

**REPORT NO. 229** of the  
**SOCIAL DEVELOPMENT,  
HEALTH & CULTURE STANDING COMMITTEE**  
of its meeting held April 9, 2014

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**Present:** Councillor Ed Sleiman, Chair  
Councillor Jo-Anne Gignac  
Councillor Al Maghnieh

**Regrets:** Councillor Alan Halberstadt  
Councillor Fulvio Valentinis

That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Gignac, seconded by Councillor Maghnieh,  
**THAT** the minutes of the Willistead Manor Inc. Executive Committee and Board of Directors meetings held December 12, 2013 **BE RECEIVED** for information.  
Carried.

Clerk's Note: The minutes of the Willistead Manor Inc. Executive Committee and Board of Directors meetings held December 12, 2013 are attached for background information.

  
CHAIRPERSON

  
SUPERVISOR OF COUNCIL SERVICES (A)

<b>NOTIFICATION :</b>				
Name	Address	Email Address	Telephone	FAX

RB  
December 12, 2013

A meeting of the **Executive Committee Board of Directors, Willistead Manor Inc.** is held this day commencing at 4:00 o'clock p.m. at Willistead Manor, 1899 Niagara Street, there being present the following members:

S. Marshall, Chairperson  
L. Brown  
R. Gauthier

Regrets:

C. Gaudette  
J. Evans

Also in attendance are the following Resource Personnel:

P. Labute, Manager of Leisure Outreach (A)  
R. Barlozzari, Council Assistant & Executive Secretary to the Board of Directors,  
Willistead Manor Inc.

1. CALL TO ORDER

The Chairperson calls the meeting to order at 4:02 o'clock p.m. and the Executive Committee considers the Agenda being Schedule "A" attached hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by R. Gauthier, seconded by L. Brown,  
That the minutes of the Executive Committee Board of Directors  
Willistead Manor Inc. meeting held November 14, 2013 **BE ADOPTED** as presented.

Carried.

3. BUSINESS ARISING FROM THE MINUTES

None.

4. REPORTS

#### 4.1 Chairperson

The Chairperson provides the following update:

- The Chair and Board Member L. Brown had an opportunity to meet with Tony & Pam Morse and presented five copies of the binder prepared by the Walker Family History Committee, including a private tour of the Manor. Impressed with the binder, the Morse family assured that more information regarding the Walker Family will be forthcoming.
- A \$1,000 donation to the Endowment Fund was forwarded by P. Malicki in honour of her late husband Richard.
- The Chair has scheduled further meetings with another area foundation interested in contributing to the Endowment Fund.
- City Council has referred the Willistead Park pathway design to the Windsor Heritage Committee. The Chair encourages the Board to contact the City of Windsor Heritage Planner, Mr. Calhoun regarding their position on the pathways prior to the Heritage Committee meeting.
- The Chair plans to address the Heritage Committee on behalf of the Board of Directors at the January 8, 2014 meeting of the Heritage Committee.
- The Chair has scheduled park pathway standards and considerations discussions with the City of Toronto Heritage Planner, Provincial Planners and Heritage Authorities.
- The Architectural Conservatory Ontario (ACO) Windsor Branch members have also weighed in on the pathway debate after this matter was discussed at a recent meeting. The ACO membership will forward their recommendations directly to the City of Windsor Heritage Planner.
- The Art Gallery of Windsor has expressed interest in holding a fundraising event with the Willistead Board of Directors which may include an art exhibit dedicated to Edward Chandler and Mary Walker. This idea will be explored further in the coming year.

#### 4.2 Administration

An update will be provided at the regular meeting.

#### 4.3 Treasurer

None.

#### 5. NEW BUSINESS

None.

6. **DATE OF NEXT MEETING**

The next meeting of the Executive Committee Board of Directors, Willistead Manor Inc. will be held on February 13, 2014 at 4:00 o'clock p.m.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 4:21 o'clock p.m.

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CHAIRPERSON

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EXECUTIVE SECRETARY

RB/  
December 12, 2013

A meeting of the **Board of Directors, Willistead Manor Inc.** is held this day commencing at 4:30 o'clock p.m. at Willistead Manor, 1899 Niagara Street, there being present the following members:

S. Marshall, Chairperson  
L. Brown  
M.J. Dettinger  
R. Gauthier  
R. Easterbrook  
D. Langstone  
D. Sanborn  
K. Renaud

**Regrets:**

Councillor A. Halberstadt  
C. Gaudette  
E. Craig  
K. Spirou  
J. Evans

**Also in attendance are the following resource personnel:**

P. Labute, Manager of Leisure Outreach (A)  
R. Barlozzari, Council Assistant & Executive Secretary to the Board of Directors, Willistead Manor Inc.

1. **CALL TO ORDER**

The Chairperson calls the meeting to order at 4:34 o'clock p.m. and the Board considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **ADOPTION OF THE MINUTES**

Moved by D. Sanborn, seconded by R. Easterbrook,  
That the minutes of the Board of Directors, Willistead Manor Inc. meeting held November 14, 2013 **BE ADOPTED** as presented.  
Carried.

### 3. CHAIRPERSON'S REPORT

The Chairperson provides the following update:

- The Chair and Board Member L. Brown had an opportunity to meet with Tony & Pam Morse and presented copies of the binder prepared by the Walker Family History Committee, including a private tour of the Manor. Impressed with the binder, the Morse family assured that more information regarding the Walker Family will be forthcoming.
- A \$1,000 donation to the Endowment Fund was forwarded by P. Malicki in honour of her late husband Richard.
- The Chair has scheduled further meetings with another area foundation interested in contributing to the Endowment Fund.
- City Council has referred the Willistead Park pathway design to the Windsor Heritage Committee. The Chair encourages the Board to contact the City of Windsor Heritage Planner, Mr. Calhoun regarding their position on the pathways prior to the Heritage Committee meeting.
- The Chair plans to address the Heritage Committee on behalf of the Board of Directors at the January 8, 2014 meeting of the Heritage Committee.
- The Chair has scheduled park pathway standards and considerations discussions with the City of Toronto Heritage Planner, Provincial Planners and Heritage Authorities.
- The Architectural Conservatory Ontario (ACO) Windsor Branch members have also weighed in on the pathway debate after this matter was discussed at a recent meeting. The ACO membership will forward their recommendations directly to the City of Windsor Heritage Planner.
- The Art Gallery of Windsor has expressed interest in holding a fundraising event with the Willistead Board of Directors which may include an art exhibit dedicated to Edward Chandler and Mary Walker. This idea will be explored further in the coming year.

### 4. BUSINESS ARISING FROM THE MINUTES

None.

### 5. REPORTS

#### 5.1 Management

P. Labute, Manager of Leisure Outreach (A) indicates that a report is scheduled for the December 16, 2013 Council Meeting with regards to the successful candidate for the Willistead Catering contract. If Council approves the report, a transition plan will be put into place and the new caterer will take over the operation effective December 31, 2013.

**5.2 Treasurer**

None.

**6. COMMITTEES**

**6.1 Fundraising**

None.

**6.2 Community Relations and Promotions**

None.

**6.3 Acquisitions**

None.

**6.4 Friends of Willistead**

K. Renaud informs the Board that Manor Tours this Christmas Season provided by the Friends of Willistead have been very well attended. Up to 200 people attended the Open House held on December 11, 2013.

A private tour was provided in early December to Joan Micou, great-granddaughter of James Herrington Walker and granddaughter to Florence Walker-Buell. Ms. Micou was visiting the manor as part of a larger group known as the "Junior League of Michigan." A copy of the binder prepared by the Walker Family History Committee was provided to Ms. Micou.

**6.5 Classic Car Show**

None.

**6.6 Education**

M.J. Dettinger reiterates the success of the Holiday Manor Tours and further adds that yet another Walker Family descendant had visited Windsor for the purpose of touring the Manor.

Susan Walker-Higbie of Livonia, Michigan, sister to Ms. Pamela Morse and also a great granddaughter of James Herrington Walker visited the Manor for a tour. Ms. Walker-Higbie was also provided a copy of the rectory recently compiled by the Walker Family History Committee.

Ms. Walker-Higbie has requested to be kept informed of future social gatherings planned in the Manor. M.J. Dettinger conveys that the success of the Walker Family History Committee has certainly rejuvenated interest in the history of the Manor and Walkerville by the descendants of the Walker Family.

**Historical**

None.

7. **NEW BUSINESS**

The Chairperson informs the Board Members that the Mayor's Reception has been scheduled for Sunday, January 26, 2014.

Moved by L. Brown, seconded by M.J. Dettinger,

That an expenditure in the amount of \$100.00 **BE APPROVED** to purchase a gift certificate for Mr. & Mrs. Reid for their continued support and assistance to Willistead Manor Inc. and the Board of Directors.

Carried.

8. **DATE OF NEXT MEETING**

The next regular meeting of the Board of Directors, Willistead Manor Inc., will be held Thursday, February 13, 2014.

9. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 5:21 o'clock p.m.

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CHAIRPERSON

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EXECUTIVE SECRETARY



