

**REPORT NO. 275 of the  
SOCIAL DEVELOPMENT,  
HEALTH & CULTURE STANDING COMMITTEE**  
of its meeting held February 4, 2015

**Present:** Councillor Ed Sleiman, Chair  
Councillor Paul Borrelli  
Councillor Rino Bortolin  
Councillor John Elliott  
Councillor Jo-Anne Gignac

**Reference:** Report No. 95 of the Windsor Accessibility Advisory Committee (Proposal for funding, accessible amenities/retrofit for Provincial Court-Fine Payments, Westcourt Building)

That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Gignac, seconded by Councillor Bortolin

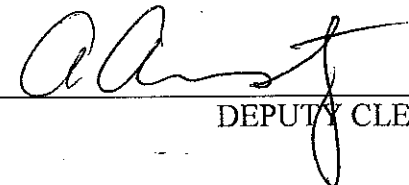
**THAT** the request for accessible amenities/retrofit for the Provincial Court – Fine Payments, Westcourt Building, 99 Chatham Street East in the amount of \$24,000 from the Capital project 7035138 (Accessibility) Fund **BE APPROVED IN PRINCIPLE** subject to the following conditions:

- Approval by the Office of the City Solicitor
- Written agreement and approval by 837690 Ontario Ltd. o/a Westcourt Place
- Discussion with 837690 Ontario Ltd. to determine cost-sharing options.

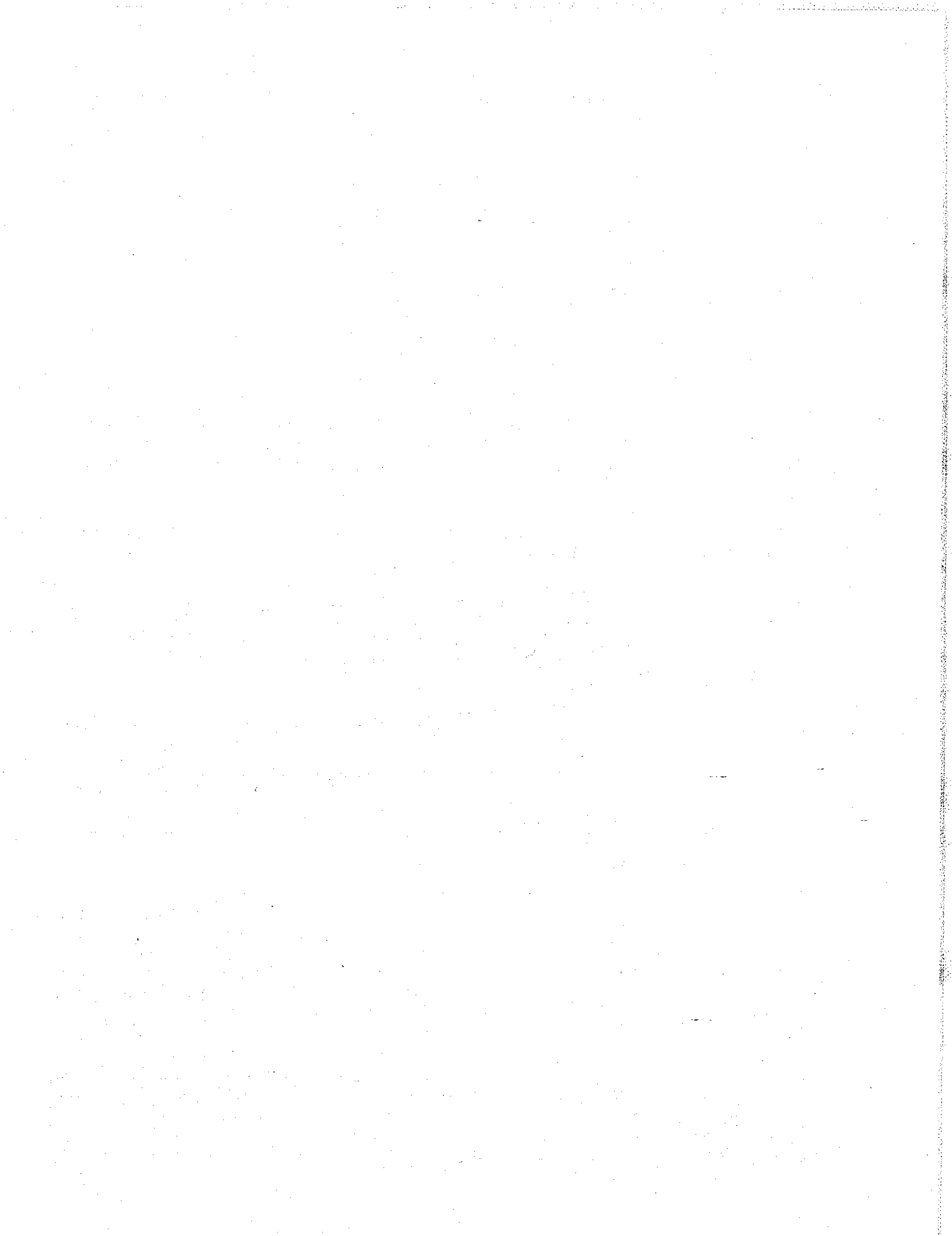
Carried.

Clerk's Note: Report No. 95 of the Windsor Accessibility Advisory Committee is attached as background information.

  
CHAIRPERSON

  
DEPUTY CLERK

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
WAAC members				
Sherri Arsenaault				
Victor Ferranti				



**REPORT NO. 95**  
of the  
**WINDSOR ACCESSIBILITY ADVISORY COMMITTEE**  
at its meeting held December 12, 2014

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Present: Wayne Meneguzzi, Chair  
Kathy Iacovone, Vice Chair  
Councillor Ed Sleiman  
John Azlen  
Peter Best  
Bridget Lefort (non-voting)  
Sandra Friesen

Your Committee submits the following recommendation:

Moved by K. Iacovone, seconded by Councillor Sleiman

That the request for accessible amenities/retrofit for the Provincial Court – Fine Payments, Westcourt Building, 99 Chatham Street East in the amount of \$24,000 from the Capital Project 7035138 (Accessibility) Fund **BE APPROVED IN PRINCIPLE** subject to the following conditions:

- Approval by the Office of the City Solicitor
- Written agreement and approval by 837690 Ontario Ltd. o/a Westcourt Place
- Discussion with 837690 Ontario Ltd. to determine cost-sharing options

Carried.

**NOTE:** The Windsor Accessibility Advisory Committee Proposal for Funding from Capital Project 7035138 (Accessibility) – *attached*.

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**CHAIRPERSON**

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**COMMITTEE COORDINATOR**

**NOTIFY:**

WAAC Committee		
Windsor Accessibility Advisory Committee	On file.	
Sherri Arsenault, Acting Manager of Court Services		<a href="mailto:sarsenault@city.windsor.on.ca">sarsenault@city.windsor.on.ca</a>
Victor Ferranti, Manager of Capital Budget & Reserves		<a href="mailto:vferranti@city.windsor.on.ca">vferranti@city.windsor.on.ca</a>

Windsor Accessibility Advisory Committee  
Proposal for Funding from Capital Project 7035138  
(Accessibility)

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Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals received later than the first Tuesday of the month will be reviewed by the Windsor Accessibility Advisory Committee at its regular meeting in the following month.

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Instructions for completing this application:

- A) Complete Sections 1 and 2
- B) Return to Karen Kadour, WAAC Secretary at [kkadour@city.windsor.on.ca](mailto:kkadour@city.windsor.on.ca) or c/o Council and Customer Services, 350 City Hall Square.
- C) WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

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Section 1 Project Details

Date Submitted: December 3, 2014

Department: Provincial Offences (Provincial Court – Fine Payments)

1) Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, architectural or policy barriers):

The Courtrooms are located in an older building that didn't have many accessibility features addressed when constructed. We would like to improve accessibility within the environment.

**MAIN ENTRY DOOR**

There are current major physical barriers within our Court Room layout. From the start when a member of the public exits the elevators they come to the main door to the Court lobby. This door has no accessible door opener (push button) on either side of

Windsor Accessibility Advisory Committee  
Proposal for Funding from Capital Project 7035138  
(Accessibility)

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the door. Once they gain access (someone to let them in) they don't have access to either the courtrooms.

The main entry door is only 29 inches clear width when opened. Funding to increase the width of this door would greatly improve the accessibility to our facility.

#### ACCESSIBLE WASHROOM ENTRY

Furthermore, there is currently an accessible washroom that has a size and layout that is quite accessible. The issue is that there is no accessible door opener on either side or an emergency notification button.

#### COURTROOM ENTRIES

According to FADS Section 15.4.1.2 Other areas of the court generally used by the public, defendants, witnesses and counsel should be accessible to all persons.

We have two main courtrooms that are utilized by the public on a daily basis. Each courtroom has two entry doors and neither door has an accessible door opener.

2) Provide a list of users and groups that will benefit from this barrier removal activity:

This is a public Court office that is heavily utilized by members of the public, judiciary, court clerks or other officials, defendants, members of counsel. Each of the groups would benefit from the removal of current barriers.

3) Identify all partners in this project:

The POA office and Facilities (Which will handle the project)

4) Identify in kind and volunteer contributions:

In addition to the physical barriers we have also identified a need for greater accessibility in our signage. The POA office will cover the expense of provided this signage.

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Proposal for Funding from Capital Project 7035138  
(Accessibility)

5) If this is for a modification to the built environment, has your site been audited for accessibility using the Windsor Barrier Free Design Standards?

Yes  No    Comments: The Windsor Accessibility Advisory Committee has not conducted an audit of this facility. The Diversity and Accessibility Officer did attend the office prior to submitting this application, to provide input and recommendations.

6) Does the project meet or exceed Ontario Building Code or Windsor Barrier Free Design Standards requirements? (Explain)

This is an old building and there are currently no plans for major renovation of the Courtroom. This request is to try to increase accessibility in the current environment.

7) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

Yes  No    Comments:

8) Appropriate supporting Documents included:  Letters of Support  Plans/drawings  Cost Analysis  Other (Explain)    (Where a project is very large approval may be obtained in stages eg: approval in principle, approval after plans or drawings are available, final approval)

9) What is the expected project completion date?

Section 2 Project Costs:

Department contribution - Enhance accessible signage	\$
Amount Requested from Accessibility Advisory Committee	\$
Other Funding Sources (describe):	\$

Dec 1, 2014  
Date Signed

Ahmed Arshad  
Manager

# ACCESS

DOORS 'N' MORE

1340 Matthew Brady Blvd  
Windsor, Ontario N8S 4R6  
Tel: 519-944-7299  
Fax: 519-974-2926  
Email: [accessdoors@bellnet.ca](mailto:accessdoors@bellnet.ca)  
Website: [www.accessdoorsnmore.ca](http://www.accessdoorsnmore.ca)

Estimate # J14-616

December 12, 2014

City of Windsor  
Email: [mwelsh@city.windsor.on.ca](mailto:mwelsh@city.windsor.on.ca)

Attention: Mike Welsh

We are pleased to submit a quote for the following:  
Supply all labour, material and equipment required to install...

Job: Westcourt Building

Install various automatic door operators on 3<sup>rd</sup> floor...

- 7 - Hunter Automatic Model HA-8 auto swing -39" box - clear anodized finish @ \$1,915.00 each
- 2 - 6" Activation round with logo switch
- 2 - 6" Round back boxes

LABOUR & MATERIAL \$ 13,405.00  
HST EXTRA

- 1 - Hunter Automatic same as above with bathroom application

LABOUR & MATERIAL \$ 2,450.00  
HST EXTRA

- 1 - 110 volt power supply to 9 units

LABOUR & MATERIAL \$ 4,800.00  
HST EXTRA

- Cost for Security One to complete final hook up on front secured door
- 6 Hours labour @ \$75.00 per hour

LABOUR & MATERIAL \$ 450.00  
HST EXTRA

SUB TOTAL \$ 21,105.00  
PLUS HST 13% \$ 2,743.65  
GRAND TOTAL \$ 23,848.65

Thank you.  
Josh Prince  
ACCESS DOORS 'N' MORE INC.  
Email: [accessdoors@bellnet.ca](mailto:accessdoors@bellnet.ca)

