

REPORT NO. 377 of the
SOCIAL DEVELOPMENT,
HEALTH & CULTURE STANDING COMMITTEE
of its meeting held February 3, 2016

Present: Councillor Ed Sleiman, Chair
Councillor Paul Borrelli
Councillor Rino Bortolin
Councillor John Elliott

Absent: Councillor Jo-Anne Gignac

That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Bortolin, seconded by Councillor Borrelli,
That the report from the Manager of Cultural Affairs dated January 14, 2016 providing an update on the maintenance of the Windsor Sculpture Garden that occurred in 2015 **BE RECEIVED**.
Carried.

Clerk's Note: The report of the Manager, Cultural Affairs dated January 14, 2016 entitled "Update on Maintenance of Windsor Sculpture Park 2015" is **attached** as background information.

S 21/2016 SR/7573

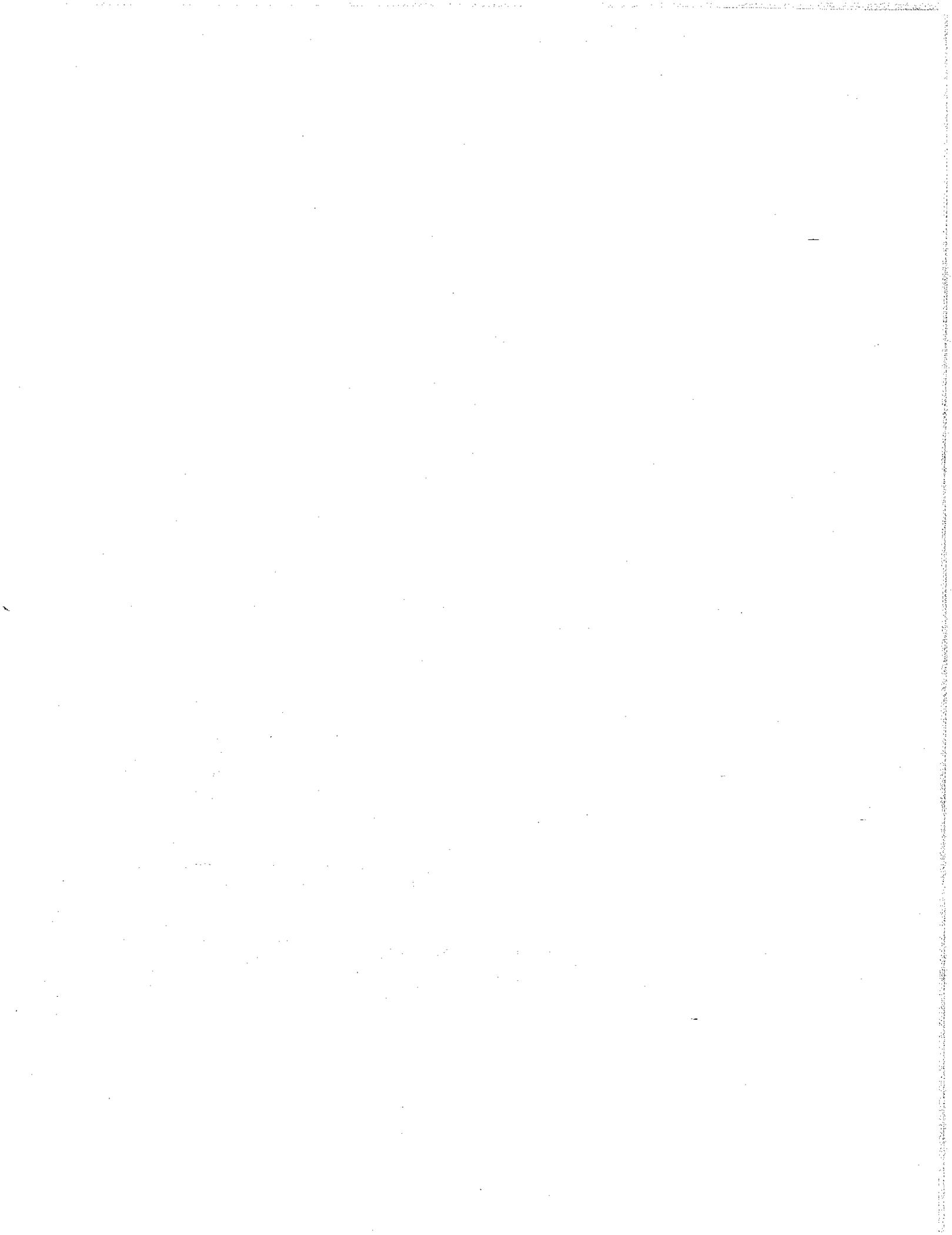


CHAIRPERSON



SUPERVISOR OF COUNCIL SERVICES

NOTIFICATION:				
Name	Address	Email Address	Telephone	FAX





Recreation and Culture

MISSION STATEMENT

"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together"

REPORT #: S 21/2016	Report Date: 1/14/2016
Author's Contact: Cathy Masterson Manager of Cultural Affairs (519) 253-2300 ext. 2724	Date to Council: 2/3/2016
	Clerk's File #: SR/7573

To: Mayor and Members of City Council

Subject: Update on Maintenance of Windsor Sculpture Park 2015 Ward 3

RECOMMENDATION:

That the report from the Manager of Cultural Affairs providing an update on the maintenance of the Windsor Sculpture Garden that occurred in 2015 **BE RECEIVED.**

EXECUTIVE SUMMARY:

N/A

BACKGROUND:

The Windsor Sculpture Park is a jewel alongside the riverfront trail system. It was generously donated to the residents of the City by Mr. Odette. The Corporation of the City of Windsor gratefully appreciates this collection that brings pleasure to all who experience it.

The Social Development, Health and Culture Standing Committee received Report Number 17024 SR/7573 during the March 5, 2014 meeting. The report outlined work that was required to maintain the sculptures through funding allocated from Trust Fund 178. The report has been attached for reference. City Council approved the report as follows:

M156-2014 That Report No. 222 of the Social Development, Health & Culture Standing Committee of its meeting held March 5, 2014 regarding Utilizing Reserve Fund for relocations, repairs and maintenance of pieces within Windsor's Sculpture Garden in 2014-2015 BE ADOPTED.

DISCUSSION:

The City of Windsor owns a significant Public Art collection. The seasonal maintenance of the 34 pieces located within the Windsor Sculpture Park was originally completed by Parks staff. The other 19+ pieces located throughout the City have received less consistent inspections and maintenance.

Regular Maintenance Program

A maintenance plan was developed as a result of the RFP issued in 2012 to evaluate all of the sculpture pieces both for insurance appraisal reasons and to ensure all pieces are maintained correctly for the length of their life span. Some pieces are approaching the end of their life cycle and a process needed to be in place to determine longevity and to maintain the pieces until they are removed from the collection.

The condition of the pieces examined ranges from excellent to poor. Appropriate wear and tear for items in the public realm is acceptable and does not in these situations effect the insurance value.

Long term survival of outdoor sculptures is affected by the use of the site, the buildings and structures around the pieces, trees, roads, playgrounds, water and other features. Windsor sculptures are primarily located within park settings, however many are located along the edge of the parks and therefore are affected by nearby road conditions. Several pieces are located near parking lots and a limited number are located within our facilities. All pieces require regular inspections, cleaning and maintenance.

Regular maintenance is necessary because pollution, moisture (rain, snow, mist, humidity) ultraviolet rays, and a variety of other factors are constantly impacting the sculptures. Every sculpture has its own particular problems and needs, but the general ongoing problems in many of our bronze sculptures are as follows:

- Breakdown of an applied coating from natural weathering which opens an opportunity for corrosion
- Dirt build up, including leaves and other debris which act as a retainer of moisture which promotes corrosion
- Handling by the public (climbing or touching) wears away the protective coating, patina and over time the metal itself
- Flaws in the casting where the metal is porous, often causes corrosive activity

- Joints in the sculpture can be sites of corrosive activity due to the breakdown of the coating in these areas
- And lastly, the removal of graffiti causes a wearing and breakdown of the protective coating.

Although it is recommended that each sculpture should be evaluated seasonally and condition reports including digital images of all four sides of the work be completed at the time of the inspection, manpower limitations has resulted in this happening once a year. All information is updated within the Mimsy database maintained at Museum Windsor.

Ground to Ask the Sky is one of the pieces that will benefit from this ongoing analysis. It is a welded steel piece that has a very poor condition surface due to the loss of the original coating and it has extensive graffiti on the inside of the work. The edge between the top 'cup' form and the bottom support also shows evidence of heavy corrosion. The piece needs to be further evaluated for conservation work. The remaining original surface needs to be removed and the piece resurfaced. Once there is a better understanding of the chemical make-up of the finish, staff can ensure it is properly re-surfaced.

Conservation Work completed in 2015

Between May and August 2015, the six summer students hand washed all of the outdoor sculptures and the indoor sculptures located at 350 City Hall Square. They also hand waxed 12 large bronze sculptures after removing the wax that had been applied in previous years. It is extremely important that the condition reports be completed every time attention is spent on each sculpture to ensure that records are complete. Staff can then track any noticeable problems, cracks, and coating issues and work with a conservator as required.

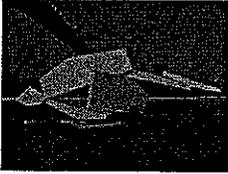
The summer students were able to provide multiple washings to several of the sculptures over the course of the summer which will benefit the condition of those sculptures into the future. The students found several smaller bronze works situated within Coventry Park that had not been previously identified for cleaning. These pieces have now been added to the sculpture list for ongoing maintenance in the future. Additionally the monuments in Dieppe Gardens also received surface cleanings.

The students participated in two community activities that were very well received. Firstly, on August 21, 2015 the community was invited to join the students to help wash Tempo. The mother elephant and her babies are a park favourite. Families enjoyed the opportunity to learn more about the sculptures through this fun and soapy experience. Secondly during the September 26th Ford City Arts and Heritage Festival students

encouraged people of all ages to get a bit muddy with a clay sculpture activity. The Generations Sculpture is a gathering place in Ford City and the students found a captive audience.

Over the course of the summer, students took the opportunity to contribute and enhance an application designed to make the Windsor's sculpture collection much more accessible and visible. Working with the Geomatics department, sculptures from the Windsor Sculpture Park, the Vision Corridor, Jackson Park, City Hall Square, and many other locations were photographed and GPS-mapped. Detailed information for each sculpture—titles, sculptors, dimensions, descriptions, and XY co-ordinates were provided. The Geomatics team then uploaded the information to MappMyCity. The application has been formatted and was released to the public on October 9, 2015. It is believed this will greatly enhance the visitor experience in Windsor. Guests will have the ability to access this information as they stand looking at the sculpture or prior to their visit as they plan their route. It will shed light on some of the hidden gems around the city that are not obvious to the casual observer.

One major restoration project took place in the fall of 2015. Composition with 5 Elements was removed from its cement pad and taken offsite. Contractors installed a larger cement pad to solve some of the stability issues. Weld repairs were carefully completed on a number of joints and the piece was repainted. It was re-installed in November.

	<p><i>Composition with 5 Elements</i> Haydn Davies Painted Aluminum 8' high x 21' Located on the riverfront just east of Huron Church Line.</p>
---	---

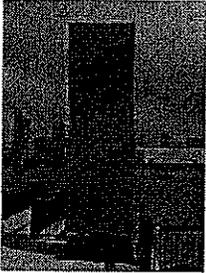
Conservation Work to be completed in 2016

Anne a bronze nude created by Leo Mol, was removed from its plinth in the river in January 2014 as ice pushed over the plinth. The original patina of this piece was lost and heavy oxidation changed its appearance. An excess of bird guano is evident in the heavy yellow, streaking all over the work and this is resulting in the corrosion of the surface level of the bronze. It is extremely difficult to maintain this piece while it is located in the Detroit River. Anne was sent to a conservator in Newmarket and is now in storage. A new location along the riverfront has been identified with Parks staff assistance and Anne will be re-installed this summer in Coventry Garden.

Penguins on a Waterfall created by Yolanda Vandergaast requires the waterfall to have the stones re-pointed and the water works restored to working condition. The penguins were removed for repainting and resurfacing in late August 2014. The water feature aspect of this sculpture has proven to be challenging to resolve however it is expected that this will be complete in 2016.

The Collections Assistant hired for the summer of 2015 also began the process to have five sculptures re-painted. Unfortunately the temperatures dropped and the project had to halt. As soon as the temperature remains above 60 degrees Fahrenheit, the project will continue. The sculptures identified for painting include:

	<p><i>Morning Flight</i> Gerald Gladstone Plate steel, painted in 5 colours, 19'6" high. Located at the riverfront just west of Bridge Ave.</p>
---	---

	<p><i>Obelisk</i></p> <p>Sigmund Reszetenik</p> <p>Painted Steel,</p> <p>15'7" x 5' x 3'8"</p> <p>Located on the riverfront just west of Oak St.</p>
	<p><i>Space Plough</i></p> <p>Sorel Etrog</p> <p>Painted steel</p> <p>17' wide x 8' high.</p> <p>Located on Riverside Drive and Huron Church Road</p>
	<p><i>Three Fates</i></p> <p>Morton Katz</p> <p>Bronze, with painted steel poles</p> <p>8'6", 10'6", and 9'6" High</p> <p>Located in the Vision Corridor at the corner of Riverside Dr. W. and Bruce Ave.</p>
	<p><i>Eve's Apple</i></p> <p>Edwina Sandys</p> <p>Steel, painted in 5 colours, 12'4" high</p> <p>Located at the riverfront just west of Rankin Ave.</p>

Additionally, the summer students will hand wash and wax all of the sculptures within the Sculpture Park. When there is inclement weather, the students move indoors to clean some of the sculptures in our corporate collection (i.e. 350 City Hall, the WFCU Centre, etc.).

The Corporation of the City of Windsor will need to evaluate the costs of this work as it proceeds and will need to determine a future funding envelope to ensure the continued long term maintenance. Much of the work done needs to be done several times a year and at this stage, it is not something that staff can support.

All work completed will follow existing Purchasing and HR policies and procedures to ensure this project is in compliance with the corporate standards.

RISK ANALYSIS:

The Trust Fund was established to fund the ongoing maintenance of this cultural asset. Should the Sculpture Park maintenance work not continue, the Parks staff will be faced with increased vandalism to the sculptures that they will need to remove or repair. The sculptures are located along the riverfront trail system. This location places the art within a very public domain. Should the pieces not receive the attention they require on a yearly basis, the riverfront will lose some of its visual appeal. These risks are mitigated by continuing with the maintenance plan as approved by City Council.

Through the use of this fund Administration will ensure proper maintenance is carried out in accordance to the terms of the bequest.

FINANCIAL MATTERS:

The purpose of the fund is to ensure proper maintenance of the sculptures so developing a maintenance plan to guarantee regular and thorough inspections and repairs is a suitable use of the funds. The fund was created through a donation from the Odette family in 2010 in the amount of \$200,000 which was matched by City funds.

There is \$309,672 remaining in the Trust Fund to be utilized for further maintenance work this year which will include the hiring of summer staff, all materials and conservation work as required.

The costs to re-locate, repair and restore the identified sculptures will continue to be determined through the RFP and tendering process as established by Purchasing. Costs will not exceed the total amount within Trust Fund 178's envelope.

On average the annual costs incurred to maintenance the sculptures is approximately \$51,000. Higher expenditures will be required for restoration on some of the pieces. At this rate, it is expected the bequest will be depleted in less than 6 years. To ensure the

Sculpture Park and other public art pieces are maintained into the future, a budget request of \$50,000 will be brought forward in 2017 to establish an ongoing operating budget for the maintenance and hiring of future seasonal workers.

CONSULTATIONS:

Manager Parks Development

Manager Parks Operations

Financial Planning Administrator

CONCLUSION:

The collection is a valuable asset to the community not just in terms of monetary value but also in terms of artistic value. The sculptures add to the city's sense of place and quality of life. The pieces represent a significant asset to the City of Windsor and require specialized attention to maintain and preserve for future generations to enjoy.

PLANNING ACT MATTERS:

N/A

APPENDICES:

1. Appendix A

THE CORPORATION OF THE CITY OF WINDSOR
Social Development, Health and Culture Standing Committee-
Administrative Report



MISSION STATEMENT:

"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."

LiveLink REPORT #: 17024	Report Date: February 14, 2014
Author's Name: Cathy Masterson	Date to Standing Committee: March 5, 2014
Author's Phone: 519 253-2300 ext. 2724	Classification #:
Author's E-mail: cmasterson@city.windsor.on.ca	

To: Social Development, Health and Culture Standing Committee

Subject: Utilizing Trust Fund 178 for relocations, repairs and maintenance of pieces within Windsor's Sculpture Garden in 2014-2015

P&R 14-13

1. RECOMMENDATION: City Wide: _____ Ward(s): 3

That the report from the Manager of Cultural Affairs on Utilizing Trust Fund 178 for relocations, repairs and maintenance of pieces within Windsor's Sculpture Garden in 2014-2015 **BE RECEIVED**; and further

THAT administration **BE AUTHORIZED** to issue an RFP for the painting of appropriate sculptures, an RFP the relocation of appropriate sculptures and an RFP for other sculpture repairs to include plumbing and welding as appropriate be issued pursuant to the Purchasing Bylaw within the funding envelope of available funds within the Trust Fund 178; and further

THAT the City Clerk and Chief Administrative Officer **BE AUTHORIZED** to award and execute the Agreement's with the successful services proponent(s) subject to technical content satisfactory to the Executive Director of Recreation and Culture and the Executive Director of Parks and Facilities, in form to the City Solicitor, and in financial content to the City Treasurer, and further;

That the Manager of Cultural Affairs and Executive Director of Parks and Facilities **BE AUTHORIZED** to hire 1 Temporary Museums Collection Assistant- Sculpture Park and up to 6 seasonal students who will work with Parks and Facilities staff to relocate the Sculptures identified as requiring a new location, provide up to date condition reports outlining all cleaning, maintenance, condition concerns and repairs completed.

EXECUTIVE SUMMARY:

N/A

2. BACKGROUND:

CR318/2010 Report #14837 M2-2006, dated January 9, 2006, approved the establishment of this interest bearing reserve fund to track all deposits and expenses as well as to record interests earned. The nature and purpose of expenditures is specifically related to the collection of sculptures in the Windsor Sculpture Park and other locations throughout the city will be subject to City of Windsor Council approval. The expenditures are intended to be for repair, preservation, enhancement or purchase of additional sculptures.

This Trust Fund is different from the Odette Bequest Fund which was established to promote the collection locally, nationally and internationally. The Bequest Fund prohibits the use of those funds to maintain the collection.

In July 2012, M365-2012 *"That Report No. 92 of the Social Development Health & Culture Standing Committee of its meeting held July 11, 2012 regarding "Reserve Fund Windsor's Sculpture Garden"* be adopted. This report accepted the proposal from Salter Art and Appraisals to provide condition reports for the city-owned sculptures and to provide certified Appraisals for the purpose of Insurance on all of the sculptural pieces.

3. DISCUSSION:

The City of Windsor owns a significant Public Art collection. The Parks and Facilities staff have paid seasonal attention to the 34 pieces located within the Windsor Sculpture Park. The other 19+ pieces located throughout the City have received less consistent inspections and maintenance.

The results of the evaluation completed by Salter Art and Appraisals provided information firstly on how to establish a regular maintenance cycle of work, secondly art works requiring conservation work were identified and lastly, an appraisal value was determined for insurance purposes.

Regular Maintenance Program

A maintenance plan was developed as a result of the RPF issued in 2012 to evaluate all of the sculpture pieces both for insurance appraisal reasons and to ensure all pieces are maintained correctly for the length of their life span. Some pieces are approaching the end of their life cycle and a process needs to be in place to determine longevity and to maintain the pieces until they are removed from the collection.

The condition of the pieces examined ranges from excellent to poor. Appropriate wear and tear for items in the public realm is acceptable and does not in these situations effect the insurance value.

Long term survival of outdoor sculpture is affected by the use of the site, the buildings and structures around the pieces, trees, roads, playgrounds, water and other features. Windsor sculptures are primarily located within park settings, however many are located along the edge of the parks and therefore are affected by nearby road conditions. Several pieces are located near parking lots and a limited number are located within our facilities. All pieces require regular inspections, cleaning and maintenance.

Regular maintenance is necessary because pollution, moisture (rain, snow, mist, humidity) ultraviolet rays, and a variety of other factors are constantly impacting the sculptures. Every sculpture has its own particular problems and needs, but the general ongoing problems in many of our bronze sculptures are as follows:

- Breakdown of an applied coating from natural weathering which opens an opportunity for corrosion
- Dirt build up, including leaves and other debris which act as a retainer of moisture which promotes corrosion
- Handling by the public (climbing or touching) wears away the protective coating, patina and over time the metal itself
- Flaws in the casting where the metal is porous, often causes corrosive activity
- Joints in the sculpture can be sites of corrosive activity due to the breakdown of the coating in these areas
- And lastly, the removal of graffiti causes a wearing and breakdown of the protective coating

Each sculpture should be evaluated seasonally and condition reports including digital images of all four sides of the work be completed at the time of the inspection. All information should be updated within the Mimsy database maintained at Windsor's Community Museum.

It is recommended that in an ideal situation, each quarter of the year in addition to inspections, the sculptures are appropriately hand washed and a paste wax is applied to all surfaces of the bronze and steel components.

Each sculpture should be washed yearly and have an appropriate paste wax applied to the bronze and steel components. This has not been completed in a number of years. Additionally, many of the pieces should have the protective coating actually removed prior to the paste wax being applied. It is extremely important that the condition reports be completed every time attention is spent on each sculpture to ensure that records are complete. Staff can then track any noticeable problems, cracks, and coating issues and work with a conservator as required.

Every two years, a professional conservator should assess the collection to evaluate the overall success of the maintenance program and identify any potential challenges which may require correction.

Every five years an appraisal review of the collection should be completed to ensure the collection is adequately protected.

Conservation Work Identified

Through the process of evaluation that was completed, it has been identified that a number of the sculptures have been incorrectly mounted on a foundation or placed in locations that have damaging conditions. These pieces should be re-located to a more suitable location. Each piece requiring this attention will be listed below in the order of severity of issue. The first ten sculptures listed are in need of the most serious attention.

Salutations, created by Ralph Hicks is an eight foot tall stainless steel geometric piece that requires a complete resurfacing and cleaning. Seasonally the piece should be protected with a low snow/salt protection fence. The grass should also be pushed back from the base to protect the piece from further damage from machinery and overspray.

Craft 9 is the aluminum spaceship created by Canadian artist Ben Smit. This piece was not meant to be installed outside. The structure should be assessed for structural stability including internal and external water damage. There is much concern over the condition of the internal framework. This piece would benefit from repair by a conservator and reinstalled inside one of the corporation's facilities. At this time it is unknown as to which facility may have the space to accommodate the piece.

Sinclair Station Dion and Triceratops are both in need of attention. The surfaces of both have been repainted and have suffered damage and should be repaired by a qualified fiberglass studio and repainted to their original colours.

Rinterzo by local artist Joe DeAngelis, requires the masonry to be re-pointed in many areas of the perimeter wall. There are areas of granite loss on the vertical cut out and the granite balls are in need of cleaning and polishing. The waterworks on this piece need to be restored as they are an integral part of the sculpture.

The Chicken and the Egg currently has the Chicken off exhibit as structural issues have developed with this sprocket sculpture created by Toronto artist Morton Katz. Parks Design and Development staff and Cultural Affairs staff have worked with the artist to design a frame which will assist in stabilizing the Chicken.

Ground to Ask the Sky is a welded steel piece that has a very poor condition surface due to the loss of the original coating and it has extensive graffiti on the inside of the work. The edge between the top 'cup' form and the bottom support also shows evidence of heavy corrosion. The piece needs to be further evaluated for conservation work. The remaining original surface needs to be removed and the piece resurfaced.

Anne a bronze nude created by Leo Mol, was removed from its plinth in the river in January as ice pushed over the plinth. The original patina of this piece is lost and heavy oxidation is changing its appearance. An excess of bird guano is evident in the heavy yellow, streaking all over the work and this is resulting in the corrosion of the surface level of the bronze. It is extremely difficult to maintain this piece while it is located in the Detroit River. A new location should be determined for the piece.

Composition with Five Elements, the yellow formed aluminum piece located by the Ambassador Bridge created by artist, Haydn Davies requires relocation. Unfortunately the piece was not properly mounted and as a result the entire structure moves when the public climbs on it. Due to the interaction of the public, each weld joint is showing stress fractures. The piece is also suffering from heavy pollution falling on it from the bridge causing erosion to the paint. It is advisable to relocate the piece, and remounting in a manner that would discourage skateboarders and the public from climbing on it. The existing surface should be replaced with new paint and wax. New paint should be applied on a four year cycle.

Penguins on a Waterfall created by Yolanda Vandergaast requires the waterfall to have the stones re-pointed and the water works restored to working condition. The penguins require repainting and resurfacing.

Bell Measure MCMXCIX is suffering due to a lack of wax on its original surface layer. There is a great deal of surface streaking caused because of this lack of wax and because of the spray of water and salt coming from the road. The wood handle is also absorbing water and showing signs of splitting and cracking.

Obelisk is a blue painted steel piece. Water gathers at the base and some attention should be spent in determining a method to have it shed the water. The surface of the piece is in poor condition. At some time in the past, the piece was improperly repainted and the paint and a protective coating has streaked down the surface. Graffiti and abrasions are also evident.

Space Plough, the red hard edge triangle created by Sorel Etrog is also in need of attention. This piece is structurally sound. The surface is in quite poor condition. The shape of the piece encourages interaction with skateboarders and the public. This has caused extreme loss of paint along the top edge of the piece. Water is pooling in crevices where the joined elements have been welded and corrosion is affecting the sculpture. It is recommended that protections be put in place to limit exposure from salt spray (i.e. a linen landscaping fence in the winter season). Additionally the piece needs to be repainted with a protective surface established.

Ribbon of Friendship located in the vision corridor, is suffering with some rusty bolts and bubbling of the surface finish.

All pieces as mentioned require cleaning, stripping of old wax and then a new wax finish be applied. Additionally many pieces need to have grass removed from close to the sculptures to ensure no future damage from park machinery and equipment off spray.

Appraisal Values

An attached Private and Confidential Memo identifies the sculptures and the values that were determined through a comprehensive evaluation.

Each sculpture was inspected in their current location. The appraisal made use of the cost approach and sales comparison and replacement approach to estimating worth. In the cost approach, the marketplace is researched to estimate replacement cost.

The condition of the pieces examined ranges from excellent to poor. Appropriate wear and tear for items in the public realm is acceptable and does not in these situations effect the insurance value.

The value conclusions expressed were based on the appraiser's research, best judgment and opinion. The values are based on current market information and are provided on a median value.

The report submitted to the Cultural Affairs Office was prepared in conformity with and was subject to the current version of the International Society of Appraisers *Appraisal Report Writing Standard and Code of Ethics*. In addition, the analysis, opinions and conclusions were developed in conformity with the current version of the Appraisal Foundation's *Uniform Standards of Professional Appraisal Practice*.

Workplan Utilizing Trust Fund 178

The work required to maintain this collection is outside the scope of training and knowledge of City staff. Conservation experience gained through higher education and experience is required to ensure the collection is properly attended to. Many of the techniques to wash and wax the sculptures are labour intensive as the work is done by hand.

The consultant has recommend that each sculpture should ideally be washed quarterly and have an appropriate paste wax applied to the bronze and steel components each time. Administration

recognizes that at this time this is not feasible from a labour standpoint and would suggest the pieces be washed twice a year and waxed once a year. It is not possible to reach even this standard with existing staff levels.

The sculpture collection has not been washed or waxed in a number of years. Additionally, many of the pieces should have the protective coating removed prior to the paste wax being applied. It is extremely important that the condition reports be completed every time attention is spent on each sculpture to ensure that records are complete. Staff can then track any noticeable problems, cracks, and coating issues and work with a conservator as required.

In order to complete this work to acceptable industry standards, it is recommended that one Temporary Museums Collection Assistant- Sculpture Park and up to six seasonal students be hired following normal human resource protocols to begin to work on the deficit of maintenance required. These staff must have the appropriate education and training as completed through one of the four college/university (Sir Sandford Fleming College, Algonquin College, Queen's University, or the University of Toronto) conservation programs and should not be taken from the regular pool of summer student applicants.

Hiring temporary seasonal student staff to do this labour intensive work is the most economical and most feasible way to achieve results to industry standards within a reasonable timeframe. Conservation students will know the most up to date techniques and conservation materials to perform all of the cleaning of the sculptures. The Temporary Museums Collection Assistant - Sculpture Park would likely be a more experienced conservator or even a well established professional who would find this project intriguing due to the variety of projects that would be encountered through the diversity of the collection the City owns.

These staff would report to the Cultural Affairs office and would work extremely closely with staff in Parks Operations and Parks Design and Development. In effect a small working committee which would include the Manager of Cultural Affairs, the Manager of Parks Operations and the Manager of Design and Development along with other staff as appropriate would oversee the work completed on the collection.

The Museums Collection Assistant- Sculpture Park would oversee the work and ensure all documentation correctly occurs. This position would determine which pieces receive attention first and would assist in locating conservators with the correct skill set to take on some of the bigger conservation projects. This position would begin in April and end in October to allow the successful candidate sufficient time to develop a list of priorities. The incumbent will work with Parks staff to ensure that an RFP is developed to ensure all pieces requiring re-painting are done as one project, all new foundation work is done as one project etc. Working through the RFP process with multiple sculptures receiving high level maintenance at once will make a significant indent into the deficit of repairs required.

The seasonal students would undertake the stripping of surface finishes, the washing of the sculptures and the waxing of all of the pieces. It is important that students who are attending one of the four Ontario college/university conservation programs be hired to do this work as they will have been properly trained and aware of all of the correct waxes and finishes to use on the different types of sculpture materials. The seasonal students would also be required to interact with members of the public who will express curiosity and concern over the work being completed on the collections. The students would work a normal summer season from May through to September.

It will take several summers to complete this work. The Corporation of the City of Windsor, will need to evaluate the costs of this work as it proceeds and will need to determine a future funding envelope to ensure the continued long term maintenance. Much of the work done needs to be done several times a year and at this stage, it is not something that staff can support.

4. RISK ANALYSIS:

The collection is a valuable asset to the community not just in terms of monetary value but also in terms of artistic value. The sculptures add to the city's sense of place and quality of life. The City of Windsor accepted the pieces into its corporate care and attention needs to be provided to these assets to ensure they are accessible to the community for generations to come.

5. FINANCIAL MATTERS:

As of December 31, 2013 Trust Fund 178 has a balance of \$444,007.70. The purpose of this fund is to ensure proper maintenance of the sculptures so developing a maintenance plan to guarantee regular and thorough inspections and repairs is a suitable use of the funds.

Sculpture Maintenance Temporary Staffing							
Job Title	# of Staff	Union	Classification	Rate Per Hour (Inc. Vac. & Fringe)	Hrs Per Week	# of Weeks	Total Staffing Cost
Temporary Museums Collection Assistant	1	Local 543	10	\$ 30.76	35	26	\$ 27,987.13
Season Students (Ontario College/University Conservation Program)	6	Local 82	86.20	\$ 17.77	35	17	\$ 63,435.42
Total Temporary Staffing Costs							\$ 91,422.55

The costs to re-locate, repair and restore the identified sculptures would be determined through the RFP process. Costs would not exceed the total amount within Trust Fund 178's envelope.

After consultation with finance staff, a funding request for \$50,000 will come forward in the 2015 budget process to establish an operating budget for the maintenance and hiring of future seasonal workers to ensure the Sculpture Park and other public art pieces are maintained into the future. With the collection receiving regular attention for the next two summers, it would be expected that hiring a reduced number of students would be reasonable and they would be able to complete the regular yearly maintenance of the works. Any large conservation requirements would be identified through the regular maintenance regime and administration would be able to put forward funding requests through the normal capital budget procedures.

6. CONSULTATIONS:

- Manager Parks Design & Development
- Manager Parks Operations
- Manager of Operating Budget Control & Financial Administration

7. CONCLUSION:

The collection is a valuable asset to the community not just in terms of monetary value but also in terms of artistic value. The sculptures add to the city's sense of place and quality of life. The pieces represent a significant asset to the City of Windsor and require specialized attention to maintain and preserve for future generations to enjoy.

Cathy Masterson
Manager of Cultural Affairs

Jan Wilson
Executive Director Recreation and Culture

Giovanni Miceli
Executive Director, Parks and Facilities

Jelena Payne
Community Development and Health
Commissioner and Corporate Leader Social
Development, Health, Recreation and Culture

Onorio Colucci
Chief Financial officer/City Treasurer and
Corporate Leader Finance and Technology

Helga Reidel
Chief Administrative Officer

cfm

APPENDICES:

DEPARTMENTS/OTHERS CONSULTED:

Name:

Phone #: 519 ext.

NOTIFICATION :

Name	Address	Email Address	Telephone	FAX