

Adopted by Council at its meeting held February 4, 2013 [M49-2013]

AA/

Windsor, Ontario, February 4, 2013

**REPORT NO. 140** of the  
**SOCIAL DEVELOPMENT,**  
**HEALTH & CULTURE STANDING COMMITTEE**  
of its meeting held January 9, 2013

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**Present:** Councillor Ed Sleiman, Chair  
Councillor Jo-Anne Gignac  
Councillor Alan Halberstadt  
Councillor Fulvio Valentinis

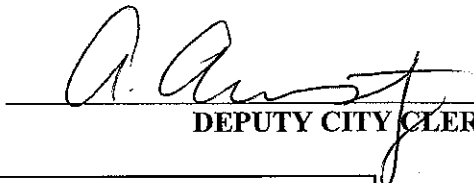
**Regrets:** Councillor Percy Hatfield

That the following recommendation of the Social Development, Health and Culture Standing Committee **BE APPROVED** as follows:

Moved by Councillor Halberstadt, seconded by Councillor Gignac,  
**THAT** the Accessibility/Diversity Officer **BE AUTHORIZED** on behalf of the Windsor Accessibility Advisory Committee to send a letter to the Project Manager, Family Aquatic Complex in support of the application of the grant of \$50,000 from Human Resources and Skills Development Canada for a Small Projects enabling accessibility grant.  
Carried.

Clerk's Note: Report No. 88 of the Windsor Accessibility Advisory Committee along with the report of the Family Aquatics Complex Project Manager dated September 4, 2012 entitled "Request for Financial Support to Purchase Accessible Equipment and support for application to HRSD for an Accessibility Grant" are attached as background information.

  
CHAIRPERSON

  
DEPUTY CITY CLERK

NOTIFICATION:		
Name	Telephone	Email
WAAC		
Don Sadler, Family Aquatic Complex Project Manager		<a href="mailto:dsadler@city.windsor.on.ca">dsadler@city.windsor.on.ca</a>
Gayle Jones, Accessibility Diversity Officer		<a href="mailto:gjones@city.windsor.on.ca">gjones@city.windsor.on.ca</a>



**REPORT NO. 88**  
of the  
**WINDSOR ACCESSIBILITY ADVISORY COMMITTEE**  
at its meeting held September 20, 2012

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Present: Wayne Meneguzzi, Chair  
Kathy Iacovone, Vice Chair  
Councillor Ed Sleiman  
John Azlen  
Jason Beaudin  
Tanya Emmett  
Sandra Friesen  
Bridget Lefort (alternate member)  
Mehnaz Rafat (alternate member)

Your Committee submits the following recommendation:

That the Accessibility/Diversity Officer **BE AUTHORIZED** on behalf of the Windsor Accessibility Advisory Committee to send a letter to the Project Manager, Family Aquatic Complex in support of the application of the grant of \$50,000 from Human Resources and Skills Development Canada for a Small Projects enabling accessibility grant.

Carried.

**Note:** The report of the Project Manager dated September 4, 2012 entitled "Request for Financial Support to Purchase Accessible Equipment and support for application to HRSD for an Accessibility Grant" is attached.

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**CHAIRPERSON**

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**COMMITTEE COORDINATOR**

**NOTIFY:**

WAAC Committee		
Don Sadler, Project Manager, Family Aquatic Complex		<a href="mailto:dsadler@city.windsor.on.ca">dsadler@city.windsor.on.ca</a>
Gayle Jones, Accessibility/Diversity Officer		<a href="mailto:gjones@city.windsor.on.ca">gjones@city.windsor.on.ca</a>

**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY ENGINEER- Parks Facilities**

**MISSION STATEMENT:**

*"The City of Windsor, with the involvement of its citizens, will deliver effective and responsive municipal services, and will mobilize innovative community partnerships"*

<b>LiveLink REPORT #:</b>	<b>Report Date: September 4, 2012</b>
<b>Author's Name: Don Sadler</b>	<b>Date to Committee: September 7, 2012</b>
<b>Author's Phone: 519 255-6100 ext. 1685</b>	<b>Classification #:</b>
<b>Author's E-mail: dsadler@city.windsor.on.ca</b>	

**To: Windsor Accessibility Advisory Committee**

**Subject: Request for Financial Support to Purchase Accessible Equipment and support for application to HRSD for an Accessibility Grant**

**1. RECOMMENDATION: City Wide: \_\_\_\_\_ Ward(s): \_\_\_\_\_**

To **APPROVE** our application for financial support from WAAC in the amount of \$75,000 for equipment to enhance the experience of disabled patrons utilizing our Family Aquatic Complex (FAC) AND, to **SUPPORT** the application for a grant of \$50,000 from Human Resources and Skills Development Canada for a Small Projects enabling accessibility grant.

**EXECUTIVE SUMMARY:**

N/A

**2. BACKGROUND:**

The existing Building Design of the Family Aquatic Complex (FAC) exceeds City of Windsor Barrier Free Design Standards.

At the July meeting of the Windsor Accessibility Advisory Committee Madonna and Connie Strange requested we look at various accessibility approaches to the design of the FAC.

**3. DISCUSSION:**

Administration has reviewed the suggestions of Connie and Madonna Strange which were received by the Advisory Committee and forwarded to the Steering Committee of the FAC for review.

The Steering Committee of the FAC directed the Project Manager FAC to review the request and report back.

Our request to financially support purchase of accessible equipment will allow universal access to all persons with disabilities in our community to enjoy the Family Aquatic Complex. Examples of the equipment requested include but are not limited to the following:

- 2 - Ceiling tiles
- 2 - Power adult change tables
- 6 - Aqua bikes
- 4 - Aqua treadmills
- 8 - Aqua wheelchairs
- 8 - Flootation aids
- 12 - Specialized life jackets

This grant application to Human Resources and Skills Development Canada for a Small Projects enabling accessibility grant, will focus on floor markings in the tile floor to allow those patrons declared legally blind, however can distinguish colour markings or shading in the floor tile, directional access through our lobby to the change rooms and on to our pool deck areas.

#### 4. RISK ANALYSIS:

The addition of this equipment will ensure safe use of our facility by all patrons in the community.

#### 5. FINANCIAL MATTERS:

Approval of the funding of \$75,000 for the equipment from the Windsor Accessibility Advisory Committee will greatly improve the presentation of accessibility features.

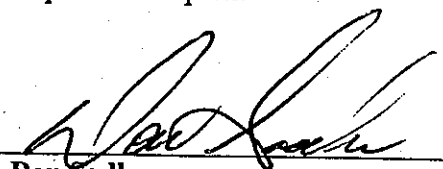
The support for our application to HRSD for a Small Projects enabling accessibility grant in the amount of \$50,000 will improve the floor markings to allow improved access for the blind.


#### 6. CONSULTATIONS:

Recreation Staff  
John McGivney Centre Staff  
Motion Specialties

#### 7. CONCLUSION:

Additional accessibility features will enhance the experience for all patrons of the Family Aquatic Complex.

  
\_\_\_\_\_  
Don Sadler  
Project Manager, Family Aquatic Complex

  
\_\_\_\_\_  
Jan Wilson  
Executive Director of Recreation and Culture

DS:hg

**APPENDICES:**  
**Appendix A - application**

**DEPARTMENTS/OTHERS CONSULTED:**

**Name:**

**Phone #: 519            ext.**

**NOTIFICATION :**

Name	Address	Email Address	Telephone	FAX

## Appendix A

## Appendix B

Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals received later than the first Tuesday of the month will be reviewed by the Windsor Accessibility Advisory Committee at its regular meeting in the following month.

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Instructions for completing this application:

- A) Complete Sections 1 and 2
- B) Return to Karen Kadour, WAAC Secretary at [kkadour@city.windsor.on.ca](mailto:kkadour@city.windsor.on.ca) or c/o Council and Customer Services, 350 City Hall Square.
- C) WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

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Section 1 Project Details

Date Submitted:

Department:

1) Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, architectural or policy barriers):  
Purchase of equipment that will allow participation by all physically challenged and access to the aquatic environment that is not available for some of this population.

2) Provide a list of users and groups that will benefit from this barrier removal activity:

- John McGivney Centre
- Christian Horizon
- APPD
- Community Living both Windsor and Essex-County
- Private clients that live with family

12) Appropriate supporting Documents included:  Letters of Support  
 Plans/drawings  Cost Analysis  Other (Explain) (Where a project  
is very large approval may be obtained in stages eg: approval in principle,  
approval after plans or drawings are available, final approval)  
Quotes from Motion Specialties attached.

13) What is the expected project completion date?

December 2013

Section 2 Project Costs:

Department contribution

\$

Amount Requested from Accessibility Advisory Committee

\$75,000

Other Funding Sources (describe):

\$

City of Windsor, Province of Ontario

Sept 4 / 2012  
Date Signed

  
Executive - Director



**Section 3 Accessibility Committee Review**  
Your proposal was reviewed on

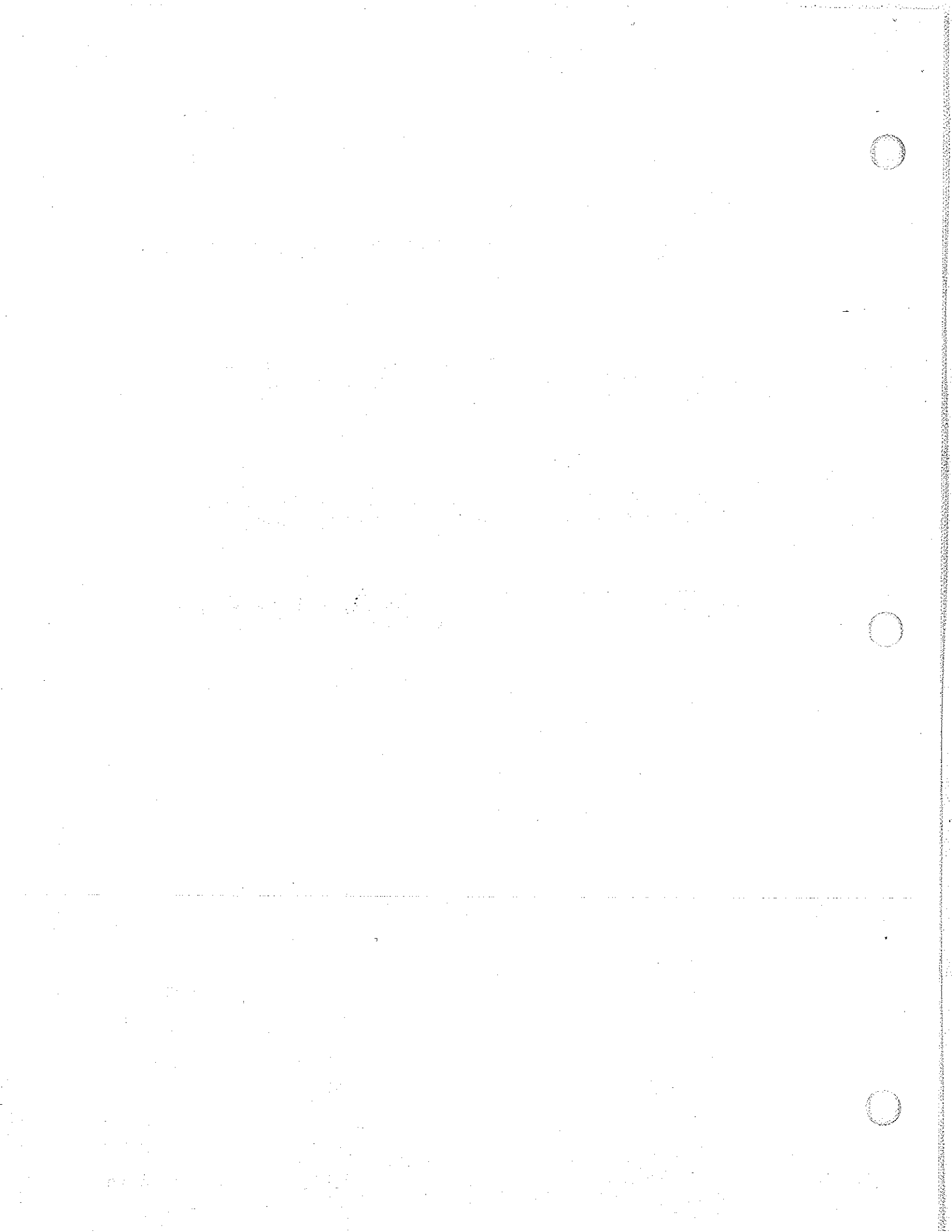
We RECOMMEND your proposal be considered for funding from the Access Fund in the amount of \$

We RECOMMEND your proposal be approved in principle for funding from the Access Fund in the amount of \$ subject to the following conditions:

We DO NOT RECOMMEND your proposal at this time. Your application for funding did not meet our requirements for the following reasons:

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Chair, Windsor Accessibility Advisory Committee



AA/  
Windsor, Ontario January 9, 2013

A meeting of the **Social Development, Health and Culture Standing Committee** is held this day commencing at 9:00 o'clock a.m. in Council Chambers there being present the following members:

Councillor Sleiman (Chair)  
Councillor Gignac  
Councillor Halberstadt  
Councillor Valentinis

**Regrets:** Councillor Hatfield

*Also present are the following from Administration:*

Jelena Payne, Community Development and Health Commissioner  
Helga Reidel, Chief Administrative Officer  
Debbie Cercone, Executive Director, Housing & Children Services  
Bruno Ierullo, Executive Director, Employment & Social Services  
Cathy Masterson, Manager of Cultural Affairs  
Nancy Musson, Director of Residence Services  
Gayle Jones, Diversity & Accessibility Officer  
Wendi Eizenga, Executive Initiatives Coordinator Community Development  
and Health Services  
Kathy Kehl, Executive Administrative Assistant  
Agatha Armstrong, Deputy City Clerk

1. **CALL TO ORDER**

The meeting is called to order at 9:05 o'clock a.m.

2. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed.

3. **REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS**

Item 1 **Brain Injury Association "Brain Injury Butterfly Memorial" Monument**

Salient points of discussion regarding the Brain Injury Butterfly Memorial are as follows:

- Monuments are funded entirely by the Applicant/ Organization
- Community Public Art Committee does not have any input on what the monument may look like
- Committee reviews application to ensure the monument is appropriate
- Manager of Cultural Affairs works closely with the Parks Department when applications are submitted
- There is no clear definition of what is consider Public Art
- Administration advises that they will come back with protocols and procedures outlining where sculptures will be placed and how sculptures will be approved.
- Administration will provide the committee with an inventory of where the sculptures are located in the City.
- Can charitable organizations use this as a form of fund raising?
- Protocols and Procedures should outline who determines where the sculptures are placed.

Moved by Councillor Gignac, seconded by Councillor Halberstadt,

**THAT** the report of the Social Development and Health Commissioner dated November 20, 2012 entitled "Brain Injury Association "Brain Injury Butterfly Memorial" **BE DEFERRED** to allow Administration to prepare procedures and protocols outlining the approval process, where sculptures will be placed and determine if the Butterfly memorial sculpture will be used as a form of fundraising.

Carried.

**Committee Report No. 8 of the Community Public Art Advisory Committee (CPAAC) of its meeting held October 9, 2012**

Moved by Councillor Gignac, seconded by Councillor Halberstadt,

**THAT** Committee Report No. 8 of the Community Public Art Advisory Committee regarding the Brain Injury Butterfly Memorial Monument **BE DEFERRED** to allow Administration to prepare procedures and protocols outlining the approval process, where sculptures will be placed and determine if the Butterfly memorial sculpture will be used as a form of fundraising.

Carried.

**Minutes of the Community Public Art Advisory Committee of its meeting held October 9, 2012**

Moved by Councillor Gignac, seconded by Councillor Halberstadt,

**THAT** the minutes of the Community Public Art Advisory Committee of its meeting held October 9, 2012 **BE DEFERRED** to allow for Administration to provide further clarification regarding the Mahoney Family Memorial application.

Carried.

4. **COMMUNICATION**

None.

5. **PRESENTATIONS AND DELEGATIONS**

**Report No. 86 of the Windsor Accessibility Advisory Committee meeting held September 20, 2012**

Gayle Jones, Diversity & Accessibility Officer appears before the committee and is available for questions regarding the Built Environment Fund for the purchase of two ceiling lifts and two power adult change tables for the Family Aquatics Complex.

Moved by Councillor Halberstadt, seconded by Councillor Gignac,

**THAT** approval **BE GIVEN** to an expenditure in the upset amount of \$17,792 (plus applicable taxes) from the Built Environment Fund for the purchase of two (2) ceiling lifts and two (2) power adult change tables to be placed in the Family Change Rooms in the Family Aquatic Complex (in accordance with the precepts of the Purchasing By-law).

Carried.

**Report No. 87 of the Windsor Accessibility Advisory Committee meeting held September 20, 2012**

Gayle Jones, Diversity & Accessibility Officer appears before the committee and is available for questions regarding the request from the Family Aquatic Complex Project Manager for approval of a placeholder in the amount of \$30,000.00 for the fiscal year from the Non-Built Environment Fund.

Salient points of discussion regarding the placeholder request of \$30,000 are as follows:

- Project Manager will report back to the Windsor Accessibility Advisory Committee on accessibility products/features for the Family Aquatic Complex
- \$75,000.00 was requested initially, the Committee has committed to \$30,000
- Standing Committee members request a more concrete list of items that will be purchased
- Memo from the Project Manager will be attached to committee report as additional information when this matter comes before Council.

Moved by Councillor Halberstadt, seconded by Councillor Gignac,

**THAT** approval **BE GIVEN** to a placeholder in the amount of \$30,000 for the fiscal year from the Non-Built Environment Fund for Parks & Facilities to investigate and report back to the Windsor Accessibility Advisory Committee on the accessibility products/features for the Family Aquatic Complex; and

**THAT** the Family Aquatic Complex Project Manager **BE REQUESTED** to investigate if there is interest from the accessibility providers to donate and/or fund accessible components of the Family Aquatic Complex; and further

**THAT** the Family Aquatic Complex Project Manager **PROVIDE** a breakdown outlining where the \$30,000 will be utilized.

Carried.

**Business Plan & Financial Request for Windsor Accessibility Advisory Committee for 2013 Budget Deliberations**

Gayle Jones, Diversity & Accessibility Officer appears before the committee and is available for questions regarding the Business Plan and Financial Request submitted by the Windsor Accessibility Advisory Committee and the Diversity Committee.

Salient Points of discussion regarding the Business Plan and Financial Request regarding the Windsor Accessibility Advisory Committee are as follows:

- Windsor is one of the Sponsors for the Annual Accessibility Conference
- Windsor Accessibility Advisory Committee has contributed annually to the Conference
- If Windsor were to host this conference, the cost would be much higher
- Windsor Accessibility Advisory Committee has never explored the option of hosting the conference
- The budget would have to be increased in order to host the conference

Moved by Councillor Halberstadt, seconded by Councillor Gignac,

**THAT** the Business Plan and Financial Request for 2013 Budget Deliberations for the Windsor Accessibility Advisory Committee **BE REFERRED** to the 2013 Budget Deliberations; and further

**THAT** the Diversity & Accessibility Officer **PROVIDE** additional information regarding the Annual Accessibility Conference that will be held in LaSalle, Ontario.

Carried.

**Business Plan & Financial Request for Diversity Committee**

Moved by Councillor Halberstadt, seconded by Councillor Gignac,  
**THAT** the Business Plan and Financial Request for 2013 Budget  
Deliberations for the Diversity Committee **BE REFERRED** to the 2013 Budget  
Deliberations.

Carried.

6. **COMMITTEE MATTERS**

**Minutes of the Committee of Management for Huron Lodge Long Term Care  
Home meeting held September 27, 2012**

Moved by Councillor Halberstadt, seconded by Councillor Gignac,  
**THAT** the minutes of the Committee of Management for Huron Lodge  
Long Term Care Home meeting held September 27, 2012 **BE RECEIVED** for  
information.

Carried.

**Minutes of the Windsor Accessibility Advisory Committee meeting held  
September 20, 2012**

Moved by Councillor Halberstadt, seconded by Councillor Gignac,  
**THAT** the minutes of the Windsor Accessibility Advisory Committee  
meeting held September 20, 2012 **BE RECEIVED** for information.

Carried.

**Report No. 88 of the Windsor Accessibility Advisory Committee meeting held  
September 20, 2012**

Moved by Councillor Halberstadt, seconded by Councillor Gignac,  
**THAT** the Accessibility/Diversity Officer **BE AUTHORIZED** on behalf of  
the Windsor Accessibility Advisory Committee to send a letter to the Project  
Manager, Family Aquatic Complex in support of the application of the grant of  
\$50,000 from Human Resources and Skills Development Canada for a Small  
Projects enabling accessibility grant.

Carried.

7. **ADMINISTRATIVE ITEMS**

8. **QUESTION PERIOD**

9. **ADJOURNMENT & DATE OF NEXT MEETING**

There being no further business, the meeting is adjourned at 9:46 o'clock a.m. The next meeting of the Social Development, Health & Culture Standing Committee will be held on February 6, 2013 at 9:00 o'clock a.m. in Council Chambers.

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CHAIR

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DEPUTY CITY CLERK