

REPORT NO. 254 of the
**SOCIAL DEVELOPMENT,
HEALTH & CULTURE STANDING COMMITTEE**
of its meeting held October 8, 2014


Present: Councillor Ed Sleiman, Chair
Councillor Jo-Anne Gignac
Councillor Alan Halberstadt
Councillor Al Maghnieh
Councillor Fulvio Valentinis

Reference: Report No. 94 of the Windsor Accessibility Advisory Committee

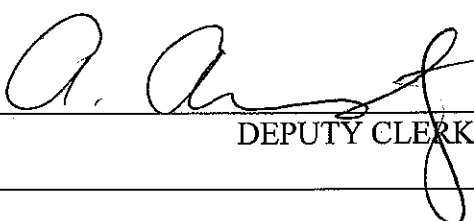
That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Gignac, seconded by Councillor Maghnieh,
That the Revised Terms of Reference for the Windsor Accessibility Advisory Committee dated September 2014 **BE APPROVED**.
Carried.

Clerk's Note: Report No. 94 of the Windsor Accessibility Advisory Committee outlining the Revised Terms of Reference is attached as background information.

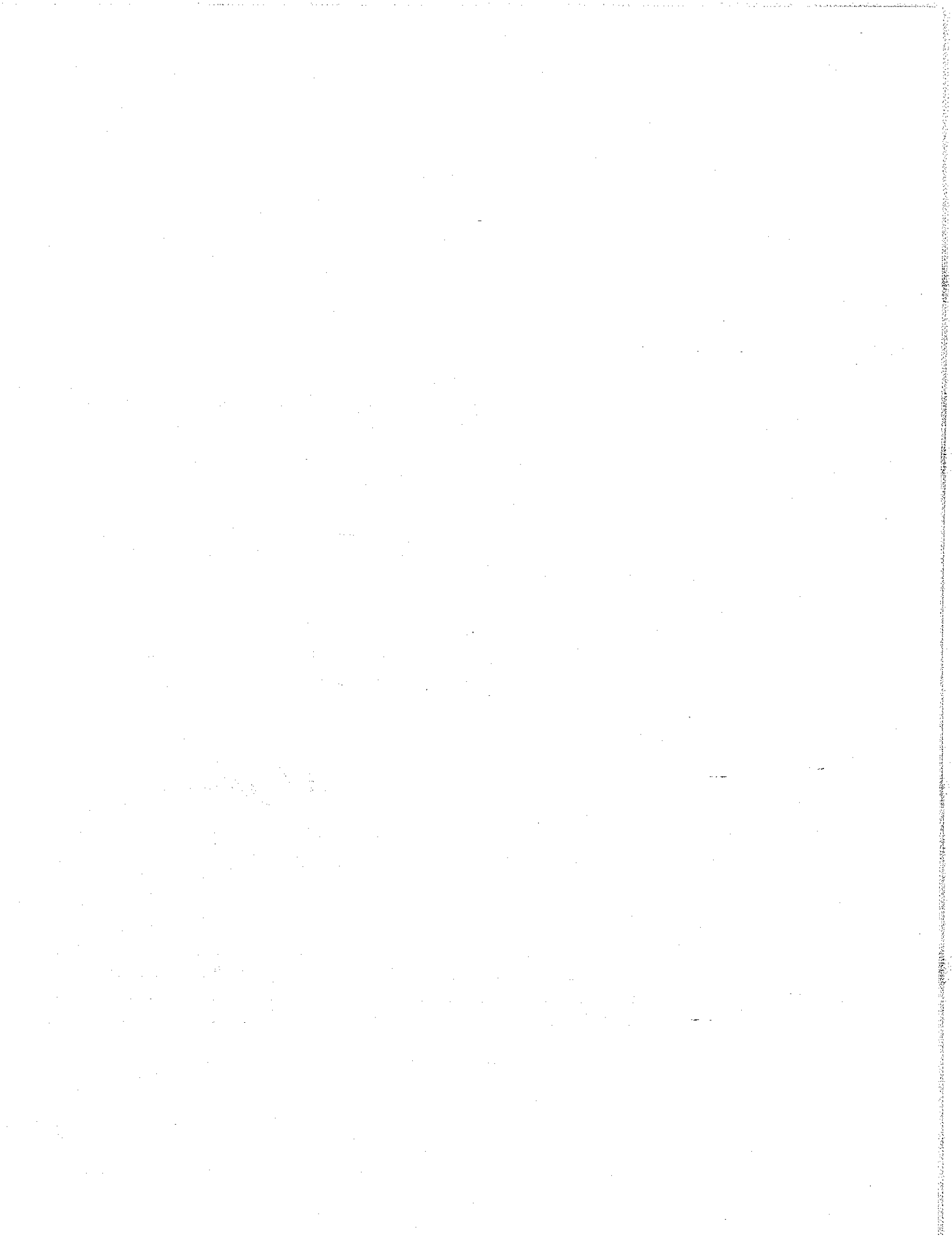


CHAIRPERSON



DEPUTY CLERK

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX



REPORT NO. 94
of the
WINDSOR ACCESSIBILITY ADVISORY COMMITTEE
at its meeting held September 9, 2014

Present: Wayne Meneguzzi, Chair
Kathy Iacovone, Vice Chair
Councillor Ed Sleiman
Peter Best
Sandra Friesen

Your Committee submits the following recommendation:

Moved by K. Iacovone, seconded by S. Friesen
That the *Revised Terms of Reference* for the Windsor Accessibility
Advisory Committee dated September 2014 **BE APPROVED.**
Carried.

NOTE: The *Revised Terms of Reference* for the Windsor Accessibility Advisory
Committee dated September 2014 – attached.

CHAIRPERSON

COMMITTEE COORDINATOR

NOTIFY:

WAAC Committee		
Windsor Accessibility Advisory Committee	On file.	

Windsor Accessibility Advisory Committee
Terms of Reference
September 2014

Preface

The Windsor Accessibility Advisory Committee (WAAC) is committed to complying with the provisions of the Accessibility for Ontarians with Disabilities Act (2005) and the Ontarians with Disabilities Act (2001). WAAC shall advise Windsor City Council in promoting a barrier free community for the persons with disabilities.

Terms of Reference

1. In addition to the above, the WAAC will be responsible in its advisory role to City Council to:
 - a. Oversee the development and preparation of the Multi-Year Accessibility Plan every five years, as required under the Accessibility for Ontarians with Disabilities Act (AODA)
 - b. Provide an annual status report relating to the Multi-Year Accessibility Plan as required under the AODA.
2. Furthermore, following its historical and traditional role since its implementation in 1981, the WAAC in fulfilling its advisory function will work to promote and achieve the following goals and objectives:
 - a. To review and monitor federal, provincial and municipal directives and regulations and legislation as they relate to persons with disabilities.
 - b. To identify issues of concern to persons with disabilities and on the basis of research, knowledge, and experience on Committee members to recommend action where appropriate.
 - c. To participate in community committees that seek to eliminate barriers for persons with disabilities.

Process

Membership

The WAAC shall be comprised of the following Members including:

- o 8 volunteer members
- o 1 Member of Council
- o 4 alternate non-voting members (alternating on a rotational schedule similar to the Acting Mayor schedule)

The WAAC Committee shall meet quarterly or at the call of the Chair. Members are encouraged to contact the Chair or the Committee Coordinator if they no longer wish to sit on WAAC.

Length of Term

The Striking Committee of Council appoints members for a period of 4 years.

Elections

The Chairperson and Vice-Chair shall be elected annually.

Rules of Order

Elections and Meetings will be conducted according to Bourinot's Rules of Order and the City of Windsor Procedural By-Laws

Sub Committees

The WAAC may establish sub-committees as required. Membership shall be appointed by the WAAC. The Chair of any sub-committee must be a member of WAAC.

Reporting

The WAAC reports directly to the Social Development, Health & Culture Standing Committee. The Chairperson and/or his/her designate are the official spokespersons for WAAC. All sub-committees report directly to WAAC.

Staff Resource

The City of Windsor will identify community and administrative resources to WAAC. As such, community and administrative resources do not have voting privileges and will act in an advisory capacity.

Annual Operating Budget

Advisory Committees will be tasked with providing information relating to the following year's operating budget which includes an Organizational Review, Budget Detail and Request and Budget Highlights (accomplishments, the following year's initiatives, cost drivers and mitigating measures). The budget request will be forwarded to the Social Development, Health & Culture Standing Committee and to City Council.

Annual Report

In accordance with The City of Windsor's By-law 98-2011 Section 21(3), Committees of Council are required to report to their respective Standing Committee annually to provide an overview of accomplishments.

