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Windsor, Ontario February 23, 2017

A meeting of the **New City Hall Project Steering Committee** is held this day commencing at 2:30 o'clock p.m. in the Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Mayor Drew Dilkens, Chair
Councillor Paul Borrelli
Councillor Jo-Anne Gignac
Councillor Hilary Payne
Councillor Ed Sleiman

Regrets received from:

Councillor Chris Holt

Also present are the following resource personnel:

Wadah Al-Yassiri, Project Administrator
Shelby Askin-Hager, City Solicitor
Jill Braido, Corporate Marketing and Communications Officer
Onorio Colucci, CAO
Tom Hunt, City Planner
France Isabelle-Tunks, Senior Manager Development Projects
Cathy Masterson, Manager, Cultural Affairs
Jason Moore, Senior Manager Communications
Dave Soave, Project Accountant
Mark Winterton, City Engineer
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 2:30 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATIONS OF CONFLICT

None disclosed.

3. ADOPTION OF THE MINUTES

Moved by Councillor Gignac, seconded by Councillor Sleiman,
That the minutes of the New City Hall Project Steering Committee of its meeting held October 27, 2016 **BE ADOPTED** as presented.
Carried.

4. BUSINESS ITEMS

4.1 Project Update

Moved by Councillor Gignac, seconded by Councillor Sleiman,
That the report of the Project Administrator dated February 16, 2017 entitled “New City Hall – Project Update, February 2017” **BE RECEIVED**.
Carried.

4.2 Financial Summary Update

Moved by Councillor Payne, seconded by Councillor Gignac,
That the report of Project Accountant dated February 16, 2017 entitled “New City Hall Financial Summary Update” **BE RECEIVED**.
Carried.

In response to a question asked by Councillor Sleiman regarding public art within the new City Hall, W. Al-Yassiri responds he will liaise with the Manager of Cultural Affairs and will report back with the proposals.

5. NEW CITY HALL PROJECT EXECUTIVE COMMITTEE MINUTES

Moved by Councillor Gignac, seconded by Councillor Sleiman,
That the minutes of the New City Hall Project Executive Committee dated October 18, 2016 **BE RECEIVED**.
Carried.

6. OTHER BUSINESS

W. Al-Yassiri provides a time-lapse video of the construction of the New City Hall beginning in July 2016 to February 2017.

7. **DATE OF NEXT MEETING**

The next meeting will be held on Thursday, May 25, 2017 at 2:00 o'clock p.m. in the Walkerville Meeting Room.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 2:40 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
of the
NEW CITY HALL PROJECT STEERING COMMITTEE
Thursday, February 23, 2017
2:30 o'clock p.m.
Meeting Room Walkerville, 3rd Floor - 350 City Hall Square E.

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **ADOPTION OF THE MINUTES**
Adoption of the minutes of the meeting held October 27, 2016 – **attached.**

4. **BUSINESS ITEMS**
 - 4.1 **Project Update**
Report of the Project Manager dated February 16, 2017 entitled “New City Hall – Project Update, February 2017” – **attached.**

 - 4.2 **Financial Summary Update**
Report dated February 16, 2017 entitled “New City Hall Financial Summary Update” – **attached.**

5. **NEW CITY HALL PROJECT EXECUTIVE COMMITTEE MINUTES**
Minutes of the New City Hall Project Executive Committee – **attached.**
Meeting date: October 18, 2016

6. **OTHER BUSINESS**
Time-lapse Video - NCH construction (July 2016 – February 2017)

7. **DATE OF NEXT MEETING**
The next meeting will be held on Thursday, May 25, 2017 at 2:00 p.m. in the Walkerville Meeting Room.

8. **ADJOURNMENT**