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Windsor, Ontario June 10, 2015

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in the Board Room, 1266 McDougall, Public Works Building, there being present the following members:

Sally Bennet Olczak, Chairperson
Councillor Ed Sleiman
Karen Demers
Larry Duffield
Alex Gyemi (arrives at 9:40 a.m.)
Joyce Nixon
Celia Southward
Jeannette Ware-Mikhael
Richard Woodall

Also present are the following resource personnel:

Anna Ciacelli, Supervisor of Council Services
Sandra Bradt, Executive Initiatives Coordinator
Janice Koval, Accessibility & Diversity Librarian, Windsor Public Library
Pam Labute, Manager, Leisure Outreach
Jelena Payne, Community Development & Health Commissioner
Gus Tahiri, Master's Student, University of Windsor
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Committee Coordinator calls the meeting to order at 9:30 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADDITIONS TO THE AGENDA

Moved by Councillor Sleiman, seconded by C. Southward,
That Rule 3.3 (c) of the Procedure By-law 98-2011 be waived to add the following addition to the Agenda:

3.0 Presentation –The Supervisor of Council Services to provide the “Orientation Session for Citizen Appointments to Advisory Committees of Council”

Carried.

L. Duffield voting nay.

3. PRESENTATION

Anna Ciacelli, Supervisor of Council Services is present to provide a PowerPoint presentation entitled "Orientation Session for Citizen Appointments to Advisory Committees of Council".

L. Duffield refers to the Seniors Month Public Forum to be held on June 18, 2015 at the Caboto Club. He states he disagrees with advising Council and Administration of SAC's events; rather, he states SAC is "responsible to the City's seniors first".

A. Ciacelli indicates all SAC events must be sanctioned and vetted through the Seniors Advisory Committee. She further notes if the committee's name is associated with any event, it must be approved by SAC, the Social Development, Health & Culture Standing Committee and City Council.

In terms of the quarterly meetings approved by Council for Advisory Committees, J. Payne indicates nothing that occurs outside of the approved quarterly meetings (informal meetings) is recognized by the Social Development, Health & Culture Standing Committee or by City Council.

L. Duffield expresses discontent at what has transpired on this day, notably having to review the Orientation Session a second time.

J. Payne advises A. Ciacelli was directed to provide the Orientation Session for Citizen Appointments to Advisory Committees of Council by the Chief Administrative Officer and the City Clerk.

J. Payne states Council allocated quarterly meetings annually and if SAC requires additional meetings, a recommendation can be sent to Council.

Moved by S. Bennett Olczak, seconded by R. Woodall,
That the frequency of meetings for the Seniors Advisory Committee **BE INCREASED** from quarterly meetings to bi-monthly meetings for a total of six meetings per year.
Carried.

In response to a question asked by J. Nixon regarding if Council approves bi-monthly meetings, can informal meetings continue, A. Ciacelli responds everything discussed at informal meetings must come back to SAC.

4. ELECTION OF CHAIRPERSON

The Committee Coordinator calls for nominations from the floor for the position of Chairperson. Councillor Sleiman nominates S. Bennett-Olczak and is seconded by C. Southward. The Committee Coordinator asks if there are further nominations from the floor for

the position of Chairperson. A. Gyemi nominates L. Duffield, however, there is no seconder to the nomination.

Moved by Councillor Sleiman, seconded by C. Southward,
That Sally Bennett Olczak **BE ELECTED** Chairperson of the Seniors Advisory Committee for the term ending December 31, 2015.
Carried.

S. Bennett Olczak assumes the Chair.

5. MINUTES

Moved by J. Nixon, seconded by R. Woodall,
That the minutes of the Seniors Advisory Committee of its meeting held April 23, 2015 **BE ADOPTED** as presented
Carried.

6. BUSINESS ITEMS

6.1 SAC Mandate and Terms of Reference

The SAC Mandate and Terms of Reference are deferred to the September 2, 2015 SAC meeting.

6.2 Calendar of Events and SAC Seniors' Month Pamphlet

The Calendar of Events and SAC Seniors' Month Pamphlet is deferred to the September 2, 2015 meeting.

6.3 Appointment of SAC Members to other Advisory Committees

SAC members are encouraged to consider sitting as non-voting members on various advisory committees which include the Windsor Accessibility Advisory Committee, Transit Windsor Advisory Committee and the Housing Advisory Committee.

L. Duffield advises Lynn Adams, member of SAC recently resigned from the Committee.

The "SAC Acting Chair's Report – June 10, 2015 Quarterly Report" is distributed and attached as Appendix "A".

Councillor Sleiman leaves the meeting at 11:25 o'clock a.m.

Moved by A. Gyemi, seconded by R. Woodall,
That the SAC Acting Chair's Report dated June 10, 2015 **BE RECEIVED** for
information.
Carried.

6.4 New Horizon for Seniors Program Grant

C. Southward regrettably reports she will be unable to undertake the completion of the application for a New Horizon for Seniors Program Grant due to the lack of resources and the deadline for completion is July 10, 2015. She states the next opportunity to apply for this grant is in the Spring 2016. She suggests a Letter of Support be sent to Council endorsing the Council on Aging to receive the New Horizons Grant.

S. Bennett Olczak states the endorsement of the Council on Aging for a New Horizons Grant and the Letter of Support from Council is premature as further "legwork" is required.

7. REPORTS

7.1 Sub-Committee Reports

The discussion regarding the Advocacy, Communications & Promotions, Policies & Procedures and the Age Friendly Windsor Project Subcommittees is deferred to the September 2, 2015 meeting.

8. DATE OF NEXT MEETING

The next meeting will be held on September 2, 2015 at 9:30 a.m. in the Board Room, 1266 McDougall.

9. ADJOURNMENT

There being no further business, the meeting is adjourned at 11:47 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A" to the minutes of the meeting of the
SENIORS ADVISORY COMMITTEE
Thursday, June 10, 2015
at 9:30 a.m.
Board Room
1266 McDougall, Public Works Building

1. **CALL TO ORDER**

2. **ELECTION OF CHAIRPERSON**
Election of Chairperson for the term ending December 31, 2015.

3. **DECLARATION OF CONFLICT**

4. **MINUTES**
Adoption of the minutes of the Committee meeting held on April 23, 2015 (*previously distributed*).

5. **BUSINESS ITEMS**
 - 5.1 **SAC Mandate and Terms of Reference**
The "Draft" SAC Mandate and Terms of Reference – *attached*.

 - 5.2 **Calendar of Events and SAC Seniors' Month Pamphlet**

 - 5.3 **Appointment of SAC Members to other Advisory Committees**

 - 5.4 **New Horizon for Seniors Program Grant**

 - 5.5 **Discussion of Partnership Opportunities**

6. **REPORTS**
 - 6.1 **Sub-Committee Reports:**
 - (a) Advocacy
 - (b) Communications and Promotions
 - (c) Policies & Procedures
 - (d) Age Friendly Windsor Project

7. **DATE OF NEXT MEETING**

8. **ADJOURNMENT**

SAC Acting Chair's Report
June 10, 2015 Quarterly Report

Following the last SAC quarterly meeting April 23, SAC met on May 13 (SAC long standing practice is to meet monthly) and determined to explore organizing an event in Seniors Month. SAC then met again on May 28 with an identified partner, the Unifor Retirees Council, in order to move forward with the joint planning of a Seniors Month Public Forum:

Date and Place: Thursday June 18 from 2 – 4pm at the Caboto Club,
Subject: "Ageism – Changing Role of Seniors in our Communities".
Speakers: Hilary Payne, Councilor, City of Windsor; Howard Pawley, former Premier of Manitoba; Lloyd Brown John, Founder, Canterbury ElderCollege; and David Leacock, Pensions Dept, Unifor National Office.
Program: Draft attached.

Costs: hall and beverages to be paid by Unifor
Promotion: joint planning by word of mouth and electronic email blasts to friends and supporters: CARP Windsor Essex Chapter, LAF, ElderCollege, Unifor Retirees, teachers organizations, MROO.....Flyers and Posters as per the attached.

One of the speakers has offered to ask the Mayor to join the June 18 event.

The Acting Chair also attended on Wednesday June 3 the Social Development, Health and Culture Standing Committee and noted for the record: June is National Seniors Month, thanked the Mayor and Council for the Seniors Month Proclamation, referred to the April 23 Minutes and Motion to support SAC moving forward with a New Horizons Grant application (window opened June 1 and will close July 10), and pointed out the SAC 2014 Annual Report commitment to move forward with implementation of the AFW Action Plan.

The Acting Chair must also report sadly on the notification of resignation from SAC of founding member Lynne Adams. A vote of thanks and appreciation to Mr. Adams for his untiring commitment to promoting seniors and their issues in Windsor and the wider community. This creates at minimum a vacancy on SAC which should be referred asap to the City Striking Committee for replacement.

In conjunction with the June 18 Ageism Forum, Councillor Payne in accepting our invitation to speak declined to do so similarly on the subject of

the Mayor and City “20 Year Strategic Plan” noting that there is at present no such plan so our April 23 SAC meeting determination to be engaged on this issue will have to go on watch until the process is defined.

Secondly, at our informal May 13 meeting there was a consensus for SAC to take a lead role in the City to form a ‘seniors coalition’ among existing seniors organizations. A first step in this regard will be launched at the June 18 event.

Thirdly at our May 13 meeting, SAC undertook to put on its planning agenda the possibility of organizing three (West, Central, East) public consultations by the end of 2015 with the specific view of implementing our AFW Action Plan recommendation responsibilities.

For the record, all members of SAC (plus partner orgs) were kept advised by email of the foregoing “Ageism June 18 Forum” meetings, moreover, at each of the May 13 and May 28 informal meetings, five current SAC members participated including: Larry Duffield, Celia Southward, Jeannette Ware – Michael, Lynne Adams, Alex Gyemi, Karen Demers, Richard Woodall. In the 21st century, internet communications permit on-going virtual representational meetings more transparent and inclusive than can be managed by more infrequent face to face meetings!

For the record, please note the following scheduled events:

June 18 LAF Better Living Day – all day

June 18 SAC and Unifor Ageism Public Forum

Sept 16 CARP Windsor Essex Chapter “Assisted Dying” Public Forum

Oct 1 UN International Elder Persons and National Seniors Day, City Hall

Octo 18 Tbc Canadian Federal Elections.

Thank-you for your support,
Larry Duffield, Acting Chair,
Windsor SAC.