

ADOPTED by Council at its meeting held April 16, 2012 [M210-2012]

AA/

Windsor, Ontario, April 16, 2012

**REPORT NO. 79** of the  
**SOCIAL DEVELOPMENT,  
HEALTH & CULTURE STANDING COMMITTEE**  
of its meeting held March 21, 2012

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**Present:** Councillor Al Maghnieh, Chair  
Councillor Alan Halberstadt  
Councillor Percy Hatfield  
Councillor Ed Sleiman


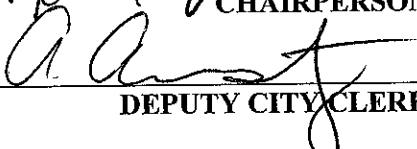
**Regrets:** Councillor Ron Jones

That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

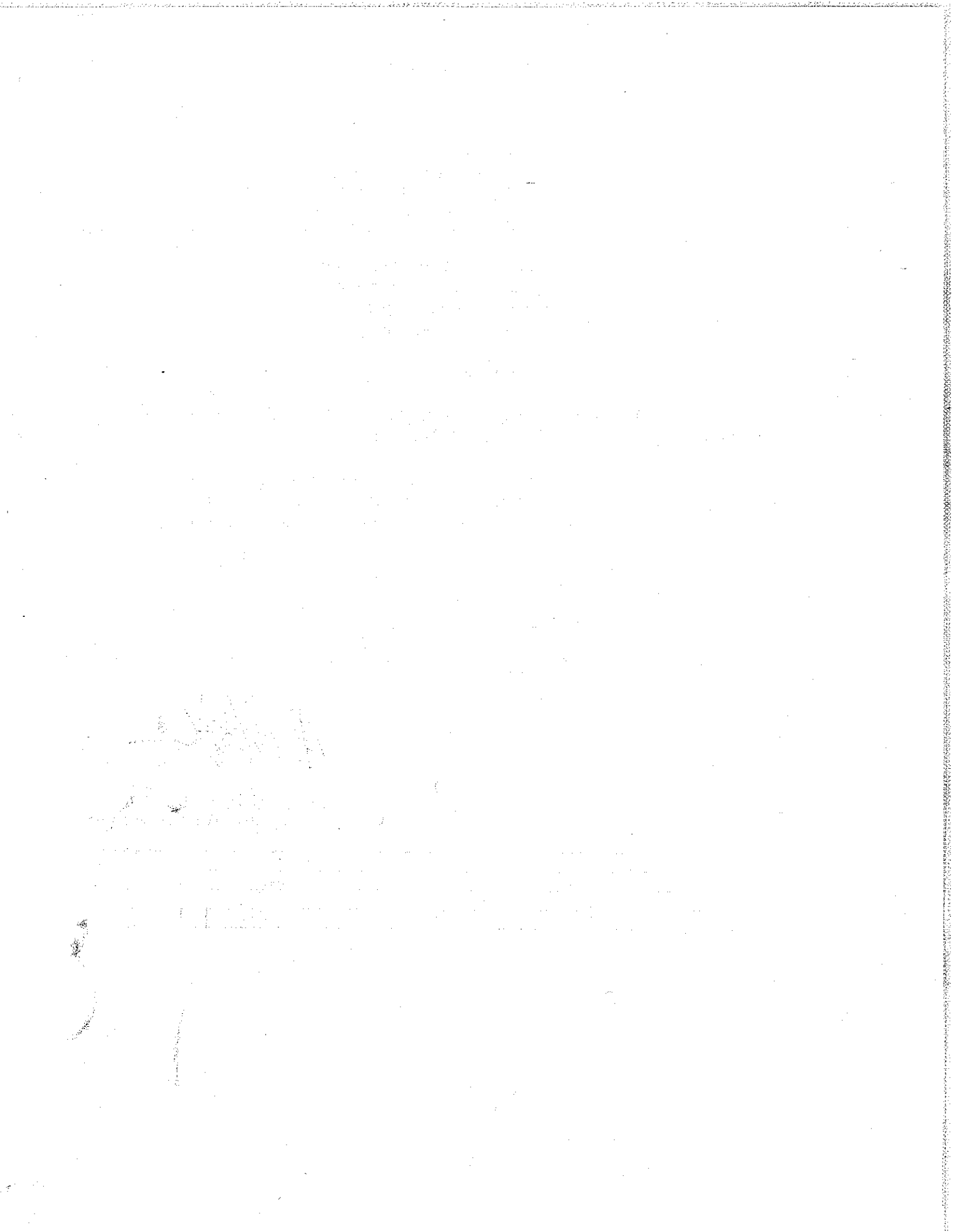
Moved by Councillor Sleiman, seconded by Councillor Hatfield,  
**THAT** the minutes of the Committee of Management for Huron Lodge  
Long Term Care Home meeting held December 12, 2011 **BE RECEIVED** for  
information.

Carried.

Clerk's Note: The minutes of the Committee of Management for Huron Lodge Long Term Care Home meeting held December 12, 2011 are attached as background information.

  
CHAIRPERSON  
  
DEPUTY CITY CLERK

NOTIFICATION:		
Name	Address	Email



Windsor, Ontario December 12, 2011

A meeting of the **Committee of Management for Huron Lodge Long Term Care Home** is held this day commencing at 9:00 o'clock a.m. in the Conference Room, Huron Lodge, 1881 Cabana Road West, there being present the following members:

Councillor Bill Marra, Co-Chair  
Councillor Ron Jones, Co-Chair  
Councillor Al Maghnieh

**Also present are the following resource personnel:**

Lucie Lombardo, Executive Director, LTD Administrator, Huron Lodge  
Wendi Eizenga, Executive Initiatives Coordinator (attending on behalf of Ronna Warsh)  
Melinda Munro, Manager, Office of Continuous Improvement  
Karen Kadour (A) Committee Coordinator

1. **CALL TO ORDER**

Councillor Marra, Co-Chair calls the meeting to order at 9:02 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2 **MINUTES**

Moved by Councillor Jones, seconded by Councillor Maghnieh,  
That the minutes of the Committee of Management for Huron Lodge, Long Term Care Home meeting held September 19, 2011 **BE ADOPTED** as presented.  
Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST**

Councillor Marra discloses an interest on the "Nurse Led Program" and also the appointment of the Executive Director LTD Administrator, Huron Lodge to the Hotel Dieu-Grace Hospital Board as he is employed by Hotel Dieu-Grace Hospital.

4. IN-CAMERA

Verbal Motion is presented by Councillor Jones, seconded by Councillor Maghnieh, to move In Camera at 9:03 o'clock a.m. for discussion of the following items:

Item No.	Subject	Section Pursuant to Municipal Act 2001, as amended
4.1	Personal matters about an identifiable individual, including municipal or local board employees	s. 239(2)(b)
4.2	Labour relations or employee negotiations	s. 239 (2)(d)
4.3	Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board	s. 239 (2) (c)

The Committee Coordinator is asked to leave the meeting at 9:03 o'clock a.m.

The Committee Coordinator is asked to return to the meeting at 9:38 o'clock a.m. and the meeting moves back into public session.

Moved by Councillor Jones, seconded by Councillor Maghnieh,

That the Clerk BE DIRECTED to transmit the recommendation contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge meeting held December 12, 2011 directly to the Committee of Management for Huron Lodge at the next Regular Meeting.

That the confidential verbal report of the Committee of Management for Huron Lodge relating to the personal matter about an identifiable individual, including municipal or local board employees BE RECEIVED and further, that administration BE AUTHORIZED to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge.

Carried.

5. DELEGATIONS OF AUTHORITY REPORTS PROVIDED FOR INFORMATION

Ministry of Health – Direct Funding Letter

Moved by Councillor Jones, seconded by Councillor Maghnieh,

That **APPROVAL BE GIVEN** to execute effective July 1, 2010 and ending March 31, 2013 the Letter of Agreement for Huron Lodge which constitutes the relevant accountability agreement for all MOHLTC transfer payment funds that are not covered by other agreements and further, that the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign the Letter of Agreement satisfactory as to form by the City Solicitor, as to financial content by the City Treasurer and approved as to technical content by the Administrator of Huron Lodge.

Carried.

#### **Nurse Led Program – Local Health Integration Network (LHIN)**

Moved by Councillor Jones, seconded by Councillor Maghnieh,

That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to approve for signature the service agreement between the Corporation of the City of Windsor, Huron Lodge Long Term Care Home and Hotel-Dieu Grace Hospital for The Nurse Led Long Term Outreach Team Program subject to approval by the City Solicitor as to form and approved as to content by the Administrator of Huron Lodge.

Carried.

Councillor Marra discloses an interest and abstains from voting as he is employed by Hotel Dieu Grace Hospital.

#### **Pharmacy Services**

Moved by Councillor Maghnieh, seconded by Councillor Jones,

That the report of the Executive Director LTD Huron Lodge, Administrator relating to the successful proponent for the provision of pharmacy services **BE APPROVED**.

Carried.

#### **Board Member – Hotel-Dieu Grace Hospital**

Moved by Councillor Maghnieh, seconded by Councillor Jones,

That Lucie Lombardo, Administrator/Executive Director Huron Lodge **BE APPROVED** to participate as a Board Member for Hotel-Dieu Grace Hospital.

Carried.

Councillor Marra discloses an interest and abstains from voting as he is employed by Hotel-Dieu Grace Hospital.

## **6. COMMUNICATIONS**

Moved by Councillor Jones, seconded by Councillor Maghnieh,  
That the following Communications **BE RECEIVED** for information:

- MOHLTC 2007 LTC Reconciliation
- MOHLTC 2008 LTC Reconciliation and Response
- MOHLTC 2010 Annual Reconciliation Report
- Local Health Integration Network (LHIN) Short Stay Respite Survey
- Ontario Municipal Benchmarking Initiative Long term Care – 2010 Results
- Board of Health Food Premise Inspection Report
- LHIN GAC – Amended to Health Services Provider Leadership Council Terms of Reference
- OANHSS Region 1 Update for 2011

Carried.

7. **OFFICE OF CONTINUOUS IMPROVEMENT – TERMS OF REFERENCE**

Melinda Munro, Manager, Office of Continuous Improvement is present to discuss the Terms of Reference for the Committee of Management for Huron Lodge. The salient points of discussion relating to the Terms of Reference are as follows:

- The Administrator/Executive Director Huron Lodge investigated models of long term care homes in several municipalities
- Purpose of implementing Standing Committee structure – To reduce the number of advisory committees thus reducing the number of meetings Councillors must attend.
- Should Huron Lodge Committee of Management stand alone, or under advisement of the Social Development, Health and Culture Standing Committee?
- Huron Lodge is part of the municipal structure and transparency is key
- Discussion regarding elected officials (only) as members on the Committee of Management.
- The Administrator/Executive Director Huron Lodge advises the Residents Council meets monthly and suggests that those members may be invited to attend the Committee of Management meetings as required by the Committee of Management.

The Chair states there is no benefit in bringing the Committee of Management to the Social Development, Health & Culture Standing Committee. He recommends that the existing governance body be enhanced.

M. Munro suggests that the minutes/agendas of the Committee of Management be posted to the City's website to allow for public access.

It is agreed that the Committee of Management for Huron Lodge governance structure remain as status quo.

Moved by Councillor Jones, seconded by Councillor Maghnieh,  
That the verbal report by the Manager, Office of Continuous Improvement relating to the Terms of Reference for the Committee of Management for Huron Lodge  
**BE RECEIVED.**

Carried.

**8. DATE OF NEXT MEETING**

At the call of the Chair.

**9. ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:18 o'clock a.m.

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**Councillor Marra, CO-Chair**

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**Committee Coordinator**

**COMMITTEE OF MANAGEMENT  
FOR HURON LODGE LONG TERM CARE HOME  
MONDAY, DECEMBER 12, 2011  
9:00 A.M.  
HURON LODGE CONFERENCE ROOM**

1. CALL TO ORDER
2. ADOPTION OF THE MINUTES DATED SEPTEMBER 19, 2011 - attached.
3. DISCLOSURE OF PECUNIARY INTEREST
4. IN-CAMERA

- (I) Motion to move in-camera for the purpose of consideration of the items of business:

Item No.	Subject	Section-Pursuant to Municipal Act, 2001, as amended
4.1	<b>Personal matters about an identifiable individual, including municipal or local board employees</b>	s. 239 (2)(b)
4.2	<b>Labour relations or employee negotiations</b>	s. 239 (2)(d)
4.3	<b>Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board</b>	s. 239 (2)(e)

- (II) Motion to move back into public session for the purpose of adopting recommendations and providing instructions.

5. DELEGATION OF AUTHORITY REPORTS PROVIDED FOR INFORMATION:
  - Ministry of Health - Direct Funding Letter
  - Nurse Led Program - Local Health Integration Network (LHIN)
  - Pharmacy Services (to be distributed at the meeting)
  - Board Member - Hotel-Dieu Grace Hospital



6. COMMUNICATIONS

7. OCI-REVIEW - TERMS OF REFERENCE

Guest Melinda Munro - example enclosed as information for discussion

8. NEXT MEETING

To be determined.

9. ADJOURNMENT

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