

## Community Services and Parks Standing Committee Meeting

Date: Wednesday, September 2, 2020

Time: 9:00 o'clock a.m.

### **Members Present:**

#### **Councillors**

Ward 3 - Councillor Bortolin

Ward 5 - Councillor Sleiman (Chairperson)

Ward 6 - Councillor Gignac

Ward 9 - Councillor McKenzie

Ward 10 - Councillor Morrison

Clerk's Note: Members participated via video conference, in accordance with Procedure By-law 98-2011 as amended, which allows for electronic participation during a declared emergency.

#### ***Also present are the following from administration:***

Valerie Critchley, City Clerk / Licence Commissioner and Corporate Leader Public Engagement and Human Resources

Jelena Payne, Community Development and Health Commissioner and Corporate Leader Social Development & Health

Jan Wilson, Parks, Recreation, Culture & Facilities Commissioner and Corporate Leader Parks, Recreation, Culture & Facilities

Andrew Daher, Executive Director of Employment & Social Services

Ray Mensour, Executive Director of Recreation & Culture

Vincenza Mihalo, Executive Director of Human Resources

Alina Sirbu, Executive Director of Long Term Care & Administration

Dawn Bosco, Manager of Children's Services

Jennifer Tanner, Manager of Homelessness & Housing Support

Sandra Bradt, Executive Initiatives Coordinator

Tina Moore, Coordinator of Housing Administration & Development

Katie Pavlovski, Coordinator of Community Development

Anna Ciacelli, Supervisor of Council Services

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### 1. CALL TO ORDER

The Chair calls the meeting of the Community Services and Parks Standing Committee to order at 9:02 o'clock a.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

### 3. ADOPTION OF THE MINUTES

#### 3.1. Adoption of the Community Services and Parks Standing Committee minutes of its meeting held March 4, 2020

Moved by: Councillor McKenzie  
Seconded by: Councillor Gignac

THAT the minutes of the Community Services and Parks Standing Committee meeting held March 4, 2020 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 100/2020  
Clerk's File: MB2020

### 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

### 5. COMMUNICATIONS

None presented.

### 6. PRESENTATIONS AND DELEGATIONS

None presented.

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### 7. COMMITTEE MATTERS

#### 7.1. Minutes of the Housing & Homelessness Advisory Committee of its meeting held June 23, 2020

Moved by: Councillor McKenzie  
Seconded by: Councillor Bortolin

Decision Number: **CSPS 114**

THAT the minutes of the Housing & Homelessness Advisory Committee of its meeting held June 23, 2020 **BE RECEIVED**.

Carried.

Report Number: SCM 227/2020

Clerk's File: MB2020

#### 7.2. Minutes of the Diversity Committee of its meeting held July 7, 2020

Moved by: Councillor Gignac  
Seconded by: Councillor Bortolin

Decision Number: **CSPS 115**

THAT the minutes of the Diversity Committee of its meeting held July 7, 2020 **BE RECEIVED**.

Carried.

Report Number: SCM 239/2020

Clerk's File: MB2020

#### 7.3. Report No. 5 of the Diversity Committee - Request for the Diversity Committee to be included in future panel discussions regarding "racism has no place in our society"

Councillor Bortolin refers to the panel discussions recently hosted by the Mayor and the Chief of Police and requests that administration confirm that these discussions were held through the Mayor's Office and not through the committee. Valerie Critchley, City Clerk appears before the Community Services and Parks Standing Committee via video conference regarding Report No. 5 of the Diversity Committee – Request for the Diversity Committee to be included in future panel discussions regarding "racism has no place in our society" and confirms that the panel discussion was indeed organized through the Office of the Mayor in conjunction with the Chief of Police. Ms. Critchley adds that following the Diversity Committee meeting held July 7, 2020, the Mayor convened a meeting with members of the Committee and members of Administration including herself, the Executive Director of Human Resources and the Diversity/Accessibility Officer. Ms. Critchley indicates that the Mayor's Office provided an explanation of how the panel discussion came about and to set a good tone for a path forward for inclusion of the Committee in future endeavours.

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Moved by: Councillor Bortolin

Seconded by: Councillor McKenzie

Decision Number: **CSPS 116**

THAT Report No. 5 of the Diversity Committee indicating:

That the Office of the Mayor and Windsor Police Services BE REQUESTED to ensure that the Diversity Committee BE INCLUDED in all future panel discussions regarding “racism has no place in our society”.

**BE APPROVED.**

Carried.

Report Number: SCM 240/2020

Clerk's File: MB2020

### **7.4. Report No. 6 of the Diversity Committee - Request to review the hiring practices of the City of Windsor**

Councillor Bortolin inquires whether the request to review the hiring practices of the City of Windsor falls within the purview of the Diversity Committee's mandate and also inquires as to how many more meetings will this Committee hold this year. Valerie Critchley, City Clerk indicates that a review of hiring practices would fall within the Committee's mandate; however, the committee itself would not have the ability to make changes to the hiring practices on their own without having the approval of Council. Ms. Critchley indicates that she, along with the Executive Director of Human Resources, will attend the next Diversity Committee meeting, which is scheduled to take place on September 29, 2020, and will walk the Committee through all of the programs, processes, and the checks and balances within the recruitment system. Ms. Critchley adds that they will also provide further information regarding where the City of Windsor fits within the Diversity Plan that Council has approved. Ms. Critchley indicates that the Committee's recommendations would then be forwarded to the Standing Committee and City Council to allow for a full debate.

Councillor Bortolin inquires whether the presentation that is provided to the Diversity Committee will be included in the committee minutes and if that same presentation can be made available to the Standing Committee and City Council. Ms. Critchley indicates that a similar presentation can be provided to the Standing Committee and City Council.

Councillor Gignac states that in terms of the various committees that Council has, it has been her understanding that when recommendations come from the City in a Council report, that members of those committees, generally the Chair, have appeared before Council to speak to the report. Councillor Gignac indicates that advisory committees are important to Council, and that providing the opportunity to appear before Council allows for a fulsome understanding of the community in regard to their role. Ms. Critchley indicates that when committee reports come forward, quite often the Chair or another member representing the committee will appear before Council to speak on the report. Ms. Critchley adds that the Diversity Committee would have that same opportunity to come before this Committee and ultimately to City Council. Vincenza Mihalo, Executive Director Human Resources appears before the Community Services and Parks Standing Committee via video conference regarding Report No. 6 of the Diversity Committee – Request to review the hiring

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practices of the City of Windsor and indicates that herself and the City Clerk will be appearing before the Diversity Committee at their meeting which is scheduled for September 29, 2020 and will discuss the hiring practices. Ms. Mihalo adds that their presentation and review will focus on the City's hiring practices in line with the current Diversity and Inclusion Plan that Council has endorsed.

Moved by: Councillor Bortolin

Seconded by: Councillor Morrison

Decision Number: **CSPS 117**

THAT Report No. 6 of the Diversity Committee indicating:

That the Diversity Committee as part of the Diversity & Inclusion Plan, REQUESTS to review the hiring practices of the City of Windsor to ensure there are no barriers to employment.

**BE APPROVED**; and,

THAT Administration **BE REQUESTED** to provide a presentation related to hiring practices to the Diversity Committee at an upcoming meeting; and,

THAT the presentation **BE FORWARDED** to the Community Services and Parks Standing Committee.

Carried.

Report Number: SCM 241/2020

Clerk's File: MB2020

## 8. ADMINISTRATIVE ITEMS

None presented.

## 9. QUESTION PERIOD

Councillor McKenzie inquires about the Assumption Park Shore protection and the approval of funding for semi-permanent fencing to be installed along the waterfront. Jan Wilson, Corporate Leader Parks, Recreation, Culture and Facilities appears before the Community Services and Parks Standing Committee and indicates that the fencing and permanent railing at Assumption Park was put out for tender which closes on September 17, 2020. Ms. Wilson expects that the timeline for the installation will occur in October 2020.

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### 10. ADJOURNMENT

There being no further business the meeting of the Community Services and Parks Standing Committee is adjourned at 9:16 o'clock a.m. The next meeting of the Community Services and Parks Standing Committee will take place on Wednesday October 7, 2020.  
Carried.

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Councillor Sleiman (Chairperson)

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Supervisor of Council Services