

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**SENIORS ADVISORY COMMITTEE**  
Wednesday, March 20, 2012  
Town of Walkerville Meeting Room  
3<sup>rd</sup> floor, City Hall  
**! 0 o'clock p.m.**

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1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the Committee meeting held on December 5, 2012  
**(previously distributed).**

Notes from the Informal meetings of the Seniors Advisory Committee held  
January 9, 2013 and February 6, 2013 - ***attached.***

4. **BUSINESS ITEMS**

4.1 **2013 SAC Budget**

4.2 **Seniors Forum-October 17, 2012- Update**

4.3 **Next Steps -Age Friendly Windsor Project**

4.4 **SAC Logo**

Discussion to consider changing the SAC Logo to reflect Windsor's status as a member of the WHO Age Friendly Community Global Network.

4.5 **2<sup>nd</sup> International Conference of Age Friendly Cities**

4.6 **International Day of Older Persons Flag Raising**

Motion to approve a partnership with CARP in the City Hall flag raising for the International Day of Older Persons.

4.7 **World Elder Abuse Day**

Motion to appoint a SAC representative to attend the World Elder Abuse Day Tree-Planting ceremony to be held on June 15, 2013.

4.8 Ontario 55+ Games

5. REPORTS

5.1 Sub-Committee Reports:

- (a) Advocacy
- (b) Communication
- (c) Policies & Procedures
- (d) Age Friendly Communities

6. DATE OF NEXT MEETING

To be determined.

7. ADJOURNMENT

Windsor Seniors Advisory Committee  
Note of Monthly Meeting  
January 9, 2013.

**Attending:** Larry Duffield, Chair; Jeanette Ware, Jill Cadarette, Cal Little, Alex Gyemi. **Regrets:** Lynne Adams, Frank Duralia, Janice Koval, Celia Southward. **Absent:** Natalie Taylor, Ed Sleiman, Bruce Draper.

**Agenda** as distributed January 2, 2012:

1. Update on December 5 SAC meeting Budget 2012 motions:
  1. Activity Guide ad \$500, in process
  2. Windsor Public Library domain renewal \$112. Complete.
  3. Promotional items to support Ontario Senior Games 2014, luggage tags \$2450, items received and invoice submitted for payment.
  4. Ontario Senior Secretariat AFC Workshop SAC attendance (Jill Cadarette) \$400 claim submitted and awaiting cheque.
  5. Age Friendly Report to the Community printing costs \$600 for 100 copies, Karen Kadour has in hand to do in-house.
  
2. Update on Oct 17 SAC Seniors Forum - Jill reported on-going meeting and consultations completing the Final Report which will be distributed electronically when available to the 'working group' and then there will be convened a meeting towards end of February of the Age Friendly Windsor Network to examine the Report and decide on next steps.
  
3. Age-Friendly Windsor Project: possible partnerships to go forward being examined. SAC will attend a New Horizons Grant workshop planned for Feb 7.
  
4. SAC 2013 Priorities: (top three examples), some consensus on SAC doing a strategic planning meeting to identify priorities for 2013.
  - a) Age-Friendly Windsor Project
  - b) Seniors Forum follow-on
  - c) Promotions support- Ontario Senior Games 2014, BruceD role...
  
5. SAC meeting with WAAC - agreed that Chair would pursue.
6. SAC logo - initial discussions to refer to Communications and Promotions Subcttee
7. **Next meeting-First** Wednesday monthly-Feb 6, 10am at CSW 635 McEwan

Windsor Seniors Advisory Committee  
Note of Monthly Meeting  
February 6, 2013.

**Attending:** Larry Duffield, Chair; Bruce Draper, Jeanette Ware, Lynne Adams, Frank Duralia, Alex Gyemi; Jill Cadarette. **Regrets:** Celia Southward, Cal Little, Natalie Taylor. **Absent:** Janice Koval, Ed Sleiman.

Agenda as distributed February 1:

1. SAC Budget 2012 Status (as per Dec 5 motions) Some discussion on status of SAC 2013 budget request \$3650 reflecting third 10% reduction.
  - a) Activity Guide Ad \$500 on-going content discussion, funds transferred.
  - b) WPL domain renewal fee \$112. Paid action complete.
  - c) Promotional Items - luggage tags including for Ont Sr Games 2014. Items rec'd and invoice paid.
  - d) OSS AFC conference \$400 travel expense paid to Jill Cadarette. Item complete.
  - e) AFW Report to Community \$600 for 100 copies, Karen Kadour action.
  
2. Seniors Forum Oct 17 Update: Jill reported that 30page final report near distribution ready. First meeting of AFW Network called and final report to be distributed prior to then with proposed agenda. All those attending the Oct 17 Forum to be invited. Alex suggested that some representatives from ethnic communities be invited.
  
3. AFW Project Status: SAC to attend the Feb 7 NHG info session with view to application going forward perhaps as option depending on potential partnerships to instead apply for a multi-year Trillium grant.
  
4. SAC 2013 Priorities 'top three' Extended discussion by all - strong consensus that SAC should have 'strategic session' asap to review our commitment to AFW and senior ombudsman efforts over past three years. Several members felt City was not supporting SAC and had taken unilateral steps to undercut our efficiency particularly by reducing support to only quarterly meetings (rather than monthly) and by not appointing members up to our proscribed levels ie SAC was operating two members and one councilor short of our upper limits. Members likewise saw as important keeping on agenda reports from resource personnel and councilors. SAC annual report to Council was agreed to be done in June following AFW Network meeting in March. Bruce did agree to be our 'ambassador' and

undertake to show SAC 'flag' at as many seniors related promotional events as possible underlining concerns that SAC needed to increase its visibility to seniors and to Council. Better use of our web site was noted as needed.

5. SAC- WAAC meeting did happen on January 30 with active participation by Gayle Jones, the City's WAAC resource person and by teleconference with WAAC Chair, Wayne Meneguzzi. Wayne reported overall satisfaction with their dealings with Mayor and Admin and that quarterly meetings had not hampered their work as he had good access to Mayor. All members of WAAC have disabilities and there are no reps from support organizations. To assist on quorum challenges WAAC has voting(7) and non-voting members (5). Wayne satisfied with status quo.

6. SAC logo - nothing to add though some outside expert advice felt may be needed.

7. Next Meeting: 'Official Quarterly Meeting' Wed March 6, 2013. Details to follow.

To: Seniors Advisory Committee

From: Age-friendly Windsor Network Subcommittee

Re: Report for Q1 Meeting March 20

Completed by: Jill Cadarette, March 11, 2013

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The Age-friendly Windsor Network held its inaugural meeting at Canadian Mental Health Association, 1400 Windsor Avenue, on Friday, March 8, 2013. 15 stakeholders were in attendance with 3 regrets. The group received orientation to the Age-friendly Windsor Project and were tasked with creating an age-friendly action plan for the City of Windsor with the hope of presenting it at the September quarterly SAC meeting. The group was eager to get started and a vigorous schedule of meetings will be maintained. The following action items came out of the meeting:

- The subcommittee will create an informal terms of reference which will be used to maintain focus and purpose.
- All subcommittee members will read and become familiar with the contents of Age-friendly Windsor: Moving Ahead forum report prior to the next meeting.
- The subcommittee chair will distribute to subcommittee members a copy of an action plan, developed by another community, to use as a frame of reference and resource in preparation of the plan for Windsor.
- Additional community members may be recruited/consulted for their specific input in certain areas.