00	0%		
90		Right-of-Way	Right-of-Way	Sidewalk Café Permit	N		\$280.00	Per Permit	\$290.00	Per Permit	\$10.00	4%	178	2026-0040
91		Right-of-Way	Right-of-Way	Street Opening Permit (Utility Permit)	N		\$355.25	per permit	\$365.00	per permit	\$9.75	3%	178	2026-0040
92		Right-of-Way	Right-of-Way	Street Opening Permit (Utility Permit)	N		\$275.00	per additional road segment (2nd and subsequent segments)	\$290.00	per additional road segment (2nd and subsequent segments)	\$15.00	5%	178	2026-0040
93		Right-of-Way	Right-of-Way	Traffic Control Plan Review Fee	N		\$30.00	Per review	\$35.00	Per review	\$5.00	17%	178	2026-0040
	<b>Notes:</b>													
	Working without a permit will be subject to a penalty of two (2) times the normal permit fee.													
	All Engineering and Geomatics products include an 8.5% GIS Surcharge Fee.													
	There is a \$3.00 (per Public Works Permit) service fee for any over-the-counter transactions including fax and mail-in options.													

**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Pollution Control														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1	1	Little River Pollution Control	Over Strength Sewage Treatment	- Overstrength Surcharge - Carriere Foods & Little River Pollution Control Plant	N		based on 2024 actuals	per kg.	based on 2025 actuals	per kg.	n/a	n/a		
2	1	Little River Pollution Control	Sewage Treatment	- Sewage Treatment - Town of Tecumseh	N		based on 2024 actuals	per m3	based on 2025 actuals	per m3	n/a	n/a		
3	1	Lou Romano Water Recl Plant	Over Strength Sewage Treatment	- Overstrength Surcharge – Lou Romano Water Reclamation Plant	N		based on 2024 actuals	per kg.	based on 2025 actuals	per kg.	n/a	n/a		
4	1	Lou Romano Water Recl Plant	Sewage Treatment	- Sewage Treatment - Town of LaSalle	N		based on 2024 actuals	per m3	based on 2025 actuals	per m3	n/a	n/a		
5	1	Lou Romano Water Recl Plant	Sewage Treatment	All Septic Tank and Holding Tank Waste Disposal - LRWRP	N		\$0.13	per gallon	\$0.13	per gallon	\$0.00	0%		
6		Lou Romano Water Recl Plant	Lou Romano Water Recl Plant	Environmental Inspection Fee	N		\$60.41	per inspection	\$65.00	per inspection	\$4.59	8%	n/a	2025-0278
<b>Notes:</b>														
1	New rates are calculated based on previous year's actual cost to treat sewage.													

**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Public Works														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1	Contracts, Field Services, and Maintenance	Field Services - Enforcement	Backwater Valve/Sump Pit/sewage Ejector Pump Installations	N				\$20 or a Minimum \$300	per \$1,000 of the estimated cost of the work (Minimum \$300)	\$20 or a Minimum \$300	New	133 & 137	2026-0191 &2026-0365	
2	Administration - Public Works		Card Key Replacement	Y			\$31.00	additional replacements	\$35.00	additional replacements	\$4.00	13%	227	2026-0270
3	Administration - Public Works		Xeroxing	Y			\$2.50	first page	\$3.00	first page	\$0.50	20%	227	2026-0270
4	Administration - Public Works		Xeroxing	Y			\$0.35	each additional page (plus GST&PST)	\$1.00	each additional page (plus GST&PST)	\$0.65	186%	227	2026-0270
5	Contracts, Field Services, and Maintenance	Field Services - Enforcement	Inspection Fee By-Law 25-2010	Y			\$78.00	Per Inspection	\$85.00	Per Inspection	\$7.00	9%	227	2026-0270
6	Contracts, Field Services, and Maintenance	Field Services - Enforcement	Order to Comply - Final Notice	Y			\$106.00	Per Letter	\$110.00	Per Letter	\$4.00	4%	227	2026-0270
7	Contracts, Field Services, and Maintenance	Field Services - Enforcement	ROW Order - Non-compliance Fee	Y			\$344.25	Per Order	\$375.00	Per Order	\$30.75	9%	227	2026-0270
8	Contracts, Field Services, and Maintenance	Field Services - Enforcement	Signs - Removal of Unlawful Temporary Signs	N			\$0.00	n/a	\$65.00	per sign or actual cost of removal (whichever is greater)	\$65.00	New	227	2026-0270
9	Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 2 year old or less	N			\$36.00	per square meter	\$40.00	per square meter	\$4.00	11%	227	2026-0270
10	Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 2 to 4 years old	N			\$31.00	per square meter	\$35.00	per square meter	\$4.00	13%	227	2026-0270
11	Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 4 to 7 years old	N			\$25.75	per square meter	\$30.00	per square meter	\$4.25	17%	227	2026-0270
12	Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 7 to 10 years old	N			\$15.50	per square meter	\$20.00	per square meter	\$4.50	29%	227	2026-0270

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**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Public Works														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
13	Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 10 to 15 years old		N		\$5.25	per square meter	\$10.00	per square meter	\$4.75	90%	227	2026-0270
14	Contracts, Field Services, and Maintenance	ROW Maintenance	Restoration Administration Fee		Y		\$225.50	per agreement	\$255.00	per agreement	\$29.50	13%	227	2026-0270
15	Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekdays, By-Law 49-21		Y		\$200.00	weekday per service rate	\$220.00	weekday per service rate	\$20.00	10%	227	2026-0270
16	Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekends, By-Law 49-21		Y		\$285.00	weekend per service rate	\$315.00	weekend per service rate	\$30.00	11%	227	2026-0270
17	Environmental Services	Barricades	Delivery and Pick up of Barricades				\$70.00	per hour	\$75.00	per hour	\$5.00	7%	227	2026-0270
18	Environmental Services	Barricades	Rental Charge for Barricades		Y		\$5.25	per barricade	\$6.00	per barricade	\$0.75	14%	227	2026-0270
19	Environmental Services	Barricades	Barricade Replacement Cost				\$103.00	per barricade	\$105.00	per barricade	\$2.00	2%	227	2026-0270
20	Environmental Services	Bulk Collection	Bulk Collection Pick Up Fee				\$12.50	per item	\$15.00	per item	\$2.50	20%	227	2026-0270
21	Environmental Services	Containerized Refuse Collection	Waste Bin Rental Fee - Condominiums		Y		\$51.50	per month per bin	\$55.00	per month per bin	\$3.50	7%	227	2026-0270
22	Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges				\$36.00	per lift	\$40.00	per lift	\$4.00	11%	227	2026-0270
23	Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges at Condominiums				\$36.00	per lift, beyond one lift per week	\$40.00	per lift, beyond one lift per week	\$4.00	11%	227	2026-0270
24	Environmental Services	Lights	Rental Charge for Lights		Y		\$10.50	per light	\$15.00	per light	\$4.50	43%	227	2026-0270
25	Environmental Services	Rodent Control	Rodent Control Service Call				\$25.00	Per Service	\$30.00	Per Service	\$5.00	20%	227	2026-0270
26	Transportation - PW	Transportation -On-Off Street Parking	Card Key Replacement		Y		\$15.50	first replacement	\$20.00	first replacement	\$4.50	29%	227	2026-0270
27	Transportation - PW	Transportation -On-Off Street Parking	Meter Bags		Y		\$5.25	per bag per day, non-refundable	\$6.00	per bag per day, non-refundable	\$0.75	14%	227	2026-0270
28	Transportation - PW	Transportation -On-Off Street Parking	Meter Bags for Contractors Only in Construction Areas		Y		\$10.50	per bag per day, non-refundable	\$15.00	per bag per day, non-refundable	\$4.50	43%	227	2026-0270
29	Transportation - PW	Transportation Operations	Failing to attend a scheduled review before a hearing officer				\$105.00	penalty	\$110.00	penalty	\$5.00	5%	227	2026-0270

**City of Windsor**  
**User Fee Schedule**

Infrastructure Services - Public Works														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
30		Transportation - PW	Tranportation Operations	Failing to attend a scheduled review before a screening officer			\$51.50	penalty	\$55.00	penalty	\$3.50	7%	227	2026-0270
31		Transportation - PW	Tranportation Operations	Late Payment Fee			\$42.50	penalty	\$50.00	penalty	\$7.50	18%	227	2026-0270
32		Transportation - PW	Tranportation Operations	MTO Plate Denial Fee			\$26.00	penalty	\$50.00	penalty	\$24.00	92%	227	2026-0270
33		Transportation - PW	Tranportation Operations	Sale of Residential Permit			\$36.50	per permit	\$50.00	per permit	\$13.50	37%	227	2026-0270
34	1	Transportation - PW	Tranportation Operations	Sale of tokens for meters (to businesses)	Y		\$25.75	per roll	\$50.00	per roll	\$24.25	94%	227	2026-0270
35		Transportation - PW	Tranportation Operations	Searching Ministry of Transportation (MTO) and out of province and out of state records			\$10.50	per search	\$15.00	per search	\$4.50	43%	227	2026-0270
36		Transportation - PW	Tranportation Operations	Signs & Markings Plan Inspection	Y		\$150.50	per application	\$155.00	per application	\$4.50	3%	227	2026-0270
37		Transportation - PW	Tranportation Operations	Alley Lighting - Maintenance & Utility Costs			\$154.50	per light fixture	\$160.00	per light fixture	\$5.50	4%	227	2026-0270
38		Transportation - PW	Tranportation Operations	Average Annual Daily Traffic Counts	Y		\$31.00	each	\$35.00	each	\$4.00	13%	227	2026-0270
39		Transportation - PW	Tranportation Operations	Average Daily Traffic Volume Report	Y		\$31.00	per book	\$35.00	per book	\$4.00	13%	227	2026-0270
40		Transportation - PW	Tranportation Operations	Signal Timing Plan	Y		\$51.50	each	\$55.00	each	\$3.50	7%	227	2026-0270
41		Transportation - PW	Tranportation Operations	Traffic Control Signal Drawings	Y		\$51.50	each	\$55.00	each	\$3.50	7%	227	2026-0270
42		Transportation - PW	Tranportation Operations	Truck Route Maps	Y		\$51.50	each	\$55.00	each	\$3.50	7%	227	2026-0270
43		Transportation - PW	Tranportation Operations	Turning Movement Counts	Y		\$51.50	per count	\$55.00	per count	\$3.50	7%	227	2026-0270
44		Transportation - PW	Road Safety	Motor Vehicle Collision Summary Report	Y		\$31.00	each	\$35.00	each	\$4.00	13%	227	2026-0270
45		Transportation - PW	Road Safety	Volumetric Flow Charts	Y		\$21.00	each	\$25.00	each	\$4.00	19%	227	2026-0270
<b>Notes:</b>														
1		A 50% discount is available to various business associations in the Windsor area.												
2		Fee deferred to 2025 implementation												



## **2026 Proposed User Fee Schedule (Planning Applications)**



### **Economic Development**

Building Services.....	74
Planning & Development.....	75

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Building	Building Enforcement	Performance Bond Inspections	N		\$270.00	per initial or maintenance inspection or \$75.00/hr if more than 3 hours	\$280.00	per initial or maintenance inspection or \$75.00/hr if more than 3 hours	\$10.00	4%	133	2026-0191
There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options.														
When the online EVOLTA digital application program becomes fully released for application processing, a flat one time \$40 fee (remitted to														
The EVOLTA fee was included in the entered agreement approved by City Council CR366/2018.														

**City of Windsor**  
**User Fee Schedule**

Economic Development - Planning & Development														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1	1	Development	Committee of Adjustment	All Other consent Applications (Sections 53)	N		\$2,577.40	each	\$2,725.00	each	\$147.60	6%	149	2026-0190
2		Development	Committee of Adjustment	Committee of Adjustment Pre-Consultation - Stage 1 Fee	N		\$535.00	per request	\$565.00	per request	\$30.00	6%	149	2026-0190
3		Development	Committee of Adjustment	Committee of Adjustment Sign Fee	Y		\$0.00	each	\$20.00	each	\$20.00	NEW	148	2026-0174
4	1	Development	Committee of Adjustment	Consent application: Each New Building Lot	N		\$2,577.40	each	\$2,725.00	each	\$147.60	6%	149	2026-0190
5	1	Development	Committee of Adjustment	Consent application: Validation of title or foreclosure or exercise of power of sale	N		\$2,155.60	each	\$2,280.00	each	\$124.40	6%	149	2026-0190
6	1	Development	Committee of Adjustment	Consent with minor variance: non-residential	N		\$4,018.50	each	\$4,250.00	each	\$231.50	6%	149	2026-0190
7	1	Development	Committee of Adjustment	Consent with minor variance: residential	N		\$4,018.50	each	\$4,250.00	each	\$231.50	6%	149	2026-0190
8		Development	Committee of Adjustment	Issuance of additional Certificates of the Official	N		\$291.00	each	\$310.00	each	\$19.00	7%	149	2026-0190
9	1	Development	Committee of Adjustment	Legal Non-Conforming Uses - All Application Changes	N		\$2,433.20	each	\$2,570.00	each	\$136.80	6%	149	2026-0190
10	1	Development	Committee of Adjustment	Legal Non-Conforming Uses - Enlargement or Extension of a Building	N		\$2,433.20	each	\$2,570.00	each	\$136.80	6%	149	2026-0190
11	1	Development	Committee of Adjustment	Minor Variance - Fences	N		\$2,227.00	each	\$2,355.00	each	\$128.00	6%	149	2026-0190
12	1	Development	Committee of Adjustment	Minor Variance - Non-Residential	N		\$2,350.00	each	\$2,485.00	each	\$135.00	6%	149	2026-0190
13	1	Development	Committee of Adjustment	Minor Variance - Residential	N		\$2,350.00	each	\$2,485.00	each	\$135.00	6%	149	2026-0190
14	1	Development	Committee of Adjustment	Minor Variance - Signs	N		\$2,227.00	each	\$2,355.00	each	\$128.00	6%	149	2026-0190
15		Development	Committee of Adjustment	Notification fee when deferred at request of the applicant at time of request by applicant	N		\$595.10	per request	\$630.00	per request	\$34.90	6%	149	2026-0190
16		Development	Committee of Adjustment	Requests for change to conditions (Major)	N		\$886.00	each	\$935.00	each	\$49.00	6%	149	2026-0190
17		Development	Committee of Adjustment	Requests for change to conditions (Minor)	N		\$450.00	each	\$475.00	each	\$25.00	6%	149	2026-0190
18		Development	Committee of Adjustment	Special hearings by request of applicant: Cost recovery at time of request by applicant	N		\$562.40	per request	\$595.00	per request	\$32.60	6%	149	2026-0190
19		Development	Development Review Services	Additional Fee (Condos Conversion)	N		\$83.60	per unit	\$90.00	per unit	\$6.40	8%	149	2026-0190
20		Development	Development Review Services	Amendment to Agreement of Plan of Subdivision/Condominium	Y		\$3,569.20	each	\$3,775.00	each	\$205.80	6%	149	2026-0190
21	1	Development	Development Review Services	Amendment to Draft Approval of Plan of Subdivision/Condominium	Y		\$4,269.85	each	\$4,515.00	each	\$245.15	6%	149	2026-0190
22		Development	Development Review Services	Application for Amalgamation of Condominium Corporations	N		\$2,181.60	each	\$2,305.00	each	\$123.40	6%	149	2026-0190

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

**City of Windsor**  
**User Fee Schedule**

Economic Development - Planning & Development														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
23		Development	Development Review Services	CIP Application deposit Fee	N		\$0.00		\$500.00	per CIP request	\$500.00	New	150	2026-0233
24		Development	Development Review Services	Condo Conversion Building Department Inspection Fee	N		\$372.10	Base Fee	\$395.00	Base Fee	\$22.90	6%	149	2026-0190
25	1	Development	Development Review Services	Condominium Conversion Application	N		\$8,870.50	Base Fee	\$9,375.00	Base Fee	\$504.50	6%	149	2026-0190
26		Development	Development Review Services	Demolition Control Fee	N		\$0.00		\$1,340.00	per Demolition application request	\$1,340.00	New	148	2026-0174
27		Development	Development Review Services	Development Application Sign fee	Y		\$0.00		\$20.00	each	\$20.00	New	148	2026-0174
28		Development	Development Review Services	Development Application Pre-Consultation - Stage 1 Fee	N		\$535.00	per request	\$565.00	per request	\$30.00	6%	149	2026-0190
29	1	Development	Development Review Services	Official Plan Amendments (Major)	Y		\$4,336.05	Base Fee	\$4,585.00	Base Fee	\$248.95	6%	149	2026-0190
30	1	Development	Development Review Services	Official Plan Amendments (Minor)	Y		\$1,207.10	Base Fee	\$1,275.00	Base Fee	\$67.90	6%	149	2026-0190
31	1	Development	Development Review Services	Part Lot Control Applications - Development Review Fee	N		\$1,360.50	per application	\$1,440.00	per application	\$79.50	6%	149	2026-0190
32		Development	Development Review Services	Plan of Subdivision/Condominium Extension Draft & Approval	N		\$3,899.00	each	\$4,120.00	each	\$221.00	6%	149	2026-0190
33	1	Development	Development Review Services	Plan of Subdivision/Condominium Base Fee: For Condominium	N		\$217.00	per lot/unit	\$230.00	per lot/unit	\$13.00	6%	149	2026-0190
34	1	Development	Development Review Services	Plan of Subdivision/Condominium Base Fee: For Subdivision	N		\$801.00	per lot	\$845.00	per lot	\$44.00	5%	149	2026-0190
35		Development	Development Review Services	Pre Holding/Service Removal	N		\$2,776.70	each	\$2,935.00	each	\$158.30	6%	149	2026-0190
36		Development	Development Review Services	Pre-Consultation Stage 2 Fee - Official Plan Amendments (Major)			\$4,336.05	Base Fee	\$4,585.00	Base Fee	\$248.95	6%	149	2026-0190
37	1	Development	Development Review Services	Pre-Consultation Stage 2 Fee - Official Plan Amendments (Minor)	Y		\$1,207.10	Base Fee	\$1,275.00	Base Fee	\$67.90	6%	149	2026-0190

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Planning & Development														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
38	1	Development	Development Review Services	Pre-Consultation Stage 2 Fee - Rezoning Applications (Major)	N		\$3,120.10	Base Fee	\$3,300.00	Base Fee	\$179.90	6%	149	2026-0190
39	1	Development	Development Review Services	Pre-Consultation Stage 2 Fee - Rezoning Applications (Minor)	N		\$2,323.50	Base Fee	\$2,455.00	Base Fee	\$131.50	6%	149	2026-0190
40		Development	Development Review Services	Removal of Holding H Symbol	N		\$1,798.70	each	\$1,900.00	each	\$101.30	6%	149	2026-0190
41		Development	Development Review Services	Renotification Fee of Public Notice of Application for an Amendment/Applicant Request for Deferral at time of request by applicant By-Law 8600	Y		\$2,644.60	each	\$2,795.00	each	\$150.40	6%	149	2026-0190
42	1	Development	Development Review Services	Rezoning Applications (Major)	N		\$3,120.10	Base Fee	\$3,300.00	Base Fee	\$179.90	6%	149	2026-0190
43	1	Development	Development Review Services	Rezoning Applications (Minor)	N		\$2,323.50	Base Fee	\$2,455.00	Base Fee	\$131.50	6%	149	2026-0190
44		Development	Development Review Services	Subdivision & Condominium Final Approval Registration Fee	N		\$608.50	per approved package	\$645.00	per approved package	\$36.50	6%	149	2026-0190
45		Development	Development Review Services	Supplementary Building Department Inspection Fee: After 4 hours at time of request by applicant or when invoiced by Building Department	Y		\$122.00	per hour	\$130.00	per hour	\$8.00	7%	149	2026-0190
46	1	Development	Site Plan Control	Amendment/Modification	N		\$3,630.00	Base Fee	\$3,835.00	Base Fee	\$205.00	6%	149	2026-0190
47		Development	Site Plan Control	Inspections (Landscaping)	N		\$568.40	each	\$600.00	each	\$31.60	6%	149	2026-0190
48		Development	Site Plan Control	Inspections (Lighting)	N		\$158.80	each	\$170.00	each	\$11.20	7%	149	2026-0190
49	1	Development	Site Plan Control	Major Development Application	N		\$9,483.00	Base Fee	\$10,025.00	Base Fee	\$542.00	6%	149	2026-0190
50		Development	Site Plan Control	Minor Change	N		\$244.90	each	\$260.00	each	\$15.10	6%	149	2026-0190
51		Development	Site Plan Control	Minor Change Requiring Review of Three or More Departments	N		\$865.40	each	\$915.00	each	\$49.60	6%	149	2026-0190
52	1	Development	Site Plan Control	Minor Development Application	N		\$3,630.00	Base Fee	\$3,835.00	Base Fee	\$205.00	6%	149	2026-0190
53	1	Development	Site Plan Control	Pre-Consultation Fee - Site Plan Control	N		\$535.00	Base Fee	\$565.00	Base Fee	\$30.00	6%	149	2026-0190
54		Development	Site Plan Control	Re-review of Site Plan Application (Major)	N		\$3,794.75	each	\$4,010.00	each	\$215.25	6%	149	2026-0190
55		Development	Site Plan Control	Re-review of Site Plan Application (Minor)	N		\$1,818.00	each	\$1,920.00	each	\$102.00	6%	149	2026-0190
56		Development	Site Plan Control	Small Scale Low Profile Residential Development	N		\$250.90	each	\$265.00	each	\$14.10	6%	149	2026-0190
57	1	Development	Site Plan Control	Standard Development Application	N		\$6,586.00	Base Fee	\$6,960.00	Base Fee	\$374.00	6%	149	2026-0190

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

## City of Windsor User Fee Schedule

Economic Development - Planning & Development														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
<b>Notes:</b>														
1	GIS surcharge Applicable per application													
		There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options.												
		When the online EVOLTA digital application program becomes fully released for application processing, a flat one time \$40 fee (remitted to												
		The EVOLTA fee was included in the entered agreement approved by City Council CR366/2018.												

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.



## 2026 Proposed User Fee Schedule (Building Permits & Development)

### Economic Development

Building Services.....	80
Planning & Development .....	92

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
1		Building	Building Enforcement	Inspection calls over the 2 maximum calls allowed for each stage of required inspection	N		\$110.00	per additional inspection call	\$115.00	per additional inspection call	\$5.00	5%	133	2026-0191
2		Building	Building Enforcement	Inspection requested but the work is incomplete	N		\$110.00	per inspection	\$115.00	per inspection	\$5.00	5%	133	2026-0191
3		Building	Building Enforcement	Open and follow up a Dormant Permit File	N		\$275.00	per permit	\$285.00	per permit	\$10.00	4%	133	2026-0191
4		Building	Building Enforcement	Permit Holdback Fee	N		\$1,200.00	per permit	\$1,250.00	per permit	\$50.00	4%	133	2026-0191
5		Building	Building Enforcement	Special inspection requests (After hours inspections)	N		\$590.00	per inspection call (minimum \$590)	\$615.00	per inspection call (minimum \$615)	\$25.00	4%	133	2026-0191
6		Building	Permit/Policy & Regulatory Services	Accessory Buildings (Ontario Building Code, Part 9, Group C) (new shed, de-attached garage, pool house, etc. not including Additional Dwelling Unit)	N		\$10.23	per sq. m. (minimum \$275; plus mechanical and plumbing fees as applicable)	\$10.00	per sq. m. (minimum \$275; plus mechanical and plumbing fees as applicable)	(\$0.23)	-2%	133	2026-0191
7		Building	Permit/Policy & Regulatory Services	All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$25.83	per sq.m. (min fee \$240) Plus \$500 Mechanical Fee per dwelling unit -Plus Plumbing Fees and any other applicable fees as indicated in this by-law/schedule	\$25.00	per sq.m (min fee \$250) Plus \$500 Mechanical Fee per dwelling unit -Plus Plumbing Fees and any other applicable fees as indicated in this by-law/schedule	(\$0.83)	-3%	133	2026-0191
8		Building	Permit/Policy & Regulatory Services	Alternative Solutions Application Fee (per application)	N		\$355.00	for up to 4 hours and \$110 per hour beyond the 4 hours	\$370.00	for up to 4 hours and \$110 per hour beyond the 4 hours	\$15.00	4%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
9		Building	Permit/Policy & Regulatory Services	Backwater Valve/Sump Pit/sewage Ejector Pump Installations	N		\$17.50	per \$1,000 of the estimated cost of the work (Minimum \$290)	\$20.00	per \$1,000 of the estimated cost of the work (Minimum \$300)	\$2.50	14%	133	2026-0191
10		Building	Permit/Policy & Regulatory Services	Basement Floor Area (Ontario Building Code, House – Part 9, Group C) (New Construction and Basement Additions)	N		\$12.92	per sq.m. (total basement floor area)	\$15.00	per sq.m. (total basement floor area)	\$2.08	16%	133	2026-0191
11		Building	Permit/Policy & Regulatory Services	Change of Use - No construction	N		\$250.00	per permit change	\$260.00	per permit change	\$10.00	4%	133	2026-0191
12		Building	Permit/Policy & Regulatory Services	Chiller/Boiler Installation (All Building types) (New, Alteration)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
13		Building	Permit/Policy & Regulatory Services	Conditional Permit Fee	N		\$5,000.00	flat fee of \$5,000 per permit (Minimum 10%)	\$5,200.00	flat fee of \$5,200 per permit	\$200.00	4%	133	2026-0191
14		Building	Permit/Policy & Regulatory Services	Cooling Tower Installation (All Building types) (New, Alteration)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
15		Building	Permit/Policy & Regulatory Services	Copying/Scanning/Printing Fees	Y		\$10.00	per 1/4 hr. of labour	\$10.00	per 1/4 hr. of labour	\$0.00	0%		
16		Building	Permit/Policy & Regulatory Services	Copying/Scanning/Printing Fees	Y		\$3.60	per 1st page copy	\$4.00	per 1st page copy	\$0.40	11%	133	2026-0191
17		Building	Permit/Policy & Regulatory Services	Copying/Scanning/Printing Fees	Y		\$0.65	per additional page copied	\$1.00	per additional page copied	\$0.35	54%	133	2026-0191
18		Building	Permit/Policy & Regulatory Services	Deck/Porch without a roof, (Ontario Building Code, Part 9, Group C) (New Construction)	N		\$10.23	per sq. m. (minimum \$275)	\$11.00	per sq. m. (minimum \$275)	\$0.77	8%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
19		Building	Permit/Policy & Regulatory Services	Demolition Fee	N		\$1.83	per sq. m. (minimum \$360.00)	\$2.00	per sq. m. (minimum \$360.00)	\$0.17	9%	133	2026-0191
20		Building	Permit/Policy & Regulatory Services	Domestic Hot Water Tank Replacement - Non-Residential	N		\$190.00	per tank	\$200.00	per tank	\$10.00	5%	133	2026-0191
21		Building	Permit/Policy & Regulatory Services	Domestic Hot Water Tank Replacement - Residential	N		\$190.00	per tank	\$200.00	per tank	\$10.00	5%	133	2026-0191
22		Building	Permit/Policy & Regulatory Services	Dust Collector (New, Alteration)	N		\$535.00	per unit/system	\$555.00	per unit/system	\$20.00	4%	133	2026-0191
23		Building	Permit/Policy & Regulatory Services	Entry upon adjoining lands by law 5711.			\$0.00		\$75.00	For one and Two unit dwellings with a \$10 renewal fee	\$75.00	New		passed in 1977
24		Building	Permit/Policy & Regulatory Services	Entry upon adjoining lands by law 5711.			\$0.00		\$125.00	For all other uses with \$10 renewal fee	\$125.00	New		passed in 1977
25		Building	Permit/Policy & Regulatory Services	Finished Basement Floor Area (Ontario Building Code, House – Part 9, Group C) (not including Additional Dwelling Units) (New and Existing Construction)	N		\$7.00	per sq. m. Plus mechanical and plumbing fees, as applicable	\$5.00	per sq. m. Plus mechanical and plumbing fees, as applicable	(\$2.00)	-29%		
26		Building	Permit/Policy & Regulatory Services	Fire Alarm System (All Building types) (New, Alteration)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
27		Building	Permit/Policy & Regulatory Services	Fire Suppression System (All Building types) (New, Alteration)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
28		Building	Permit/Policy & Regulatory Services	Furnace Replacement Only (located in individual residential unit)	N		\$300.00	per furnace unit	\$310.00	per furnace unit	\$10.00	3%	133	2026-0191
29		Building	Permit/Policy & Regulatory Services	Geomatics GIS user fee to be applied to Permit services	N		7%	per applicable permit	8.5%	per applicable permit	\$0.02	21%	180	2026-0248
30		Building	Permit/Policy & Regulatory Services	House (Ontario Building Code Part 9, Group C) (New, and Additional Dwelling Units) (Fee calculation to include the sum of all roofed areas (i.e.: attached garages, carports, covered porches, and supported roofs over attached decks or landings)	N		\$18.84	per sq. m. (min fee \$240) Plus \$500 Mechanical Fee per dwelling unit -Plus applicable extras: attached Deck/Porch (without a roof), Basement Floor Area Fee (3), Plumbing Fees, Finished Basement Floor Area Fee (4) and, any other applicable fees indicated in this by-law/schedule.	\$20.00	per sq. m. (min fee \$250) Plus \$500 Mechanical Fee per dwelling unit -Plus applicable extras: attached Deck/Porch (without a roof), Basement Floor Area Fee (3), Plumbing Fees, Finished Basement Floor Area Fee (4) and, any other applicable fees indicated in this by-law/schedule.	\$1.16	6%	133	2026-0191
31		Building	Permit/Policy & Regulatory Services	HVAC All Other Group "C" occupancies as set out in the Ontario Building Code	N		\$535.00	per unit/system	\$555.00	per unit/system	\$20.00	4%	133	2026-0191
32		Building	Permit/Policy & Regulatory Services	HVAC House (Ontario Building Code Part 9, Group C)	N		\$535.00	per unit/system	\$555.00	per unit/system	\$20.00	4%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
33		Building	Permit/Policy & Regulatory Services	HVAC Industrial/Commercial/Institutional (Ontario Building Code - Groups A, B, D, E, F1, F2, F3)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
34		Building	Permit/Policy & Regulatory Services	HVAC Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
35		Building	Permit/Policy & Regulatory Services	Industrial/Commercial/Institutional – General (Ontario Building Code - Group A, B, D, E, F1, F2, F3) (Fee calculation to include the sum of all floor areas, including floors underground) (New, Alteration)	N		\$30.14	per sq. m. Plus Plumbing Fees and any other applicable fees indicated in this by-law/schedule.	\$30.00	per sq. m. Plus Plumbing Fees and any other applicable fees indicated in this by-law/schedule.	(\$0.14)	0%	133	2026-0191
36		Building	Permit/Policy & Regulatory Services	Interior Alteration Permit Only for Ontario Building Code** Group A, B,C,D,E, F Occupancies (Fee calculation to include the sum of all floor areas, including underground)	N		\$9.15	per sq. m (min fee \$240) -Plus applicable Plumbing Fees, Mechanical Fees and any other applicable fees as indicated in this by-law/schedule	\$10.00	per sq. m (min fee \$250) -Plus applicable Plumbing Fees, Mechanical Fees and any other applicable fees as indicated in this by-law/schedule	\$0.85	9%	133	2026-0191

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
37		Building	Permit/Policy & Regulatory Services	Interior Finishing: where a permit for only the shell of the building was issued	N		\$9.15	per sq. m. Plus any plumbing and mechanical Fees applicable indicated in this by-law/schedule. (minimum \$240)	\$10.00	per sq. m Plus any plumbing and mechanical Fees applicable indicated in this by-law/schedule. (minimum \$250)	\$0.85	9%	133	2026-0191
38		Building	Permit/Policy & Regulatory Services	Kitchen Hood ( Commercial)	N		\$535.00	per unit/system	\$555.00	per unit/system	\$20.00	4%	133	2026-0191
39		Building	Permit/Policy & Regulatory Services	Laboratory Hood	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
40		Building	Permit/Policy & Regulatory Services	Lot Grading Review including parking areas (not applicable on "House" (Ontario Building Code, Part 9, Group C) permit types)	N		\$535.00	per review	\$555.00	per review	\$20.00	4%	133	2026-0191
41		Building	Permit/Policy & Regulatory Services	Mechanical Roof Top Unit replacement	N		\$300.00	per roof top unit	\$310.00	per roof top unit	\$10.00	3%	133	2026-0191
42		Building	Permit/Policy & Regulatory Services	Mezzanine (All types)	N		Equal to the \$/sqft for the Base Permit Fee per occupancy. Plus mechanical and plumbing fees, as applicable.	per permit	Equal to the \$/sqft for the Base Permit Fee per occupancy. Plus mechanical and plumbing fees, as applicable.	per permit	n/a	n/a	133	2026-0191

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
43		Building	Permit/Policy & Regulatory Services	Non refundable Permit Deposit Fee for all other application types	N		Minimum of \$80 to a maximum of \$5,000 based on the building permit application type	per permit	Minimum of \$250 to a maximum of \$5,000 based on the building permit application type	per permit	n/a	n/a	133	2026-0191
44		Building	Permit/Policy & Regulatory Services	Partial Occupancy	N		\$0.54 per sq. m. for area to be occupied (minimum \$400.00)		\$1.00 per sq. m. for area to be occupied (minimum \$400.00)		\$0.46	85%	133	2026-0191
45		Building	Permit/Policy & Regulatory Services	Partial Permit Fee	N		\$765.00	\$765 flat fee per permit	\$795.00	\$795 flat fee per permit	\$30.00	4%	133	2026-0191
46		Building	Permit/Policy & Regulatory Services	Permit Deposit	N		\$500.00	per dwelling unit	\$500.00	per dwelling unit	\$0.00	0%	133	2026-0191
47		Building	Permit/Policy & Regulatory Services	Permit Finalization Letter	N		\$31.00	per letter	\$30.00	per letter	(\$1.00)	-3%	133	2026-0191
48		Building	Permit/Policy & Regulatory Services	Permit Resubmission – AFTER permit is issued	N		\$250.00	per permit resubmission; plus additional permit fees as applicable (no refunds will be issued on original permit)	\$260.00	per permit resubmission; plus additional permit fees as applicable (no refunds will be issued on original permit)	\$10.00	4%	133	2026-0191
49		Building	Permit/Policy & Regulatory Services	Permit Resubmission – BEFORE permit is issued	N		\$250.00	per permit resubmission	\$260.00	per permit resubmission	\$10.00	4%	133	2026-0191
50		Building	Permit/Policy & Regulatory Services	Permit Resubmission – due to application found to be incomplete	N		25% of application fee	per permit resubmission (minimum \$250)	25% of application fee	per permit resubmission (minimum \$250)	n/a	n/a	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
51		Building	Permit/Policy & Regulatory Services	Piping Services Agreements	N		\$1,105.00	per agreement	\$0.00	per agreement	(\$1,105.00)	-100%	133	2026-0191
52		Building	Permit/Policy & Regulatory Services	Plumbing - Any Bathroom - Rough-In (R/I) fixtures - (only applicable on all New House Construction)	N		\$113.00	per roughed in bathroom	\$120.00	per roughed in bathroom	\$7.00	6%	133	2026-0191
53		Building	Permit/Policy & Regulatory Services	Plumbing Any Bathroom (only applicable on all New House Construction)	N		\$113.00	per bathroom	\$120.00	per bathroom	\$7.00	6%	133	2026-0191
54		Building	Permit/Policy & Regulatory Services	Post Disaster Buildings (as defined in Ontario Building Code Division A, Article 1.4.1.2 of the Building Code)(New, Alteration, Renovations, Additions and Repairs)	N		\$44.13	per sq. m. Plus Plumbing Fees and any other applicable fees indicated in this by-law/schedule.	\$45.00	per sq. m. Plus Plumbing Fees and any other applicable fees indicated in this by-law/schedule.	\$0.87	2%	133	2026-0191
55		Building	Permit/Policy & Regulatory Services	Pre-Permit Service Fee - for projects commenced prior to permit issuance	N		2.0 times the applicable max. building permit fee	(max. \$25,000 add'l. fee, minimum \$1000 add'l. fee)	2.0 times the applicable max. building permit fee	(max. \$25,000 add'l. fee, minimum \$1000 add'l. fee)	n/a	n/a	133	2026-0191
56		Building	Permit/Policy & Regulatory Services	Projects and items not specifically listed in this schedule for Ontario Building Code Groups "A", "B", "C", "D", "E" and "F" Occupancies	N		\$17.50	per \$1,000 of the estimated cost of the work (Minimum \$235)	\$20.00	per \$1,000 of the estimated cost of the work (Minimum \$250)	\$2.50	14%	133	2026-0191
57		Building	Permit/Policy & Regulatory Services	Property Information Letter	N		\$105.00	per letter	\$110.00	per letter	\$5.00	5%	133	2026-0191
58		Building	Permit/Policy & Regulatory Services	Rough-In Plumbing - Applicable on all permit types other than New House Construction (Residential and Non-Residential)	N		\$38.00	per R/I Fixture Unit	\$40.00	per R/I Fixture Unit	\$2.00	5%	133	2026-0191

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**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
59		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$12.63	per linear m (minimum \$260)	\$15.00	per linear m (minimum \$260)	\$2.37	19%	133	2026-0191
60		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; House (Ontario Building Code Part 9, Group C) (New, Alteration and Additional Dwelling Units)	N		\$270.00	per dwelling unit	\$280.00	per dwelling unit	\$10.00	4%	133	2026-0191
61		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; Industrial/Commercial/Institutional – (Ontario Building Code - Groups A, B, D, E, F1, F2, or F3) (New, Alteration)	N		\$12.63	per linear m (minimum \$260)	\$15.00	per linear m (minimum \$260)	\$2.37	19%	133	2026-0191
62		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; Post-Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code) (New, Alteration)	N		\$12.63	per linear m (minimum \$260)	\$15.00	per linear m (minimum \$260)	\$2.37	19%	133	2026-0191
63		Building	Permit/Policy & Regulatory Services	Search fees	N		\$52.00	per search	\$55.00	per search	\$3.00	6%	133	2026-0191
64		Building	Permit/Policy & Regulatory Services	Sewage System Fee - Class 4 - (All types new or repair)	N		\$1,180.00	each	\$1,225.00	each	\$45.00	4%	133	2026-0191
65		Building	Permit/Policy & Regulatory Services	Sewage System Fee - Class 5 - Holding Tank	N		\$1,180.00	each	\$1,225.00	each	\$45.00	4%	133	2026-0191
66		Building	Permit/Policy & Regulatory Services	Shell Permit Only for Groups "A", "B", "D", "E" and "F" Occupancies	N		\$21.53	per sq. m. Plus mechanical and plumbing fees as applicable	\$20.00	per sq. m. Plus mechanical and plumbing fees as applicable	(\$1.53)	-7%	133	2026-0191

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST App.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year		Budget Issue Detail Report Reference	
							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
67		Building	Permit/Policy & Regulatory Services	Simple Group F (Industrial) Building (8) Occupancies	N		\$21.53	per sq. m. Plus mechanical and plumbing fees, as applicable	\$20.00	per sq. m. Plus mechanical and plumbing fees, as applicable	(\$1.53)	-7%	133	2026-0191
68		Building	Permit/Policy & Regulatory Services	Solar Panel System	N		\$17.50	per \$1,000 of the estimated cost of the work (Minimum \$500)	\$20.00	per \$1,000 of the estimated cost of the work (Minimum \$500)	\$2.50	14%	133	2026-0191
69		Building	Permit/Policy & Regulatory Services	Special Research Request Fee	N		\$355.00	for up to 4 hours and \$110 per hour beyond the 4 hours	\$370.00	for up to 4 hours and \$110 per hour beyond the 4 hours	\$15.00	4%	133	2026-0191
70		Building	Permit/Policy & Regulatory Services	Spray Booth (New, Alteration)	N		\$535.00	per unit/system	\$555.00	per unit/system	\$20.00	4%	133	2026-0191
71		Building	Permit/Policy & Regulatory Services	Sprinkler System (All Building types) (New, Alteration)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
72		Building	Permit/Policy & Regulatory Services	Stand Pipe System (All Building types) (New, Alteration)	N		\$17.50	per \$1000 construction value (min. \$500)	\$20.00	per \$1000 construction value (min. \$500)	\$2.50	14%	133	2026-0191
73		Building	Permit/Policy & Regulatory Services	Storm Drainage - not connected to a building; (New, Alteration) (all permit types)	N		\$12.63	per linear Meter plus \$60 for each additional catch basin after the first catch basin (minimum fee \$260)	\$15.00	per linear Meter plus \$60 for each additional catch basin after the first catch basin (minimum fee \$260)	\$2.37	19%	133	2026-0191

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Economic Development - Building Services														
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							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
74		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$12.63	per linear m (minimum \$260)	\$15.00	per linear m (minimum \$260)	\$2.37	19%	133	2026-0191
75		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; House (Ontario Building Code, Part 9, Group C) (New); (As applicable on Alteration, and Additional Dwelling Units)	N		\$270.00	per dwelling unit	\$280.00	per dwelling unit	\$10.00	4%	133	2026-0191
76		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; Industrial/Commercial/Institutional – (Ontario Building Code - Groups A, B, D, E, F1, F2, or F3) (New, Alteration)	N		\$12.63	per linear m (minimum \$260)	\$15.00	per linear m (minimum \$260)	\$2.37	19%	133	2026-0191
77		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code) (New, Alteration)	N		\$12.63	per linear m (minimum \$260)	\$15.00	per linear m (minimum \$260)	\$2.37	19%	133	2026-0191
78		Building	Permit/Policy & Regulatory Services	Supplementary Plans Review Fee	N		\$355.00	for up to 4 hours and \$110 per hour beyond the 4 hours	\$370.00	for up to 4 hours and \$115 per hour beyond the 4 hours	\$15.00	4%	133	2026-0191
79		Building	Permit/Policy & Regulatory Services	Tents	N		\$195.00	per permit	\$205.00	per permit	\$10.00	5%	133	2026-0191
80		Building	Permit/Policy & Regulatory Services	Transfer of permit and/or application	N		\$125.00	per transfer	\$130.00	per transfer	\$5.00	4%	133	2026-0191
81		Building	Permit/Policy & Regulatory Services	Water Service Permit House (Ontario Building Code, Part 9, Group C) New, Alteration and Additional Dwelling Units	N		\$95.00	per dwelling unit	\$100.00	per dwelling unit	\$5.00	5%	133	2026-0191

**City of Windsor**  
**User Fee Schedule**

Economic Development - Building Services														
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							Cost	Unit of Measure	Cost	Unit of Measure	\$	%	Page #	Issue #
82		Building	Permit/Policy & Regulatory Services	Water Service Permit House All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$12.63	per m. (minimum \$260)	\$15.00	per m. (minimum \$260)	\$2.37	19%	133	2026-0191
83		Building	Permit/Policy & Regulatory Services	Water Service Permit Industrial/Commercial/Institutional – (Ontario Building Code - Groups A, B, D, E, F1, F2, or F3) (New, Alteration)	N		\$12.63	per m. (minimum \$260)	\$15.00	per m. (minimum \$260)	\$2.37	19%	133	2026-0191
84		Building	Permit/Policy & Regulatory Services	Water Service Permit Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code) (New, Alteration)	N		\$12.63	per m. (minimum \$260)	\$15.00	per m. (minimum \$260)	\$2.37	19%	133	2026-0191
85		Building	Permit/Policy & Regulatory Services	WUC Temporary Institutional/Commercial/Industrial Construction Water Fee - set by WUC & collected for WUC by Windsor Building Services Staff. A cooperative operating efficiency measure.	N		\$300.00	per construction permit	\$0.00	per construction permit	(\$300.00)	-100%		
86		Building	Permit/Policy & Regulatory Services	WUC Temporary Residential Construction Water Fee - set by WUC & collected for WUC by Windsor Building Services Staff. A cooperative operating efficiency measure.	N		\$180.00	per construction permit	\$0.00	per construction permit	(\$180.00)	-100%		
87		Building	Permit/Policy & Regulatory Services	Zoning Certificate Fee – New Home Construction	N		\$130.00	per applicable permit	\$135.00	per applicable permit	\$5.00	4%	133	2026-0191
88		Building	Permit/Policy & Regulatory Services	Zoning Certificate Fee - Small Residential Permits (alterations, decks, pools, backwater valves, etc.), Tent Permits and, non-structural Mechanical Roof Top Unit Replacement Permits	N		\$65.00	per applicable permit	\$70.00	per applicable permit	\$5.00	8%	133	2026-0191
89		Building	Permit/Policy & Regulatory Services	Zoning Certificate Fee- All other Permits not listed above	N		\$225.00	per applicable permit	\$235.00	per applicable permit	\$10.00	4%	133	2026-0191
<b>Notes:</b>														
1	GIS surcharge Applicable per application													
	There is a \$3.00 service fee for on-line transactions													

**City of Windsor**  
**User Fee Schedule**

Economic Development - Planning & Development														
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)		2026 Fee Excluding HST (Proposed)		Change Over Prior Year	Budget Issue Detail Report Reference		
							Cost	Unit of Measure	Cost	Unit of Measure		\$	%	
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2025 Fee Excluding HST (Approved)	2026 Fee Excluding HST (Proposed)	Change Over Prior Year	Budget Issue Detail Report Reference	Page #	Issue #		
1		Development	Development Review Services	Additional Fee: For Condominium	N		\$212.15	per lot/per unit	\$225.00	per lot/per unit	\$12.85	6%	149	2026-0190
2		Development	Development Review Services	Additional Fee: For Subdivision	N		\$713.90	per lot	\$755.00	per lot	\$41.10	6%	149	2026-0190