

Social Development, Health & Culture Standing Committee Meeting

Date: Wednesday, July 04, 2018

Time: 9:00 o'clock a.m.

Members Present:

Councillors

Ward 2 - Councillor Elliott

Ward 3 - Councillor Bortolin

Ward 5 - Councillor Sleiman (Chairperson)

Ward 6 - Councillor Gignac

Members Absent

Ward 10 - Councillor Borrelli

Also present are the following from administration:

Jelena Payne, Community Development and Health Commissioner
Jan Wilson, Corporate Leader of Parks, Recreation, Culture and Facilities
Ray Mensour, Executive Director Recreation and Culture
Alina Sirbu, Executive Director, Long Term Care/Administration
Andrew Daher, Executive Director Employment and Social Services
Sandra Bradt, Executive Initiatives Coordinator
Cathy Masterson, Manager of Cultural Affairs
Pam Labute, Manager, Community Development
Dawn Bosco, Manager of Children's Services
Jen Knights, Manager WIATC and Adventure Bay
Mary Ellen Bernard, Manager Social Policy & Planning
Katie Coughlin, Manager WFCU & Recreation Facilities
Colleen Middaugh, Project Administrator
Jolayne Susko, Coordinator, Housing Administration & Policy
Kelly Goz, Coordinator, Housing Administration & Policy
Stephen Lynn, Coordinator, Social Planning
Scott Bisson, Payroll Process Review Team
Anna Ciacelli, Supervisor of Council Services

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1. CALL TO ORDER

The Chair calls the meeting of the Social Development, Health & Culture Standing Committee to order at 9:00 o'clock a.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES

3.1. Minutes of the Social Development, Health & Culture Standing Committee meeting held May 2, 2018

Moved by: Councillor Bortolin
Seconded by: Councillor Gignac

THAT the minutes of the Social Development, Health & Culture Standing Committee meeting held May 2, 2018 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 196/2018
Clerk's File: MB2018

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None present.

6. PRESENTATIONS AND DELEGATIONS

See Item 8.1.

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7. COMMITTEE MATTERS

7.1. Minutes of the Museum Development Project Steering Committee of its meeting held May 15, 2018

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 571**

THAT the minutes of the Museum Development Project Steering Committee of its meeting held May 15, 2018 **BE RECEIVED** for information.

Carried.

Report Number: SCM 248/2018
Clerk's File: MB2018

7.2. Minutes of the Executive Committee and the Board of Directors, Willistead Manor Inc. meeting, held April 12, 2018

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 572**

THAT the minutes of the Executive Committee and the Board of Directors, Willistead Manor Inc. of its meeting held April 12, 2018 **BE RECEIVED** for information.

Carried.

Report Number: SCM 191/2018
Clerk's File: MB2018

7.3. Minutes of the meetings of the Executive Committee and the Board of Directors, Willistead Manor Inc., held May 10, 2018

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 573**

THAT the minutes of the Executive Committee and the Board of Directors, Willistead Manor Inc. of its meeting held May 10, 2018 **BE RECEIVED** for information.

Carried.

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Report Number: SCM 246/2018
Clerk's File: MB2018

7.4. Report No. 104 of the Board of Directors Willistead Manor Inc., of its meeting held April 12, 2018 (2017 Annual Report)

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 574**

THAT Report No. 104 of the Board of Directors Willistead Manor Inc. indicating:

That the Annual Report and Financial Statements on the affairs and operations of Willistead Manor Inc. for the year 2017, attached as Appendix A, BE ACCEPTED as presented.

That upon acceptance of the 2017 Annual Report by City Council, copies BE FORWARDED to a list of appropriate parties as approved by the Board.

That in accordance with Sections 6 (c) of *the City of Windsor Act, 1981*, an amount of \$ 4,911.55 BE PAID OVER to the City of Windsor Willistead Capital Restoration Reserve Fund, **BE APPROVED.**

Carried.

Report Number: SCM 192/2018
Clerk's File: MB2018

7.5. Report No. 105 of the Board of Directors, Willistead Manor Inc, of its meeting held May 10, 2018 (Event Planning Sub-Committee)

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 575**

THAT Report No. 105 of the Board of Directors, Willistead Manor Inc. indicating:

That the Board of Directors Willistead Manor Inc. APPROVE the formation of an Event Planning Sub-Committee to explore ideas and options for fundraising events at Willistead Manor; and,

THAT the Event Planning Sub-committee include the following members:

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A. Abu-Zahra
M J. Dettinger
C. Dettinger
J. Evans
C. Gaudette
R. Gauthier
K. Renaud
D. Sanborn

BE APPROVED.

Carried.

Report Number: SCM 247/2018
Clerk's File: MB2018

7.6. Report No. 24 of the Seniors Advisory Committee - Mayors' Financial Literacy Workshops for Seniors

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 576**

THAT Report No. 24 of the Seniors Advisory Committee – Mayors' Financial Literacy Workshops for Seniors indicating:

WHEREAS the Seniors Advisory Committee highly supports implementing the "Mayors' Financial Literacy Workshops for Seniors" in the City of Windsor at no cost through the Canadian Foundation For Economic Education; and,

WHEREAS the Seniors Advisory Committee (SAC) thanks Mayor Dilkens for referring this opportunity to SAC;

THEREFORE BE IT RESOLVED that Administration BE REQUESTED to facilitate the delivery of the workshops through community partners and that APPROVAL BE GIVEN to an expenditure in the upset amount of \$1,500 for costs associated with the delivery of the workshops.

BE APPROVED.

Carried.

Report Number: SCM 195/2018
Clerk's File: MB2018

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7.7. Report No. 25 of the Seniors Advisory Committee - Host a Municipal All Candidates Meeting

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 577**

THAT Report No. 25 of the Seniors Advisory Committee – Host a Municipal All Candidates Meeting indicating:

That the Seniors Advisory Committee host a Municipal All Candidates Meeting to be held on a date and at a venue to be determined with a focus on seniors' issues and emerging trends, and further, that APPROVAL BE GIVEN to an expenditure in the upset amount of \$500 for costs associated with this event.

BE APPROVED.

Carried.

Report Number: SCM 205/2018
Clerk's File: MB2018

7.8. Minutes of the Committee of Management for Huron Lodge of its meeting held April 23, 2018

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

Decision Number: **SDHC 578**

THAT the minutes of the Committee of Management for Huron Lodge of its meeting held April 23, 2018 **BE RECEIVED** for information.

Carried.

Report Number: SCM 208/2018
Clerk's File: MB2018

7.9. Minutes of the Housing Advisory Committee of its meeting held April 10, 2018

Moved by: Councillor Bortolin
Seconded by: Councillor Elliott

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Decision Number: **SDHC 579**

THAT the minutes of the Housing Advisory Committee of its meeting held April 10, 2018 **BE RECEIVED** for information.

Carried.

Report Number: SCM 194/2018
Clerk's File: MB2018

7.10. Report No. 4 of the Museum Development Project Steering Committee - Final Recommendations

Moved by: Councillor Bortolin

Seconded by: Councillor Elliott

Decision Number: **SDHC 580**

THAT Report No. 4 of the Museum Development Project Steering Committee – Final Recommendations indicating:

That the supply and installation of enhanced plantings and seating/benches at an upset cost of \$10,000 plus applicable taxes **BE APPROVED**; and,

That the supply and installation of WiFi infrastructure at the Francois Baby House at an upset cost of \$5,000 plus applicable taxes **BE APPROVED**; and,

That a recommendation to use \$30,000 plus applicable taxes from the project surplus to help fund a 15-week travelling exhibit on Dinosaur Discoveries from the American Museum of Natural History (total cost of \$60,000 to be equally split between the project surplus funds and the museum operating budget) **BE ENDORSED**; and,

That a recommendation for any remaining project surplus balance to be placed in a Building Reserve account for Museum Windsor **BE ENDORSED**.

BE APPROVED.

Carried.

Report Number: SCM 243/2018
Clerk's File: MB2018

7.11. Report No. 5 of the Museum Development Project Steering Committee - No additional plaque to be installed

Moved by: Councillor Bortolin

Seconded by: Councillor Elliott

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Decision Number: **SDHC 581**

THAT Report No. 5 of the Museum Development Project Steering Committee – No additional plaque to be installed indicating:

That the recommendation of the Museum Executive Committee that an additional separate plaque acknowledging Joseph Chimczuk BE NOT INSTALLED at the Chimczuk Museum.

BE APPROVED.

Carried.

Report Number: SCM 244/2018

Clerk's File: MB2018

7.12. Report No. 6 of the Museum Development Project Steering Committee - Disbandment of the Committee

Moved by: Councillor Bortolin

Seconded by: Councillor Elliott

Decision Number: **SDHC 582**

THAT Report No. 6 of the Museum Development Project Steering Committee – Disbandment of the Committee indicating:

That the Museum Development Project Steering Committee BE DISBANDED.

BE APPROVED.

Carried.

Report Number: SCM 245/2018

Clerk's File: MB2018

8. ADMINISTRATIVE ITEMS

8.1. 2017 Recreation and Culture Community Impact Report

Ray Mensour, Executive Director of Recreation and Culture appears before the Social Development, Health & Culture Standing Committee regarding the administrative report 2018 Recreation and Culture Community Impact Report and provides a brief outline on the significant impact that the City of Windsor's recreational programs have had on the community throughout the year. Mr. Mensour introduces his management team and provides information regarding each of their areas.

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The framework used by Parks & Recreation Ontario describes 5 goals which will ensure recreation's continued relevance and leadership in the journey to well being.

The 5 goals are:

- active living
- inclusion and access
- connecting people and nature
- supportive environments
- recreation capacity

Each of the goals are reviewed according to specified parameters. It was noted that there has been a steady increase in memberships related to active living. In the category of Inclusion and access there is an increase in the number of recreation program registration, Pathway to Potential has been a benefit to the community and has been well utilized. Special events and seasonal facilities are highlighted in the category connecting people and nature. Supportive Environments category highlights the many cultural programs available through the City including funding programs. In the Recreation Capacity category an inventory of recreational facilities is highlighted which includes pools, arenas, fields, diamonds, beaches, marinas, etc. Mr. Mensour adds that the Recreation Department is trying to increase the visibility of all of these available services and programs.

Major projects that were completed in 2017 are highlighted including Bright Lights, Canada 150, Renovations at the Capri Pizzeria Recreation Complex including the new Community Centre, The Great Canadian Flag Project, Open Streets, Accessibility upgrades at Sandpoint beach, and Recognition of the many awards received.

Councillor Bortolin commends the Recreation Department for a job well done on this report and inquires as to whether comparators/trends from previous years will be utilized and compare initial targets and OMBI comparators. Administration indicates that these suggestions will be considered for future reports to establish guidelines and standards moving forward. Mr. Mensour adds that every year the report has been modified and they will continue to benchmark against industry averages as well.

Councillor Bortolin inquires about Community Centres and the decrease in youth taking part in programs. Mr. Mensour indicates that this will be an action item moving forward and will also be included in the Master Plan as he adds, creating awareness is also an important factor for increasing registration and participation.

Administration indicates that there will be an increase in the number of Poet Laureates in the near future and that information will move forward to Council.

Councillor Gignac congratulates administration on this report and highlights the importance of providing details of the City's assets within the community. Councillor Gignac inquires as to when the Master Plan will be ready. Administration indicates they plan to have it ready by April or May of 2019.

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Councillor Gignac inquires whether there are plans to incorporate municipal benchmarking in the Master Plan. Administration indicates that they are anticipating that municipal benchmarking will be incorporated in the Master Plan.

Councillor Gignac inquires how we measure on a per capita basis. Administration indicates that an analysis will be completed to include a per capita comparison.

A request is made regarding tracking the use of facilities by non-residents. Administration indicates that there are 2 different registration fees for certain programs and not all programs. The information will be provided as it is available. The use of City facilities by non-residents has decreased as other facilities in the County are being built. Administration indicates historically the City is at a median with other surrounding community partners regarding benchmarking.

Councillor Gignac stresses the importance of Adventure Bay as a regional presence. She indicates that operational costs have increased and it has been difficult to meet targets that were established when the facility was built and requests clarification on how this will be reflected. Mr. Mensour indicates that this will be reflected in the updated Recreational Master Plan. Administration is continuously developing methods to streamline processes and incorporate new revenue streams as well as reducing operating costs. Administration indicates that through the development of the budget process these types of issues are considered as well as any available infrastructure funding which may be available.

Councillor Elliott thanks administration for a great report and he appreciates all the assets the City has, and he also appreciates that upkeep of the assets requires significant funding. Councillor Elliott inquires about the issue with the water at Adventure Bay. Administration indicates that a comprehensive assessment was undertaken and major and minor concerns were addressed and the issue was resolved.

Councillor Elliott commends administration for a job well done on Mitchell Park and inquires about the possibility of adding more barbeques to MicMac Park. Administration will determine whether more barbeques are warranted.

Councillor Elliott requests a playground equipment update. Administration indicates the contract with the vendor has been recently approved, the structures are being manufactured and they anticipate sometime this fall for completion.

Administration indicates quite a bit of consultation including open houses and meetings with Council will be incorporated in the Master Plan as well as a comprehensive review of all community centres, pools etc. will be undertaken which will provide feedback to be incorporated into the plan.

Moved by: Councillor Gignac
Seconded by: Councillor Bortolin

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Decision Number: **SDHC 583**

THAT the report of the Manager of Cultural Affairs dated June 7, 2018 entitled "2017 Recreation and Culture Community Impact Report" **BE RECEIVED**; and,

That the City of Windsor's Poet Laureate(s) **BE REQUESTED** to attend Council Meetings more frequently each year to read poems.

Carried.

Report Number: S 94/2018

Clerk's File: SR2018

8.2. Response to CQ 10-2017 Kayak Storage at Lakeview Park Marina

Councillor Bortolin inquires whether private operators provide the same service. Administration is not aware of any other group that has requested the service, although administration would consider each request as it was fielded. Administration adds that there has been a big uptake in kayaking involving many different age ranges and it is working out well.

Councillor Gignac provides a brief history of the kayak storage request and that Ward funds were utilized for the infrastructure. She adds that there may be more requests in the future since Peche Island is now open to the public. Other access points may need to be considered in the future.

Moved by: Councillor Gignac

Seconded by: Councillor Elliott

Decision Number: **SDHC 584**

THAT the report of the Coordinator, Community Sports Services dated May 14, 2018 entitled "Response to CQ 10-2017 Kayak Storage at Lakeview Park Marina" **BE RECEIVED** for information.

Carried.

Report Number: S 86/2018

Clerk's File: SR2018

8.3. Museum Expansion Project - Completion Report, Ward 3

Moved by: Councillor Gignac

Seconded by: Councillor Bortolin

Decision Number: **SDHC 585**

THAT the report on the completion of the Museum Expansion Project **BE RECEIVED** for information; and further,

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THAT City Council **AUTHORIZE** the Corporate Leader of Parks, Facilities, Recreation & Culture / designate to use \$30,000 plus applicable taxes from the Museum Expansion project surplus to help fund a 15-week travelling exhibit on Dinosaur Discoveries (approximately 50% of the total cost) from the American Museum of Natural History; and further,

THAT City Council **AUTHORIZE** the City Treasurer / designate to create a Museum Windsor Building Reserve account, dedicated to building maintenance / facility upgrades and transfer the remaining project surplus of approximately \$44,420 to the newly established Reserve Account.
Carried.

Report Number: C 93/2018
Clerk's File: APM/10168

9. QUESTION PERIOD

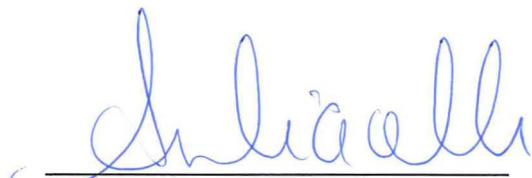
None requested.

10. ADJOURNMENT

There being no further business the meeting of the Social Development Health and Culture Standing Committee is adjourned at 9:51 o'clock a.m. The next meeting of the Social Development, Health & Culture Standing Committee will take place on Wednesday August 1, 2018.



Ward 5—Councillor Sleiman
(Chairperson)



Supervisor of Council Services