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Windsor, Ontario February 4, 2016

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in Room 407, 400 City Hall Square East, there being present the following members:

Sally Bennett Olczak, Chairperson
Councillor Ed Sleiman
Karen Demers
Larry Duffield
Alex Gyemi
Joyce Nixon
Celia Southward
Jeannette Ware-Mikhael (arrives at 9:52 a.m.)
Richard Woodall

Regrets received from:

Sonya Vani

Also present are the following resource personnel:

Pam Labute, Manager, Community Development
Scott Bisson, Community Development Coordinator
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Committee Coordinator calls the meeting to order at 9:30 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ELECTION OF CHAIRPERSON

The Committee Coordinator calls for nominations from the floor for the position of Chairperson. Councillor Sleiman nominates Sally Bennett Olczak seconded by C. Southward for the position of Chairperson. The Committee Coordinator asks if there are further nominations from the floor for the position of Chairperson. Seeing none, the Committee Coordinator asks S. Bennett Olczak if she accepts. S. Bennett Olczak accepts.

Moved by Councillor Sleiman, seconded by C. Southward,
That Sally Bennett Olczak **BE ELECTED** Chairperson of the Seniors Advisory
Committee for the term ending December 31, 2016.
Carried.

3. **DECLARATION OF CONFLICT**

None disclosed.

4. **MINUTES**

Moved by R. Woodall, seconded by K. Demers,
That the minutes of the Seniors Advisory Committee of its meeting held
December 2, 2015 **BE ADOPTED** as presented.
Carried.

5. **BUSINESS ITEMS**

5.1 **SAC Planning Calendar**

The Chairperson acknowledges C. Southward and J. Ware Mikhael for their work
putting forth the SAC Planning Calendar – September 2015 to July 2017.

Minor amendments to the SAC Planning Calendar are provided as follows:

- Events should be provided in chronological order (in terms of deadlines)
- Request for a brief ancillary document to be added to the main document that separates the grants and awards.
- P. Labute indicates SAC can post events, i.e. Seniors Month, United Nations Day of Elders on the City's Community Events Calendar in partnership with snapd.

C. Southward suggests an Ad Hoc subcommittee be established regarding the
2017 Celebrations – City of Windsor's 125th Birthday and Canada's 150th Birthday. The
following members volunteer to sit on this Ad Hoc subcommittee – C. Southward, J.
Ware-Mikhael, L. Duffield and R. Woodall.

Moved by C. Southward, seconded by L. Duffield,
That the SAC Planning Calendar – September 2015 to July 2017 **BE RECEIVED**
as amended.
Carried.

5.2 SAC Brochure

The SAC Brochure is reviewed and some minor amendments are suggested.

Moved by K. Demers, seconded by L. Duffield,
That the Windsor Seniors Advisory Committee brochure designed for the purpose of providing public awareness of SAC **BE APPROVED** as amended.
Carried.

5.3 SAC Annual Report

The SAC 2015 Annual Report is to be submitted to the Clerk's Office on or before February 28, 2016. It is generally agreed information relating to the Age Friendly Network will be included in the SAC Annual Report.

5.5 SAC Operating Budget – Spending Procedures

The Committee Coordinator states all invoices to be paid from the 2016 operating budget must be submitted by the year's end for payment.

It is generally agreed the Financial Summary Variance Reports for SAC will be included in the quarterly meeting agendas.

5.4 Mega Hospital Plan

L. Duffield states K. Demers attended the "Proposed Windsor-Essex Hospitals System", Project Ambassador lunch meeting (regarding the Mega Hospital) held January 28, 2016 at the Fogular Furlan Club.

K. Demers advises the meeting was a very positive experience.

Councillor Sleiman suggests a letter be sent on behalf of SAC to David Musyj, Windsor Regional Hospital President and to the Honourable Dr. Eric Hoskins, Minister of Health and Long Term Care to stress the need for state of the art care for seniors in Windsor and Essex County.

It is generally agreed K. Demers and J. Nixon will compose a draft letter to David Musyj and the Honourable Dr. Eric Hoskins which will be circulated to SAC for their review and comments.

5.6 Raising the Profile and Community Engagement of SAC

This item is deferred to the May 5, 2016 meeting of the Seniors Advisory Committee.

6. REPORTS

6.1 Sub-Committee Reports:

(a) Advocacy

The e-mail from L. Duffield dated February 2, 2016 entitled "SAC February 5, 2016 Advocacy Report" is **attached** as Appendix "A".

(b) Communications and Promotions

J. Nixon provides an overview of the Communications Subcommittee Terms of Reference. She notes the Terms of Reference were written in collaboration with R. Woodall. It is suggested the Communications Sub-Committee also include "Promotions". Minor amendments to the document are provided.

In response to a question asked by K. Demers regarding who will staff the booths at upcoming SAC events, it is generally agreed this matter will be discussed at the May 5, 2016 meeting.

Moved by J. Nixon, seconded by R. Woodall,

That the Communications Subcommittee Terms of Reference **BE ACCEPTED** as amended and, to also include "Promotions".

Carried.

In terms of the SAC website (windsorseniors.com) and the City of Windsor SAC website, L. Duffield reports the windsorseniors.com website exists, however, is not currently populated and there is not a webmaster to oversee the site. He states the website is necessary as it provides hyperlinks to other seniors' organizations. He indicates he will contact a possible webmaster and report back.

It is determined J. Nixon and R. Woodall will provide recommendations regarding the SAC website at the May 5, 2016 meeting.

A. Gyemi leaves the meeting at 11:05 o'clock a.m.

(c) **Age Friendly Windsor Project**

C. Southward states a meeting regarding the Age Friendly Network Matrix will be held February 5, 2016 at the Parks and Recreation Department and she invites SAC members to attend the meeting. She indicates there are 65 items noted in the Matrix of which 50 percent have been completed.

The Chair requests a list that outlines SAC's role in the Matrix be provided. She commends C. Southward and J. Ware-Mikhael for their work with the Age Friendly Network.

C. Southward provides an overview of the document entitled "AFW Update January 19, 2016".

*Moved by C. Southward, seconded by J. Nixon,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$300. for C. Southward and J. Ware-Mikhael to attend the Southern Ontario Age-Friendly Network (SOAFN) meeting to be held on April 7, 2016 in Burlington
Carried.*

*Moved by C. Southward, seconded by K. Demers,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500. for C. Southward and J. Ware-Mikhael to attend the one-day meeting of the Ontario Seniors' Secretariat on March 7, 2016 in Hamilton.
Carried.*

CLERK'S NOTE: The foregoing motions relating to conferences/meetings in Burlington and Hamilton are devoid of such details including registration fees, mode of transportation, hotel rooms (if required) and location of venue. Further details are required in order to provide reimbursement for any expenditures.

Moved by Councillor Sleiman, seconded by L. Duffield,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$81.95 payable to C. Southward for costs associated with the Age Friendly Network namely, the purchase of a tricolour cartridge for her personal printer.
Carried.

CLERKS NOTE: Future printing of material relating to SAC or the Age Friendly Network will be undertaken in the Clerk's Print Room.

7. **DATE OF NEXT MEETING**

The next meeting will be held on May 5, 2016 at 9:30 a.m. in Room 407, 400 City Hall Square East.

8. ADJOURNMENT

There being no further business, the meeting is adjourned at 11:28 o'clock a.m.

CHAIRPERSON

COMMITTEE COORDINATOR

AGENDA
and Schedule "A" to the minutes of the meeting of the
SENIORS ADVISORY COMMITTEE
Thursday, February 4, 2016
at 9:30 a.m.
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **ELECTION OF CHAIRPERSON**
Election of Chairperson for the term ending December 31, 2016.

3. **DECLARATION OF CONFLICT**

4. **MINUTES**
Adoption of the minutes of the Committee meeting held December 2, 2015
(*attached*).

5. **BUSINESS ITEMS**
 - 5.1 **SAC Planning Calendar**
The document entitled "SAC Planning Dates – September 2015 – July 2017" is
attached.

 - 5.2 **SAC Brochure**
The Windsor Seniors Advisory Committee Brochure is *attached*.

 - 5.3 **SAC Annual Report**
SAC's 2015 Annual Report must be submitted on or before February 28, 2016.

 - 5.4 **Mega Hospital Plan**

 - 5.5 **SAC Operating Budget – Spending Procedures**

 - 5.6 **Raising the Profile and Community Engagement of SAC**

6. **REPORTS**
 - 6.1 **Sub-Committee Reports:**
 - (a) Advocacy

(b) Communications and Promotions

- The Terms of Reference – Communications Committee is **attached.**
- The e-mail from Joyce Nixon dated January 12, 2016 regarding the SAC and City of Windsor websites – is **attached.**

(c) Age Friendly Windsor Project

- The Age Friendly Windsor Matrix is **attached.**
- The "AFW Update January 19, 2016" is **attached.**

7. DATE OF NEXT MEETING

The following meeting dates for 2016 are proposed:

Thursday, May 5, 2016

Thursday, September 8, 2016

Thursday, December 8, 2016

8. ADJOURNMENT

Kadour, Karen

Subject: FW: SAC Feb 5 Meeting: Advocacy Report

From: Larry & Joyce Duffield [<mailto:larry.duffield@cogeco.net>]

Sent: Tuesday, February 02, 2016 5:45 PM

To: Toldo, Beth; Bisson, Scott; Bradt, Sandra; Gyemi, Alex; Kadour, Karen; Karen Demers; Kehl, Kathy; Koval, Janice; LaBute, Pam; Nixon, Joyce; Olczak, Sally Bennett; Payne, Jelena; Reidel, Helga; Sleiman, Ed; Sonia Vani; Southward, Celia; Ware-Mikhael, Jeannette; Woodall, Richard

Subject: SAC Feb 5 Meeting: Advocacy Report

SAC Feb 5, 2016 Advocacy Report:

Three issues are noted which have long term major implications for seniors: 1. Regional Mega-Hospital 2. Physician Assisted Dying 3. Windsor 20 Year Strategic Vision.

My recommendation is that SAC monitor related activities with these three projects and promote and provide support for any where consultations with seniors can be undertaken.

Since SAC met in December, SAC members in conjunction with cross membership in other seniors organizations attended two recent public events:

1. January 21 at a PAD public forum organized by the GOO which was attended by about 110 individuals who divided almost equally on the subject; the passion on the part of those opposed to PAD was palpable and suggests that the House of Commons will have its hands full to develop appropriate legislation by the extended deadline of June 6, 2016.
2. January 25 Mega-Hospital supporters led by the Erie LHIN convened a public meeting to discuss means of demonstrating wide regional support for the project and its selected site. Perhaps as a consequence the lawsuit which had been submitted was withdrawn.

In so far as the Windsor 20 Year item, the consultative process seems to be completed at this stage and no observable mechanism seeking specific input from seniors has been identifiable (other than the public survey).

Some direction from SAC on these three items, would be appreciated plus of course identifying any other items we should be following or indeed providing advocacy.

More generally I note that LAF is currently undertaking a series of ten workshops on seniors related subjects. Unifor is doing likewise a couple of workshops as is Safe City Windsor. Hopefully this initiatives will find partnering expressions with SAC and its AFC Action Plan implementation via its AFW Network and as well with Canterbury ElderCollege in promoting its two semesters course calendars.

In that regard, the October 1 Planning Committee continues to meet periodically though I was not able to attend the last meeting in January having been out of town: focus will continue to be on publicity and participation with some relief on budget anticipated with

SAC requesting the City to support the event's set-up costs. Some direction from SAC is needed as when and how the October 1 and indeed related Seniors Month applications should be undertaken for proclamations and space and cost relief on the former.

Finally of interest, the City of Windsor has adopted the Snapd 'Community Calendar' on its web site for organizations to promote its activities and events, a tool which SAC may wish to utilize.

Respectively,
Larry Duffield, Advocacy Chair.

| ---- Original Message ----