

**REPORT NO. 347 of the  
SOCIAL DEVELOPMENT,  
HEALTH & CULTURE STANDING COMMITTEE**  
of its meeting held November 4, 2015

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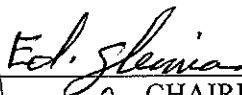

**Present:** Councillor Ed Sleiman, Chair  
Councillor Rino Bortolin  
Councillor John Elliott  
Councillor Jo-Anne Gignac

**Regrets:** Councillor Paul Borrelli

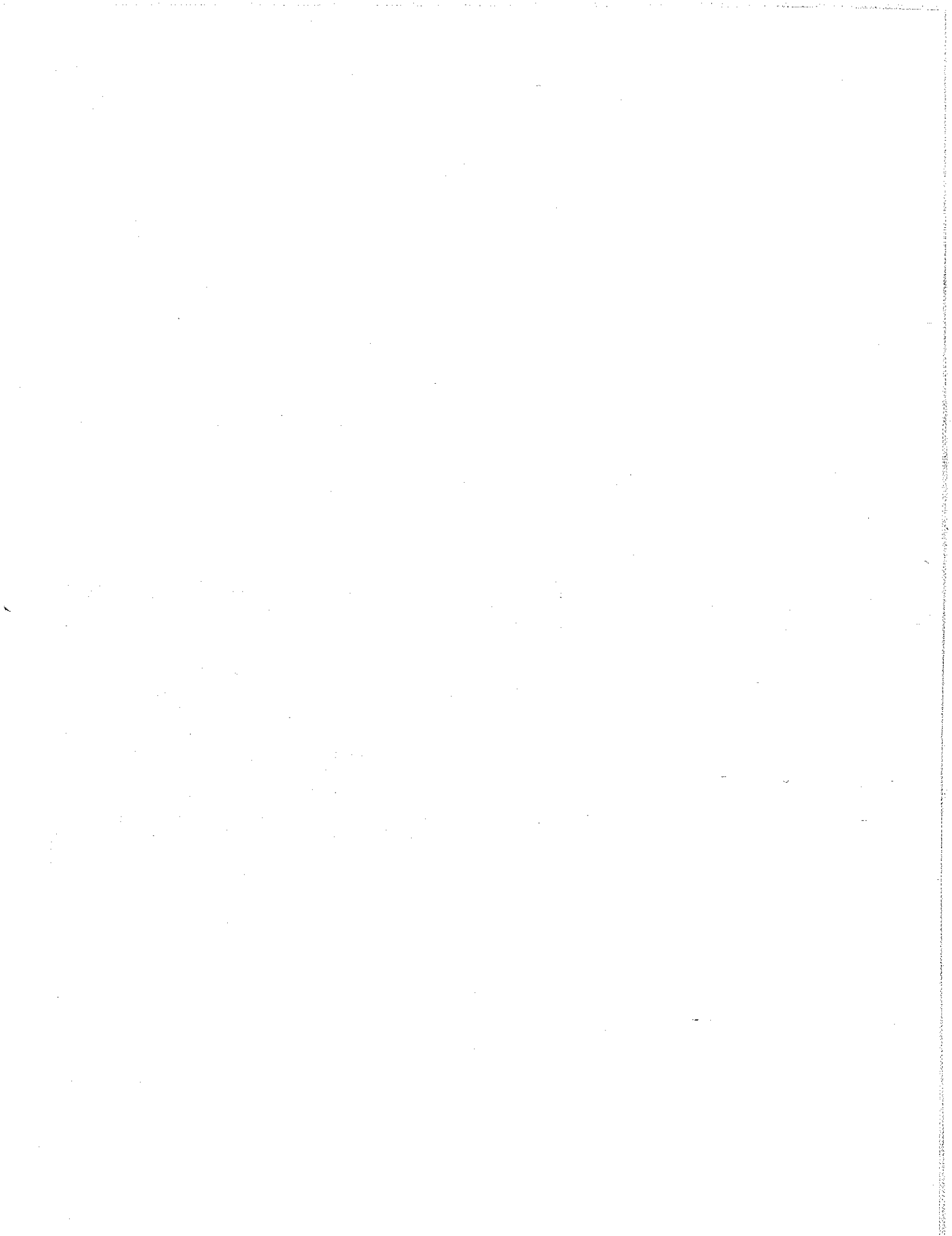
That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Gignac, seconded by Councillor Elliott,  
That the minutes of the Board of Directors, Willistead Manor Inc., meeting held  
May 14, 2015 **BE RECEIVED** for information.  
Carried.

Clerk's Note: The minutes of the Board of Directors, Willistead Manor Inc., meeting held May  
14, 2015 are attached as background information.

  
\_\_\_\_\_  
CHAIRPERSON  
  
\_\_\_\_\_  
SUPERVISOR OF COUNCIL SERVICES

<b>NOTIFICATION:</b>				
<b>Name</b>	<b>Address</b>	<b>Email Address</b>	<b>Telephone</b>	<b>FAX</b>



SG/  
May 14, 2015

A meeting of the **Board of Directors, Willistead Manor Inc.** is held this day commencing at 4:30 o'clock p.m. at Willistead Manor, 1899 Niagara Street, there being present the following members:

D. Sanborn, Vice Chair  
Councillor C. Holt  
M. J. Dettinger  
J. Evans  
D. Langstone  
A. Abu-Zhara  
J.D. Willms  
B. Smith  
K. Renaud

Regrets:

S. Marshall, Chairperson  
C. Gaudette  
R. Gauthier  
R. Easterbrook  
E. Craig

**Special guests in attendance:**

L. Brown

**Also in attendance are the following resource personnel:**

J. Mancina, Deputy Treasurer—Financial Accounting  
P. Roberts, Executive Director, Parks  
S. Gebauer, Council Assistant

**Regrets from Administration:**

C. Masterson, Manager, Cultural Affairs  
T. Graziano, Senior Manager of Facilities

1. **CALL TO ORDER**

\* The Vice-Chairperson calls the meeting to order at 4:37 o'clock p.m. and the Board considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by D. Langstone, seconded by M. Dettinger,  
That the minutes of the Board of Directors, Willstead Manor Inc. meeting held April 9, 2015 **BE ADOPTED** as amended with the following correction:

- On December 11, 2015 the Manor will be hosting the "Christmas in Italy" concert which is a fundraiser for the Windsor Symphony Orchestra. The Windsor Youth Symphony will be performing on the first floor and Pat Pagano will perform Christmas and Italian music in the Manor's North Gallery.

Carried.

3. CHAIRPERSON'S REPORT

No report at this time.

4. BUSINESS ARISING FROM THE MINUTES

None.

5. REPORTS

5.1 Management

No report at this time.

5.2 Treasurer

J. Mancina, Deputy Treasurer-Financial Accounting, provides the current account balances as follows:

- Operating Account-- \$2,378.00
- Savings Account-- \$36,877.00
- Donations -- \$8,350.00

Moved by J. Evans, seconded by C. Holt,  
**THAT** notwithstanding any prior resolution regarding the signing authority of persons on behalf of the corporation, **BE IT HEREBY RESOLVED THAT** all banking documents require two signatures, and that the following persons **BE AUTHORIZED AND REQUIRED** as signing authorities:

**EITHER** the Chairperson or Vice-Chairperson of the Corporation  
**AND** the Deputy Treasurer – Financial Accounting of the Corporation of the City of Windsor.

Carried.

**6. COMMITTEES**

**6.1 Fundraising**

No update at this time.

**6.2 Community Relations and Promotions**

No update at this time.

**6.3 Acquisitions**

No update at this time.

**6.4 Friends of Willistead**

K. Renaud distributes a list of updates as developed by the Friends of Willistead, attached hereto as "Appendix A." Highlights in her report include:

- Thirty books have been sold to date and left over photos from the Conservancy are also being sold for \$20.00 each. Both will be on sale at Art In The Park.
- During Art In The Park the Manor will be open for free tours from 1pm-4pm on both Saturday and Sunday.
- Egg Salad sandwiches will be sold. Dempsters donated all of the bread last year and the Friends of Willistead are hoping that they will agree to do so again this year.

K. Renaud informs the Board that the Art Gallery of Windsor is planning a bus trip to Ann Arbor, Michigan, to the Bentley Museum to see original drawings of Albert Kahn buildings including Willistead Manor. Information is attached hereto as "Appendix B".

**6.5 Classic Car Show**

No update at this time.

**6.6 Education**

M.J. Dettinger informs the Board that the Manor continues to receive students from the Academie Ste. Cecile for tours.

M.J. Dettinger informs the Board that her granddaughter Kayla is currently working on a website on Mary Walker that she will present to the City of Windsor when completed.

**6.7 Historical**

No update at this time.

7. NEW BUSINESS

P. Roberts, Executive Director of Parks, informs the Board that \$55,000.00 was raised for the Paul Martin Garden at the recent plant sale at Lanspeary Park.

P. Roberts further informs the Board that there is a report pending regarding some progressive landscaping works for the park itself such as gateway improvements and trail lighting.

The Parks Department is currently looking at tree relocation and tree planting as the goal is to increase the number of trees in Willistead Park. P. Roberts assures the Board that trees will not be planted without the Board's knowledge.

P. Roberts advises that while Willistead has been seen as a manicured park, the Parks Department is looking at changes and there is opportunity to naturalize part of the park.

K. Renaud asks about the move towards accessible playgrounds and asks if it may be feasible to move the playground to the North/West corner of the park.

P. Roberts indicates that at this time there is no certainty whether Willistead Park will get an accessible playground, and that whereas the current playground unit is relatively new, it may not meet the requirements. P. Roberts will provide an update at the next meeting regarding the outlook for a playground unit for Willistead Park.

D. Sanborn informs the Board that R. Easterbrook has asked that the Board visit the liability that Board members may face both as members of the Board and as individuals, as a result of Art In The Park being a licensed event. The Board is advised that the City Solicitor has been contacted for information.

D. Sanborn presents the following motion to the Board regarding the Art In The Park admission tickets that are issued to the Manor Club donors:

Moved by J. Evans, seconded by D. Langstone,

That the Willistead Manor Board of Directors **AUTHORIZE** up to one (1) complimentary admission ticket to Art in the Park scheduled for June 6 and June 7, 2015 for each Manor Club member in an effort to both promote the event and acknowledge the continued financial support of these individuals, and further;

That the Willistead Manor Board of Directors **REIMBURSE** the Rotary Club of Windsor (1918) for tickets as they are utilized by the Manor Club membership.

Carried.

K. Renaud speaks to the Board regarding the upcoming Art Market event that is scheduled to take place at the new City Market Location on Walker Road on June 6 and 7, 2015. She feels that it is a nice compliment to Art In The Park as the entire weekend will be about art.

8. DATE OF NEXT MEETING

The next regular meeting of the Board of Directors, Willistead Manor Inc., will be held Thursday, June 11, 2015 at 4:30 o'clock p.m.

9. ADJOURNMENT

There being no further business, the meeting is adjourned at 5:25 o'clock p.m.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
EXECUTIVE SECRETARY

