

Windsor, Ontario, July 20, 2015

**REPORT NO. 309** of the  
**SOCIAL DEVELOPMENT,**  
**HEALTH & CULTURE STANDING COMMITTEE**  
of its meeting held July 8, 2015

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**Present:**

**Councillor Ed Sleiman, Chair**  
**Councillor Paul Borrelli**  
**Councillor Rino Bortolin**  
**Councillor John Elliott**  
**Councillor Jo-Anne Gignac**

That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Bortolin, seconded by Councillor Borrelli,

**THAT** the request from RUNNINGFLAT LTD. to stage the Craft Draft 5K Run/Walk, and for a temporary road closure from Argyle Road between Wyandotte Street East and Brant Street from 12:00 p.m. (noon) – 10:00 p.m. August 8, 2015, and for a temporary closure of Argyle Road between Wyandotte Street East and Assumption Street, Assumption Street between Argyle Road and Devonshire Road, Devonshire Road between Assumption Street and Riverside Drive East, Riverside Drive East and West between Walker Road and Askin Avenue during the event from 6:00 p.m. - 10:00 p.m. on August 8, 2015 **BE APPROVED**, subject to the to the terms and conditions of the Special Event Agreement and further;

**THAT** should pending road construction impact any streets on the route identified above, the Coordinator of Special Events **BE AUTHORIZED** to develop an alternate route, subject to the approval of the Special Events Resource Team and Executive Director of Operations.

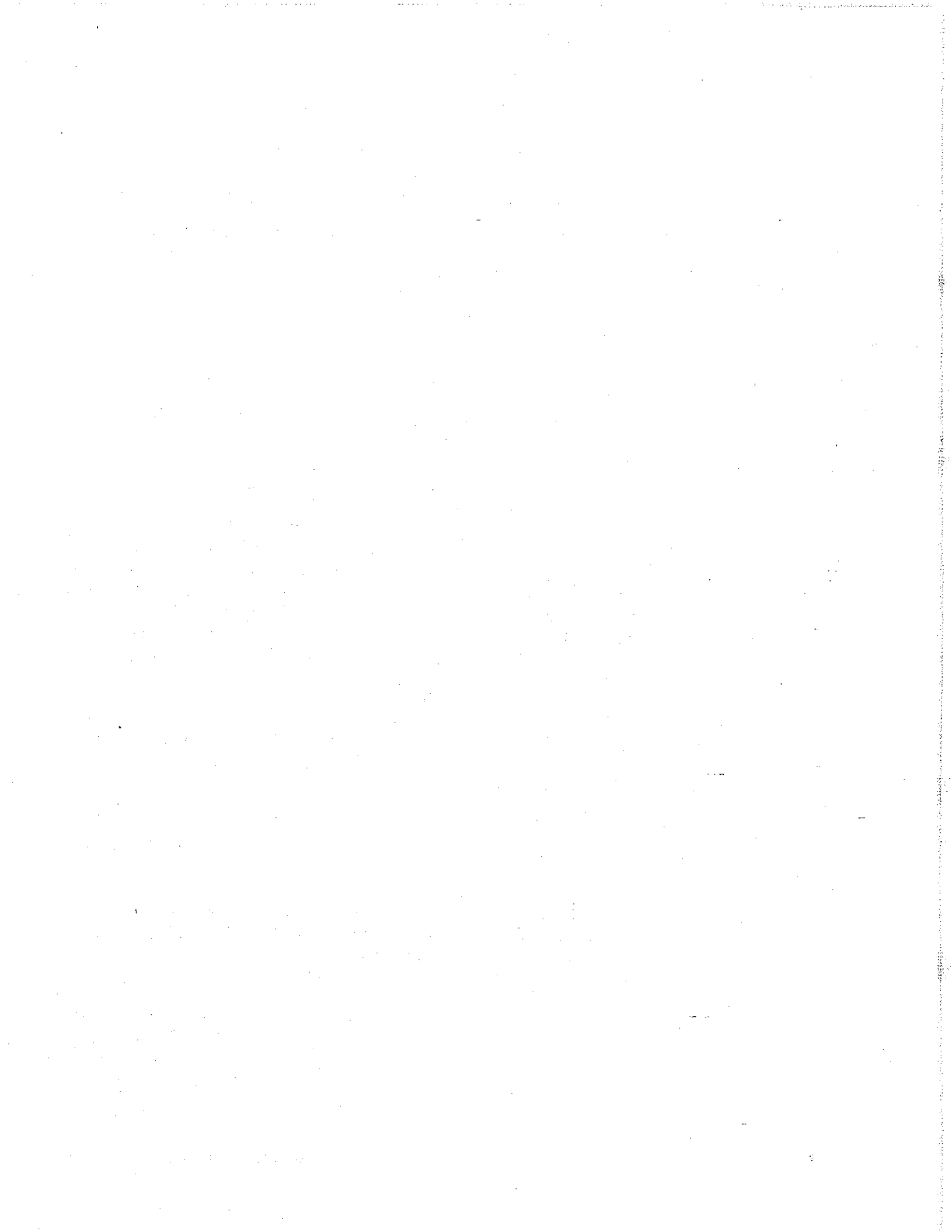
Carried.

Livelihood #17786 SR/12147

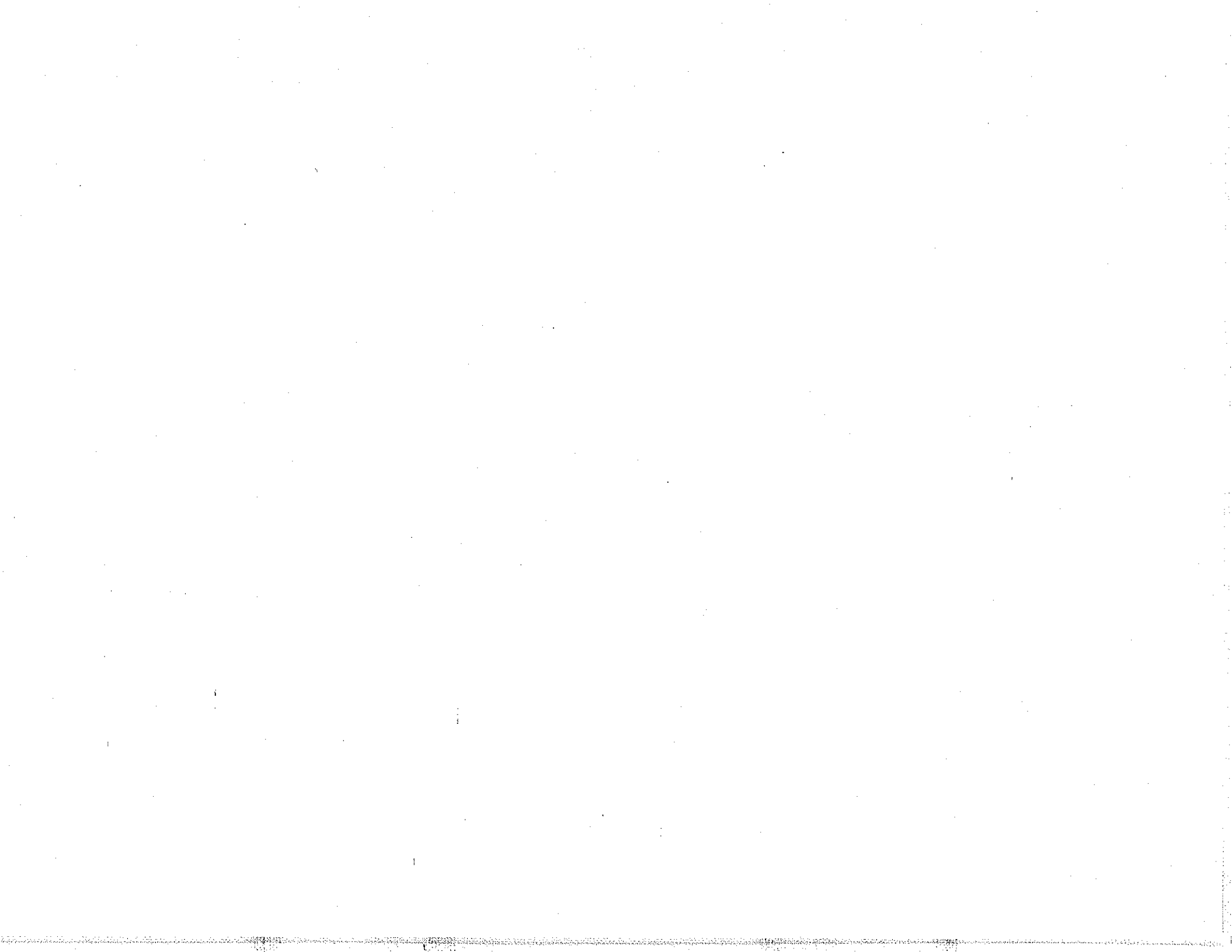
Clerk's Note: The administrative report authored by the Coordinator of Special Events dated June 18, 2015 entitled "*RUNNINGFLAT LTD. Craft Draft 5K Run/Walk – August 8, 2015*" is **attached** as background information.

  
CHAIRPERSON

  
SUPERVISOR OF COUNCIL SERVICES



<b>NOTIFICATION :</b>				
Name	Address	Email Address	Telephone	FAX
Chris Uszynski		<a href="mailto:chris@runningflat.com">chris@runningflat.com</a>		
Walkerville BIA		<a href="mailto:jaker@hkcanada.com">jaker@hkcanada.com</a>		
SERT		On file		
Debi Croucher		<a href="mailto:debi@indabamarketing.com">debi@indabamarketing.com</a>		
Mike Holdsworth		<a href="mailto:mnholdsworth@gmail.com">mnholdsworth@gmail.com</a>		



**THE CORPORATION OF THE CITY OF WINDSOR**  
**Social Development, Health and Culture Standing Committee-**  
**Administrative Report**



**MISSION STATEMENT:**

*"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."*

LiveLink REPORT #: 17786 SR/12147	Report Date: June 18, 2015
Author's Name: Michael Taylor	Date to Standing Committee: July 8, 2015
Author's Phone: 519 253-2300 ext. 2716	Classification #:
Author's E-mail: mtaylor@citywindsor.ca	

To: Social Development, Health and Culture Standing Committee

Subject: RUNNINGFLAT LTD. Craft Draft 5K Run/Walk – August 8, 2015

**1. RECOMMENDATION:**

P&R 15-104

City Wide: \_\_\_\_\_ Ward(s): 3 & 4

THAT the request from RUNNINGFLAT LTD. to stage the Craft Draft 5K Run/Walk, and for a temporary road closure from Argyle Road between Wyandotte Street East and Brant Street from 12:00 p.m. (noon) – 10:00 p.m. August 8, 2015, and for a temporary closure of Argyle Road between Wyandotte Street East and Assumption Street, Assumption Street between Argyle Road and Devonshire Road, Devonshire Road between Assumption Street and Riverside Drive East, Riverside Drive East and West between Walker Road and Askin Avenue during the event from 6:00 p.m. - 10:00 p.m. on August 8, 2015 **BE APPROVED**, subject to the to the terms and conditions of the Special Event Agreement and further;

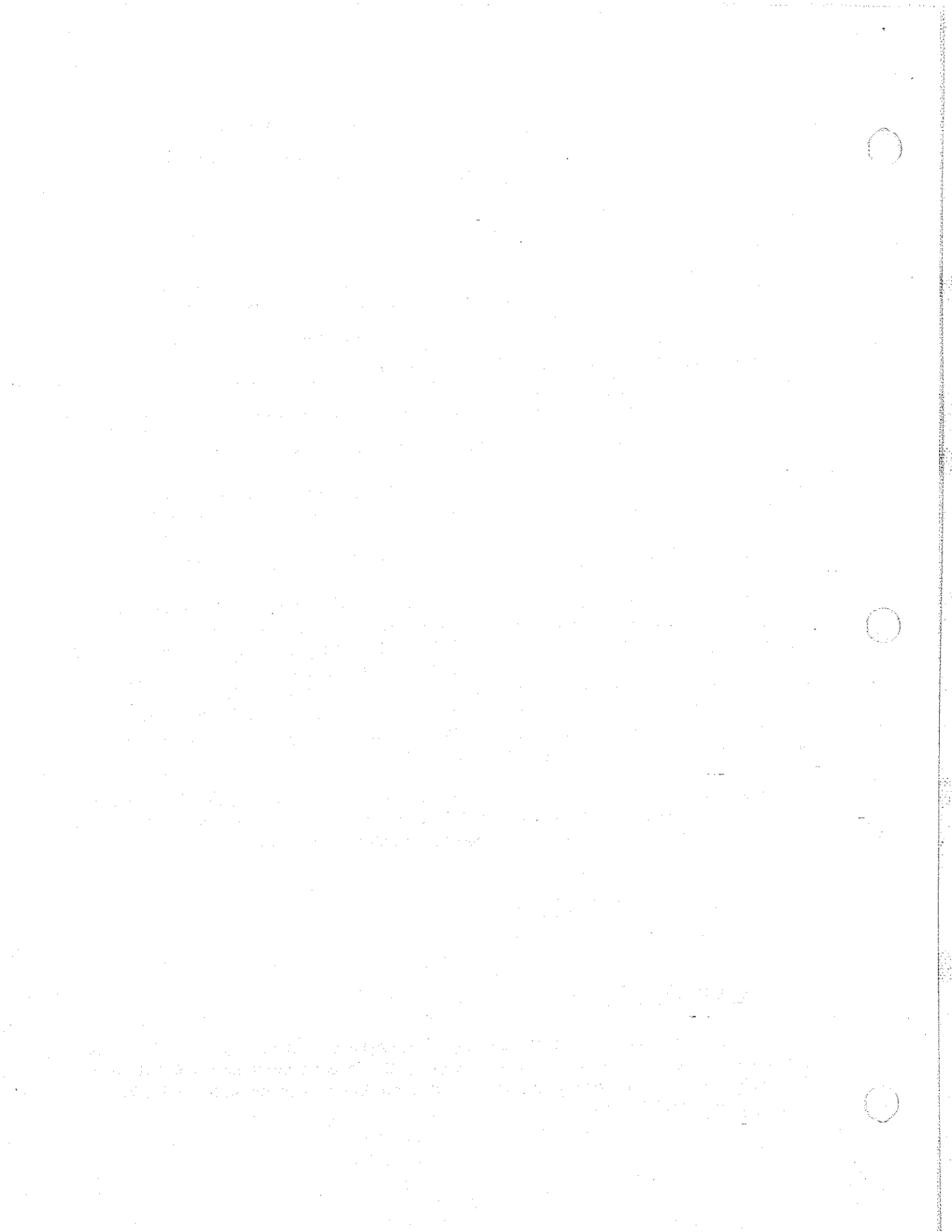
THAT should pending road construction impact any streets on the route identified above, the Coordinator of Special Events **BE AUTHORIZED** to develop an alternate route, subject to the approval of the Special Events Resource Team and Executive Director of Operations.

**EXECUTIVE SUMMARY:**

N/A

**2. BACKGROUND:**

RUNNINGFLAT LTD. is a local company that organizes running and walking events throughout the country, including the very popular Le Chocolat event held annually in the Walkerville area the past four years. This event is run in coordination with the Walkerville Brewery as the official sponsor.



### **3. DISCUSSION:**

Organizers of the event have met with representatives from the Special Events Resource Team (SERT) to complete the route and infrastructure support to accommodate the event. Event organizers have requested that Argyle Road between Wyandotte Street East and Assumption Street be closed at 12:00 p.m. (noon) on August 8, 2015 through to 10:00 p.m. to accommodate the set up of operational equipment, and to host an official after event on Argyle Road as well as in the private lot adjacent to the Walkerville Brewery property.

Traffic Operations at Pubic Works has noted that there is a possibility that roadway construction may commence on Devonshire Road during the event time. The event organizer is aware of this possibility, and prepared to re-route the existing requested route to assist in accommodating the construction zone if necessary. Should re-routing become an operational requirement, further meetings will take place between SERT members and the event organizer to adjust accordingly to ensure that a safe event plan is implemented.

During the event, personnel from Windsor Police Services (WPS), with concurrence from Traffic Operations, Windsor Fire and Rescue, Windsor and Essex EMS and Windsor Transit, would temporarily control the street crossing in both directions at Riverside Drive East and Walker Road, so participants could safely cross Riverside Drive East at Devonshire Road and proceed along Riverside Drive East and West to Askin Avenue. Runners would then proceed down the roadway leading to the waterfront trail system, running along the Riverfront Trail to Devonshire Road and back to the start/finish line at Argyle Road and Wyandotte Street East. WPS personnel would again assist in the crossing of Riverside Drive East, as participants make their way back to the finish at Argyle Road and Wyandotte Street East. Any participants not able to return at the given closure times, estimated to be after 6:50 p.m., would use the cross walk light at Lincoln Road so as to not disrupt regular traffic flow.

A Letter of Notification was delivered by the organizers to local residents and businesses affected by the temporary road closure on June 15, 2015. No objections were received as of the deadline date.

This report confirms that SERT has no objections to the event.

### **4. RISK ANALYSIS:**

As part of their agreement with the City of Windsor, the event organizers are required to develop a security plan and consult with Windsor Police Services and Windsor Fire and Rescue to maximize safety for those attending the event. Event hosts are also to provide insurance that indemnifies the City of Windsor.

### **5. FINANCIAL MATTERS:**

The client will be required to pay appropriate fees as per the approved 2015 Schedule of Fees, and may be subjected to other service fees from participating departments as required.

**7. CONCLUSION:**

The City of Windsor recognizes the importance of special events and festivals in enhancing the quality of life, tourism, culture, recreation, and education, all of which would not be possible without the invaluable services of volunteers, community groups, and sponsors that add their support and skills to enhancing the community events.

**Michael Taylor**  
Coordinator Special Events  
Recreation and Culture

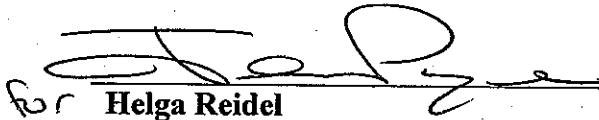
**Jan Wilson**  
Executive Director Recreation and Culture



**Jelena Payne**  
Community Development and Health  
Commissioner and Corporate Leader  
Social Development, Health, Recreation  
and Culture



**Dwayne Dawson**  
Executive Director of Operations



**Helga Reidel**  
Chief Administrative Officer

MT/hg

**APPENDICES:**

**DEPARTMENTS/OTHERS CONSULTED:**

Name:

Phone #: 519 ext.



<b>NOTIFICATION :</b>				
<b>Name</b>	<b>Address</b>	<b>Email Address</b>	<b>Telephone</b>	<b>FAX</b>
Chris Uszynski	430 Lakewood Beach Drive Amherstburg, ON. N9V 2Y8	chris@runningflat.com	519.980.5440	
Walkerville Business Improvement Area	1519 Wyandotte Street East, Windsor, ON N9A 3L3			
SERT				
Ward Councillors Chris Holt and Rino Bortolin				
Downtown Windsor Business Improvement Association: Debi Croucher, Acting Executive Director	419 Pelissier Street Windsor, ON N9A 4L2	debi@indabamarketing.com	519-973-4411	
Downtown Residents Association Windsor: Mike Holdsworth, President		mnholdsworth@gmail.com	519-253-4567	

