

Community Services and Parks Standing Committee Meeting

Date: Wednesday, May 01, 2019

Time: 9:00 o'clock a.m.

Members Present:

Councillors

Ward 3 - Councillor Bortolin

Ward 5 - Councillor Sleiman (Chairperson)

Ward 6 - Councillor Gignac

Ward 9 - Councillor McKenzie

Ward 10 - Councillor Morrison

Also present are the following from administration:

Jan Wilson, Corporate Leader of Parks, Recreation, Culture and Facilities

Jelena Payne, Community Development and Health Commissioner

Ray Mensour, Executive Director, Recreation & Culture

Debbie Cercone, Executive Director Housing and Childrens Services

Alina Sirbu, Executive Director, Long Term Care/Administration

Andrew Daher, Executive Director Employment and Social Services

Tom Graziano, Senior Manager Facilities

Mary Ellen Bernard, Manager, Social Policy & Planning

Jennifer Tanner, Manager Homelessness & Housing Support

Linda Higgins, Manager Intergovernment Subsidies & Financial Administration

James Chacko, Manager Parks Operations

Mike Clement, Manager Parks Development

Cathy Masterson, Manager Cultural Affairs

Sandra Bradt, Executive Initiatives Coordinator

Samantha Magalas, Executive Initiatives Coordinator

Anna Ciacelli, Supervisor of Council Services

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1. CALL TO ORDER

The Chair calls the meeting of the Community Services and Parks Standing Committee to order at 9:02 o'clock a.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES

3.1. Adoption of the Community Services and Parks Standing Committee minutes of its meeting held April 3, 2019

Moved by: Councillor Bortolin
Seconded by: Councillor Gignac

THAT the minutes of the Community Services and Parks Standing Committee meeting held April 3, 2019 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 120/2019
Clerk's File: MB2019

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None presented.

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6. PRESENTATIONS AND DELEGATIONS

None.

7. COMMITTEE MATTERS

7.1. Minutes of the Executive Committee and Board of Directors, Willistead Manor Inc. meetings, held March 14, 2019

Moved by: Councillor Bortolin
Seconded by: Councillor McKenzie

Decision Number: **CSPS 32**

THAT the minutes of the Executive Committee and Board of Directors, Willistead manor Inc. meetings, held March 14, 2019 **BE RECEIVED.**

Carried.

Report Number: SCM 101/2019
Clerk's File: MB2019

8. ADMINISTRATIVE ITEMS

8.1. Update of Round 1 of the Arts, Culture and Heritage Fund 2019

Councillor Bortolin inquires about the type of promotion/communication strategy if any has been provided for the project.

Cathy Masterson, Manager of Cultural Affairs appears before the Community Services and Parks Standing Committee regarding the administrative report Update of Round 1 of the Arts, Culture and Heritage Fund 2019 and indicates that they rely on the Council report as a communication tool. They also send out an e-blast and work with individual organizations at their request. Ms. Masterson indicates that there is no specific communication campaign, but that a campaign can be considered in the future at council's discretion.

Councillor Bortolin suggests posting of video on our website to ensure a proactive method is being utilized. Ms. Masterson indicates that administration don't necessarily attend each event, although there is a process in place. The information is posted on social media, they will also work with

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communications to get the information through their system. The recipients also promote the information through their own systems.

Councillor McKenzie inquires as to how many applications for the program are generally received. Ms. Masterson indicates that generally about forty applications per round are received. Ms. Masterson indicates that each round is advertised on windsorite.ca, they also post on the Arts Council website through their calendar for a 2 week period. There are also e-blasts, public service announcements, information on CBC, CTV as well as a short interview on AM800 usually.

Councillor McKenzie inquires about the process of applying. Ms. Masterson indicates that staff go over the program with the group/individual as well as meeting with them to discuss the process, provide information and assistance where necessary.

Councillor Sleiman inquires whether there are many repeat applicants from year to year. Ms. Masterson indicates yes there may be some repeat applicants year to year but not usually round to round, and that this usually depends on the type of projects.

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

Decision Number: **CSPS 33**

THAT the report from the Manager of Cultural Affairs dated April 9, 2019 entitled "Update of Round 1 of the Arts, Culture and Heritage Fund 2019 **BE RECEIVED**"; and,

THAT Administration from the Cultural Affairs Department **BE REQUESTED** to work with the City's Communication Department to develop a strategy moving forward, regarding sharing stories about future Arts, Culture and Heritage Fund recipients.

Carried.

Report Number: S 75/2019

Clerk's File: SR2019

8.2. Response to CQ16-2018 Regarding the Sand Base at Willistead Playground

Councillor Morrison is concerned with the recent fires in the playgrounds and whether the rubberized surface may be part of the problem or a hazard. Jan Wilson, Corporate Leader of Parks, Recreation, Culture and Facilities appears before the Community Services and Parks Standing Committee Meeting regarding the administrative report Response to CQ16-2018 Regarding the Sand Base at Willistead Playground and indicates the rubberized surface is CSA approved. Ms. Wilson adds that it is quite unusual for the surface to be burned and doesn't occur too often. Ms. Wilson states that administration doesn't have any issues specifically with the

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surface. The rubberized surface is good for heat and reduces risk including animal concerns and reduces maintenance. The surface is also accessible.

Councillor Morrison inquires about the part of the structure which is flammable. Administration indicates potentially all parts can be flammable. Using an accelerator causes fire to spread and burn which was the case in the most recent fires.

Councillor Bortolin inquires about regular maintenance schedules for sand pits. Ms. Wilson indicates monthly inspections of playground equipment takes place, the ground cover would also be checked at this time. Student crews and grass cutters may also do inspections every few weeks and if concerns from the public are received, those would be addressed right away.

Councillor Bortolin inquires whether high volumes of needles are common in the sand pits. Jelena Payne, Community Development and Health Commissioner appears before the Community Services and Parks Standing Committee Meeting regarding the administrative report Response to CQ16-2018 Regarding the Sand Base at Willistead Playground and indicates administration is quick to react to public complaints. In 2018 10 needle bins were approved. 7 of the 10 were placed and in 3 months 16,000 needles were collected. Ms. Payne requests that the Councillor let her know if he knows of problem areas and the remaining 3 bins can be installed in those locations.

Councillor McKenzie requests clarification regarding the process to replace playground infrastructure. Ms. Wilson indicates that a report was provided to Council in 2017 and she will forward it to the Councillor for his information. Ms. Wilson outlines the process. She adds that currently there is no ongoing funding for playground replacement in the Capital budget, although one-time funding was provided but not a yearly allowance. Currently in the asset management plan, playgrounds are identified. A report to Council will be provided in the near future regarding asset management and information related to funding of replacement equipment should be identified moving forward. Ms. Wilson concludes by suggesting that 1.5-2 million per year in funding would be required to replace equipment.

Ms. Wilson provides details on prioritizing of equipment. If there is a need to replace equipment, a report would come forward and a funding source would be required.

Moved by: Councillor Gignac

Seconded by: Councillor Bortolin

Decision Number: **CSPS 34**

THAT the report of the Executive Initiatives Coordinator dated December 12, 2018 entitled "Response to CQ16-2018 Regarding the Sand Base at Willistead Playground" **BE RECEIVED.**
Carried.

Report Number: S 208/2018
Clerk's File: SR2019

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8.3. Emergency Social Services - City Wide

Councillor Bortolin requests clarification on an emergency and when the Red Cross would be involved. Jennifer Tanner, Manager Homelessness & Housing Support appears before the Community Services and Parks Standing Committee regarding the administrative report Emergency Social Services and indicates that the key with minor disasters is the number of people affected. If the incident involves less than 25 people or fewer than 10 dwellings it is considered a minor disaster and the Red Cross would be involved. If the incident is a house fire and a family is impacted that would not involve the Red Cross directly although the Fire Department may contact them if the family is displaced. Debbie Cercone, Executive Director Housing and Children's Services appears before the Community Services and Parks Standing Committee regarding the administrative report Emergency Social Services and provides further information related to the circumstance and whether the landlord was responsive. If the dwelling unit is not habitable due to fire damage or water damage and individuals can't return there would be a discussion between Debbie, the Fire Department and the Red Cross to determine next steps. Each disaster is different and there would be a discussion on whether to engage Red Cross.

CHPI funding is explained as well as Emergency Preparedness funding. The City's portion of funding for the Red Cross is for preparedness activities.

Social Services would determine funding for disasters which surpass the 72 hour mark. The Red Cross provides an annual report to Social Services regarding each minor incident that they respond to which they fund fully. Any major disasters the Red Cross would bill the City and the County would have a share in that as well.

Councillor Gignac comments on the flooding across the province and municipality and inquires as to what role the Red Cross would play in that. Ms. Cercone indicates the role of the Red Cross is limited to reception and provision of temporary shelter.

Ms. Payne indicates that if there was a declaration of a major disaster funding would be requested through the Provincial and Federal Government, depending on the type of disaster. Once the Emergency Operations Centre is active the Red Cross will be engaged. The Finance department would then be involved in a disaster mitigation capacity to determine application for Provincial/Federal subsidy funding depending on the magnitude of disaster.

Moved by: Councillor Gignac
Seconded by: Councillor Bortolin

Decision Number: **CSPS 35**

THAT the report regarding emergency social services provided by the Community Development and Health Services department **BE RECEIVED** for information; and further,

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THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute agreements with the Canadian Red Cross Society (CRCS or Red Cross) for the provision of emergency preparedness and emergency response services provided such agreements are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer, and satisfactory in technical content to the Community Development and Health Commissioner and the Executive Director of Housing & Children's Services; and further,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute agreements with the Corporation of the County of Essex regarding the cost sharing of emergency preparedness and emergency response services provided such agreements are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer, and satisfactory in technical content to the Community Development and Health Commissioner and the Executive Director of Housing & Children's Services; and further,

THAT City Council **ACKNOWLEDGE** that, as the provincially designated Consolidated Municipal Service Manager contractually obligated to deliver services on behalf of the province in Windsor and Essex County, the Commissioner of Community Development and Health Services is obligated to also provide emergency social services in both Windsor and Essex County in the event of an emergency, as defined in this report.

Carried.

Report Number: S 47/2019
Clerk's File: SWE/3069

9. QUESTION PERIOD

None requested.

10. ADJOURNMENT

There being no further business the meeting of the Community Services and Parks Standing Committee is adjourned at 9:47 o'clock a.m. The next meeting of the Community Services and Parks Standing Committee will take place on Wednesday June 5, 2019.



Ward 5—Councillor Sleiman
(Chairperson)



Supervisor of Council Services