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Windsor, Ontario March 5, 2014

A meeting of the **Seniors Advisory Committee** is held this day commencing at 2:00 o'clock p.m. in the Town of Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Larry Duffield, Chair
Councillor Ed Sleiman
Jill Cadarette
Bruce Draper
Frank Duralia
Alex Gyemi
Cal Little
Jeannette Ware-Mikhael

Regrets received from:

Lynne Adams
Natalie Taylor

Guests in attendance:

Janis Cookson, General Manager, 2014 Ontario 55+ Summer Games, regarding Item 4.
Caitlin Boucher, St. Clair College student (protégée of Jill Cadarette)

Also present are the following resource personnel:

Sandra Bradt, Executive Initiatives Coordinator
Pam Labute, Manager, Leisure Outreach
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 2:00 o'clock p.m. and the Committee considers the Agenda being Schedule "A" attached hereto, matters which are dealt with as follows:

2. DECLARATION OF CONFLICT

None disclosed.

3. **MINUTES**

Moved by B. Draper, seconded by J. Ware-Mikhael,
That the minutes of the Seniors Advisory Committee of its meeting held
December 4, 2013 **BE ADOPTED** as presented.
Carried.

It is generally agreed the *informal* meeting notes for the Seniors Advisory
Committee meeting held January 22, 2014 be received for information.

4. **PRESENTATION**

Janis Cookson, General Manager, 2014 Ontario 55+ Summer Games is present to
provide information relating to the launch of the volunteer recruitment for the 2014
Ontario 55+ Summer Games and to thank SAC for their financial contribution. The
salient points of the presentation are as follows:

- The Games Organizing Committee is looking for volunteers to assist with Games
duties including registration, sport technical, Opening and Closing ceremonies.
- The Games will bring 1,400 participants to the host communities of Windsor and
Amherstburg from August 19 to August 21, 2014.
- The competitors are 55 years of age or older, competing in 18 events taking place
in 12 different venues.
- 400 volunteers are required.
- Volunteers must be able to commit to a minimum 6-hour shift during the event.
Volunteers will also be required to attend a mandatory training session.

J. Cadarette states the 2014 Ontario 55+ Summer Games is an excellent
opportunity for SAC to be “special ambassadors”, i.e. seniors helping seniors. C. Little
suggests the SAC ambassadors could greet the participants when they arrive at their
hotels. He notes five hotels located in the downtown area have been secured for this
event.

In response to a question asked by J. Cadarette regarding what SAC can do to
assist with this event, J. Cookson responds SAC should determine what role they would
like to play, i.e. ambassador role.

The Chair thanks Janis Cookson for her presentation.

5.1 **SAC Age-Friendly Windsor (AFW) Action Plan and AFW Project**

S. Bradt states the Action Plan via information templates have been vetted
through internal staff to determine the status of the World Health Organization domains.

Moved by J. Cadarette, seconded by F. Duralia,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,000 for the purchase of marketing materials including an Age Friendly pamphlet to promote the Age Friendly Action Plan.
Carried.

5.2 Seniors Community Grant Program

J. Cadarette states the Seniors Community Grant Program is the first grant program in Ontario dedicated solely to seniors. The grant program is to give seniors more opportunities in their communities by providing funding to not-for-profit community groups for projects that encourage greater social inclusion, volunteerism and community engagement for seniors. Grants range from \$500 - \$10,000. She indicates Caitlin Boucher is currently writing a grant proposal related to the Age Friendly Action Plan.

5.3 Ontario Ministry of Citizenship and Immigration

Please refer to the discussion in Item 5.2

5.4 Ontario 55+ Games: Volunteering

Please refer to the discussion in Item 4.

5.5 City Council to Declare Seniors Month – Loonie Week

F. Duralia announces the Seniors Ride for a Loonie week (June 2014) has been approved by Transit Windsor for 2014. J. Cadarette remarks there is inference in the Action Plan that suggests a second Ride for a Loonie during the Christmas holidays.

5.6 Windsor Seniors Age – 55, 60 or 65?

The Chair reports there are several “ages” within the City of Windsor administration that qualifies a person as a senior.

A. Gyemi indicates the Federal Government has defined seniors as 67 years of age. He notes the age to qualify a person as a “senior” should be defined.

A document entitled "A portrait of Aging in Windsor" is distributed and attached as Appendix "A".

J. Cadarette cautions defining senior hood status as the funds for the Canada Pension Plan are limited.

5.7 Ontario Seniors Summit Fall 2014

The Chair proposes the establishment of a small working group to provide the logistics and formal recommendation to SAC regarding the Ontario Seniors Summit to be held in the Fall of 2014.

In response to a question asked by A. Gyemi regarding the purpose of the Summit, the Chair responds the Summit will demonstrate the activities of an "age friendly community" which in turn may be emulated by other regions in the province.

J. Cadarette states the World Health Organization has determined regions can now become members. She suggests SAC engage with the County and develop a City/County wide mandate.

Moved by F. Duralia, seconded by J. Cadarette,

That a working group consisting of interested partners and members of the Seniors Advisory Committee **BE ESTABLISHED** to determine the feasibility and logistics of holding an Ontario Provincial Summit including objectives, potential funding, partnerships, and work plan.

Carried.

6. REPORTS

6.1 Subcommittee Reports

(a) Advocacy

It is generally agreed the Chair will convene a meeting with the Assistant Dean, University of Windsor School of Medicine to request gerontology be added as an area of study.

In terms of the International Day for Elder Persons, J. Cadarette indicates she will contact the World Health Organization for use of their flag for this event and will report back.

(b) Communications and Promotions

No report.

(c) **Policies and Procedures**

No report.

(d) **Age Friendly Windsor Project**

No report.

8. **DATE OF NEXT MEETING**

The next meeting will be held on a date and time to be determined in the month of June 2014.

9. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 4:01 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A" to the minutes of the meeting of the
SENIORS ADVISORY COMMITTEE
Wednesday, March 5, 2014
Town of Walkerville Meeting Room
3rd floor, City Hall
2:00 o'clock p.m.

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the Committee meeting held on December 4, 2013
(previously distributed).

Notes from the Informal Meeting of SAC held January 22, 2014 – **attached** for
information purposes.

4. **PRESENTATION**

Janis Cookson, Ontario 55+ Games General Manager to provide information
relating to the launch of the volunteer recruitment and to thank SAC for their
financial support of the Games.

5. **BUSINESS ITEMS**

5.1 **SAC Age-Friendly Windsor (AFW) Action Plan & AFW Project**

J. Cadarette to provide an update relating to the AFW Project including the status
of the Age Friendly Windsor Action Plan. Motion to approve an expenditure in
the upset amount of \$1,000 for the purchase of marketing materials.

5.2 **Seniors Community Grant Program**

5.3 **Ontario Ministry of Citizenship and Immigration**

5.4 **Ontario 55+ Games: Volunteering**

5.5 **City Council to Declare Seniors Month – Toonie Week**

5.6 **Windsor Seniors Age – 55, 60 or 65?**

5.7 **Ontario Seniors Summit Fall 2014**

6. **REPORTS**

6.1 Sub-Committee Reports:

(a) Advocacy

(b) Communications and Promotions

(c) Policies & Procedures

(d) Age Friendly Windsor Project

7 NEW BUSINESS

8. DATE OF NEXT MEETING

To be determined.

9. ADJOURNMENT

Record of January 22 SAC Meeting:

Agenda was distributed as in the Jan 21 email below and was attended by Larry Duffield, Jeannette Ware, Frank Duralia, Natalie Taylor, Bruce Draper.

Our thanks to Jeannette for hosting us at Amy's Helping Hands and for providing a tour of their facilities and explanation of their manifold services for seniors.

The budget item was deferred.

The AFW Project Update was provided by email by Jill as she was ill. The 'Network' continues to meet monthly and all SAC members can attend. Current focus is on developing Network TOR and membership, and co-operating with Administration's timely input into the Action Plan as directed by Council respecting SAC deadline of June to submit the Action Plan to WHO. CARP was promoted to join the Network.

Most of the meeting was given over to discussing our **2014 Annual Plan proposal to organize a 'Provincial AFC Seniors Summit'**. **Beyond agreement to pursue such an ambitious undertaking there was agreement to look for partners particularly those which might share in some of the related funding needs.** Among possible such partners could be OCSCO (a provincial seniors organization with a strong mandate to promote educational projects), the Ontario Seniors Secretariat, and local partners like LAF and ElderCollege.

Other items were deferred due to lack of time.

I do hope that the proposed Feb 12 meeting time is acceptable and that most of you can attend and look forward to hearing from all of you.

Sincerely,
Larry Duffield, Chair,
Windsor SAC.