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City of Windsor
User Fee Schedule

Administration & Representation - Corporate Security								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Corporate Security	SAC Operations	Event Set-Up Fees (External)	Y		\$100.00	hour
2		Corporate Security	SAC Operations	Chairs (External)	Y		\$5.00	Each
3		Corporate Security	SAC Operations	Generator (External)	Y		\$110.00	If required
4		Corporate Security	SAC Operations	Tables (External)	Y		\$15.00	Each
5		Corporate Security	SAC Operations	Podium (External)	Y		\$40.00	Each
6		Corporate Security	SAC Operations	Sound System: Microphone, Speakers & Mixing Board (External)	Y		\$250.00	Lump Sum
7		Corporate Security	SAC Operations	Speaker (External)	Y		\$55.00	Per Unit With Two Unit Min
8		Corporate Security	SAC Operations	Caretaking Fees (external clients)	Y		\$65.00	hour
9		Corporate Security	SAC Operations	Caretaking Fees (internal clients)	N		\$65.00	hour
10		Corporate Security	SAC Operations	Maintenance Fees (external clients)	Y		\$80.00	hour
11		Corporate Security	SAC Operations	Maintenance Fees (internal clients)	N		\$80.00	hour
12		Corporate Security	SAC Operations	Parking Fees (400 City Hall Square)	Y		\$65.00	month
13		Corporate Security	SAC Operations	Parking Fees (400 City Hall Square)	Y		\$30.00	month

City of Windsor
User Fee Schedule

Finance & City Treasurer - Accounting									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
1		Accounting	Accounts Receivable	Administrative Fee (NSF Cheques - A/R)	Y		\$70.00	per nsf cheque/returned item	
2		Accounting	Accounts Receivable	Account Arreas Notice	N		\$75.00	1st Notice	
3		Accounting	Accounts Receivable	Letters of Default	N		\$150.00	2nd Notice	
4		Accounting	Accounts Receivable	Letters of Default	N		\$250.00	Final Letter	
5		Accounting	Payroll	Processing of Wage Assignments	Y		\$15.00	per remittance where allowed by court on certain files	

City of Windsor
User Fee Schedule

Finance & City Treasurer - Taxation & Financial Projects							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)
							Cost
1		Taxation	Collections, Invest Banking	Interest on trade receivables more than 30 days past due	N		2.00% per month, compounded
2		Taxation	Property Valuations	Expedited Tax Certificates	Y		\$135.00 per certificate
3		Taxation	Property Valuations	External Tax Inquiry (ETI) On Line Transaction Fee	Y		\$100.00 per roll number
4		Taxation	Property Valuations	New Property Account Fee	N		\$95.00 per roll
5		Taxation	Property Valuations	Ownership Changes	N		\$95.00 per roll
6		Taxation	Property Valuations	Returned Service Item (Includes NSF cheques)	N		\$70.00 per nsf cheque/returned item
7		Taxation	Property Valuations	Statement of Account Fee	N		\$40.00 per statement
8		Taxation	Property Valuations	Tax Certificates	Y		\$100.00 per certificate
9		Taxation	Property Valuations	Tax Receipts	N		\$40.00 per roll number
10		Taxation	Property Valuations	Mortgage Account Administration Fee	Y		\$50.00 per account
11		Taxation	Revenue & Collections	Additional Interested Party Notification	N		\$65.00 per letter
12		Taxation	Revenue & Collections	Corporate Search	N		various Cost Recovery
13		Taxation	Revenue & Collections	Current & Prior Year's Tax Information (Printed or Written)	N		\$20.00 per roll year
14		Taxation	Revenue & Collections	Electronic lien cancellation fee	N		various Cost Recovery
15		Taxation	Revenue & Collections	Electronic lien certificate fee	N		various Cost Recovery
16		Taxation	Revenue & Collections	Extension Agreement	N		\$515.00 per property
17		Taxation	Revenue & Collections	Letters of Default (2nd notice)	N		\$75.00 per letter
18		Taxation	Revenue & Collections	Letters of Default (Final Notice)	N		\$285.00 per letter
19		Taxation	Revenue & Collections	Local Improvements, Sewer Replacements Payout	N		\$135.00 per roll
20		Taxation	Revenue & Collections	Online Customer Portal Annual Subscription Fee	Y		\$55.00 per year
21		Taxation	Revenue & Collections	Online Customer Portal Self Serve Documents	Y		\$35.00 per request
22		Taxation	Revenue & Collections	Other Charges Levied Against The Tax Roll	N		\$65.00 per account
23		Taxation	Revenue & Collections	Payment of Proceeds into Court, Close File	N		\$670.00 per property
24		Taxation	Revenue & Collections	Property Tax Arrears Notice	N		\$15.00 per statement
25		Taxation	Revenue & Collections	Registered Interested Party Notification (up to 2 parties)	N		\$260.00 per letter
26		Taxation	Revenue & Collections	Registration Cost Recovery	N		various
27		Taxation	Revenue & Collections	Research - Current & Prior Year's Tax Information (Printed or Written)	N		\$70.00 per hour
28		Taxation	Revenue & Collections	Tax Lien Registration (Other class)	N		\$2,060.00 per property
29		Taxation	Revenue & Collections	Tax Lien Registration (Residential with house)	N		\$1,855.00 per property
30		Taxation	Revenue & Collections	Tax Lien Registration (Vacant Land, Any class)	N		\$1,545.00 per property
31		Taxation	Revenue & Collections	Tax Sale Tender Printed Package	Y		\$35.00 per tender package

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City of Windsor
User Fee Schedule

Finance & City Treasurer - Taxation & Financial Projects								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
32		Taxation	Revenue & Collections	Tax Sales Fees	N		\$1,030.00	per property
33		Taxation	Revenue & Collections	Tender Opening and Examination	Y		\$260.00	per property
34		Taxation	Revenue & Collections	Title Search	N		various	Cost Recovery

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City of Windsor
User Fee Schedule

Corporate Services - Communications									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
1		Call Centre	211 Call Centre	E-Blast	Y		\$95.00	per document	

City of Windsor User Fee Schedule

Corporate Services - Council Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Records and Elections	Elections	Nomination Fee - Councillors/School Board Trustee	Y		\$100.00	per nomination
2		Records and Elections	Elections	Nomination Fee - Mayor	Y		\$200.00	per nomination
3		Records and Elections	Freedom of Information	Freedom of Information Request Application (mandatory and non-refundable)	N		\$5.00	per request
4	1	Records and Elections	Freedom of Information	Information Disk	N		\$10.00	per disk
5	1	Records and Elections	Freedom of Information	Photocopying	Y		\$0.20	per page
6	1	Records and Elections	Freedom of Information	Preparing a Record	N		\$30.00	per hour
7	1	Records and Elections	Freedom of Information	Search a Record	N		\$30.00	per hour
8		Records and Elections	Printing	Photocopying (Additional Pages After the First Page)	Y		\$1.00	per page
9		Records and Elections	Printing	Photocopying (First Page)	Y		\$3.00	per first page
10		Records and Elections	Records	Certified Copy of Assessment Roll Pages	N		\$35.00	per assessment
11		Records and Elections	Records	Certified Copy of By-law or Council Resolution	Y		\$35.00	per by-law or
12		Records and Elections	Records	Declaration of Residency Letter	N		\$35.00	per letter
13		Records and Elections	Records	Ownership List from Assessment Roll	N		\$35.00	per hour + cost of
14		Records and Elections	Records	Permanent Resident Card verification	N		\$15.00	per card
15		Records and Elections	Records	Records Search	N		\$35.00	per hour + cost of photocopying
16		Records and Elections	Vital Statistics	Civil Ceremony (During the Day)	N		\$260.00	per ceremony
17		Records and Elections	Vital Statistics	Death Registrations	N		\$55.00	per certificate
18		Records and Elections	Vital Statistics	Marriage Licence	N		\$140.00	per licence
19		Records and Elections	Vital Statistics	Commissioner of Oaths Services	N		\$30.00	per affidavit
20		Records and Elections	Vital Statistics	Witness Fee (for civil ceremony)	Y		\$25.00	per request
21	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	N		\$725.00	initial
22	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	N		\$635.00	per year
23	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Operator	N		\$255.00	per year
24	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	N		\$345.00	per occurrence
25	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	N		\$255.00	per year
26	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	N		\$410.00	initial
27	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	N		\$320.00	per year
28	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	N		\$345.00	initial
29	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	N		\$255.00	per year
30	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	N		\$345.00	initial
31	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	N		\$255.00	per year
32	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	N		\$345.00	initial
33	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	N		\$255.00	per year
34	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	N		\$410.00	initial
35	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	N		\$320.00	per year
36	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	N		\$875.00	initial
37	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	N		\$255.00	per year
38	3	Policy, Gaming, Licensing	Business Licence Fees	Bill Distributor	N		\$255.00	per year
39	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	N		\$530.00	initial
40	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	N		\$255.00	per year

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City of Windsor
User Fee Schedule

Corporate Services - Council Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
41	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	N		\$875.00	initial
42	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	N		\$255.00	per year
43		Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Attendant	N		\$255.00	per year
44	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Plate Replacement	N		\$65.00	per plate
45	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Replacement	N		\$30.00	per licence
46	3	Policy, Gaming, Licensing	Business Licence Fees	Carnival or Circus	N		\$255.00	per occurrence
47		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- For Profit Business	N		\$300.00	initial
48		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- For Profit Business	N		\$255.00	per year
49		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Per Box	N		\$300.00	initial
50		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Per Box	N		\$255.00	per year
51		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- Not-for-Profit Business	N		\$150.00	initial
52		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- Not-for-Profit Business	N		\$130.00	per year
53		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Not-for-profit Box	N		\$150.00	initial
54		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Not-for-profit Box	N		\$130.00	per year
55	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	N		\$790.00	initial
56	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	N		\$635.00	per year
57	3	Policy, Gaming, Licensing	Business Licence Fees	Escorts	N		\$255.00	per year
58	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	N		\$410.00	initial
59	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	N		\$255.00	per year
60	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	N		\$345.00	initial
61	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	N		\$255.00	per year
62	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 3, 4 and 5)	N		\$255.00	per year
63	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	N		\$345.00	initial
64	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	N		\$255.00	per year
65	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Master	N		\$255.00	per year
66	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	N		\$345.00	initial
67	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	N		\$255.00	per year
68	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Practitioner	N		\$255.00	per year
69	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	N		\$595.00	initial
70	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	N		\$440.00	per year
71	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	N		\$790.00	initial
72	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	N		\$635.00	per year
73	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	N		\$790.00	initial
74	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	N		\$635.00	per year
75	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	N		\$595.00	initial
76	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	N		\$440.00	per year
77	3	Policy, Gaming, Licensing	Business Licence Fees	Licence Administrative Charge	N		\$30.00	per licence
78	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	N		\$875.00	initial
79	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	N		\$785.00	per year
80	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 1	N		\$255.00	per year
81	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 2	N		\$255.00	per year
82	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3	N		\$255.00	per year
83		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen)	N		\$440.00	initial
84		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Stationary)	N		\$345.00	initial
85		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen & Stationary)	N		\$530.00	initial
86		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Stationary)	N		\$255.00	per year

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City of Windsor User Fee Schedule

Corporate Services - Council Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
87		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen & Stationary)	N		\$440.00	per year
88	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	N		\$345.00	initial
89	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	N		\$255.00	per year
90	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (all other areas)	N		\$900.00	per location
91	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (Downtown Windsor Business Improvement Area)	N		\$1,300.00	per location
92	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	N		\$345.00	initial
93	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	N		\$255.00	per year
94	3	Policy, Gaming, Licensing	Business Licence Fees	Personal Service	N		\$255.00	per year
95	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	N		\$345.00	initial
96	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	N		\$255.00	per year
97	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	N		\$345.00	initial
98	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	N		\$255.00	per year
99	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Master	N		\$255.00	per year
100	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	N		\$875.00	initial
101	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	N		\$785.00	per year
102	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	N		\$255.00	per year
103	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	N		\$345.00	initial
104	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	N		\$345.00	initial
105	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	N		\$255.00	per year
106	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	N		\$410.00	initial
107	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	N		\$320.00	per year
108		Policy, Gaming, Licensing	Business Licence Fees	Short Term Rental	N		\$345.00	initial
109		Policy, Gaming, Licensing	Business Licence Fees	Short Term Rental	N		\$255.00	per year
110	3	Policy, Gaming, Licensing	Business Licence Fees	Special Sales	N		\$255.00	per year
111	3	Policy, Gaming, Licensing	Business Licence Fees	Standard Letter	N		\$30.00	per letter
112	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	N		\$345.00	initial
113	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	N		\$255.00	per year
114		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Administrative Fee	N		\$215.00	per hour
115		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Work Order	N		\$215.00	per request
116		Policy, Gaming, Licensing	Bylaw Enforcement	Reinspection Related to Regulatory Bylaws and City Issued Licenses	N		\$215.00	per site visit
117		Policy, Gaming, Licensing	Council Services	Zoning By-Law 3072 Text	N		\$70.00	per copy
118		Policy, Gaming, Licensing	Council Services	Zoning By-Law 85-15	N		\$70.00	per copy
119		Policy, Gaming, Licensing	Council Services	Zoning By-Law 8600 Text	N		\$70.00	per copy
120		Policy, Gaming, Licensing	Council Services	Zoning By-Law Subscription Plan	N		\$135.00	per year
121		Policy, Gaming, Licensing	Dog Licence	Voluntary Dog Licence	N		\$25.00	per licence
122		Policy, Gaming, Licensing	Dog Licence	Mandatory Dog Licence	N		\$150.00	per licence
123		Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Break Open Tickets and Raffles	N		3% of prizeboard	per licence
124	4	Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Traditional Bingo Hall	N		\$165.00	per event
125	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Driver License	N		\$145.00	per year
126	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Photo ID card	Y	1	\$20.00	per year
127	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Motorized	N		\$235.00	per year

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City of Windsor User Fee Schedule

Corporate Services - Council Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
128	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Muscular	N		\$95.00	per year
129	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Replacement Photo ID card	Y	1	\$35.00	per occurrence
130	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Transfer from Vehicle to Vehicle	N		\$95.00	per occurrence
131	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Vehicle Re-inspection	N		\$80.00	per occurrence
132		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Broker	N		\$80.00	per vehicle
133		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver Licence	N		\$145.00	per year
134		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver's List	N		\$40.00	per year
135		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Filing of leases	N		\$40.00	per occurrence
136		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Photo ID card	Y	1	\$20.00	per issuance
137		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Plate Holder Licence	N		\$520.00	per year
138		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Replacement Photo ID card	Y	1	\$35.00	per occurrence
139		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Plate Holder to Plate Holder	N		\$520.00	per occurrence
140		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Vehicle to Vehicle	N		\$95.00	per occurrence
141		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1-100 Transportation Network Company Vehicles	N		\$5,000.00	per year
142		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 101-250 Transportation Network Company Vehicles	N		\$7,500.00	per year
143		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 251-500 Transportation Network Company Vehicles	N		\$15,000.00	per year
144		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 501-750 Transportation Network Company Vehicles	N		\$20,000.00	per year
145		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 751-1000 Transportation Network Company Vehicles	N		\$25,000.00	per year
146		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1001 plus Transportation Network Company Vehicles	N		\$30,000.00	per year
147		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Trip Fees	N		\$0.11	per trip
148		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Vehicle Re-inspection	N		\$80.00	per occurrence
Notes:								
1	Fees are established through regulation 832 of the Municipal Freedom of Information Protection and Privacy Act. Note other fees may apply as per MFIPPA.							
2	By-Law 137-2007 Schedule 2 approved by Council in 2007.							

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City of Windsor
User Fee Schedule

Corporate Services - Council Services										
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
3		The entire Business Licence Fee Schedule was last approved by Council in 2005. The Fire Inspection Fee increase was approved during the 2015 Operating Budget Process.								
4		E-bingo will yield 3.0% of Net Gaming Win each quarter as per the Standard Agreement between the City of Windsor and the Ontario Lottery and Gaming Corporation.								
		There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options exclusive of Business, Lottery and Dog Licenses.								
		HST Notes:								
1		Unless incidental to exempt supply.								

City of Windsor
User Fee Schedule

Corporate Services - Human Resources								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Human Resources	Human Resources Administration	Corporate ID Badges	Y		\$20.00	per badge
2		Human Resources	Human Resources Administration	Photocopy Fee	Y		\$3.00	1st page
3		Human Resources	Human Resources Administration	Photocopy Fee	Y		\$1.00	per additional page
4	1	Human Resources	Recruitment	Firefighter Recruitment - Administrative Fee	Y		\$55.00	per applicant
5		Human Resources	Employee Relations	Photocopy Fee	N		\$3.00	1st page
6		Human Resources	Employee Relations	Photocopy Fee	N		\$1.00	per additional page
Notes:								
1	Per Council Resolution CR107/2011 Human Resources can alter the Firefighter recruitment process and change the Fee Structure.							

City of Windsor User Fee Schedule

Corporate Services - Legal								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Legal	Legal Services	Amending Subdivision/Condominium	N		\$1,050.00	per agreement
2		Legal	Legal Services	By-law deleting Part Lot Control from lands with registered plans of subdivision	N		\$1,270.00	per plan plus \$50.00 per unit
3		Legal	Legal Services	Committee of Adjustment - Agreements, Deeds, Easements	N		\$420.00	per document
4		Legal	Legal Services	Connect to Sewer Agreements	N		\$560.00	per agreement
5		Legal	Legal Services	Copies of Documents (each additional page after first page)	N		\$1.00	per page
6		Legal	Legal Services	Copies of Documents (first page of each document)	N		\$3.00	per page
7		Legal	Legal Services	Deeds, Quit Claim Deeds, Easements	N		\$280.00	per document plus \$50.00 a unit
8		Legal	Legal Services	Demolition Agreements	N		\$420.00	per agreement
9		Legal	Legal Services	Discharge of Mortgage	N		\$320.00	per discharge
10		Legal	Legal Services	Encroachment Agreements	N		\$420.00	per agreement
11		Legal	Legal Services	Mortgages (preparation)	N		\$420.00	per mortgage
12		Legal	Legal Services	Release of Agreements, Easements, Deeds	N		\$280.00	per agreement plus \$50.00 per unit
13		Legal	Legal Services	Release of Encroachment Agreement	N		\$280.00	per agreement
14		Legal	Legal Services	Servicing Agreements	N		\$730.00	per agreement plus \$50.00 per unit
15		Legal	Legal Services	Site Plan Control Agreement	N		\$1,050.00	per agreement
16		Legal	Legal Services	Condominium Agreements	N		\$2,100.00	per plan plus \$50.00 per unit
17		Legal	Legal Services	Subdivision Agreements	N		\$2,675.00	per plan plus \$50.00 per unit
18		Legal	Provincial Offences	Collection Administration Fee	N		\$40.00	per ticket
19		Legal	Provincial Offences	Copies of documents - not requiring certification	N		\$5.00	per document
20		Legal	Provincial Offences	Copies of documents - requiring certification	N		\$10.00	per certification
21	2	Legal	Provincial Offences	minimum charge per transcript ordered	N		\$60.00	per transcript
22	2	Legal	Provincial Offences	non-appeal transcripts - first copy, per page	N		\$7.10	per page
23	2	Legal	Provincial Offences	non-appeal transcripts -additional copies, per page	N		\$1.00	per page
24	2	Legal	Provincial Offences	other appeal transcripts - additional copies, per page	N		\$0.80	per page
25	2	Legal	Provincial Offences	other appeal transcripts - first copy, per page	N		\$7.10	per page
26		Legal	Provincial Offences	Record of Conviction	N		\$25.00	per record
27		Legal	Provincial Offences	Retrieval from storage of Court file	N		\$50.00	per file
28		Legal	Provincial Offences	Search Request	N		\$50.00	per search
29		Legal	Provincial Offences	Sign Default Certificate	N		\$25.00	per certificate
30	2	Legal	Provincial Offences	single copy for purpose of reproduction in appeal to Court of Appeal	N		\$3.75	per page
31		Legal	Provincial Offences	Collection Fee for fines/cases that have gone into default	N		\$35.00	per case
32	2	Legal	Provincial Offences	Transcripts:	N			
33		Legal	Purchasing	Deposit Fee for Tender/Proposal - Electronic Documents	N		\$25.00	per deposit

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Corporate Services - Legal									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
34	1	Legal	Purchasing	Deposit Fee for Tender/Proposal over \$5,000,000	N		\$25.00	per deposit	
35	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$1,000,000 and \$5,000,000	N		\$25.00	per deposit	
36	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$100,000 and \$1,000,000	N		\$25.00	per deposit	
37	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$50,000 and \$100,000	N		\$25.00	per deposit	
Notes:									
	1	The deposit fee amounts are not policy, but rather guidelines used to charge vendors. As each tender has different requirements							
	2	All transcript orders are subject to prepayment in full based on Court Monitor's estimate							

City of Windsor User Fee Schedule

Community Services - Fire & Rescue								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
		Fire Apparatus	Fire Apparatus	MTO inspection as per WFR sheet:				
1		Fire Apparatus	Fire Apparatus	Light Truck	Y		\$160.00	per hour
2		Fire Apparatus	Fire Apparatus	2-axle Pumper or Heavy Rescue	Y		\$160.00	per hour
3		Fire Apparatus	Fire Apparatus	3-axle Pumper, Aerial or Heavy Rescue	Y		\$160.00	per hour
		Fire Apparatus	Fire Apparatus	Ladder Testing:				
4		Fire Apparatus	Fire Apparatus	Attic	Y		\$160.00	per hour
5		Fire Apparatus	Fire Apparatus	Roof or Ground	Y		\$160.00	per hour
6		Fire Apparatus	Fire Apparatus	Extension (10 ft. extension -\$10 Pull; \$10 Load)	Y		\$160.00	per hour
7		Fire Apparatus	Fire Apparatus	Bangor	Y		\$160.00	per hour
8		Fire Apparatus	Fire Apparatus	NFPA Pump Service as per WFR Sheet	Y		\$160.00	per hour
9		Fire Apparatus	Fire Apparatus	adjust pump packing	Y		\$160.00	per hour
10		Fire Apparatus	Fire Apparatus	NFPA Pump Test with tank to pump flow	Y		\$160.00	per hour
11		Fire Apparatus	Fire Apparatus	with 2 side hard suction add:	Y		\$160.00	per hour
12		Fire Apparatus	Fire Apparatus	Standard Foam System Calibration	Y		\$160.00	per hour
13		Fire Apparatus	Fire Apparatus	Flow meter adjust during pump test	Y		\$160.00	per hour
14		Fire Apparatus	Fire Apparatus	Complete set-up and adjust flowmeter at hydrant	Y		\$160.00	per hour
		Fire Apparatus	Fire Apparatus	Fit Test:				
15		Fire Apparatus	Fire Apparatus	First person 1/2 hr(each additional 1/3 hr)	Y		\$160.00	per hour
16		Fire Apparatus	Fire Apparatus	1 day use	Y		\$130.00	per day
17		Fire Apparatus	Fire Apparatus	1 week use	Y		\$265.00	per use
18		Fire Apparatus	Fire Apparatus	2 weeks	Y		\$420.00	per use
19		Fire Apparatus	Fire Apparatus	1 month	Y		\$790.00	per use
20		Fire Apparatus	Fire Apparatus	SCBA Testing	Y		\$160.00	per hour
21		Fire Apparatus	Fire Apparatus	SCBA Repair	Y		\$160.00	per hour
22		Fire Apparatus	Fire Apparatus	General repair and services	Y		\$160.00	per hour
23		Fire Communications	Dispatch	Central Dispatch	N		\$3.50	per capita
24		Fire Communications	Dispatch	Central Dispatch Records	Y		\$55.00	per hour
25		Fire Prevention	Fire Prevention	Building Manager Fire Safety Training	Y		\$55.00	per participant
26		Fire Prevention	Fire Prevention	Business Licence Reinspections	Y		\$185.00	per hour
27		Fire Prevention	Fire Prevention	Fire Investigation Report - Not Attended	Y		\$185.00	per hour
28		Fire Prevention	Fire Prevention	Fire Extinguisher Training (max. 3-hour session)	Y		\$400.00	per session
29		Fire Prevention	Fire Prevention	Fire Safety Plan Review	Y		\$185.00	per hour
30		Fire Prevention	Fire Prevention	Firework Pyro Application & Review	Y		\$380.00	per application
31		Fire Prevention	Fire Prevention	General Inspections & Applications	Y		\$185.00	per hour
32	1	Fire Prevention	Fire Prevention	Fire Department File Search Letter	Y		\$130.00	per letter
33	1	Fire Prevention	Fire Prevention	Fire Department File Search Letter-Expedited Services (within 2 business days)	Y		\$185.00	per letter
34		Fire Prevention	Fire Prevention	Lockbox Program Registration & Re-registration	Y		\$95.00	each
35		Fire Prevention	Fire Prevention	Re-inspections with Fire Code deficiencies	Y		\$185.00	per hour
36		Fire Prevention	Fire Prevention	Fire Investigation Report - Attended	Y		\$380.00	each
37		Fire Prevention	Fire Prevention	Site Plan Control Review	Y		\$380.00	each
38		Fire Prevention	Fire Prevention	Special Events Application & Review - Major	Y		\$380.00	per application
39		Fire Prevention	Fire Prevention	Special Events Application & Review - Minor	Y		\$55.00	per application
40		Fire Prevention	Fire Prevention	Open Air Burning Permit	N		\$165.00	per application

City of Windsor User Fee Schedule

Community Services - Culture										
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
1		Community and Heritage Facilities	Mackenzie Hall Rentals	Patio Only	Y		\$30.00	Each Hour		
2				Arts/Culture Discount (no admissions) Cannot be combined with any other discount	Y		30%	Event		
3				Arts/Culture Discount (with admissions) Cannot be combined with any other discount	Y		20%	Event		
4				Rental Discount (Volume) (8+ hours in one day, OR 4 or more bookings per month, exceptions - Holidays and CoW cancellations) 10% Discount	Y		10%	Event		
5				Rental Discount (User Group) Monday to Friday 8:00-5:00 pm, Youth, Sports, Seniors, Clinics, Non-Profit, Not for Profit (does not apply to social gatherings outside Mon-Fri 8-5pm, or commercial bookings)	Y		20%	Event		
6		Community and Heritage Facilities	Mackenzie Hall Rentals	Single Room	Y		\$45.00	Hour/Per Room		
7				Double Room	Y		\$60.00	Hour /Per Room		
8				Banquet Hall (Mackenzie Hall - Court Auditorium)	Y		\$105.00	Hour/Rm		
9		Community and Heritage Facilities	Mackenzie Hall Rentals (With admission)	Ontario Tribunals	Y		\$190.00	Hour		
10		Community and Heritage Facilities	Mackenzie Hall Misc.	Chair Fee (minimum 25 chairs)	Y		\$1.00	each		
11				Special Tour	Y		\$85.00	Hour		
12				Mackenzie Hall Park: Gazebo for Weddings	Y		\$240.00	Event		
13				Mackenzie Hall Park - Gazebo (with room rental)	Y		\$120.00	Event		
14				Mackenzie Hall Park: Green Space ONLY	Y		\$240.00	Event		
15				Mackenzie Hall Park: Green Space (with room or Gazebo Rental)	Y		\$120.00	Event		
16				Service Fees: Technician Fee	Y		\$65.00	Hour		
17				Art Exhibitions	Y		\$35.00	Day		
18				Photo Session	Y		\$150.00	Hour		
19				Space Discount	Y		Negotiable	Event		
20				Rental add on discount	Y		50%	Discount		
21				AV Equipment	Y		\$55.00	Each		
22				Baby Grand Piano - Art/Culture Use	Y		\$50.00	each		
23				Baby Grant Piiano - Private Function	Y		\$125.00	each		
24		Community and Heritage Facilities	Willistead	Morning/Billiard/Library; Reception w/ dance only (54ppl) - Prime	Y		\$980.00	Event		
25				Morning/Billiard/Library; Reception w/ dance only (54ppl) - Non Prime	Y		\$610.00	Event		

City of Windsor User Fee Schedule

Community Services - Culture										
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
26				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Prime	Y		\$1,570.00	Event		
27				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Non-Prime	Y		\$970.00	Event		
28				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Prime	Y		\$1,960.00	Event		
29				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Non-Prime	Y		\$1,470.00	Event		
30				Morning/Billiard/Library 4 Hours Rental - Prime	Y		\$970.00	4 Hours		
31				Morning/Billiard/Library 4 Hours Rental - Non-Prime Monday - Thursday	Y		\$430.00	4 Hours		
32				Morning/Billiard/Library + Dining Room 4 Hours Rental - Non-Prime Mon-Thursday - Meetings/Performances (Arts/Culture)	Y		\$470.00	4 Hours		
33				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Prime	Y		\$440.00	Event		
34				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Non-Prime	Y		\$245.00	Event		
35				North/East Gallery Reception w/ dance only (100 - 120 ppl) - Prime	Y		\$1,400.00	Event		
36				North/East Gallery Reception w/ dance only (100 - 120 ppl) - Non-Prime	Y		\$1,100.00	Event		
37				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Prime	Y		\$2,130.00	Event		
38				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Non-Prime	Y		\$1,460.00	Event		
39				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Prime	Y		\$2,345.00	Event		
40				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Non-Prime	Y		\$1,700.00	Event		
41				North/East 4 Hour Rental - Prime	Y		\$1,385.00	4 Hours		
42				North/East 4 Hour Rental - (Arts/Culture/Heritage) Non-Prime Monday - Thursday	Y		\$475.00	4 Hours		
43				Great Hall Photos and/or Ceremony Inside	Y		\$255.00	Event		
44				Paul Martin Garden Photos (no manor access)	Y		\$165.00	Event		
45				Bridal Room (Walker bedroom, subject to availability)	Y		\$160.00	Event		
46				Coach House Meeting Room	Y		\$325.00	Event		
47				Coach House Meeting Room (Arts/Culture/Heritage)	Y		\$180.00	Event		
48				Dining Room Ceremony Inside - Prime	Y		\$835.00	Event		
49				Dining Room Ceremony Inside - Non-Prime (Monday-Thursday)	Y		\$610.00	Event		

City of Windsor User Fee Schedule

Community Services - Culture										
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
50				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Prime	Y		\$1,050.00	Event		
51				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Non-Prime	Y		\$850.00	Event		
52				Drawing Room - Small Ceremony (20 ppl) - Prime	Y		\$445.00	Event		
53				Drawing Room - Small Ceremony (20 ppl) - Non-Prime	Y		\$325.00	Event		
54				Willistead Manor Full Manor - 120 seated/225 cocktail - Prime	Y		\$4,535.00	Event		
55				Willistead Manor Full Manor - 120 seated/225 cocktail - Non-Prime	Y		\$2,450.00	Event		
56				Space Discount	Y		Negotiable	Event		
57				Tour - Public - Adults	Y		\$7.00	Event		
58				Tour - Public - Children	Y		\$4.00	Event		
59				Tour - Public - Seniors	Y		\$6.00	Event		
60				Tour - Public - Group min 25 - GUIDED	Y		\$6.00	Event		
61				Baby Grand Piano	Y		\$125.00	Each		
62			Windsor Community Museum	Book wrapping - 1 book	Y		\$10.00	Each		
63				Book wrapping - 3 books or more	Y		\$8.00	Each		
64				Commercial User of Museum Windsor Images	Y		\$40.00	Each		
65				Encapsulation - 1 item	Y		\$15.00	Each		
66				Encapsulation - 2 or more items	Y		\$10.00	Each		
67				Encapsulation - items larger than 4'x4'	Y		\$25.00	Each		
68				Research (first 15 minutes)	Y		FREE			
69				Research (each additional 15 minutes)	Y		\$30.00	Flat Rate		
70				Map Service Fees (1-5 sheets)	Y		\$25.00	Flat Rate		
71				Map Service Fees (6-10 sheets)	Y		\$30.00	Flat Rate		
72				Map Service Fees (11-15 sheets)	Y		\$40.00	Flat Rate		
73				Map Service Fees (16-20 sheets)	Y		\$45.00	Flat Rate		
74				Scanning/Printing of Images	Y		\$10.00	Image		
75				Microfiche/Film Reproduction (8 1/2 x 11 output)	Y		\$4.00	Page		
76				Microfiche/Film Reproduction emailed or mailing of CD	Y		\$4.00	Page		
77				Outreach Lecture (Performed by Willistead, Sculpture Park or Museum Windsor)	Y		\$100.00	Each		
78				Specialty Walking Tour	Y		\$10.00	Person		
79				After hours Booking Fee	Y		\$100.00	Flat Rate		
80		Community and Heritage Facilities	Chimczuk Museum	Adults	Y		\$6.00	Per Person		
81			Admission/Program and Membership Fees	Students 3 - 24 age with student card	Y		\$5.00	Per person		
82				Seniors	Y		\$5.00	Per person		
83				Adult/Senior - Joint Admission - Chimczuk Museum & Art Gallery of Windsor	Y		\$14.00	Per person		
84				Family - using existing Family definition in fee schedule	Y		\$19.00	Family		

City of Windsor
User Fee Schedule

Community Services - Culture								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
85				Family membership to include a companion pass that can be used with visiting grandparent/cousin/friend	Y		\$60.00	Per person
86				Individual membership	Y		\$19.00	Per person
87				Museum Members & Museum Volunteer Group - Gift Shop Purchase Discount	Y		10%	Discount
88				Museum Members & Museum Volunteer Group - Supplementary Program Fee Discount	Y		10%	Discount
89		Community and Heritage Facilities	Legacy Beacon	Admission to Exhibition Space	Y		FREE	
90				Legacy Beacon - Museum & Patio non prime (during non operating hours)	Y		\$500.00	4 Hours
91				Legacy Beacon - Museum & Patio - prime (during regular hours of operation)	Y		\$1,000.00	4 Hours
92				Space Discount	Y		Negotiable	Event
93		Community and Heritage Facilities	Chimczuk Museum, Duff Baby House, Streetcar No.351/	Youth/School Group with pre-booked program min. 15 students required per booking UNGUIDED	Y		\$4.00	Per person
94			Legacy Beacon, Mackenzie Hall & Francois Baby House.	Youth/School Group with pre-booked program min. 15 students required per booking GUIDED	Y		\$6.00	Per person
95			Exclude Willistead Manor Tour.	Youth/School Group with pre-booked program min. 15 students required per booking GUIDED - DOUBLE PROGRAM	Y		\$10.00	Per person
96				Adult group pre- booked program min 15 adults required per booking UNGUIDED	Y		\$5.00	Per person
97				Adult group pre- booked program min 15 adults required per booking GUIDED	Y		\$7.00	Per person

City of Windsor User Fee Schedule

Community Services - Parks								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1	2	Parks	Forestry	Commemorative Tree Program	N		\$1,195.00	plaque
2		Parks	Forestry	Trees	N		\$745.00	tree
3		Parks	Horticulture	Horticultural Logo	N		\$2,985.00	logo
4	2	Parks	Horticulture	Large Displays	N		\$1,815.00	display
5	2	Parks	Horticulture	Medium Displays	N		\$965.00	display
6	2	Parks	Horticulture	Small Displays	N		\$320.00	display
7	2	Parks	Horticulture	Small Displays with set up	N		\$435.00	display
8	2	Parks	Residential Development or Re-Development	All other row dwellings	N		\$1,785.00	dwelling unit
9	2	Parks	Residential Development or Re-Development	Duplex dwelling units	N		\$150.00	frontage ft of lot
10	2	Parks	Residential Development or Re-Development	Multiple dwellings	N		\$1,785.00	dwelling unit
11	2	Parks	Residential Development or Re-Development	Row dwellings fronting public streets	N		\$150.00	frontage ft of lot
12	2	Parks	Residential Development or Re-Development	Semi-Detached dwelling units	N		\$150.00	frontage ft of lot
13	2	Parks	Residential Development or Re-Development	Single Detached dwelling units	N		\$150.00	frontage ft of lot
14		Parks	Ojibway Nature Center	JK - Grade 8 Customized Program	N		\$2.75	per hour per student
15		Parks	Ojibway Nature Center	High School & Post Secondary Program	N		\$3.00	per hour per student
16		Parks	Ojibway Nature Center	Group Activity Program (less than 14 people)	N		\$49.50	per hour
17		Parks	Ojibway Nature Center	Group Activity Program (14 people or more)	N		\$3.75	per hour per person
18	1	Parks	Ojibway Nature Centre	- Advanced - Adults (Physical activity)	Y		\$8.25	hour
19	1	Parks	Ojibway Nature Centre	- Introductory - Adults (Physical activity)	Y		\$6.25	hour
20		Parks	Ojibway Nature Centre	- Introductory Children	N		\$5.00	per hour
21		Parks	Ojibway Nature Centre	- Advanced - Children	N		\$7.00	per hour
22	1	Parks	Ojibway Nature Centre	Hybrid meeting/AV equipment	Y		\$37.00	Day
23	1	Parks	Ojibway Nature Centre	After Hours Extra Booking Fee	Y		\$24.75	per hour
24	1	Parks	Ojibway Nature Centre	Entire Centre	Y		\$247.25	hour
25	1	Parks	Ojibway Nature Centre	Natural History Consulting Fee	Y		\$111.25	hour
26	1	Parks	Ojibway Nature Centre	Prairie Room	Y		\$52.00	hour
27	1	Parks	Ojibway Nature Centre	Woodland Room	Y		\$34.75	Hour
28	2	Parks	Operations	City of Windsor lots Weed Cutting (>0.50 acre)	N		\$585.00	per cut
29	2	Parks	Operations	City of Windsor Lots Weed Cutting per hour	N		\$170.00	per hour
30		Parks	Operations	Commemorative Wood Bench	N		\$4,440.00	per bench
31		Parks	Operations	Commemorative Metal Bench	N		\$6,080.00	per bench
32		Parks	Operations	Non-Recurring Overnight Parks Lot Permit	Y		\$15.00	Night
33	1	Parks	Operations	Parks Development Fees	Y		\$69,660.00	acre
34		Parks	Operations	Vacant Lots Cleaning	Y		\$120.00	per hour
35		Parks	Operations	Vacant Lots Snow Removal	N		\$150.00	per hour

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City of Windsor
User Fee Schedule

Community Services - Parks								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
				FAIRBAIRN CEMETERY				
				INTERMENT RIGHTS (LOTS)				
				<u>At Need Lots (graves cannot be selected/purchased in advance)</u>				
36	Parks	Operations	Operations	Adult/Youth	Y		\$1,270.00	each
37	Parks	Operations	Operations	Child	Y		\$555.00	each
38	Parks	Operations	Operations	Cremation	Y		\$490.00	each
39	Parks	Operations	Operations	Veteran	Y		\$350.00	each
				<u>Preferred Lots (graves may be selected/purchased in advance)</u>				
40	Parks	Operations	Operations	Single	Y		\$2,540.00	each
41	Parks	Operations	Operations	Single Grave with Foundation	Y		\$3,035.00	each
42	Parks	Operations	Operations	Child	Y		\$510.00	each
43	Parks	Operations	Operations	2-Graves	Y		\$3,810.00	each
44	Parks	Operations	Operations	2-Grave Adult Plot Shared Monument	Y		\$9,550.00	each
45	Parks	Operations	Operations	3-Graves	Y		\$5,395.00	each
46	Parks	Operations	Operations	4-Graves	Y		\$7,615.00	each
47	Parks	Operations	Operations	6-Graves	Y		\$10,085.00	each
48	Parks	Operations	Operations	Cremation	Y		\$600.00	each
49	Parks	Operations	Operations	2-Grave Cremation	Y		\$2,680.00	each
50	Parks	Operations	Operations	Veteran (Single)	Y		\$2,390.00	each
				INTERMENT SERVICES (BURIAL)				
				<u>Adult</u>				
51	Parks	Operations	Operations	Monday-Friday	Y		\$1,230.00	each
52	Parks	Operations	Operations	Saturday/Sunday	Y		\$1,875.00	each
53	Parks	Operations	Operations	Statutory Holiday	Y		\$2,185.00	each
				<u>Child</u>				
54	Parks	Operations	Operations	Monday-Friday	Y		\$610.00	each
55	Parks	Operations	Operations	Saturday/Sunday	Y		\$1,145.00	each
56	Parks	Operations	Operations	Statutory Holiday	Y		\$1,350.00	each
				<u>Infant</u>				
57	Parks	Operations	Operations	Monday-Friday	Y		\$460.00	each
58	Parks	Operations	Operations	Saturday/Sunday	Y		\$730.00	each
59	Parks	Operations	Operations	Statutory Holiday	Y		\$870.00	each
				<u>Cremated Remains</u>				
60	Parks	Operations	Operations	Monday-Friday	Y		\$480.00	each
61	Parks	Operations	Operations	Saturday/Sunday	Y		\$810.00	each
62	Parks	Operations	Operations	Statutory Holiday	Y		\$950.00	each
				<u>Scattering of Cremated Remains</u>				
63	Parks	Operations	Operations	Monday-Friday	Y		\$390.00	each
64	Parks	Operations	Operations	Saturday/Sunday	Y		\$825.00	each
65	Parks	Operations	Operations	Statutory Holiday	Y		\$1,840.00	each
66	Parks	Operations	Operations	Veteran			\$695.00	each

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Community Services - Parks								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
				<u>Additional Fees</u>				
67		Parks	Operations	Late Arrival Fee (arrival at cemetery after 3/4 pm)	Y		\$270.00	each
68		Parks	Operations	Less Than 24 hours Notice	Y		\$245.00	each
69		Parks	Operations	Winter Burial Fee	Y		\$150.00	each
70		Parks	Operations	Use of Lowering Device	Y		\$190.00	each
71		Parks	Operations	Cement Burial Vault	Y		\$930.00	each
72		Parks	Operations	Extra Deep to Permit Second Burial in Same Grave	Y		\$730.00	each
73		Parks	Operations	Use of Marquee (tent)	Y		\$85.00	each
74		Parks	Operations	Grave Liners-Adult	Y		\$485.00	each
75		Parks	Operations	Grave Liners-Child	Y		\$210.00	each
76		Parks	Operations	Granite Slab Grave Cover-Extra	Y		\$930.00	each
				<u>DISINTERMENT</u>				
				<u>Removal and Re-interment in same Cemetery</u>				
77		Parks	Operations	Adult	Y		\$2,825.00	each
78		Parks	Operations	Child	Y		\$2,380.00	each
79		Parks	Operations	Infant	Y		\$2,380.00	each
80		Parks	Operations	Cremated Remains	Y		\$725.00	each
				<u>Removal and Re-interment in another Cemetery</u>				
81		Parks	Operations	Adult	Y		\$2,935.00	each
82		Parks	Operations	Child	Y		\$2,815.00	each
83		Parks	Operations	Infant	Y		\$2,465.00	each
84		Parks	Operations	Cremated Remains	Y		\$720.00	each
				<u>Additional Fees</u>				
85		Parks	Operations	Additional Charges when vault truck is required (PLUS: Mileage)	Y		\$490.00	each
86		Parks	Operations	Disinterment of extra deep interment	Y		\$425.00	each
87		Parks	Operations	Disinterment with wooden cremation vault	Y		\$75.00	each
88		Parks	Operations	Disinterment of a cremation vault	Y		\$75.00	each
89		Parks	Operations	Disinterment of wooden casket without container	Y		\$875.00	each
				<u>MISCELLANEOUS CHARGES</u>				
90		Parks	Operations	Transfer of Certificate-Registration of transfer (when a grave is purchased a Deed is issued in name of the interment rights owner)	Y		\$30.00	each
91		Parks	Operations	Transfer of Certificate-Preparation of transfer	Y		\$100.00	each
92		Parks	Operations	Replacement Certificate of Interment Rights	Y		\$150.00	each
93		Parks	Operations	Genealogical Research	Y		\$15.00	each
94		Parks	Operations	Duplication Certificate	Y		\$35.00	each
95		Parks	Operations	Transfer Fees, Administration and Title Search	Y		\$90.00	each
	Notes:							
	1	These fees include HST.						
	2	Updated based on cost recovery increases to materials and salary rate increases						

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City of Windsor User Fee Schedule

Community Services - Recreation & Facilities									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.									
1		Recreation	Administration	Permit Amendment Fee	Y		\$6.00	Each	
2				Customer Care Centre Recoveries (Including Mackenzie Hall) - External	Y		5% of Sales + \$1.13 per ticket		
3				Customer Care Centre Recoveries - Internal	N		4% Gross Sales		
4		Recreation	Discounts	Adults Aged 60+	Y		90% Client Payment 10% Financial Assistance		
5				Youth Financial Assistance Discount			10% Client Payment 90% Financial Assistance		
6				Qualifying Financial Assistance Discount	Y		15% Client Payment 85% Financial Assistance		
7		Community Programming	Aquatics:	Water Park - Full Day	Y		\$26.00	Day	
8			Admissions	Water Park - Star Light or Partial Day	Y		\$18.00	Day	
9			Windsor Residents	Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	
10			WIATC/AB	Group Rate - Full Day (15+)	Y		\$17.00	Day	
11				Group Rate - Star Light (15+) or Partial Day	Y		\$12.75	Day	
12				Cannon Cove Dry Play Place	Y		\$6.50	Day	
13		Community Programming	Aquatics:	Water Park - Full Day	Y		\$33.50	Day	
14			Admissions	Water Park - Star Light or Partial Day	Y		\$21.00	Day	
15			General Admission	Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	
16			WIATC/AB	Cannon Cove Dry Play Place	Y		\$6.75	Day	
17				Land Lover Admission - Full Day	Y		\$6.75	Day	
18		Community Programming	Recreation Membership ;	Adult (16+) Recreation Memberships includes access to the fitness Centre, Fit Lanes and Drop In Aquafitness, valid indoors and outdoors	Y		\$379.00	Year	
19			Includes: Fitness Centre, Fit Lanes, Aquafitness, Open Adult, Drop In (basketball, fitness classes)		Y		\$215.50	6 Months	
20					Y		\$120.00	3 Months	
21					Y		\$42.00	1 Month	
22					Y		\$6.75	Visit	
23		Community Programming	Youth Aquatic Membership	Youth Aquatic Membership (must be able to swim 50m continuously) - participants must be 12 to 15 years of age, fit lanes only	Y		\$250.50	Year	
24					Y		\$142.00	6 Months	
25					Y		\$79.00	3 Months	
26				any exceptions must be approved by a Supervisor	Y		\$28.25	1 Month	
27					Y		\$3.50	Visit	

City of Windsor User Fee Schedule

Community Services - Recreation & Facilities								
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							Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
28		Community Programming	Youth Aquatic Org. Fitness Membership	Club Fitness Membership – provides structured fitness centre access for youth registered with local aquatic organizations	Y		\$339.00	Year
29		Community Programming	Aquatics Adventure Bay Memberships	Water Park - Annual	Y		\$206.00	Year
30				Water Park -Academic Year (Sept - End of June)	Y		\$138.00	10 Months
31				Water Park - Holiday/March Break Season (1 Week March or 2 Weeks Dec/Jan)	Y		\$40.50	1 Week March or 2 Weeks Dec/Jan
32				Water Park - Session Membership (Winter, Spring, Summer, Fall) Not Valid during Holiday/ March Break	Y		\$70.75	2 Months
33				Dry Play Place (Cannon Cove) - Children Under 12 ONLY	Y		\$70.50	Year
34		Community Programming	Aquatics: INDOOR AND OUTDOOR PER PERSON Recreational Swims	Recreational Swims (Indoor Pools): 2 yrs old & Under (with paid Adult)	Y		Free	2 yrs & Under
35				Recreational Swims : Child/Youth (3-18)	Y		\$3.50	Child/Youth
36				Recreational Swims: Adult (19+)	Y		\$4.50	Adult/Senior
37				Recreational Swims: Pre-school Swim 5 & Under With Parent or Caregiver	Y		\$2.75	Per Person (No Matter What Age)
38		Community Programming	Aquatics: Rec. Swim Pass (does not apply to waterpark)	Swim Pass: Individual Summer Swim Pass - Child	Y		\$58.50	Child
39				Swim Pass: Individual Summer Swim Pass - Adult	Y		\$64.50	Adult
40				Swim Pass: Organizational Summer Swim Pass	Y		\$186.50	Family
41		Community Programming	Aquatics: Learn To Swim	Learn to Swim: Parent & Tot 1,2,3	N		\$8.75	30 min. class
42				Learn to Swim: Preschool Levels 1 to 5	N		\$8.75	30 min. class
43				Learn to Swim: Swimmer 1 & 2	N		\$8.75	30 min. class
44				Learn to Swim: Swimmer 3, 4, 5, 6	N		\$8.75	45 min. class
45				Learn to Swim: Rookie, Ranger, Star	N		\$8.75	45 min. class
46				Learn to Swim: Adult 1 and 2	Y		\$10.00	45 min. class
47				Learn to Swim: Learn to Swim Program (1:4 ratio)	N	1	\$12.50	30 min. class
48				Learn to Swim: Learn to Swim Program (1:6 ratio)	N	1	\$16.00	45 min. class
49		Community Programming	Aquatics: Leadership Training	Aquatic Leadership Training: Bronze Star	Y	2	\$56.75	12 hours
50				Aquatic Leadership Training: Bronze Medallion/Emerg First Aid Includes All Exam Time	Y	2	\$125.00	24 Hours
51				Aquatic Leadership Training: Bronze Cross/Standard First Aid Includes All Exam Time	Y	2	\$165.00	28 Hours
52				Aquatic Leadership Training: National Lifeguard Pool Option Includes All Exam Time	Y	2	\$154.50	40 Hours

City of Windsor
User Fee Schedule

Community Services - Recreation & Facilities								
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							Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
53				Aquatic Leadership Training: National Lifeguard Waterpark Option Includes All Exam Time	Y		\$85.50	20 hours
54				Aquatic Leadership Training: LSS Swim and LS Instructor Course	Y	2	\$227.00	40 Hours
55				Aquatic Leadership Training: National Lifeguard Recertification	Y	2	\$60.00	4 hours
56				Aquatic Leadership Training: Standard First Aid/CPR	Y	2	\$96.00	16 hours
57				Aquatic Leadership: Standard First Aid/CPR C Recert	Y		\$51.50	8 Hours
58				Aquatic Leadership: Advanced Leadership	Y		\$7.75	Hour
59				Aquatic Leadership: Examiner Course	Y		\$36.00	6 hours
60				Aquatic Leadership: First Aid Instructor Course	Y		\$115.00	20 hours
61				Aquatic Leadership: NLS Instructor Course	Y		\$92.00	16 hours
62				Aquatic Leadership: Assistant Instructor	Y		\$104.00	18 hours
63				Aquatic Leadership: Instructor's Recertification	Y		\$75.00	4 hours
64	Community Programming	Aquatics: PRIVATE		Private Lesson - Swimming	N	1	\$36.00	1 person/30 min.
65		Learn to Swim		Semi Private (2+ Participants) - Swimming	N	1	\$23.25	Each/30 Min
66		Aquatics: Rentals		50 Metre - Lane Only (Lifeguard Costs Extra)	Y		\$25.50	Hour
67				25 Metre - Lane Only (Lifeguard Costs Extra)	Y		\$12.75	Hour
68				25 Metre - Lane Only - WIATC Middle Tank ONLY (Lifeguard Costs Extra)	Y		\$14.00	Hour
69				Therapy Pool OR Splash Pad Rental - WFCU Centre (Lifeguard Costs Extra)	Y		\$25.75	Hour
70				Lap Pool, Splash Pad and Therapy Pool Rental - WFCU Centre (Lifeguard Costs Extra)	Y		\$128.00	Hour
71				WIATC Natatorium Facility Rental - Space Use ONLY	Y		\$349.50	Hour
72		Aquatics: Other Fees		Extra Lifeguard Fee	Y		\$28.50	Hour
73	Community Programming	WIATC Atrium Rental Rates		Entire Lower Lobby (Atrium) - minimum 4 Hour booking	Y		\$154.50	Hour
74				West Lobby between Natatorium and WECSHOF(double Room)	Y		\$63.50	Per Hour
75				East Lobby (along north windows) OR North Lobby (window corner)	Y		\$63.50	Per Hour
76				South Lobby A (by fireplace) or South Lobby B (nearest to stairs)	Y		\$47.50	Per Hour
77				South Lobby A (by fireplace) AND South Lobby B (nearest to stairs)	Y		\$63.50	Per Hour

City of Windsor
User Fee Schedule

Community Services - Recreation & Facilities										
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							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
78		Community Programming	Rental Fees: Applicable to Community Centres, Arena Auditoriums and WIATC excludes Willistead and Mackenzie Hall	Vendor Table in any public space location	Y		\$26.50	Per Hour		
79		Community Programming	WIATC Atrium Rental Rates	Booth/display on site overnight	Y		Based on space used			
80		Community Programming	WIATC Meets/Events (Excludes Quantum System/Electronic Board Operator or Lifeguard)	Single Ended Mini Meet - No Electronics	Y		\$207.00	Per Hour		
81				Single Ended Short Course (25m) Meet - 1 Day	Y		\$404.25	Per Hour		
82				Single Ended Short Course (25m) Meet - 2 or More Days	Y		\$337.50	Per Hour		
83				Single Ended Long Course (50m) Meet - 1 Day	Y		\$506.25	Per Hour		
84				Single Ended Long Course (50m) Meet - 2 or More Days	Y		\$421.25	Per Hour		
85				Double Ended Short and Long Course - 1 Day	Y		\$584.75	Per Hour		
86				Double Ended Short and Long Course - 2 or More Days	Y		\$422.25	Per Hour		
87				Aquatic Event Late Information Submission (<2 wks prior to event start)	Y		\$55.25	Per Day Past Due		
88		Community Programming	A La Carte Water Park Rates - Based on 2 Hour Minimum	Full Water Park	Y		\$1,950.00	Per Hour		
89				Water Park - Flow Rider Rental (Includes 2 Lifeguards)	Y		\$279.25	Per Hour		
90				Lazy River including 4 Lifeguards	Y		\$244.00	Per hour		
91				Play Structure and Tot Loch including 9 Lifeguards	Y		\$465.75	Per hour		
92				Play Structure, Tot Loch, Wave Pool and Activity Pool including 12 Lifeguards	Y		\$756.75	Per hour		
93				Activity Pool including 1 Lifeguard	Y		\$69.50	Per hour		
94				Whizzard, Python, Master Blaster, Wave Pool and FlowRider including 13 Lifeguards	Y		\$937.75	Per hour		
95				Wave Pool including 4 Lifeguards	Y		\$244.25	Per hour		
96		Community Programming	Aquatics: FlowRider Rates	Weekday Rentals - Monday - Friday	Y		\$200.00	Per Hour		
97				Weekend Rentals - Saturday & Sunday	Y		\$279.25	Per Hour		
98				Promotional Rate as per Scheduled Dates	Y		\$8.75	Per Visit/Person		
99				Flow Rider Stand Up Class - 10-week course	Y		\$20.00	Per Lesson/Person		
100				Flow Rider Stand Up Class - Drop In	Y		\$25.00	Per Lesson/Person		
101				1-15 (max) Children - Birthday Party Package	Y		\$490.00	2 Hours		
102		Community Programming	Adventure Bay Birthday Party Packages	1-15 Children - Ad Bay Party Package	Y		\$450.00	2 Hours		
103				Additional participant (per child) added to Ad Bay Party Package	Y		\$30.00	2 Hours		
104		Community Programming	Cannon Cover Birthday Party Packages	1-10 Children (Cannon Cove Party)	Y		\$310.00	2 Hours		

City of Windsor
User Fee Schedule

Community Services - Recreation & Facilities								
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							Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
105				Additional Participant (per child)Added to Ad Bay Party Package	Y		\$30.00	2 Hours
106		Community Programming	Community Centre	Rec Fee	N		\$10.25	Program
107		Community Programming	Community Centre: Programs	Youth Program Fee	N		\$4.50	Hour
108				Extra Staffing Fee	Y		\$27.25	Hour
109				Workshop - Youth (3 or less classes)	N		\$6.75	Hour
110				Workshop - Adults (3 or less classes)	Y		\$8.50	Hour
111				Adult Program Fee	Y		\$6.00	Hour
112				Introductory - Adults (Drop in)	Y		\$9.00	Hour
113				1:4 Youth Program Fee	N		\$16.50	Hour
114				1:6 Youth Program Fee	N		\$8.25	Hour
115				Private Lessons	Y		\$20.25	Half Hour
116				Drop in Recreation (Unsupervised, Unstructured, Come and Go (Matacular max 2.5 hours, Drop in max 2 hours) Youth)	Y		\$3.00	Youth
117				Drop in Recreation (Unsupervised, Unstructured, Come and Go (Max 2.5 Hours) Adult)	Y		\$5.50	Adult Non-Prime Adult Prime
118			Drop in Recreation Supervised (up to 1.5 hours)	Y		\$6.00	Youth	
119		Community Programming	Community Centre: Day Camp	Weekly Camp Fee Incl. Swim, Field Trip & Other Activities	N	1	\$200.00	Week/Youth
120				Single Day Camp Fee Incl. Activity Fees	N	1	\$40.00	Day/Youth
121		Community Programming and Sports Services	Rental Fees Applicable to Community Centres, Arena Auditoriums and WIATC excludes Willistead	Kitchen or Stage Only	Y		\$47.50	Hour
122				Kitchen or Stage (with other room rental)	Y		\$23.75	Hour
123				Single Meeting Room - Tournaments	Y		\$23.75	Hour/Per Room
124				Single Room	Y		\$47.50	Hour/Per Room
125				Double Room	Y		\$63.50	Hour/Per Room
126				Large Room (WFCU Great Lakes Rooms and FGA Auditorium Only)	Y		\$78.25	Hour/Rm
127				Banquet Hall (WFCU only)	Y		\$108.50	Hour/Rm
128				Small Sports Gym (OPT, FGCC, GLM, WFCU Leisure)	Y		\$54.25	Hour/Per Room
129				WFCU Leisure Gym (when Banquets Hall is also booked) 50% of hourly rate of Leisure Gym	Y		50%	Hour/Per Room
130				Large Sports Gym (WFCU, AMC & CPRC)	Y		\$63.50	Hour/Rm
131				Rental Discount (Volume) (8+ hours in one day, OR 4 or more bookings per month, exceptions - Holidays and CoW cancellations) 10% Discount	Y		10%	Use

City of Windsor
User Fee Schedule

Community Services - Recreation & Facilities									
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132				Rental Discount (User Group) Monday to Friday 8:00-5:00pm, Youth, Sprots, Seniors, clinics, Non-Profit, Not for Profit (does not apply to social gatherings or commercial)	Y		20%	Use	
133				SOCAN Fee - Full cost recovery	Y		Full Cost Recovery	Full Cost Recovery	
134				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, includes table and chairs)	Y		\$45.00	1-50 Chairs	
135				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, includes table and chairs)	Y		\$90.00	51-100 Chairs	
136				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y		\$135.00	101-150 Chairs	
137				Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y		\$180.00	151 or More Chairs	
138				AV Equipment Rental (includes but not limited to: projector, sound system, start block removal or relocation per set) All CoW Facilities	Y		\$58.25	Each	
139				Room Rental Refundable Deposit (Includes Birthday Parties)	Y		\$100.00	Deposit	
140				Reception Hall Refundable Deposit (WFCU and Mackenzie Hall ONLY)	Y		\$250.00	Deposit	
141	Community Programming	Birthday Parties:		Birthday Parties 1-15 Children or Gymnastics Parties 1:8 includes Food and Supplies	Y		\$300.00	2 Hours	
142				Additional participant (per child) added to Birthday Party Package	Y		\$25.00	2 Hours	
143	Community Programming	Malden Park Visitor Centre:		Non Alcohol Rental - Hourly (Includes Patio)	Y		\$73.25	Hourly	
144		Rentals		Patio Rental Only	Y		\$33.00	Hourly	
145	Sports Services	Stadia Rental and Light Usage		Baseball Stadium: Lit - Adult	Y		\$69.50	Hourly	
146				Baseball Stadium: Unlit - Adult	Y		\$44.75	Hourly	
147				Baseball Stadium: Lit - Youth	Y		\$65.75	Hourly	
148				Baseball Stadium: Unlit - Youth	Y		\$42.00	Hourly	
149				Soccer Stadium: Lit - Adult	Y		\$62.75	Hourly	
150				Soccer Stadium: Unlit - Adult	Y		\$34.75	Hourly	
151				Soccer Stadium: Lit - Youth	Y		\$59.25	Hourly	
152				Soccer Stadium: Unlit - Youth	Y		\$33.00	Hourly	

City of Windsor User Fee Schedule

Community Services - Recreation & Facilities								
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153				John Ivan: Adult Diamonds 1 & 2	Y		\$41.50	Hourly
154				John Ivan: Youth Diamonds 1 & 2	Y		\$33.25	Hourly
155				John Ivan: Adult Diamonds 3 to 6 (Unlit)	Y		\$34.00	Hourly
156				John Ivan: Youth Diamonds 3 to 6 (Unlit)	Y		\$24.75	Hourly
157		Sports Services	Sports Fields: Other Fees	Additional Dragging and Lining (first daily groom, no charge) - During Parks Operating Hours	Y		\$49.25	Per Diamond
158				Additional Dragging and Lining (first daily groom, no charge) - Outside of Parks Operating Hours	Y		Full Cost Recovery	Full Cost Recovery
159				Fee for Reconfiguring Diamonds	Y		Full Cost Recovery	Full Cost Recovery
160				Unauthorized Use of Recreation Facilities	Y		\$557.00	Infraction per Field
161		Sports Services	Sports Fields: Other Bookings/Casual Bookings	Open Field Lit - Adult	Y		\$26.00	Hourly
162				Open Field Unlit - Adult	Y		\$16.00	Hourly
163				Open Field Lit - Youth	Y		\$23.25	Hourly
164				Open Field Unlit - Youth	Y		\$14.50	Hourly
165				Cross Country	Y		\$104.00	4 Hr Time Slot
166				Sports Court Rental - Tournaments, private lessons, for profit	Y		\$5.75	Court/Hr
167		Special Events	Special Events: Parks	Park Rentals: Major Events (Entire Park)	Y		\$625.00	Day
168				Park Rentals: Minor Events	Y		\$150.00	Day
169				Park Rentals: 5km/10km walks/runs (walks over 50 people)	Y		\$150.00	Day
170				Community Permit	Y		\$70.00	Day
171				Commercial Park Permit (Fitness Classes, Yoga, etc.)	Y		\$15.00	Hour
172				Lanspeary (Non Ice) Rental - Minimum 2 Day Rental May - October	Y		\$650.00	Day/Minimum 2 Day Rental
173				Lanspeary - Full Parks/Rink (non-ice) Rental	Y		\$1,300.00	Day/Minimum 2 Day Rental
174				Lanspeary - Load in Day starts at noon - (1 day max)	Y		\$320.00	Min 1 Day
175				Lanspeary - Security Deposit	Y		\$1,000.00	Per Rental
176				Lanspeary - Power Wash of Rink	Y		Full Cost Recovery	Per Wash
177				Charles Clark Square (Non Ice), Civic Terrace	Y		\$650.00	Day
178				Weddings & Ceremonies	Y		\$150.00	Day
179			Special Events: Riverfront Festival Plaza	For Festival Plaza Rental Events (Prime - June - October) Minimum 2 Day Rental	Y		\$2,150.00	Day/ Minimum 2 Day Rental Weekly Max \$9,520
180				For Festival Plaza Rental Events (Non Prime - January - May & November - December) No Minimum	Y		\$2,150.00	Day/Weekly Max \$9,410

City of Windsor User Fee Schedule

Community Services - Recreation & Facilities								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
181				Festival Plaza - Load in Day (1 day only, starts at noon)	Y		\$275.00	Event/ 1 Day
182				Riverfront Festival Plaza Deposit Fee	Y		\$1,250.00	Event
183				Other Fees	Y		TBD	Use
184			Special Events: Vessel Docking (Dieppe Gardens)	Non Private Charter	Y		\$200.00	24 Hrs
185				Private Charter	Y		\$1,395.00	24 Hrs
186				Water Service	Y		\$415.00	Flat Rate
187	Special Events		Special Events: Permits	Picnic Permits	N		\$85.00	Day
188				Picnic Permits With Shelter - 100 Capacity	N		\$105.00	Day
189				Picnic Permits With Shelter - Over 100 Capacity	N		\$190.00	Day
190				Farmers Market - Seasonal Rates - With Amenities	N		\$2,535.00	Seasonally
191				Farmers Market - Seasonal Rates - Without Amenities	N		\$255.00	Seasonally
192	Special Events		Special Events: Equipment Rentals	Bleachers + Transportation Costs - Limited Use	Y		\$180.00	Unit Plus Transportation Costs
193				Barricades	Y		\$15.00	Per/Day
194				Garbage Cans	Y		\$15.00	Per/Day
195				Power Cart < 10 Vendors	Y		\$115.00	Per/Day
196				Power Cart > 10 Vendors	Y		\$185.00	Per/Day
197				Power Cart Delivery/Pick Up Fee (Regular Business hours): M-F 7AM-3PM	Y		\$75.00	Per Hour
198				Power Cart Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour
199				Fold & Go Bleachers	Y		\$815.00	Day or part thereof
200				Bleachers Delivery/Pick Up Fee (Regular Business hours): M-F 7AM-3PM	Y		\$75.00	Per Hour
201				Bleachers Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour
202				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	Y		\$415.00	2-3 WK
203			Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	Y		\$215.00	1 Week	
204	Special Events		Special Events: Showmobile	Showmobile: Use within City Limits	Y		\$1,500.00	Day or part thereof
205				Showmobile: Use outside of City Limits	Y		\$1,800.00	Day or part thereof
206				Showmobile Delivery/Pick Up Fee (reg business hours): M-F 7AM-3PM	Y		\$75.00	Per Hour

City of Windsor User Fee Schedule

Community Services - Recreation & Facilities										
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
207				Showmobile Delivery/Pick Up Fee (After hours):3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour		
208			Mobile Stage	Use within City Limits	Y		\$740.00	Day or part thereof		
209			Mobile Stage	Use outside of City Limits	Y		\$1,000.00	Day or part thereof		
210			Mobile Stage	Mobile Stage Delivery/Pick Up Fee (reg business hours): M-F 7AM-3PM	Y		\$75.00	Per Hour		
211			Mobile Stage	Mobile Stage Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour		
212			Special Events: Administrative Fees	Noise By-Law Waiver	Y		\$120.00	Each		
213				Letter of Non-Objection	Y		\$90.00	Each		
214				Temporary Road Closure (Special Events) (Minor)	Y		\$125.00	Each		
215				Temporary Road Closure (Special Events) (Major)	Y		\$180.00	Each		
216				Bus Detour Signage	Y		\$5.00	Each		
217				Special Occasion Permit Request to Council	Y		\$90.00	Each		
218				Special Event Revisions After Approvals	Y		\$175.00	Event		
219	Sports Services		Arena Rate Schedule: Ice Rates, Minor Hockey & Figure Skating Arena Rentals	Prime Ice Rates (All Hrs Except Non-Prime)	Y		\$229.25	Hour		
220				Non Prime Ice Rates: Weekday Hours between 8am - 3pm	Y		\$210.00	Hour		
221				Youth Prime Ice Rate	Y		\$210.00	Hour		
222				Seniors & Schools Rate (Weekday hours between 8 am - 3pm; except holidays)	Y		\$114.50	Hour		
223	Sports Services		Rinks: Miscellaneous Fees	Youth - Arena Floor Rental (Non-Ice)	Y		\$89.50	Hour		
224				Adult - Arena Floor Rental (Non-Ice)	Y		\$112.00	Hour		
225				Youth - Arena Floor Rental (Non-Ice)	Y		\$908.25	Day		
226				Adult - Arena Floor Rental (Non-Ice)	Y		\$1,117.50	Day		
227				Nets (for rentals - more than two)	Y		\$6.25	Net		
228				Vendor Lobby Room space with table	Y		\$26.25	Hour		
229				Vendor Lobby Room space with table (Non-Profit)	Y		\$12.50	Hour		
230				Public Skating Sponsorship Fee - Indoor	N	3	\$323.75	2 Hours		
231				Public Skating Sponsorship Fee - Outdoor	N	3	\$136.75	2 Hours		
232				WFCU Staging Pieces	Y		\$62.00	Price Per 4'x8'		
233				WFCU Parking Lot Fee (Commercial/Exclusive Use)	Y		\$103.00	Hour/Lot		
234				Overnight Dressing Room	Y		\$85.00	Night		
235				Dedicated Storage Space	Y		\$3.00	Per Sq. Ft.		
236				Dedicated Office Space	Y		\$6.50	Per Sq. Ft.		
237				Dedicated Dressing Room Space	Y		\$10.00	Per Sq. Ft.		
238	Sports Services		Rinks: Public Ice Skating Admission	Public Skating Admission: Indoor Arenas: 18 and Under & Seniors (60+)	Y		\$3.75	Person		

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Community Services - Recreation & Facilities								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
239				Public Skating Admission: Indoor Arenas Adults - 19 & Over	Y		\$4.00	Person
240				Figure Skate/Hockey Skills Per Person	Y		\$13.50	Person
241		Sports Services	Curling League	Curling League Registration: First League	Y		\$473.00	Person
242				Curling League Registration: First League - Early Bird Rate	Y		\$451.50	Person
243				Curling League Registration: Second League	Y		\$332.00	Person
244				Curling League Registration: Second League - Early Bird Rate	Y		\$310.00	Person
245				Curling League Registration: Additional Leagues	Y		\$43.50	Person
246				Practice Ice	Y		\$9.75	Hour
247				High School Team Curling	Y		\$257.50	Per Team Per Session
248		Sports Services	Curling: Public Ice Rental	2 Hour Ice Rental - Group of 8	Y		\$153.25	Per Sheet
249				2 Hour Ice Rental - Group of 8 - League Member	Y		\$138.25	Per Sheet
250				Instruction Fees (Mandatory for first time curlers)	Y		\$42.50	Session
251				Locker Rental	Y		\$38.75	Season
252		Sports Services	Outdoor Rinks: Skating Rink Rentals	Rentals - Lanspeary Outdoor Rink: Ice Rentals- Youth, Senior, Minor Associations, Family Skates, Sponsorship Public Skates	Y		\$126.25	Hour
253				Rentals - Lanspeary Outdoor Rink: Ice Rentals - Adult or For Profit	Y		\$137.50	Hour
254				School Rates (weekdays between 8 am - 3 pm)	Y		\$66.50	Hour
255				Staff Overtime (Remain in dressing room beyond 1/2 hour)	Y		100%	Cost Recovery
256		Sports Services	Lakeview Park Marina: Seasonal Mooring Wells (May 1 to Oct 31)	Seasonal Mooring Deposit	Y		\$250.00	Deposit
257				Seasonal Mooring May 1 to Oct 31: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$80.00	Per Foot
258				Non-Resident Rate: Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$90.00	Per Foot
259				Resident Rate Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$100.00	Per Foot
260				Non-Resident Rate: Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$115.00	Per Foot
261			Lakeview Park Marina:	Transient Mooring (Daily)	Y		\$3.00	Per Foot
262			Other Fees	Pavilion at Lakeview Park Marina (conditions apply)	Y		\$115.00	Booking
263				Peche Island Tours (Boat Service)	Y		\$13.00	Person

City of Windsor User Fee Schedule

Community Services - Recreation & Facilities							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	2026 Fee Excluding HST (Approved)	
						Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.							
264				Peche Island Tours - 2 Years and Under (Not Yet 3 - You Are Free)	N	Free	2 yrs & Under
265				Peche Island Historical (2 hour) Tour	Y	\$35.00	Per Person
266				Jet Ski/ Dinghy Fee (Designated Area)	Y	\$280.00	Season
267				Jet Ski Dock Unit	Y	\$630.00	Unit/Season
268				Additional Parking Pass (1st 2 are free)	Y	\$15.00	Day
269				Overnight Trailer and Vehicle Parking (Between 11:01 pm and 4:59 am)	Y	\$15.00	Night
270				Weekend Trailer and Vehicle Parking (2 night max)	Y	\$25.00	Weekend
271				Service Fees: Subleasing and Cancellation	Y	\$210.00	Each Season
272				Boat Launching Ramps: Daily	Y	\$20.00	Daily
273				Boat Launching Ramps: Seasonal	Y	\$230.00	Seasonal
274				Boat Launching Ramps: Seniors (60 yrs & up) - Seasonal	Y	\$160.00	Seasonal
275				Boat Launching Ramps: Commercial	Y	\$610.00	Seasonal
276				Boat Launching Ramps: Sanitary Pumpout (Free with \$75 Fuel Purchase Monday-Friday)	Y	\$20.00	Each
277				Kayak Racks - 1 Rack	Y	\$105.00	Per Kayak/Season
278				Kayak Racks - 2 Racks	Y	\$185.00	Per 2 Kayaks/Season
279	Facilities	Facility Operations		Caretaking Fees	Y	Full Cost Recovery	Full Cost Recovery
280	Facilities	Facility Operations		Maintenance Fees	Y	Full Cost Recovery	Full Cost Recovery
281	Facilities	Facility Operations		Maintenance Vehicle Rental Fees	Y	Full Cost Recovery	Full Cost Recovery
282	Facilities	Facility Operations		Skilled Trades Fees	Y	Full Cost Recovery	Full Cost Recovery
HST Notes:							
	1 Only if this is a program of events and is provided primarily to children under 15.						
	2 Unless this is a program of events and is provided primarily to children under 15.						
	3 Unless sponsorship is by way of advertising in the media.						

City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Building	Building Enforcement	Building Inspection Fee for license	Y		\$115.00	per license
2		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if < 32 units)	N		\$190.00	per premise
3		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if > 32 < 62 units)	N		\$235.00	per premise
4		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if 62 + units)	N		\$285.00	per premise
		Building	Building Enforcement	Proposed Cumulative Staged Inspection Fees for Building Conditions & Property Standards (by-law 9-2019), Zoning (by-law 8600) and Pools (160-2010)/Fence (170-2012) Enforcement files:	N			
5		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$360.00	per file
6		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$165.00	per file
7		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$1,200.00	per file
8		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$800.00	per file
		Building	Building Enforcement	Proposed Cumulative Staged Inspection Fees for Site Plan Control, Vital Services, By Law orders and Sign orders	N			
9		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$360.00	per file
10		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$165.00	per file
11		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$1,200.00	per file
12		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$800.00	per file
		Building	Building Enforcement	Proposed Cumulative Staged Inspection Fees for Vacant Buildings, Building Conditions & Property Standards (by-law 9-2019)	N			
13		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$775.00	per file
14		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$165.00	per file
15		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$1,200.00	per file
16		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$800.00	per file
17		Building	Interest Charges	By-Law 1/2021 - Deferred Rates Interest Payable without a Letter of Credit	N		0.00%	Annual Interest Rate Applied to Development Charges
18		Building	Interest Charges	By-Law 1/2021 - "Deferred" Development Charge Interest. Due to Bill 23 the interest rate is determined on a quarterly basis using Prime +1% as of January 15th, April 15th, July 15th and October 15th	N		Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis

City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
19		Building	Interest Charges	By-Law 1/2021 - "Frozen" Development Charge Interest Payable. Due to Bill 23 the interest rate is determined on a quarterly basis using Prime +1% as of January 15th, April 15th, July 15th and October 15th	N		Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis
20		Building	Permit/Policy & Regulatory Services	Building Permit Indemnity Fee (Refundable)	N		\$50.00	per metre of property frontage
21		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$75.00	minimum fee
22		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$75.00	plus \$0.05/sq. meter from 500 sq. metres to 1000 sq. metres
23		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$75.00	plus \$0.03/sq. meter greater than 1000 sq. metres
24		Building	Permit/Policy & Regulatory Services	Liquor Clearance Letter Fee (existing fee but omitted from Building fee schedule previously)	N		\$60.00	per application
25		Building	Permit/Policy & Regulatory Services	Liquor Clearance Letter Inspection Fee	Y		\$115.00	per application
26		Building	Permit/Policy & Regulatory Services	Plumbing fixture (new or replacement) - Non-Residential	N		\$40.00	per fixture unit (application to all non residential permit types)
27		Building	Permit/Policy & Regulatory Services	Plumbing fixture (new or replacement) - Residential	N		\$40.00	per fixture unit (applicable on residential alteration permits)
28		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (A-Frame Sign)	N		\$50.00	per sign
29		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Banner Flag Sign)	N		\$25.00	per sign
30		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Banner Sign)	N		\$25.00	per sign
31		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Community Event Sign - A-Frame, Banner, Ground)	N		\$15.00	per sign
32		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Community Event Sign - Inflatable, Mobile)	N		\$25.00	per sign
33		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Congratulatory Sign)	N		not required when displayed for less than 72 hours	per sign

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
34		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Construction Site Sign)	N		\$5.00	per sq. metre of the total sign area (minimum \$75.00)
35		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Development Project Sign - renewal)	N		\$70.00	per sign for an additional 2 years
36		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Development Project Sign)	N		\$5.00	per sq. metre of the total sign area (minimum \$75.00)
37		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Election Sign)	N		not required	per sign
38		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Inflatable sign - Group 1 & 2 Residential Uses)	N		not required when displayed for less than 72 hours	per sign
39		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Inflatable sign - Group 3 & 4 Residential Uses)	N		\$70.00	per sign
40		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Mobile Sign)	N		\$75.00	\$2 per calendar day for the first 10 days minimum \$20. \$1 per calendar day for subsequent day up to a maximum of 45 days
41		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Real Estate Sign)	N		\$25.00	for each sign with face area of 1 sq. metre or greater
42		Building	Permit/Policy & Regulatory Services	Sign Permit - (permits for signs encroaching on public property)	N		Double the standard fee	per sign
43		Building	Permit/Policy & Regulatory Services	Sign Permit - (permits for signs erected or displayed prior to obtaining a sign permit)	N		Triple the standard fee	per permit
44		Building	Permit/Policy & Regulatory Services	Sign Permit - Maintenance Fee	N		\$100.00	per reconstruction of an existing permanent sign
45		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (awning, billboard, canopy, fascia wall, ground, projecting wall)	N		\$5.00	per sq. metre of the total sign area (minimum \$100.00)

City of Windsor
User Fee Schedule

Economic Development - Building Services									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
46		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (light standard sign)	N		\$25.00	per light standard sign	
47		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (renewal for additional 6 months)	N		\$70.00	per renewal	
48		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (window sign - illuminated)	N		\$25.00	per illuminated sign	
49		Building	Permit/Policy & Regulatory Services	Signs - Disposal Charge for Unlawful Permanent Sign	N		Actual disposal cost	per disposal	
50		Building	Permit/Policy & Regulatory Services	Signs - Disposal Charge for Unlawful Temporary Sign	N		Actual disposal cost	per disposal	
51		Building	Permit/Policy & Regulatory Services	Signs - Removal of Unlawful Permanent Sign	N		\$265.00	per sign or actual cost of removal (whichever is greater)	
52		Building	Permit/Policy & Regulatory Services	Signs - Removal of Unlawful Temporary Sign	N		\$70.00	per sign or actual cost of removal (whichever is greater)	
53		Building	Permit/Policy & Regulatory Services	Signs - Storage Charge for Unlawful Permanent Sign	N		\$25.00	per day or \$2.00/sq. metre of face area per day, whichever is greater	
54		Building	Permit/Policy & Regulatory Services	Signs - Storage Charge for Unlawful Temporary Sign	N		\$10.00	per day or \$0.50/sq. metre of face area per day, whichever is greater	
55		Building	Permit/Policy & Regulatory Services	Temporary Patio Application	Y		\$240.00	per application	
Notes:									
1	GIS surcharge Applicable per application								
	There is a \$3.00 service fee for on-line transactions.								

City of Windsor User Fee Schedule

Economic Development - Planning & Development										
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
1		Admin. - Planning	Copies	11" x 17"	Y		\$1.00	each additional page		
2		Admin. - Planning	Copies	high toner coverage	Y		\$1.00	each additional page		
3		Admin. - Planning	Copies	Light toner coverage	Y		\$1.00	each additional page		
4		Admin. - Planning	Copies	medium toner coverage	Y		\$1.00	each additional page		
5		Admin. - Planning	Copies	Xeroxing - per page black & white copies	Y		\$3.00	1st page		
6		Admin. - Planning	Copies	Xeroxing - per page colour copies	Y		\$3.00	1st page		
7		Admin. - Planning	Maps	Residential Activity Map - full set (16)	Y		\$315.00	per set		
8		Admin. - Planning	Maps	Residential Activity Map - single	Y		\$15.00	per map		
9		Admin. - Planning	Publications	City Centre West CIP (colour)	Y		\$65.00	per plan		
10		Admin. - Planning	Publications	Windsor SEEN	Y			per publication		
11		Development	Committee of Adjustment	Committee of Adjustment Decision Letter	N		\$15.00	each		
12		Development	Committee of Adjustment	ERCA Consents & Minor Variance Processed Together	N		\$250.00	each		
13		Development	Committee of Adjustment	ERCA Development Review Fees for Consents	N		\$200.00	each		
14		Development	Committee of Adjustment	ERCA Development Review Fees for Minor Variances	N		\$115.00	each		
15		Development	Development Review Services	Any New Street Address to Existing Street	Y		\$450.00	per address		
16		Development	Development Review Services	Any New Street Name & Address (Subdivision)	Y		\$965.00	per name & address		
17		Development	Development Review Services	Deed preparation (Deeds - Registry or Land Titles)	N		\$270.00	per deed		
18		Development	Development Review Services	ERCA Subdivisions/Condos/Major Official Plan Amendments	N		\$310.00	each		
19		Development	Development Review Services	Legal Department Approval on Preparation of Deeds	N		\$70.00	per deed		
20		Development	Development Review Services	Planning's Temporary Patio Application	Y		\$80.00	per application		
21		Development	Development Review Services	Sign By-law Amendment	N		\$1,130.00	per amendment		
22		Development	Development Review Services	Street Name Change	Y		\$14,810.00	per name change		
23		Development	Development Review Services	Zoning Compliance Letter (legal non-conforming)	N		\$190.00	per letter plus \$47.00/hr.		
24		Development	Development Review Services	Zoning Compliance Letter (standard)	N		\$135.00	per letter		
25		Development	Development Review Services	Zoning Compliance Letter (with drawings)	N		\$190.00	per letter		
26		Development	Development Review Services	Zoning verification fee for business license/Zoning inquiry	N		\$70.00	per license/request		
27		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Alley Search	Y		\$75.00	per hour		

City of Windsor
User Fee Schedule

Economic Development - Planning & Development									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
28		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Owners share of 12R plan	N		% share of actual cost	per Alley Survey	
29		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Property Standards Appeal	Y		\$530.00	per appeal	
30		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Records Search	N		\$65.00	per hour	
31		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Registration of Deed	N		\$100.00	per deed	
32		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Street & Alley Closing Application	N		\$1,875.00	per application	
33		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Teranet Fees	N		\$55.00	per deed	
Notes:									
1	GIS surcharge Applicable per application								
There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options.									
When the online EVOLTA digital application program becomes fully released for application processing, a flat one time \$40 fee (remitted to									
The EVOLTA fee was included in the entered agreement approved by City Council CR366/2018.									

City of Windsor User Fee Schedule

Economic Development - Transit Windsor								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Transportation	City Service	Adult Cash Fare	N		\$3.95	per fare
2		Transportation	City Service	Adult One-Way Ride	N		\$17.00	5 Rides
3	8	Transportation	City Service	Adult 30 Day Pass	N		\$124.00	30 Days
4	8	Transportation	City Service	Adult 15 Day Pass	N		\$63.00	15 Days
5	1&2	Transportation	City Service	Adult 30 Day Affordable Pass Program (APP)	N		\$63.00	30 Days
6		Transportation	City Service	Children	N	Children 12 years of age and under are free on City service with a full paying passenger (if riding alone, qualifies as Youth)		
7		Transportation	City Service	Corporate ValuPass	N		\$110.00	30 Days
8	6 & 7	Transportation	City Service	Class Pass (formerly Full Time Student Semester Pass geared to students over the age of 19 years.)	N		\$85.00	per month
9	11	Transportation	City Service	New Smart Card Fee (for Newly Issued Cards Only)	N		\$6.00	Per Smart Card
10	11	Transportation	City Service	New Smart Card Replacement Fee	N		\$10.00	Per Card
11	10	Transportation	City Service	Photo ID	N		\$6.00	Photo Fee New Card
12	3	Transportation	City Service	Senior Cash Fare	N		\$3.95	per fare
13	2&3	Transportation	City Service	Senior One-Way Ride	N		\$13.25	5 Rides
14	2&3	Transportation	City Service	Senior 30 Day Pass	N		\$63.00	30 Days
15	2&3	Transportation	City Service	Senior 15 Day Pass	N		\$32.50	15 Days
16	10	Transportation	City Service	Smart Card Fee	N		\$2.00	Per Smart Card
17	4	Transportation	City Service	Youth Cash Fare	N		\$3.95	per fare
18	2&4	Transportation	City Service	Youth One-Way Ride	N		\$13.25	5 Rides
19	2&4	Transportation	City Service	Youth 30 Day Pass (Age 13-19)	N		\$85.00	30 Days
20	2&4	Transportation	City Service	Youth 15 Day Pass (Age 13-19)	N		\$44.00	15 Days
21	1,2&4	Transportation	City Service	Youth 30 Day Affordable Pass Program (APP)	N		\$43.50	30 Days
22	2&4	Transportation	City Service	Youth Summer Saver Pass	N		\$140.00	2 months (July & Aug)
23		Transportation	Regional - Zone 2	Adult Cash Fare	N		\$6.00	per fare
24		Transportation	Regional - Zone 2	Adult 30 Day Pass	N		\$185.00	30 Days
25		Transportation	Regional - Zone 2	Adult 15 Day Pass	N		\$95.00	15 Days
26		Transportation	Regional - Zone 2	Adult One-Way Rides (5 Rides)	N		\$30.00	5 Rides
27		Transportation	Regional - Zone 2	Senior Cash Fare	N		\$6.00	per fare
28	2,3	Transportation	Regional - Zone 2	Senior 30 Day Pass	N		\$95.00	30 Days
29	2,3	Transportation	Regional - Zone 2	Senior 15 Day Pass	N		\$50.00	15 Days
30	2,3	Transportation	Regional - Zone 2	Senior One-Way Rides (5 Rides)	N		\$20.00	5 Rides
31		Transportation	Regional - Zone 2	Youth Cash Fare	N		\$6.00	per fare
32	2,4	Transportation	Regional - Zone 2	Youth 30 Day Pass (Age 13-19)	N		\$95.00	30 Days
33	2,4	Transportation	Regional - Zone 2	Youth 15 Day Pass (Age 13-19)	N		\$50.00	15 Days
34	2,4	Transportation	Regional - Zone 2	Youth One-Way Rides (5 Rides)	N		\$20.00	5 Rides
35	9	Transportation	Charter	Charter Hourly Rate (2 hour minimum)	Y		\$235.00	per hour
36	9	Transportation	Charter	Destination Sign Custom Programming (per bus)	Y		\$55.00	per bus
37	9	Transportation	Charter	Late Cancellation Fee (after 9:00 am on day prior to charter)	Y		\$135.00	per charter

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Economic Development - Transit Windsor								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
38	9	Transportation	Charter	Late Return Fee (per hour)	Y		\$535.00	per hour
Notes:								
1	Based on approved application.							
2	Reduced fare product.							
3	Condition: Passenger must be 60+ years old. Valid identification is required for all reduced fares.							
4	Refer to the City of Windsor's website or Transit Windsor offices for the Acceptable ID Details.							
5	Unlimited use for a single day.							
6	Must provide proof of attendance in an elementary, high school or post-secondary institution							
7	Class Pass (formerly Full-Time Student Semester Pass) has been changed to align with high school semesters. Students can purchase passes for 2 to 5 months in length based on number of months left in semester at time of purchase							
8	Adult 30 and 15 day passes re-aligned with Adult & Youth APP Passes and Senior Passes							
9	Charter Rates now adjusted based on other fare categories.							
10	These fees will be eliminated once Mobile ticketing goes live.							
11	This fee will come into effect when Mobile Ticketing goes live.							
	Fare increases take effect April 1, 2026.							

City of Windsor User Fee Schedule

Infrastructure Services - Engineering								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fee (1-50 lots/units)	N		\$1,310.00	per application & re-application (1-50 lots/units)
2		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fee (51-100 lots/units)	N		\$2,100.00	per application & re-application (51-100 lots/units)
3		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fees (101-200 lots/units)	N		\$3,675.00	per application & re-application (101-200 lots/units)
4		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fees (greater than 200 lots/units)	N		\$4,725.00	per application & re-application (greater than 200 lots/units)
5		Design	Design	Environmental Protection Act, s. 179.1, Administrative Processing Fee	N		\$260.00	per application
6		Design	Design	Local Improvement Flat Rate – Sanitary Sewer	N		\$500.00	Per linear metre property frontage
7		Design	Design	Local Improvement Flat Rate –Storm Sewer	N		\$480.00	Per linear metre property frontage
8		Design	Design	Private Drain Connection Installation Flat Rate	N		\$4,000.00	Per Connection
9		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of a facility for attenuating stormwater runoff peak flow rate or volume or for managing stormwater runoff quality, such as detention or retention pools, underground chambers, oversized sewers, rooftop storage, parking lot storage, oil, grit and silt separators, flow control outlet structures, infiltration wells, perforated sewers, and trenches or outfalls, including the expansion of an existing facility that involves an increase in the rated capacity of the facility	N		\$2,575.00	per application
10		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of storm and sanitary pump stations, force mains, and sanitary sewage detention chambers or oversized sewers, including the expansion of an existing facility that involves an increase in the related capacity of the facility.	N		\$2,370.00	per review item

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor User Fee Schedule

Infrastructure Services - Engineering								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
11		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of storm and sanitary sewers and appurtenances, including expansion of existing sewers	N		\$1,185.00	per sewer
12		Development	Development	Engineering/Development Review Fee	N		4%	Total Construction Cost
13		Development	Development	Hard Surface Restoration - Administration Fee	N		\$255.00	Per Project
14		Development	Development	Hard Surface Restoration - Asphalt (over 4 inches)	N		\$2,210.00	Per 10x12 Ft pit
15		Development	Development	Hard Surface Restoration - Asphalt (up to 4 inches)	N		\$2,380.00	Per 10x12 Ft pit
16		Development	Development	Hard Surface Restoration - Asphalt on Concrete	N		\$5,560.00	Per 10x12 Ft pit
17		Development	Development	Hard Surface Restoration - Concrete (up to 6 inches)	N		\$3,600.00	Per 10x12 Ft pit
18		Development	Development	Off-Site Improvements - Asphalt Alley Contribution	N		\$270.00	per linear metre
19		Development	Development	Off-Site Improvements - Curb and Gutter Contribution	N		\$75.00	per linear metre
20		Development	Development	Off-Site Improvements - Gravel Alley Contribution	N		\$110.00	per linear metre
21		Development	Development	Off-Site Improvements - Sidewalk Contribution	N		\$140.00	per linear meter
22		Development	Development	Stormwater Review Fee for sites greater than 2Ha in size	N		\$1,235.00	Per application
23		Development	Development	Stormwater Review Fee for sites less than 2Ha in size	N		\$825.00	Per application
24		Development	Development	Stormwater Review Fee related to SPC Amendment (AMT) Type applications (all sizes of site)	N		\$620.00	Per application
25		Development	Development	Stormwater Review Resubmission Fees – 3 rd and subsequent submission	N		\$220.00	Per submission
26		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot	Y		\$20.00	Per plot
27		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot FULL COLOUR	Y		\$30.00	Per plot
28		Geomatics	Geomatics	1:20,000 Street Map - Double Line Map - 28" x 42" Plot	Y		\$15.00	Per plot
29		Geomatics	Geomatics	1:30,000 Street Map - Single Line Map - 20" x 28" Plot	Y		\$15.00	Per plot
30		Geomatics	Geomatics	11" x 17" Street Map - Single Line Map - Print	Y		\$10.00	Per print
31		Geomatics	Geomatics	Aerial Contact Photo - 9" x 9" laser print - multiples of same photo	Y		\$5.00	Per copy
32		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser photo scanned to PDF (600-1200 DPI), copied to CD - includes research, validation and printing or file transfer	Y		\$35.00	Per Photo
33		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser print from scanned product - includes research, validation and printing	Y		\$15.00	Per Photo
34		Geomatics	Geomatics	Autocad Street Map - Digital Autocad File on CD	Y		\$345.00	per CD
35		Geomatics	Geomatics	Benchmark Book - Bound Book Format & Map	Y		\$20.00	Per file
36		Geomatics	Geomatics	Contract Specifications Book 2 binder/hard copy	Y		\$165.00	Per file

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor User Fee Schedule

Infrastructure Services - Engineering								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
37		Geomatics	Geomatics	Contract Specifications Book 2 Drawings only	Y		\$55.00	Per file
38		Geomatics	Geomatics	Custom Map - 24"x36" and larger - Photo as base with parcels, street names, addresses, pavement	Y		\$130.00	minimum plus per hour rate
39		Geomatics	Geomatics	Custom Service - Per hour rate	Y		\$65.00	Per hour
40		Geomatics	Geomatics	Digital Address Map Book on CD	Y		\$35.00	Per CD
41		Geomatics	Geomatics	Digital Aerial, geo-referenced, exported to low resolution, custom request - Cut from MrSid - lower resolution - size negotiable, as requested	Y		\$65.00	minimum plus per hour rate
42		Geomatics	Geomatics	Digital Building Outlines with heights, 1000m x 1000m Tile - DWG Format, Rooftops	Y		\$70.00	Per tile
43		Geomatics	Geomatics	Digital Building Outlines with heights, Entire City - DWG Format - copied to CD - Rooftops	Y		\$1,380.00	Per file
44		Geomatics	Geomatics	Digital Ortho Low Level 10cm - MrSid format on DVD (includes free Viewer) - Entire City	Y		\$6,890.00	Per file
45		Geomatics	Geomatics	Digital Ortho Low Level 10cm resolution - Geotif Format, 1000m x 1000m tile	Y		\$150.00	Per tile
46		Geomatics	Geomatics	EIS Image - CD or email, image in Word format, as many features and layers as requested	Y		\$35.00	Per file
47		Geomatics	Geomatics	EIS Image Capture - 11" x 17" - - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	Y		\$20.00	Per print
48		Geomatics	Geomatics	EIS Image Capture 8 1/2" x 11" - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	Y		\$15.00	Per print
49		Geomatics	Geomatics	Impervious Area Layer, 1000m x 1000m Tile - DWG or Shp Format	Y		\$70.00	Per tile
50		Geomatics	Geomatics	Impervious Area Layer, Entire City - DWG or Shp Format	Y		\$1,380.00	Per tile
51		Geomatics	Geomatics	LiDAR - LAS or XYZ Format, Entire City, obtained in 2017	Y		\$12,385.00	Per file
52		Geomatics	Geomatics	LiDAR - 1000m x 1000m - LAS or XYZ Format, obtained in 2017	Y		\$265.00	Per tile
53		Geomatics	Geomatics	Misc. City Maps - 1:15,000 9 Wards, Elections, Garbage/Recycling and other maps. Updated regularly	Y		\$25.00	Per map
54		Geomatics	Geomatics	OCE - Special Printing 24" x 36"	Y		\$5.00	Per file
55		Geomatics	Geomatics	Postal Codes - 6 Digit - Points - Entire City - DWG or Shapfile Format - georeferenced	Y		\$2,755.00	Per file
56		Geomatics	Geomatics	Sewer Atlas - Autocad File, All Layers from Atlas File (Per km2)	Y		\$140.00	Per file
57		Geomatics	Geomatics	Sewer Atlas Map Book - Colour, 24" x 36" plot	Y		\$8.00	Per plot
58		Geomatics	Geomatics	Sewer Atlas Map Book, FAX - Desired area of Atlas captured for fax size	Y		\$8.00	Per print
59		Geomatics	Geomatics	Street Index Book - Alphabetical Street Name Index Book - 8 1/2"x11"	Y		\$8.00	Per book
60		Geomatics	Geomatics	Topo Large Scale - Entire City, Autocad Format, all Layers from Recent Photo Year	Y		\$2,755.00	Per file

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor User Fee Schedule

Infrastructure Services - Engineering								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
61		Geomatics	Geomatics	Topo Large Scale Mapping - Autocad Format, 1000m x 1000m Tile	Y		\$45.00	Per tile
62		Geomatics	Geomatics	Topo Map Digital NAD83 - Autocad Format, 500m x 500m Tile	Y		Market Price	Per tile
63		Right of Way	Right of Way	Annual Encroachment Inspection Fee	N		\$80.00	per inspection
64		Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost Rebate (Max) (CR189-2014)	N		\$4,000.00	Per replacement
65		Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost rebate at 50% of the cost of replacement subject to meeting eligibility criteria (CR189/2014)	N		50.00%	Per replacement
66		Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost Rebate in established Downspout Disconnection Areas subject to meeting eligibility criteria	N		\$4,000.00	Per replacement
67		Right of Way	Right of Way	Encroachment Application Fee (includes G.I.S. fee)	N		\$295.00	per application
68		Right of Way	Right of Way	Encroachment Land Value Fee - Commercial	N		\$15.00	per sq. ft.
69		Right of Way	Right of Way	Encroachment Land Value Fee - Downtown	N		\$36.00	per sq. ft.
70		Right of Way	Right of Way	Encroachment Land Value Fee - Industrial	N		\$7.00	per sq. ft.
71		Right of Way	Right of Way	Encroachment Land Value Fee - Institutional	N		\$5.00	per sq. ft.
72		Right of Way	Right of Way	Encroachment Land Value Fee - Parking	N		\$350.00	per 200 sq.ft parking space
73		Right of Way	Right of Way	Encroachment Land Value Fee - Residential	N		\$12.00	per sq. ft.
74		Right-of-Way	Right-of-Way	Environmental Site Audit Letter	Y		\$90.00	Per Letter
75		Right-of-Way	Right-of-Way	Hoarding Monthly Inspection Fee	N		\$70.00	Per Inspection
76	3	Right-of-Way	Right-of-Way	Hoarding on Right-of-way (minimum \$95) - Untravelled area - Travelled area	Y		\$1.00	Per Linear Ft. Per Square Ft.
77		Right-of-Way	Right-of-Way	Lawyer's Letter - Any written response to a lawyer's request such as site plan, subdivision, consent to amend, encroachments, release of rights, etc.	Y		\$155.00	Per Letter
78		Right-of-Way	Right-of-Way	Minimum Annual Fee Non-Residential Type Encroachments	N		\$25.00	per encroachment
79		Right-of-Way	Right-of-Way	Minimum One-Time Fee Residential Type Encroachments	N		\$105.00	per encroachment
80		Right-of-Way	Right-of-Way	Moving - Annual Moving/Oversized Load Permit	N		\$2,965.00	Vehicle/Year
81		Right-of-Way	Right-of-Way	Moving/Oversized Load Project Permit (a) First ten (10) moves	N		\$335.00	Per move for first ten (10) moves
82		Right-of-Way	Right-of-Way	Moving/Oversized Load Project Permit (b) 11th and subsequent moves			\$145.00	Per eleventh (11th) & subsequent moves
83		Right-of-Way	Right-of-Way	Non-Refundable Permit Application Fee	N		\$100.00	per permit application
84		Right-of-Way	Right-of-Way	Right of Way PDC Agreement Fee	N		\$300.00	Per Agreement

City of Windsor
User Fee Schedule

Infrastructure Services - Engineering								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
85		Right-of-Way	Right-of-Way	Right-of-way Permit for: Sewer work, driveways, water service, other (day closure, signs, structure or object on ROW, temporary construction access, etc.)	N		\$295.00	Per Permit
86		Right-of-Way	Right-of-Way	Sewer Information Sheet	Y		\$31.85	Per Sheet
87		Right-of-Way	Right-of-Way	Sewer Permit Letter/Public Right-of-Way	Y		\$125.00	Per Letter
88		Right-of-Way	Right-of-Way	Sewer Work - Tap Inspection Fee	Y		\$225.00	Per Inspection
89		Right-of-Way	Right-of-Way	Sidewalk Café located on Public Right of Way	N		\$3.50	per sq. ft.
90		Right-of-Way	Right-of-Way	Sidewalk Café Permit	N		\$290.00	Per Permit
91		Right-of-Way	Right-of-Way	Street Opening Permit (Utility Permit)	N		\$365.00	per permit
92		Right-of-Way	Right-of-Way	Street Opening Permit (Utility Permit)	N		\$290.00	per additional road segment (2nd and subsequent segments)
93		Right-of-Way	Right-of-Way	Traffic Control Plan Review Fee	N		\$35.00	Per review
Notes:								
Working without a permit will be subject to a penalty of two (2) times the normal permit fee.								
All Engineering and Geomatics products include an 8.5% GIS Surcharge Fee.								
There is a \$3.00 (per Public Works Permit) service fee for any over-the-counter transactions including fax and mail-in options.								

City of Windsor
User Fee Schedule

Infrastructure Services - Pollution Control								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1	1	Little River Pollution Control	Over Strength Sewage Treatment	- Overstrength Surcharge - Carriere Foods & Little River Pollution Control Plant	N		based on 2025 actuals	per kg.
2	1	Little River Pollution Control	Sewage Treatment	- Sewage Treatment - Town of Tecumseh	N		based on 2025 actuals	per m3
3	1	Lou Romano Water Recl Plant	Over Strength Sewage Treatment	- Overstrength Surcharge – Lou Romano Water Reclamation Plant	N		based on 2025 actuals	per kg.
4	1	Lou Romano Water Recl Plant	Sewage Treatment	- Sewage Treatment - Town of LaSalle	N		based on 2025 actuals	per m3
5	1	Lou Romano Water Recl Plant	Sewage Treatment	All Septic Tank and Holding Tank Waste Disposal - LRWRP	N		\$0.13	per gallon
6		Lou Romano Water Recl Plant	Lou Romano Water Recl Plant	Environmental Inspection Fee	N		\$65.00	per inspection
Notes:								
1	New rates are calculated based on previous year's actual cost to treat sewage.							

City of Windsor
User Fee Schedule

Infrastructure Services - Public Works								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Backwater Valve/Sump Pit/sewage Ejector Pump Installations	N		\$20 or a Minimum \$300	per \$1,000 of the estimated cost of the work (Minimum \$300)
2		Administration - Public Works		Card Key Replacement	Y		\$35.00	additional replacements
3		Administration - Public Works		Xeroxing	Y		\$3.00	first page
4		Administration - Public Works		Xeroxing	Y		\$1.00	each additional page (plus GST&PST)
5		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Inspection Fee By-Law 25-2010	Y		\$85.00	Per Inspection
6		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Order to Comply - Final Notice	Y		\$110.00	Per Letter
7		Contracts, Field Services, and Maintenance	Field Services - Enforcement	ROW Order - Non-compliance Fee	Y		\$375.00	Per Order
8		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Signs - Removal of Unlawful Temporary Signs	N		\$65.00	per sign or actual cost of removal (whichever is greater)
9		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 2 year old or less	N		\$40.00	per square meter
10		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 2 to 4 years old	N		\$35.00	per square meter
11		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 4 to 7 years old	N		\$30.00	per square meter
12		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 7 to 10 years old	N		\$20.00	per square meter
13		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 10 to 15 years old	N		\$10.00	per square meter
14		Contracts, Field Services, and Maintenance	ROW Maintenance	Restoration Administration Fee	Y		\$255.00	per agreement
15		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekdays, By-Law 49-21	Y		\$220.00	weekday per service rate
16		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekends, By-Law 49-21	Y		\$315.00	weekend per service rate
17		Environmental Services	Barricades	Delivery and Pick up of Barricades			\$75.00	per hour
18		Environmental Services	Barricades	Rental Charge for Barricades	Y		\$6.00	per barricade
19		Environmental Services	Barricades	Barricade Replacement Cost			\$105.00	per barricade
20		Environmental Services	Bulk Collection	Bulk Collection Pick Up Fee			\$15.00	per item
21		Environmental Services	Containerized Refuse Collection	Waste Bin Rental Fee - Condominiums	Y		\$55.00	per month per bin

City of Windsor User Fee Schedule

Infrastructure Services - Public Works								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
22		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges			\$40.00	per lift
23		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges at Condominiums			\$40.00	per lift, beyond one lift per week
24		Environmental Services	Lights	Rental Charge for Lights	Y		\$15.00	per light
25	2	Environmental Services	Rodent Control	Rodent Control Service Call			\$30.00	Per Service
26		Transportation - PW	Transportation -On-Off Street Parking	Card Key Replacement	Y		\$20.00	first replacement
27		Transportation - PW	Transportation -On-Off Street Parking	Meter Bags	Y		\$6.00	per bag per day, non-refundable
28		Transportation - PW	Transportation -On-Off Street Parking	Meter Bags for Contractors Only in Construction Areas	Y		\$15.00	per bag per day, non-refundable
29		Transportation - PW	Transportation Operations	Failing to attend a scheduled review before a hearing officer			\$110.00	penalty
30		Transportation - PW	Transportation Operations	Failing to attend a scheduled review before a screening officer			\$55.00	penalty
31		Transportation - PW	Transportation Operations	Late Payment Fee			\$50.00	penalty
32		Transportation - PW	Transportation Operations	MTO Plate Denial Fee			\$50.00	penalty
33		Transportation - PW	Transportation Operations	Sale of Residential Permit			\$50.00	per permit
34	1	Transportation - PW	Transportation Operations	Sale of tokens for meters (to businesses)	Y		\$50.00	per roll
35		Transportation - PW	Transportation Operations	Searching Ministry of Transportation (MTO) and out of province and out of state records			\$15.00	per search
36		Transportation - PW	Transportation Operations	Signs & Markings Plan Inspection	Y		\$155.00	per application
37		Transportation - PW	Transportation Operations	Alley Lighting - Maintenance & Utility Costs			\$160.00	per light fixture
38		Transportation - PW	Transportation Operations	Average Annual Daily Traffic Counts	Y		\$35.00	each
39		Transportation - PW	Transportation Operations	Average Daily Traffic Volume Report	Y		\$35.00	per book
40		Transportation - PW	Transportation Operations	Signal Timing Plan	Y		\$55.00	each
41		Transportation - PW	Transportation Operations	Traffic Control Signal Drawings	Y		\$55.00	each
42		Transportation - PW	Transportation Operations	Truck Route Maps	Y		\$55.00	each
43		Transportation - PW	Transportation Operations	Turning Movement Counts	Y		\$55.00	per count
44		Transportation - PW	Road Safety	Motor Vehicle Collision Summary Report	Y		\$35.00	each
45		Transportation - PW	Road Safety	Volumetric Flow Charts	Y		\$25.00	each
Notes:								
1	A 50% discount is available to various business associations in the Windsor area.							
2	Fee deferred to 2025 implementation							



2026 Approved User Fee Schedule (Planning Applications)

Economic Development

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City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Building	Building Enforcement	Performance Bond Inspections	N		\$280.00	per initial or maintenance inspection or \$75.00/hr if more than 3 hours
	There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options.							
	When the online EVOLTA digital application program becomes fully released for application processing, a flat one time \$40 fee (remitted to							
	The EVOLTA fee was included in the entered agreement approved by City Council CR366/2018.							

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor User Fee Schedule

Economic Development - Planning & Development								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1	1	Development	Committee of Adjustment	All Other consent Applications (Sections 53)	N		\$2,725.00	each
2		Development	Committee of Adjustment	Committee of Adjustment Pre-Consultation - Stage 1 Fee	N		\$565.00	per request
3		Development	Committee of Adjustment	Committee of Adjustment Sign Fee	Y		\$20.00	each
4	1	Development	Committee of Adjustment	Consent application: Each New Building Lot	N		\$2,725.00	each
5	1	Development	Committee of Adjustment	Consent application: Validation of title or foreclosure or exercise of power of sale	N		\$2,280.00	each
6	1	Development	Committee of Adjustment	Consent with minor variance: non-residential	N		\$4,250.00	each
7	1	Development	Committee of Adjustment	Consent with minor variance: residential	N		\$4,250.00	each
8		Development	Committee of Adjustment	Issuance of additional Certificates of the Official	N		\$310.00	each
9	1	Development	Committee of Adjustment	Legal Non-Conforming Uses - All Application Changes	N		\$2,570.00	each
10	1	Development	Committee of Adjustment	Legal Non-Conforming Uses - Enlargement or Extension of a Building	N		\$2,570.00	each
11	1	Development	Committee of Adjustment	Minor Variance - Fences	N		\$2,355.00	each
12	1	Development	Committee of Adjustment	Minor Variance - Non-Residential	N		\$2,485.00	each
13	1	Development	Committee of Adjustment	Minor Variance - Residential	N		\$2,485.00	each
14	1	Development	Committee of Adjustment	Minor Variance - Signs	N		\$2,355.00	each
15		Development	Committee of Adjustment	Notification fee when deferred at request of the applicant at time of request by applicant	N		\$630.00	per request
16		Development	Committee of Adjustment	Requests for change to conditions (Major)	N		\$935.00	each
17		Development	Committee of Adjustment	Requests for change to conditions (Minor)	N		\$475.00	each
18		Development	Committee of Adjustment	Special hearings by request of applicant: Cost recovery at time of request by applicant	N		\$595.00	per request
19		Development	Development Review Services	Additional Fee (Condos Conversion)	N		\$90.00	per unit
20		Development	Development Review Services	Amendment to Agreement of Plan of Subdivision/Condominium	Y		\$3,775.00	each
21	1	Development	Development Review Services	Amendment to Draft Approval of Plan of Subdivision/Condominium	Y		\$4,515.00	each
22		Development	Development Review Services	Application for Amalgamation of Condominium Corporations	N		\$2,305.00	each
23		Development	Development Review Services	CIP Application deposit Fee	N		\$500.00	per CIP request
24		Development	Development Review Services	Condo Conversion Building Department Inspection Fee	N		\$395.00	Base Fee
25	1	Development	Development Review Services	Condominium Conversion Application	N		\$9,375.00	Base Fee
26		Development	Development Review Services	Demolition Control Fee	N		\$1,340.00	per Demolition application request
27		Development	Development Review Services	Development Application Sign fee	Y		\$20.00	each
28		Development	Development Review Services	Development Application Pre-Consultation - Stage 1 Fee	N		\$565.00	per request
29	1	Development	Development Review Services	Official Plan Amendments (Major)	Y		\$4,585.00	Base Fee

City of Windsor
User Fee Schedule

Economic Development - Planning & Development								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
30	1	Development	Development Review Services	Official Plan Amendments (Minor)	Y		\$1,275.00	Base Fee
31	1	Development	Development Review Services	Part Lot Control Applications - Development Review Fee	N		\$1,440.00	per application
32		Development	Development Review Services	Plan of Subdivision/Condominium Extension Draft & Approval	N		\$4,120.00	each
33	1	Development	Development Review Services	Plan of Subdivision/Condominium Base Fee: For Condominium	N		\$230.00	per lot/per unit
34	1	Development	Development Review Services	Plan of Subdivision/Condominium Base Fee: For Subdivision	N		\$845.00	per lot
35		Development	Development Review Services	Pre Holding/Service Removal	N		\$2,935.00	each
36		Development	Development Review Services	Pre-Consultation Stage 2 Fee - Official Plan Amendments (Major)			\$4,585.00	Base Fee
37	1	Development	Development Review Services	Pre-Consultation Stage 2 Fee - Official Plan Amendments (Minor)	Y		\$1,275.00	Base Fee
38	1	Development	Development Review Services	Pre-Consultation Stage 2 Fee - Rezoning Applications (Major)	N		\$3,300.00	Base Fee
39	1	Development	Development Review Services	Pre-Consultation Stage 2 Fee - Rezoning Applications (Minor)	N		\$2,455.00	Base Fee
40		Development	Development Review Services	Removal of Holding H Symbol	N		\$1,900.00	each
41		Development	Development Review Services	Renotification Fee of Public Notice of Application for an Amendment/Applicant Request for Deferral at time of request by applicant By-Law 8600	Y		\$2,795.00	each
42	1	Development	Development Review Services	Rezoning Applications (Major)	N		\$3,300.00	Base Fee
43	1	Development	Development Review Services	Rezoning Applications (Minor)	N		\$2,455.00	Base Fee
44		Development	Development Review Services	Subdivision & Condominium Final Approval Registration Fee	N		\$645.00	per approved package
45		Development	Development Review Services	Supplementary Building Department Inspection Fee: After 4 hours at time of request by applicant or when invoiced by Building Department	Y		\$130.00	per hour
46	1	Development	Site Plan Control	Amendment/Modification	N		\$3,835.00	Base Fee
47		Development	Site Plan Control	Inspections (Landscaping)	N		\$600.00	each
48		Development	Site Plan Control	Inspections (Lighting)	N		\$170.00	each
49	1	Development	Site Plan Control	Major Development Application	N		\$10,025.00	Base Fee
50		Development	Site Plan Control	Minor Change	N		\$260.00	each
51		Development	Site Plan Control	Minor Change Requiring Review of Three or More Departments	N		\$915.00	each
52	1	Development	Site Plan Control	Minor Development Application	N		\$3,835.00	Base Fee
53	1	Development	Site Plan Control	Pre-Consultation Fee - Site Plan Control	N		\$565.00	Base Fee
54		Development	Site Plan Control	Re-review of Site Plan Application (Major)	N		\$4,010.00	each
55		Development	Site Plan Control	Re-review of Site Plan Application (Minor)	N		\$1,920.00	each
56		Development	Site Plan Control	Small Scale Low Profile Residential Development	N		\$265.00	each

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.



2026 Approved User Fee Schedule (Building Permits & Development)

Economic Development

Building Services.....	57
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City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Building	Building Enforcement	Inspection calls over the 2 maximum calls allowed for each stage of required inspection	N		\$115.00	per additional inspection call
2		Building	Building Enforcement	Inspection requested but the work is incomplete	N		\$115.00	per inspection
3		Building	Building Enforcement	Open and follow up a Dormant Permit File	N		\$285.00	per permit
4		Building	Building Enforcement	Permit Holdback Fee	N		\$1,250.00	per permit
5		Building	Building Enforcement	Special inspection requests (After hours inspections)	N		\$615.00	per inspection call (minimum \$615)
6		Building	Permit/Policy & Regulatory Services	Accessory Buildings (Ontario Building Code, Part 9, Group C) (new shed, de-attached garage, pool house, etc. not including Additional Dwelling Unit)	N		\$10.00	per sq. m. (minimum \$275; plus mechanical and plumbing fees as applicable)
7		Building	Permit/Policy & Regulatory Services	All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$25.00	per sq.m (min fee \$250) Plus \$500 Mechanical Fee per dwelling unit -Plus Plumbing Fees and any other applicable fees as indicated in this by-law/schedule
8		Building	Permit/Policy & Regulatory Services	Alternative Solutions Application Fee (per application)	N		\$370.00	for up to 4 hours and \$110 per hour beyond the 4 hours
9		Building	Permit/Policy & Regulatory Services	Backwater Valve/Sump Pit/sewage Ejector Pump Installations	N		\$20.00	per \$1,000 of the estimated cost of the work (Minimum \$300)
10		Building	Permit/Policy & Regulatory Services	Basement Floor Area (Ontario Building Code, House – Part 9, Group C) (New Construction and Basement Additions)	N		\$15.00	per sq.m. (total basement floor area)
11		Building	Permit/Policy & Regulatory Services	Change of Use - No construction	N		\$260.00	per permit change
12		Building	Permit/Policy & Regulatory Services	Chiller/Boiler Installation (All Building types) (New, Alteration)	N		\$20.00	per \$1000 construction value (min. \$500)

City of Windsor
User Fee Schedule

Economic Development - Building Services									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
13		Building	Permit/Policy & Regulatory Services	Conditional Permit Fee	N		\$5,200.00	flat fee of \$5,200 per permit	
14		Building	Permit/Policy & Regulatory Services	Cooling Tower Installation (All Building types) (New, Alteration)	N		\$20.00	per \$1000 construction value (min. \$500)	
15		Building	Permit/Policy & Regulatory Services	Copying/Scanning/Printing Fees	Y		\$10.00	per 1/4 hr. of labour	
16		Building	Permit/Policy & Regulatory Services	Copying/Scanning/Printing Fees	Y		\$4.00	per 1st page copy	
17		Building	Permit/Policy & Regulatory Services	Copying/Scanning/Printing Fees	Y		\$1.00	per additional page copied	
18		Building	Permit/Policy & Regulatory Services	Deck/Porch without a roof, (Ontario Building Code, Part 9, Group C) (New Construction)	N		\$11.00	per sq. m. (minimum \$275)	
19		Building	Permit/Policy & Regulatory Services	Demolition Fee	N		\$2.00	per sq. m. (minimum \$360.00)	
20		Building	Permit/Policy & Regulatory Services	Domestic Hot Water Tank Replacement - Non-Residential	N		\$200.00	per tank	
21		Building	Permit/Policy & Regulatory Services	Domestic Hot Water Tank Replacement - Residential	N		\$200.00	per tank	
22		Building	Permit/Policy & Regulatory Services	Dust Collector (New, Alteration)	N		\$555.00	per unit/system	
23		Building	Permit/Policy & Regulatory Services	Entry upon adjoining lands by law 5711.			\$75.00	For one and Two unit dwellings with a \$10 renewal fee	
24		Building	Permit/Policy & Regulatory Services	Entry upon adjoining lands by law 5711.			\$125.00	For all other uses with \$10 renewal fee	
25		Building	Permit/Policy & Regulatory Services	Finished Basement Floor Area (Ontario Building Code, House – Part 9, Group C) (not including Additional Dwelling Units) (New and Existing Construction)	N		\$5.00	per sq. m Plus mechanical and plumbing fees, as applicable	
26		Building	Permit/Policy & Regulatory Services	Fire Alarm System (All Building types) (New, Alteration)	N		\$20.00	per \$1000 construction value (min. \$500)	

City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
27		Building	Permit/Policy & Regulatory Services	Fire Suppression System (All Building types) (New, Alteration)	N		\$20.00	per \$1000 construction value (min. \$500)
28		Building	Permit/Policy & Regulatory Services	Furnace Replacement Only (located in individual residential unit)	N		\$310.00	per furnace unit
29		Building	Permit/Policy & Regulatory Services	Geomatics GIS user fee to be applied to Permit services	N		8.5%	per applicable permit
30		Building	Permit/Policy & Regulatory Services	House (Ontario Building Code Part 9, Group C) (New, and Additional Dwelling Units) (Fee calculation to include the sum of all roofed areas (i.e.: attached garages, carports, covered porches, and supported roofs over attached decks or landings)	N		\$20.00	per sq. m. (min fee \$250) Plus \$500 Mechanical Fee per dwelling unit -Plus applicable extras: attached Deck/Porch (without a roof), Basement Floor Area Fee (3), Plumbing Fees, Finished Basement Floor Area Fee (4) and, any other applicable fees indicated in this by-law/schedule.
31		Building	Permit/Policy & Regulatory Services	HVAC All Other Group "C" occupancies as set out in the Ontario Building Code	N		\$555.00	per unit/system
32		Building	Permit/Policy & Regulatory Services	HVAC House (Ontario Building Code Part 9, Group C)	N		\$555.00	per unit/system
33		Building	Permit/Policy & Regulatory Services	HVAC Industrial/Commercial/Institutional (Ontario Building Code - Groups A, B, D, E, F1, F2, F3)	N		\$20.00	per \$1000 construction value (min. \$500)
34		Building	Permit/Policy & Regulatory Services	HVAC Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code)	N		\$20.00	per \$1000 construction value (min. \$500)

City of Windsor
User Fee Schedule

Economic Development - Building Services									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
35		Building	Permit/Policy & Regulatory Services	Industrial/Commercial/Institutional – General (Ontario Building Code - Group A, B, D, E, F1, F2, F3) (Fee calculation to include the sum of all floor areas, including floors underground) (New, Alteration)	N		\$30.00	per sq. m. Plus Plumbing Fees and any other applicable fees indicated in this by-law/schedule.	
36		Building	Permit/Policy & Regulatory Services	Interior Alteration Permit Only for Ontario Building Code** Group A, B,C,D,E, F Occupancies (Fee calculation to include the sum of all floor areas, including underground)	N		\$10.00	per sq. m (min fee \$250) -Plus applicable Plumbing Fees, Mechanical Fees and any other applicable fees as indicated in this by-law/schedule	
37		Building	Permit/Policy & Regulatory Services	Interior Finishing: where a permit for only the shell of the building was issued	N		\$10.00	per sq. m Plus any plumbing and mechanical Fees applicable indicated in this by-law/schedule. (minimum \$250)	
38		Building	Permit/Policy & Regulatory Services	Kitchen Hood (Commercial)	N		\$555.00	per unit/system	
39		Building	Permit/Policy & Regulatory Services	Laboratory Hood	N		\$20.00	per \$1000 construction value (min. \$500)	
40		Building	Permit/Policy & Regulatory Services	Lot Grading Review including parking areas (not applicable on "House" (Ontario Building Code, Part 9, Group C) permit types)	N		\$555.00	per review	
41		Building	Permit/Policy & Regulatory Services	Mechanical Roof Top Unit replacement	N		\$310.00	per roof top unit	
42		Building	Permit/Policy & Regulatory Services	Mezzanine (All types)	N		Equal to the \$/sqft for the Base Permit Fee per occupancy. Plus mechanical and plumbing fees, as applicable.	per permit	

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
43		Building	Permit/Policy & Regulatory Services	Non refundable Permit Deposit Fee for all other application types	N		Minimum of \$250 to a maximum of \$5,000 based on the building permit application type	per permit
44		Building	Permit/Policy & Regulatory Services	Partial Occupancy	N		\$1.00	per sq. m. for area to be occupied (minimum \$400.00)
45		Building	Permit/Policy & Regulatory Services	Partial Permit Fee	N		\$795.00	\$795 flat fee per permit
46		Building	Permit/Policy & Regulatory Services	Permit Deposit	N		\$500.00	per dwelling unit
47		Building	Permit/Policy & Regulatory Services	Permit Finalization Letter	N		\$30.00	per letter
48		Building	Permit/Policy & Regulatory Services	Permit Resubmission – AFTER permit is issued	N		\$260.00	per permit resubmission; plus additional permit fees as applicable (no refunds will be issued on original permit)
49		Building	Permit/Policy & Regulatory Services	Permit Resubmission – BEFORE permit is issued	N		\$260.00	per permit resubmission
50		Building	Permit/Policy & Regulatory Services	Permit Resubmission – due to application found to be incomplete	N		25% of application fee	per permit resubmission (minimum \$250)
51		Building	Permit/Policy & Regulatory Services	Plumbing - Any Bathroom - Rough-In (R/I) fixtures - (only applicable on all New House Construction)	N		\$120.00	per roughed in bathroom
52		Building	Permit/Policy & Regulatory Services	Plumbing Any Bathroom (only applicable on all New House Construction)	N		\$120.00	per bathroom
53		Building	Permit/Policy & Regulatory Services	Post Disaster Buildings (as defined in Ontario Building Code Division A, Article 1.4.1.2 of the Building Code)(New, Alteration, Renovations, Additions and Repairs)	N		\$45.00	per sq. m. Plus Plumbing Fees and any other applicable fees indicated in this by-law/schedule.

City of Windsor
User Fee Schedule

Economic Development - Building Services									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
54		Building	Permit/Policy & Regulatory Services	Pre-Permit Service Fee - for projects commenced prior to permit issuance	N		2.0 times the applicable max. building permit fee	(max. \$25,000 add'l. fee, minimum \$1000 add'l. fee)	
55		Building	Permit/Policy & Regulatory Services	Projects and items not specifically listed in this schedule for Ontario Building Code Groups "A", "B", "C", "D", "E" and "F" Occupancies	N		\$20.00	per \$1,000 of the estimated cost of the work (Minimum \$250)	
56		Building	Permit/Policy & Regulatory Services	Property Information Letter	N		\$110.00	per letter	
57		Building	Permit/Policy & Regulatory Services	Rough-In Plumbing - Applicable on all permit types other than New House Construction (Residential and Non-Residential)	N		\$40.00	per R/I Fixture Unit	
58		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$15.00	per linear m (minimum \$260)	
59		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; House (Ontario Building Code Part 9, Group C) (New, Alteration and Additional Dwelling Units)	N		\$280.00	per dwelling unit	
60		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; Industrial/Commercial/Institutional – (Ontario Building Code - Groups A, B, D, E, F1, F2, or F3) (New, Alteration)	N		\$15.00	per linear m (minimum \$260)	
61		Building	Permit/Policy & Regulatory Services	Sanitary drainage piping servicing; Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code) (New, Alteration)	N		\$15.00	per linear m (minimum \$260)	
62		Building	Permit/Policy & Regulatory Services	Search fees	N		\$55.00	per search	
63		Building	Permit/Policy & Regulatory Services	Sewage System Fee - Class 4 - (All types new or repair)	N		\$1,225.00	each	
64		Building	Permit/Policy & Regulatory Services	Sewage System Fee - Class 5 - Holding Tank	N		\$1,225.00	each	
65		Building	Permit/Policy & Regulatory Services	Shell Permit Only for Groups "A", "B", "D", "E" and "F" Occupancies	N		\$20.00	per sq. m. Plus mechanical and plumbing fees as applicable	

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City of Windsor
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
66		Building	Permit/Policy & Regulatory Services	Simple Group F (Industrial) Building (8) Occupancies	N		\$20.00	per sq. m. Plus mechanical and plumbing fees, as applicable
67		Building	Permit/Policy & Regulatory Services	Solar Panel System	N		\$20.00	per \$1,000 of the estimated cost of the work (Minimum \$500)
68		Building	Permit/Policy & Regulatory Services	Special Research Request Fee	N		\$370.00	for up to 4 hours and \$110 per hour beyond the 4 hours
69		Building	Permit/Policy & Regulatory Services	Spray Booth (New, Alteration)	N		\$555.00	per unit/system
70		Building	Permit/Policy & Regulatory Services	Sprinkler System (All Building types) (New, Alteration)	N		\$20.00	per \$1000 construction value (min. \$500)
71		Building	Permit/Policy & Regulatory Services	Stand Pipe System (All Building types) (New, Alteration)	N		\$20.00	per \$1000 construction value (min. \$500)
72		Building	Permit/Policy & Regulatory Services	Storm Drainage - not connected to a building; (New, Alteration) (all permit types)	N		\$15.00	per linear Meter plus \$60 for each additional catch basin after the first catch basin (minimum fee \$260)
73		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$15.00	per linear m (minimum \$260)
74		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; House (Ontario Building Code, Part 9, Group C) (New); (As applicable on Alteration, and Additional Dwelling Units)	N		\$280.00	per dwelling unit
75		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; Industrial/Commercial/Institutional – (Ontario Building Code - Groups A, B, D, E, F1, F2, or F3) (New, Alteration)	N		\$15.00	per linear m (minimum \$260)
76		Building	Permit/Policy & Regulatory Services	Storm drainage piping servicing; Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code) (New, Alteration)	N		\$15.00	per linear m (minimum \$260)

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Economic Development - Building Services									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
77		Building	Permit/Policy & Regulatory Services	Supplementary Plans Review Fee	N		\$370.00	for up to 4 hours and \$115 per hour beyond the 4 hours	
78		Building	Permit/Policy & Regulatory Services	Tents	N		\$205.00	per permit	
79		Building	Permit/Policy & Regulatory Services	Transfer of permit and/or application	N		\$130.00	per transfer	
80		Building	Permit/Policy & Regulatory Services	Water Service Permit House (Ontario Building Code, Part 9, Group C) New, Alteration and Additional Dwelling Units	N		\$100.00	per dwelling unit	
81		Building	Permit/Policy & Regulatory Services	Water Service Permit House All Other Group "C" occupancies as set out in the Ontario Building Code (New, Alteration)	N		\$15.00	per m. (minimum \$260)	
82		Building	Permit/Policy & Regulatory Services	Water Service Permit Industrial/Commercial/Institutional – (Ontario Building Code - Groups A, B, D, E, F1, F2, or F3) (New, Alteration)	N		\$15.00	per m. (minimum \$260)	
83		Building	Permit/Policy & Regulatory Services	Water Service Permit Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the Ontario Building Code) (New, Alteration)	N		\$15.00	per m. (minimum \$260)	
84		Building	Permit/Policy & Regulatory Services	Zoning Certificate Fee – New Home Construction	N		\$135.00	per applicable permit	
85		Building	Permit/Policy & Regulatory Services	Zoning Certificate Fee - Small Residential Permits (alterations, decks, pools, backwater valves, etc.), Tent Permits and, non-structural Mechanical Roof Top Unit Replacement Permits	N		\$70.00	per applicable permit	
86		Building	Permit/Policy & Regulatory Services	Zoning Certificate Fee– All other Permits not listed above	N		\$235.00	per applicable permit	
Notes:									
1	GIS surcharge Applicable per application								
	There is a \$3.00 service fee for on-line transactions								

City of Windsor
User Fee Schedule

Economic Development - Planning & Development								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Development	Development Review Services	Additional Fee: For Condominium	N		\$225.00	per lot/per unit
2		Development	Development Review Services	Additional Fee: For Subdivision	N		\$755.00	per lot