

Windsor, Ontario December 8, 2016

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. - i n Room 407, 400 City Hall Square East, there being present the following members:

Sally Bennett Olczak, Chairperson
Councillor Ed Sleiman
Brian Cyncora
Karen Demers
Larry Duffield
Sungee John
Celia Southward
Sonya Vani (arrives at 9:48 o'clock a.m.)

Also present are the following resource personnel:

Sandra Bradt, Executive Initiatives Coordinator
Janice Guthrie, Deputy Treasurer, Taxation & Revenue
Stephen Lynn, Coordinator, Social Planning
Greg Rusk, Supervisor, Community Programming
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chairperson calls the meeting to order at 9:32 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATIONS OF CONFLICT

None disclosed.

3. MINUTES

Moved by L. Duffield, seconded by B. Cyncora,
That the minutes of the Seniors Advisory Committee of its meeting held
September 8, 2016 **BE ADOPTED** as presented.
Carried.

4. PRESENTATION

C. Southward provides a presentation entitled "Overview of the Age-Friendly Movement", attached as Appendix "A". The highlights of the presentation are as follows:

- An Age Friendly City "is an inclusive and accessible urban environment that promotes active ageing" from the World Health Organization (WHO)
- The checklist of essential features of Age-Friendly Cities from the WHO includes the following:
 - o Livability - outdoor spaces and buildings, transportation and housing
 - o Lifestyles - social participation, respect and social inclusion and civic participation and employment
 - o Well-Being - communication and information and community and health services
- Age-Friendly is a process, a philosophy, an ongoing effort, an urgent need and a way to coordinate existing plans
- The City of Windsor is a member of the World Health Organization Global Network of Age-Friendly Cities
- By Year 5 as a member of the WHO Global Network of Age-Friendly Cities, a progress report must be submitted to the WHO that demonstrates a clear evidence of progress.

C. Southward states the deadline for the final report to the WHO is June 2017. It is suggested the Final Report be available for the February 2, 2017 meeting of the Social Development, Health and Culture Standing Committee and then on to City Council on a date to be determined in order to meet the June 2017 deadline.

The document entitled "Ontario: Age Friendly Communities Activity, November 17, 2016 is attached as Appendix "B" for information purposes.

Moved by C. Southward, seconded by B. Cyncora,

That a commitment by the Seniors Advisory Committee to develop a new plan of action (duration of up to 5 years) along with associated indicators to the World Health Organization Network of Age-Friendly Cities for the second implementation period (additional 5 year planning cycle) **BE APPROVED**.

Carried.

Moved by C. Southward, seconded by L. Duffield,

That summer students **BE RETAINED** through Federal/Provincial grant programs for the purpose of conducting research and baseline data for the second implementation period (5 year planning cycle) for the World Health Organization Network of Age-Friendly Cities.

Carried.

Clerk's Note: *The Chairperson advised on January 10, 2017, that the foregoing motion will be revisited at the SAC February 2, 2017 meeting to allow for additional information relating to the hiring of summer students via Federal/Provincial grant programs.*

5. **BUSINESS ITEMS**

The "winning" SAC Logo submission by Katie Eberlie, Graphic Design Student, St. Clair College is **attached** as Appendix "C".

Moved by K. Demers, seconded by S. Vani,
That the New Logo for the Seniors Advisory Committee created by Katie Eberlie, Student, Graphics Design Program, St. Clair College **BE APPROVED**.
Carried.

5.2 **Financial Summary Variance Report**

The Financial Summary Variance Report dated November 21, 2016 is received for information.

5.3 **Motion to Approve Expenditure (\$100) for October 1, 2016 Flag Raising**

Moved by L. Duffield, seconded by C. Southward,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$100 payable to the City of Windsor for the flag raising event held Saturday, October 1, 2016 at City Hall in commemoration of the UN Day of Elder Persons.
Carried.

Motion to Approve Expenditure (\$180.80) for Bus Service - October 1, 2016 Event

Moved by L. Duffield, seconded by C. Southward,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$180.80 payable to Sharp Bus Lines Limited for transportation costs for the UN Day of Elder Persons event held October 1, 2016 at 1855 Turner Road.
Carried.

5.4 **Association of Municipalities of Ontario (AMO) Communication**

The document entitled "AMO Releases Seniors Policy Paper" is received for information.

5.5 SAC Submission to the Canada Post Corporation Study

The Chairperson states S. John presented the SAC submission to the House of Commons Standing Committee on Government Operations and Estimates on September 28, 2016 and commends her for the excellent written submission.

5.6 SAC Letter to the Minister of Health & Long-Term Care regarding the New Megahospital

The "Draft" letter to the Honourable Eric Hoskins, MPP, Minister of Health and Long Term Care regarding the "Support of the Seniors Advisory Committee for the New Hospital Facilities in Windsor Essex" is distributed and **attached** as Appendix "D".

Moved by K. Demers, seconded by L. Duffield,
That the "Draft" letter from the Seniors Advisory Committee to the Honourable Eric Hoskins, MPP, Minister of Health and Long Term Care regarding the New Hospital Facilities in Windsor Essex **BE APPROVED**.
Carried.

5.7 Attendance at Ward Meetings

S. Vani distributes a document entitled "Ward Meetings Feedback/2016" which provides a snapshot of concerns raised by constituents at the recently held Ward Meetings, **attached** as Appendix "E".

S. Vani states overall, those attending the Ward Meetings were pleased with seniors' services in the City of Windsor. She adds inadequate street lighting was a predominant concern throughout the city.

The Chair thanks K. Demers, S. John, S. Vani and L. Duffield for attending the Ward Meetings on behalf of SAC.

5.8 Seniors' Needs Survey

S. Vani distributes the SAC "Seniors' Needs Survey", which identifies age groups, area of residence within Essex County and concerns relating to seniors, **attached** as Appendix "F".

G. Rusk indicates there is a need for "Snow Angel" volunteers to assist seniors in snow removal from their driveways/sidewalks. He suggests a strategy be developed with the local high schools to assist students in acquiring their "community involvement" hours.

6. REPORTS

(a) Age Friendly Network

C. Southward advises that Life After Fifty will be one of the piloted sites to launch "High Five for Older Adults". G. Rusk adds the High Five Program is a quality assurance program that will allow seniors to meet new friends, and learn new skills.

Moved by C. Southward, seconded by S. Vani,

That City Council **BE REQUESTED** to approve the application by Seniors Advisory Committee to the Ontario Senior Secretariat, Ministry of Citizenship and Immigration for the Seniors Community Grant Program in the amount of \$8,000 that will provide opportunities for seniors to network and become active in their communities and to develop plans that can be shared across communities and allow organizations to sustain seniors' programs over time.

Carried.

In response to a question asked by S. Bradt regarding who will undertake the writing of the Seniors Community Grant, C. Southward responds she will be tasked with the writing of the grant.

C. Southward notes the deadline for submission of the application to the Ontario Senior Secretariat is March 3, 2017. The intent for the funding is to host a Regional Age-Friendly Forum that will include Windsor-Essex County with a series of "Workshops on a Bus" to be held that will promote seniors' activities.

In response to a question asked by S. Bradt regarding the logistics of the "Workshops on a Bus" tour, C. Southward responds the Age Friendly Network will be tasked with the logistics of the bus tour.

C. Southward reports she along with S. Lynn met with representatives from Canada Mortgage and Housing regarding housing initiatives. C. Southward indicates SAC offered to host a one day workshop on housing for Windsor-Essex that will target builders, municipalities, city planners and seniors.

Moved by C. Southward, seconded by Councillor Sleiman,

That Administration **BE REQUESTED** to design and erect signage at city entrances identifying the City of Windsor as an Age Friendly City.

Carried.

Clerk's Note: *The Chairperson advised on January 10, 2017, that the foregoing motion will be revisited at the SAC February 2, 2017 meeting to allow for additional information relating to Age Friendly Windsor signage at city entrances.*

(b) **Communications and Promotions**

K. Demers distributes the 2017 Council on Aging Calendar to the members.

(c) **Advocacy**

L. Duffield distributes the SAC Advisory Report dated December 8, 2016, **attached** as Appendix "G".

Moved by L. Duffield, seconded by K. Demers,

That the SAC Advisory Report dated December 8, 2016 provided by L. Duffield

BE RECEIVED.

Carried.

7. **NEW BUSINESS**

Janice Guthrie, Deputy Treasurer, Taxation & Revenue is present and provides the following information for consideration:

- At a recent Ward meeting, a resident approached the City Treasurer regarding the payment of taxes.
- Due dates for payment are set on or around the 15th of the month.
- As a courtesy to taxpayers, the city offers a pre-authorized payment plan wherein Administration administers payment by taking withdrawals out of the designated bank accounts on the due dates noted in 10 monthly amounts from February to November.
- However, payments are taken on or around the 15th of the month.
- This particular resident expressed concern being a senior on a fixed income with having payments come out in the middle of the month and questioned if the payments could come out at the end of the month.
- The resident stated more seniors would take advantage of the pre-authorized plan if this option were available.

Moved by L. Duffield, seconded by C. Southward,

That the initiative proposed by Administration to allow the residents participating in the Pre-Authorized Payment Plan an additional option whereby Administration will administer the payments via taxpayer designated bank accounts at the end of the month **BE SUPPORTED.**

Carried.

8. **DATE OF NEXT MEETING**

It is generally agreed the following quarterly meeting dates will be held in 2017:

February 2, 2017, May 2, 2017, September 8, 2107 and December 5, 2017.

9. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:48 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A" to the minutes of the meeting of the
SENIORS ADVISORY COMMITTEE
Thursday, December 8, 2016
at 9:30 a.m.
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**
2. **DECLARATION OF CONFLICT**
3. **MINUTES**
Adoption of the minutes of the Committee meeting held September 8, 2016 - **(attached)**.
4. **PRESENTATION**
Celia Southward, Chair, Age Friendly Network
5. **BUSINESS ITEMS**
 - 5.1 **SAC Logo Update**
 - 5.2 **Financial Summary Variance Report**
The Financial Summary Variance Report for the period November 21, 2016 - **attached**.
 - 5.3 **Motion to Approve Expenditure (\$100) for October 1, 2016 Flag Raising**

Motion to Approve Expenditure (\$180.80) for Bus Service - October 1, 2016 Event
 - 5.4 **Association of Municipalities of Ontario (AMO) Communication**
AMO Policy Update - AMO Releases Senior Policy Paper - **attached**.
 - 5.5 **SAC Submission to the Canada Post Corporation Study**
The "SAC Submission to the Canada Post Corporation by the House of Commons Standing Committee on Government Operations and Estimates" dated September 28, 2016- **attached**.

5.6 SAC Letter to the Minister of Health & Long-Term Care regarding the New Megahospital

Letter of support from SAC to the Minister of Health & Long Term Care - **attached.**

5.7 Attendance at Ward Meetings

K. Demers to provide an update.

5.8 Seniors' Needs Survey

S. Vani to provide an update.

6. REPORTS

6.1 Sub-Committee Reports:

(a)Age Friendly Network

(b)Communications and Promotions

(c)Advocacy

7. NEW BUSINESS

8. DATE OF NEXT MEETING

The next meeting will be held at the call of the Chair.

9. ADJOURNMENT