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Windsor, Ontario September 18, 2014

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Larry Duffield, Chair  
Councillor Sleiman  
Lynne Adams  
Bruce Draper  
Frank Duralia (arrives at 9:52 a.m.)  
Alex Gyemi  
Cal Little

**Regrets receive from:**

Jill Cadarette  
Natalie Taylor  
Jeannette Ware-Mikhael

**Also present are the following resource personnel:**

Sandra Bradt, Executive Initiatives Coordinator  
Janice Koval, Accessibility & Diversity Librarian, Windsor Public Library  
Karen Kadour, Committee Coordinator

1. **CALL TO ORDER**

The Chair calls the meeting to order at 9:46 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **DECLARATIONS OF CONFLICT**

None disclosed.

3. **MINUTES**

Moved by A. Gyemi, seconded by L. Adams,  
That the minutes of the Seniors Advisory Committee of its meeting held June 4, 2014 **BE ADOPTED** as presented.  
Carried.

4. **CHAIR'S REMARKS**

The "SAC Meeting September 18, 2014 Chair's Remarks" is distributed and **attached** as Appendix "A".

5. **BUSINESS ITEMS**

5.2 **International Day of Elder Persons – October 1, 2014**

The Chair provides the following highlights regarding the UN International Day of Elder Persons Celebration to be held on October 1, 2014:

- Event to be hosted by representatives from SAC, CARP Windsor-Essex, the National Pension Reform Committee, the Unifor Retirees, the Municipal Retirees Organization Ontario and Life After Fifty
- Celebration to begin at 2:00 o'clock p.m., City Hall Square. The formal program will begin with a flag raising and singing of O Canada by the Life After Fifty choir, followed by comments from the supporting organizations.
- Guests will be invited to adjourn to All Saints Church Hall for light refreshments.
- Key note speakers include – Howard Pawley, Professor Emeritus, University of Windsor and former Premier of Manitoba, and Ken Lewenza, former Chair of the CAW.
- L. Duffield to be Master of Ceremonies.

Moved by L. Adams, seconded by Councillor Sleiman,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500 for costs associated with the International Day of Elder Persons to be held on October 1, 2014 at City Hall Square.

Carried.

5.3 **Expenditures for 2014**

Moved by C. Little, seconded by L. Adams,

That **APPROVAL BE GIVEN** to an expenditure in the amount of \$350 (plus applicable taxes) for a one year Gold account with Survey Monkey effective December 1, 2014.

Carried.

In response to a question asked by C. Little regarding how will Survey Monkey be utilized, the Chair responds it will be used for consultation to seek input from seniors on various matters.

C. Little asks if the Survey Monkey website will be housed on the SAC website. The Chair indicates the site to house Survey Monkey website will be considered.

F. Duralia suggests Robocall be considered to contact seniors in the future.

Moved by L. Adams, seconded by A. Gyemi,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,000 payable to Lacasse Printing for costs associated with printing 100 colour copies of the Age Friendly Windsor document.

Carried.

Councillor Sleiman was not in the room when the vote was taken.

Moved by L. Adams, seconded by C. Little,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$950 for the purchase of promotional items as giveaways at SAC events, and further, that the Communications and Promotions Subcommittee **BE TASKED** with determining what items to purchase.

Carried.

Councillor Sleiman was not in the room when the vote was taken.

#### **5.4 Ontario 55+ Summer Games**

C. Little provides the salient points of discussion as it relates to the Ontario 55+ Summer Games are as follows:

- The event was a tremendous success hosted by the City of Windsor and the Town of Amherstburg. Great learning experience.
- There were 1,200 participants from across the province who attended the closing ceremonies held in the Augustus Ballroom, Casino Windsor.
- Over 300 volunteers acted as “ambassadors” for the region.
- B. Draper manned a table at the St. Clair for the Arts facility and provided information relating to the Seniors Advisory Committee.
- A. Gyemi was awarded a gold medal for 5 pin bowling.

#### **5.5 SAC 2015 Operating Budget – Business Plan**

Moved by L. Adams, seconded by A. Gyemi,

That the Seniors Advisory Committee 2015 Operating Budget and Business Plan **BE RECEIVED**.

Carried.

Councillor Sleiman was not in the room when the vote was taken.

#### **5.1 SAC Annual Report 2014**

The Chair provides an overview of SAC’s accomplishments in 2014 which will be included in the Annual Report, i.e. Age Friendly Windsor project and B. Draper attending information fairs as a representative of SAC.

S. Bradt reminds the Committee that the recommendation regarding the Age Friendly Action Plan is items that are the responsibility of the City will be addressed through the regular budget process in the applicable year. It is a goal that projects and initiatives will be viewed through an Age Friendly” lens”.

L. Adams requests plans of the New City Hall be provided for SAC’s review. He expresses concern the parking garage associated with the New City Hall will be located too far away from the main building.

L. Adams states his Advocacy Report dated June 4, 2014 relating to the number of accessible parking permits in Windsor was sent to the Diversity/Accessibility Officer for a response. No response has been received to date. The Committee Coordinator to resend the document to the Diversity/Accessibility Officer.

F. Duralia requests a list of transitional items be provided for the new members of SAC to consider for the 2014 to 2018 term.

## 6. COMMUNICATIONS

The letter from The Honourable Alice Wong, P.C., M.P. Minister of State (Seniors) regarding National Seniors Day – October 1, 2014 is received for information.

## 7. REPORTS

### 7.1 Advocacy

(a) No report.

### (b) Communications and Promotions

No report.

### (c) Policies & Procedures

No report.

### (d) Age Friendly Windsor Project

No report.

## 8. NEW BUSINESS

None.

9. **DATE OF NEXT MEETING**

The next meeting will be held on Wednesday, November 19, 2014 at 9:30 a.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall.

10. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:22 o'clock a.m.

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CHAIR

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COMMITTEE COORDINATOR

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**SENIORS ADVISORY COMMITTEE**  
**Thursday, September 18, 2014**  
**Town of Walkerville Meeting Room**  
**3<sup>rd</sup> floor, City Hall**  
**9:30 a.m.**

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1. **CALL TO ORDER**
  
2. **DECLARATIONS OF CONFLICT**
  
3. **MINUTES**  
Adoption of the minutes of the Committee meeting held on June 4, 2014  
*(previously distributed).*
  
4. **CHAIR'S REPORT**
  
5. **BUSINESS ITEMS**
  - 5.1 **SAC Annual Report 2014**
  
  - 5.2 **International Day of Elder Persons – October 1, 2014**  
Motion to approve an upset amount for costs associated with the International Day of Elder Persons event.  
Rates for room rental at All Saints Church Hall for the October 1, 2014 event – *attached.*
  
  - 5.3 **Expenditures for 2014**
    1. Survey Monkey – Background information is *attached.*
    2. Cost to produce 100 colour copies of the Age Friendly Windsor document:
      - Minuteman Press - \$1,249.94 (plus tax) (Quote is *attached*).
      - Allegra - \$918.94 (plus tax) (Quote is *attached*)
      - Lacasse Printing - \$845.00 (plus tax) (Quote is *attached*).
  
  - 5.4 **Ontario 55+ Summer Games**  
Update.
  
  - 5.5 **SAC 2015 Operating Budget – Business Plan**  
The 2015 Budget Detail & Request is *attached.*
  
6. **COMMUNICATIONS**  
Letter from The Honourable Alice Wong, P.C., M.P. Minister of State (Seniors) regarding National Seniors Day – October 1, 2014 – *attached.*

7. **REPORTS**

7.1 **Sub-Committee Reports:**

(a) Advocacy

(b) Communications and Promotions

(c) Policies & Procedures

(d) Age Friendly Windsor Project

8. **NEW BUSINESS**

9. **DATE OF NEXT MEETING**

To be determined.

9. **ADJOURNMENT**

SAC Meeting September 18, 2014.  
Chair's Remarks.

Thank-you for attending this quarterly meeting of the Windsor SAC. My apologies for the deferment of our scheduled meeting from Sept 3 to Sept 18, hopefully, the agenda and motions today positively reflects the advice provided to me by the Council Secretariat.

We are fast approaching the end of our proscribed four year mandate mirroring for the first time the term of Council. In this period we have maintained a remarkable focus on our major priority of promoting Windsor as an 'age-friendly community' within the framework provided by the WHO. Most notably in the period since our last meeting in June we met a two year timeline to submit our Age-Friendly Windsor Action Plan 2014 – 2017 to the WHO under the supporting signature of the Mayor.

The support of City Administration in meeting this tough deadline is acknowledged and our thanks to all those directly involved.

While our agenda will include a status report on the AFW project, we will look to the future to meeting to the best of our abilities the ten recommendations in the Action Plan which identifies SAC as the lead agency within the AFW Network.

Still on the AFW project, in July we had a productive and illuminating workshop with our colleagues in London. Their model, particularly the broader and more direct engagement of their Administration in the age-friendly process differs from ours in Windsor. Our AFC model relies comparatively more on our greater engagement with our AFW project "Network" of more than thirty seniors related organizations than on our City Administration.

We did have three informal meetings of SAC since June continuing our tradition of meeting monthly. These monthly meetings provide like our London workshop did more opportunity to focus on a single issue rather than the broader agenda of our quarterly meetings. My thanks to those SAC members who can attend these more informal sessions.

Today's meeting will need to address our 2014 budget which remains largely unspent though a number of commitments have been discussed over the year which will require several motions for approval to proceed with those expenses. Keep in mind that our commitments can be only realized on presentation of an invoice to Council Secretariat (via Karen Kadour, our council coordinator).

Similarly, we will need to move a motion of acknowledgement of our 2015 Budget for which a Sept 8 submission deadline was required.



As we have done each year SAC will also need to prepare and submit an Annual Report for 2014 within the next couple of months and I would look to your support in its drafting.

I look forward to your input and support for the October 1 International Day of the Elder Person, a UN and GOC supported initiative which we have been involved over the past couple of years with the local CARP Chapter and the National Pension Reform Committee. SAC requested and received a related "Proclamation" from the Mayor and Council as done previously. Some effort is being made to attract more media and public interest in the Oct 1 event on City Hall Square.

My thanks to all, especially Bruce Draper and Jeannette Ware-Mikhael, for their direct support to the Ontario 55+ Seniors Games in addition to our substantial SAC budget financial obligation, and in their professional capacity, our SAC colleagues, Cal Little and Pam Labute, for their organizing committee leadership. Special recognition and congratulations are also accorded our SAC member, Alex Gyemi, for his gold medal in bowling – well done to all of you.

Thank-you all for your diligence and support for SAC, hopefully we will have more meetings before our mandate officially expires on or about November 30, including setting a date for I hope our fourth and final annual quarterly meeting in 2014.

Respectively,

Larry Duffield, Chair,  
Windsor Seniors Advisory Committee.