

**Community Services and Parks Standing Committee Meeting**

**Date: Wednesday, February 05, 2020**

**Time: 9:00 o'clock a.m.**

**Members Present:**

**Councillors**

Ward 3 - Councillor Bortolin

Ward 5 - Councillor Sleiman (Chairperson)

Ward 6 - Councillor Gignac

Ward 9 - Councillor McKenzie

Ward 10 - Councillor Morrison

***Also present are the following from administration:***

Jelena Payne, Community Development and Health Commissioner/Corporate Leader  
Social Development & Health

Jan Wilson, Corporate Leader Parks, Recreation, Culture & Facilities

Debbie Cercone, Executive Director of Housing & Children's Services

Andrew Daher, Executive Director of Employment & Social Services

Ray Mensour, Executive Director of Recreation & Culture

Alina Sirbu, Executive Director of Long Term Care & Administration

Pam LaBute, Manager of Community Development

Cathy Masterson, Manager of Cultural Affairs

Tina Moore, Coordinator of Housing Administration & Development

Sandra Bradt, Executive Initiatives Coordinator

Samantha Magalas, Executive Initiatives Coordinator

Gayle Jones, Diversity/Accessibility Officer

Sandra Gebauer, Council Assistant

# Minutes

## Community Services and Parks Standing Committee Wednesday, February 05, 2020

Page 2 of 10

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### 1. CALL TO ORDER

The Chair calls the meeting of the Community Services and Parks Standing Committee to order at 9:10 o'clock a.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

### 3. ADOPTION OF THE MINUTES

#### 3.1. Adoption of the Community Services and Parks Standing Committee minutes of its meeting held December 4, 2019

Moved by: Councillor Bortolin  
Seconded by: Councillor McKenzie

THAT the minutes of the Community Services and Parks Standing Committee meeting held December 4, 2019 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 447/2019  
Clerk's File: MB2019

### 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

#### 7.13. Report No. 10 of the Housing & Homelessness Advisory Committee - Establish subcommittee to support activities to lead to the implementation of the 10 Year Housing & Homelessness Master Plan

Moved by: Councillor McKenzie  
Seconded by: Councillor Morrison

Decision Number: CSPA 102

That Report No. 10 of the Housing & Homelessness Advisory Committee – “Establish a subcommittee to support activities to lead to the implementation of the 10 Year Housing & Homelessness Master Plan” **BE REFERRED** back to the Housing & Homelessness Advisory Committee so that the Committee members can review and potentially amend the recommendation in light of the additional information provided by Administration dated January 30, 2020.  
Carried.

Report Number: SCM 445/2019

# Minutes

## Community Services and Parks Standing Committee Wednesday, February 05, 2020

Page 3 of 10

Clerk's File: MB2020

### 5. COMMUNICATIONS

None presented.

### 6. PRESENTATIONS AND DELEGATIONS

See items 8.1 and 7.12.

### 7. COMMITTEE MATTERS

#### 7.1. Minutes of the Windsor Accessibility Advisory Committee of its meeting held December 3, 2019

Moved by: Councillor Bortolin  
Seconded by: Councillor Gignac

Decision Number: **CSPS 90**

THAT the minutes of the Windsor Accessibility Advisory Committee of its meeting held December 3, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 20/2020  
Clerk's File: MB2019

#### 7.2. Report No. 126 of the Windsor Accessibility Advisory Committee - December 2019 Revised Terms of Reference and Mandate

Moved by: Councillor Bortolin  
Seconded by: Councillor Gignac

Decision Number: **CSPS 91**

THAT Report No. 126 of the Windsor Accessibility Advisory Committee indicating:

That the *attached* December 2019 Revised Terms of Reference and Mandate for the Windsor Accessibility Advisory Committee including legislative and housekeeping edits as identified in bold and italics **BE APPROVED**.

**BE APPROVED.**

Carried.

Report Number: SCM 21/2020  
Clerk's File: MB2019

# Minutes

Community Services and Parks Standing Committee  
Wednesday, February 05, 2020

Page 4 of 10

## **7.3. Report No. 127 of the Windsor Accessibility Advisory Committee - Letter to local accessibility advisory committees to determine interest in a meet and greet event with the Windsor Accessibility Advisory Committee**

Moved by: Councillor Bortolin  
Seconded by: Councillor Gignac

Decision Number: **CSPS 92**

THAT Report No. 127 of the Windsor Accessibility Advisory Committee indicating:

That the *attached* letter from the Windsor Accessibility Advisory Committee BE FORWARDED to the local accessibility advisory committees to determine if there is interest in attending a "Meet and Greet" event to be hosted by the Windsor Accessibility Advisory Committee.

**BE APPROVED.**

Carried.

Report Number: SCM 22/2020  
Clerk's File: MB2019

## **7.4. Report No. 128 of the Windsor Accessibility Advisory Committee - Lakeview Park Marina - WAAC to meet with administration to ensure accessible amenities**

Moved by: Councillor Bortolin  
Seconded by: Councillor Gignac

Decision Number: **CSPS 93**

THAT Report No. 128 of the Windsor Accessibility Advisory Committee indicating:

That the City of Windsor administrative project team for the improvements to Lakeview Park Marina BE REQUESTED to consult with the Windsor Accessibility Advisory Committee to ensure there are accessible amenities included in the design of the project.

**BE APPROVED.**

Carried.

Report Number: SCM 23/2020  
Clerk's File: MB2019

## **7.5. Minutes of the Windsor Accessibility Advisory Committee of its meeting held November 5, 2019**

Moved by: Councillor Bortolin  
Seconded by: Councillor Gignac

Decision Number: **CSPS 94**

# Minutes

## Community Services and Parks Standing Committee

Wednesday, February 05, 2020

Page 5 of 10

THAT the minutes of the Windsor Accessibility Advisory Committee of its meeting held November 5, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 428/2019

Clerk's File: MB2019

### 7.6. Windsor Accessibility Advisory Committee 2019 Annual Report

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

Decision Number: **CSPS 95**

THAT the 2019 Annual Report of the Windsor Accessibility Advisory Committee **BE APPROVED**.

Carried.

Report Number: SCM 8/2020

Clerk's File: MB2019

### 7.7. Minutes of the Diversity Committee of its meeting held October 29, 2019

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

Decision Number: **CSPS 96**

THAT the minutes of the Diversity Committee of its meeting held October 29, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 431/2019

Clerk's File: MB2019

### 7.8. Diversity Committee 2019 Annual Report

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

Decision Number: **CSPS 97**

THAT the 2019 Annual Report of the Diversity Committee **BE APPROVED**.

Carried.

Report Number: SCM 6/2020

Clerk's File: MB2019

### 7.9. Seniors Advisory Committee 2019 Annual Report

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

# Minutes

## Community Services and Parks Standing Committee

Wednesday, February 05, 2020

Page 6 of 10

Decision Number: **CSPS 98**

THAT the 2019 Annual Report of the Seniors Advisory Committee **BE APPROVED**.

Carried.

Report Number: SCM 461/2019

Clerk's File: MB2019

### **7.10. Minutes of meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held November 12, 2019**

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

Decision Number: **CSPS 99**

THAT the minutes of the Executive Committee and Board of Directors, Willistead Manor Inc. meetings, held November 12, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 437/2019

Clerk's File: MB2019

### **7.11. Minutes of the Housing & Homelessness Advisory Committee of its meeting held November 19, 2019**

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

Decision Number: **CSPS 100**

THAT the minutes of the Housing & Homelessness Advisory Committee of its meeting held November 19, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 446/2019

Clerk's File: MB2019

### **7.12. Housing & Homelessness Advisory Committee 2019 Annual Report**

#### **Marina Clemens, Chair, Housing & Homelessness Advisory Committee**

Marina Clemens, Chair, Housing & Homelessness Advisory Committee, appears before the Community Services and Parks Standing Committee regarding the Housing & Homelessness Advisory Committee 2019 Annual Report and is available for questions.

Moved by: Councillor McKenzie

Seconded by: Councillor Morrison

Decision Number: **CSPS 101**

# Minutes

## Community Services and Parks Standing Committee

Wednesday, February 05, 2020

Page 7 of 10

THAT the 2019 Annual Report of the Housing & Homelessness Advisory Committee **BE APPROVED**.

Carried.

Report Number: SCM 453/2019

Clerk's File: MB2019

### **7.14. Minutes of the Committee of Management for Huron Lodge Long Term Care Home of its meeting held November 18, 2019**

Moved by: Councillor Bortolin

Seconded by: Councillor Gignac

Decision Number: **CSPS 103**

THAT the minutes of the Committee of Management for Huron Lodge Long Term Care Home of its meeting held November 18, 2019 **BE RECEIVED**.

Carried.

Report Number: SCM 425/2019

Clerk's File: MB2019

## **8. ADMINISTRATIVE ITEMS**

### **8.1. Windsor Tequila Expo and Taco Fest, Ward 3**

**Pablo Tovar, representing 11845217 Canada Corp. (available for questions)**

Pablo Tovar, Representing 11845217 Canada Corp. (Event Management Company) appears before the Community Services and Parks Standing Committee regarding the administrative report Windsor Tequila Expo and Taco Fest (Ward 3) and is available for questions.

Councillor Bortolin asks Administration for clarification about the process for items that fall under Delegation of Authority and whether every event held at Festival Plaza must be approved by the Standing Committee and then Council.

Jan Wilson, Corporate Leader for Parks, Recreation and Culture and Facilities appears before the Community Services and Parks Standing Committee regarding the administrative report Windsor Tequila Expo and Taco Fest (Ward 3) and explains that currently any new events in the city must come forward to the Standing Committee and City Council, however, as events are repeated they can be approved through a Delegation of Authority. Ms. Wilson further informs that they are working internally at updating the Delegation of Authority By-law as it relates to special events.

Moved by: Councillor Bortolin

Seconded by: Councillor Morrison

# Minutes

## Community Services and Parks Standing Committee

Wednesday, February 05, 2020

Page 8 of 10

Decision Number: **CSPS 104**

THAT the request from 11845217 Canada Corp. to stage the Windsor Tequila Expo and Taco Fest at Riverfront Festival Plaza on Friday, July 24 and Saturday, July 25, 2020 **BE APPROVED**, subject to the terms and conditions of the Special Event Agreement; and,

THAT the Chief Administrative Officer and City Clerk **SIGN** a letter of non-objection to the Alcohol and Gaming Commission of Ontario (AGCO) regarding the event organizer's and/or participants' AGCO application(s) for service of liquor sales for the above events; and further,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the Special Events Agreement, to be satisfactory in form to the City Solicitor and content to the Executive Director of Recreation & Culture.

Carried.

Report Number: S 6/2020

Clerk's File: SR/13663

### 8.2. Report on the Casting and Installation of the You + Me Sculpture in Jackson Park - Ward 3

Councillor Bortolin asks whether a policy has been put in place with regards to the disbursement of funds from the Arts Endowment Fund. Administration advises that there is no specific criteria upon which to withdraw the funds other than the minimum 1.5% per year that is actually taken out of the fund and put into and arts related project funding.

Administration indicates that the current Public Art Policy is referred to when there are any requests for funding from community members or community based groups and that Public Art Policy also does speak to internal city capital projects. Funding could come from a number of sources including potential partnerships and all expenditures come to Council for approval.

A discussion ensues with regards to the International Relations Committee's budget carry forward and it is suggested that the Committee be asked to reconsider their decision to no longer provide funding for the You + Me sculpture.

Councillor Bortolin indicates that the project should proceed even if the International Relations Committee chooses not to contribute to it.

Councillor Gignac asks how funding commitments from organizations such as Rotary Windsor-Roseland are handled.

Administration explains that once a project is approved by City Council the funds are collected to make sure that the commitment is in place before proceeding.

Moved by: Councillor Bortolin

Seconded by: Councillor McKenzie



# Minutes

## Community Services and Parks Standing Committee Wednesday, February 05, 2020

Page 9 of 10

Decision Number: **CSPS 105 CR605/2019 CSPS 79**

THAT the memo from the Manager of Cultural Affairs on the Casting and Installation of the You + Me Sculpture in Jackson Park **BE RECEIVED**; and,

THAT City Council **APPROVE** the You + Me sculpture project at an estimated cost of \$170,500; and

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign a contract with artist Mark Williams to complete the You + Me sculptures and to cast the sculptures in bronze at an upset value of \$148,500 plus HST satisfactory in form to the City Solicitor, in technical content to the Corporate Leader of Parks, Recreation & Culture and Facilities and in financial content to the City Treasurer and Chief Financial Officer; and,

THAT Administration **BE DIRECTED** to install the You + Me sculptures in Jackson Park including the concrete paths, lighting and signage on completion of the sculptures; and,

THAT the CAO and City Clerk **BE AUTHORIZED** to sign any related agreements and forms which may be required to install the You + Me sculptures in Jackson Park including the concrete paths, lighting and signage on completion of the sculptures, satisfactory in form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Corporate Leader of Parks, Recreation & Culture an Facilities; and,

THAT City Council **APPROVE** funding of \$82,788 which is currently available for use from the Arts Endowment Capital project (7179003) to this project; and,

THAT the additional amount of funding identified (estimated at \$36,722) **BE FUNDED**, as a first charge, from the 2020 minimum contribution of 1.5% to the Arts Endowment Capital project (7179003); and,

THAT the International Relations Committee **BE REQUESTED** to review the \$25,000 commitment for the You + Me sculpture project due to the updated information regarding the \$50,000 financial commitment to this project by the Rotary Club of Windsor-Roseland;

THAT the International Relations Committee **RECONSIDER** committing \$25,000 in the You + Me sculpture project; and further,

THAT, in the absence of the International Relations Committee reconsidering a \$25,000 financial commitment, the International Relations Committee **REPORT BACK** to Council with their plan for the \$25,000 that was previously committed to the You + Me sculpture project.

Carried.

Report Number: C 160/2019, SCM 5/2020, & SCM 442/2019  
Clerk's File: SR/13627

# Minutes

Community Services and Parks Standing Committee  
Wednesday, February 05, 2020

Page 10 of 10

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## 9. QUESTION PERIOD

None requested.

## 10. ADJOURNMENT

There being no further business the meeting of the Community Services and Parks Standing Committee is adjourned at 9:53 o'clock a.m. The next meeting of the Community Services and Parks Standing Committee will take place on Wednesday March 4, 2020.



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Councillor Sleiman (Chairperson)



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(Acting) Supervisor of Council Services