

**REPORT NO. 82** of the  
**SOCIAL DEVELOPMENT,  
HEALTH & CULTURE STANDING COMMITTEE**  
of its meeting held May 9, 2012

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**Present:** Councillor Ed Sleiman, Vice Chair  
Councillor Alan Halberstadt  
Councillor Ron Jones

**Regrets:** Councillor Percy Hatfield

That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Jones, seconded by Councillor Halberstadt,

**I. THAT** this report from the Executive Director of Housing and Children's Services regarding Service Agreements pursuant to the new Housing Services Act **BE ACCEPTED** and;

**II. THAT** the Executive Director of Housing and Children's Services **BE AUTHORIZED** to execute Service Agreements with the Windsor-Essex social housing providers and with Windsor Essex Community Housing Corporation (WECHC) for the operation of the Central Housing Registry pursuant to the Housing Services Act provided further that such agreements are in a form satisfactory to the City Solicitor.

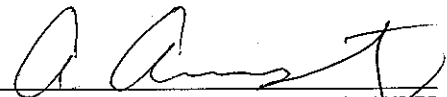
Carried.

*Clerk's Note:* The report by the Commissioner of Community Development and Health dated March 14, 2012 entitled "Authorization to sign Service Agreements under the Housing Services Act" is attached as background information.

**LIVELINK #15842, GH2012**



**VICE CHAIRPERSON**



**DEPUTY CITY CLERK**

**NOTIFICATION:**

Name	Address	Email
Brian Gregg, CAO	County of Essex	bgregg@countyofessex.on.ca



**THE CORPORATION OF THE CITY OF WINDSOR**  
**Community Development and Health Services - Housing Children's Services**



**MISSION STATEMENT:**

*"The City of Windsor, with the involvement of its citizens, will deliver effective and responsive municipal services, and will mobilize innovative community partnerships"*

<b>LiveLink REPORT #: 15842 GH2012</b>	<b>Report Date: March 14, 2012</b>
<b>Author's Name: Rob Oleynik</b>	<b>Date to Council: May 9, 2012</b>
<b>Author's Phone: 519 255-5200 ext. 6278</b>	<b>Classification #:</b>
<b>Author's E-mail: roleynik@city.windsor.on.ca</b>	

**To: Mayor and Members of City Council**

**Subject: Authorization to sign Service Agreements under the Housing Services Act**

**1. RECOMMENDATION: City Wide:  Ward(s): \_\_\_\_\_**

- a) THAT this report from the Executive Director of Housing and Children Services regarding Service Agreements pursuant to the new Housing Services Act **BE ACCEPTED** and;
- b) THAT the Executive Director of Housing and Children Services **BE AUTHORIZED** to execute Service Agreements with the Windsor-Essex social housing providers and with Windsor Essex Community Housing Corporation (WECHC) for the operation of the Central Housing Registry pursuant to the Housing Services Act provided further that such agreements are in a form satisfactory to the City Solicitor.

**EXECUTIVE SUMMARY:**

N/A

**2. BACKGROUND:**

The purpose of this report is administrative nature. Administration is requesting Council authorization to sign new Service Agreements to continue the delegation of existing functions with the Windsor-Essex Social Housing Providers and the Central Housing Registry under the new Housing Services Act.

Prior to the downloading of social housing programs, housing providers were responsible to administer various eligibility requirements for subsidized housing programs. At downloading, provisions were included in the Social Housing Reform Act to enable the City as Service Manager to establish a system to delegate the various functions to the housing providers and operationalize a centralized waiting list system. In 2001, Windsor City Council authorized Administration to delegate these functions pursuant to the Social Housing Reform Act. The delegation of these functions was governed by a Service Agreement pursuant to the Social

Housing Reform Act with each housing provider and with the Windsor Essex Community Housing Corporation (WECHC) for the operation of the Central Housing Registry. On January 1, 2012 the Social Housing Reform Act was repealed and replaced with the Housing Services Act. As a result, new Service Agreements are required.

### 3. DISCUSSION:

The functions governed by the Service Agreements with housing providers were well established and have been a part of their routine day-to-day management duties for over 30 years. The functions of the Central Housing Registry were performed by WECHC prior to downloading and were modified to comply with the Social Housing Reform Act back in 2002.

The Housing Services Act requires the same functions currently administered by both housing providers and the Central Housing Registry. New Service Agreements are required to reference the new Act.

### 4. RISK ANALYSIS:

The degree of risk is by definition low and the likelihood of occurrence is rare to unlikely.

### 5. FINANCIAL MATTERS:


There is no impact on the City budget in accepting the Recommendations made in this report.

### 6. CONSULTATIONS:

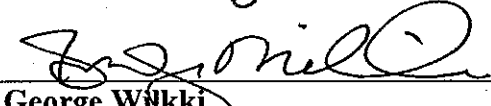
Consultations were held with and agreement templates were developed by Cheryl Glassford, Legal Counsel, Legal Services, City of Windsor.


### 7. CONCLUSION:

The request for authorization to sign Service Agreements with the social housing providers and with WECHC for the Central Housing Registry enables consistency of well established practices in compliance with the new Housing Services Act.

  
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Author: Rob Oleynik  
Program Coordinator  
Housing and Children's Services

  
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Debbie Cercone  
Executive Director of Housing and  
Children's Services

  
\_\_\_\_\_  
George Wilkki  
City Solicitor and Corporate Leader  
Economic Development and Public Safety

  
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Ronna Warsh  
Community Development and Health  
Commissioner and Corporate Leader Social  
Development, Health, Recreation and  
Culture

RO:jh/kk

**APPENDICES: N/A**

**DEPARTMENTS/OTHERS CONSULTED:**

**Name: Cheryl Glassford, Legal Counsel Services, City of Windsor**

**Phone #: 519 255-6100 ext. 1174**

**NOTIFICATION :**

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