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Windsor, Ontario December 5, 2012

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Larry Duffield, Chair  
Councillor Ed Sleiman  
Lynne Adams  
Jill Cadarette (arrives at 9:45 a.m.)  
Frank Duralia (arrives at 9:48 a.m.)  
Alex Gyemi  
Cal Little  
Natalie Taylor  
Jeannette-Ware-Mikhael

**Regrets received from:**

Bruce Draper

**Guest in attendance:**

Dr. John Meyer

**Also present are the following resource personnel:**

Celia Southward, Coordinator, Leisure Services for Special Populations  
Janice Koval, Accessibility and Diversity Librarian  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 9:35 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATIONS OF CONFLICT**

None disclosed.

3. **MINUTES**

Moved by L. Adams, seconded by Councillor Sleiman,  
That the minutes of the Seniors Advisory Committee at its meeting held  
September 5, 2012 **BE ADOPTED** as presented.  
Carried.

4. **BUSINESS ITEMS**

4.1 **2012 SAC Budget**

The Chair advises the balance of the 2012 SAC Operating Budget is \$4,205.

Moved by L. Adams, seconded by J. Ware-Mikhael,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500.  
for the placement of an ad in the Activity Guide promoting the Seniors Advisory  
Committee.  
Carried.

Moved by N. Taylor, seconded by C. Little,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$112.  
payable to the Windsor Public Library for the web hosting and domain name renewal.  
Carried.

Moved by C. Little, seconded by N. Taylor,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$2,450  
for the purchase of luggage tags/promotional items to be provided as handouts at the  
2014 Ontario 55+ Games and other SAC events.  
Carried.

Moved by L. Adams, seconded by Councillor Sleiman,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$396.21  
payable to Jill Cadarette for expenses incurred regarding her attendance at the meeting  
held December 4, 2012 with the Ontario Senior Secretariat in Toronto, Ontario.  
Carried.

Moved by L. Adams, seconded by Councillor Sleiman,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$600.  
for the printing of 100 copies of the document entitled "Age-Friendly Windsor – Report  
to the Community Environmental Scan of Age-friendliness - June 2012".  
Carried.

In response to a question asked by the Chair regarding if Dr. Meyer is willing to  
act as "scribe" and take notes at the informal meetings of SAC, Dr. Meyer responds  
affirmatively.

Moved by L. Adams, seconded by J. Ware-Mikhael,  
That the Seniors Advisory Committee Ambassador (member to be determined)  
**BE SUBSIDIZED** to an upset amount of \$600. from the 2013 SAC Operating Budget for  
expenses incurred when representing SAC at various events.

Carried.

#### **4.2 Seniors Forum – October 17, 2012**

The Chair reports the Seniors Forum held at the WFCU Centre on October 17, 2012 was well attended. He notes several members of SAC were in attendance.

J. Cadarette states the participants were assembled into groups to discuss the eight domains of the World Health Organization. She indicates the minutes of this event will be submitted to the World Health Organization for review.

In terms of next steps, the Chair provides the following:

- Minutes of the Seniors Forum to be finalized and provided to the participants and SAC
- Meeting to be held with the Subcommittee
- Action Plan (3-5 years) to be developed.

The Chair advises the former Community Development & Health Commissioner conceptualized the vision for the Seniors Forum to determine if there were other like-minded organizations within the community willing to support a “senior focal point or ombudsman type position”+ conceptually and financially.

#### **4.3 Next Steps – Age Friendly Windsor Project**

J. Cadarette provides the next steps for the Age Friendly Windsor Project as follows:

- Several gaps in the community were identified
- There is a need to create an “asset list”
- Create a brochure of age friendly elements in Windsor, i.e. transportation, recreation and strategic plans relating to age friendliness
- Create an age friendly network. Participants from stakeholder’s meetings will be included in the network.
- Deadline to complete the “Action Plan’ is 18 months.
- Windsor is one of the eight cities in Canada that has membership in the World Health Organization.
- Action Plan to be reviewed by City Council in December 2013.

- Once the Action Plan is adopted by City Council, implementation of the Plan must be carried out within three years.

Moved by F. Duralia, seconded by A. Gyemi,  
That the verbal report by Jill Cadarette regarding the next steps in the Age Friendly Windsor Project **BE RECEIVED** for information.  
Carried.

C. Little leaves the meeting at 10:45 o'clock a.m.

A. Gyemi leaves the meeting at 10:47 o'clock a.m.

#### **4.4 SAC Logo**

Moved by L. Adams, seconded by J. Cadarette,  
That the logo with the verbiage "Seniors Advisory Committee, Member of an Age Friendly City" **BE ADDED** to all SAC correspondence.  
Carried.

### **5. REPORTS**

#### **5.1 Councillors' Input**

No report.

#### **5.2 Resource Personnel Input**

No report.

#### **5.3 Subcommittee Reports**

##### **5.3.1 Advocacy**

L. Adams distributes notes from the recent Windsor Accessibility Advisory Committee meeting held September 20, 2012, ***attached*** as Appendix "A".

L. Adams indicates a meeting with the Chair of the Windsor Accessibility Advisory Committee (WAAC) has not been convened. He will report back following the meeting with the Chair and the Accessibility Officer.

##### **5.3.2 Communication**

The Chair and C. Little will meet with John Coleman, Editorial Page Editor, The Windsor Star to discuss seniors' issues and will report back.

**5.3.3 Policies & Procedures**

No report.

**5.3.4 Age Friendly Communities**

C. Southward distributes a letter dated November 2012 from the Ministry of Citizenship and Immigration regarding the 2013 Volunteer Service Awards, attached as Appendix "B".

The Chair requests SAC provide nominations for the 2013 Volunteer Service Awards.

C. Southward provides information relating to the "imagination 150 Guide for Planning Canada's 150<sup>th</sup> Anniversary and she suggests SAC participate in the Anniversary event. The Committee Coordinator will investigate to determine if the City of Windsor is participating in this event.

**6. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday, March 6, 2013 at 9:30 o'clock a.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall.

**7. ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:31 o'clock a.m.

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CHAIR

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COMMITTEE COORDINATOR

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**SENIORS ADVISORY COMMITTEE**  
**Wednesday, December 5, 2012**  
**Town of Walkerville Meeting Room**  
**3<sup>rd</sup> floor, City Hall**  
**9:30 o'clock a.m.**

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1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the Committee meeting held on September 5, 2012  
*(previously distributed).*

4. **BUSINESS ITEMS**

4.1 **2012 SAC Budget**

Proposed expenditures from the 2012 SAC Operating Budget. The Financial Summary Variance Report for the period ending November 30, 2012 – *attached.*

4.2 **Seniors Forum – October 17, 2012**

Update.

4.3 **Next Steps – Age Friendly Windsor Project**

4.4 **SAC Logo**

Discussion to consider changing the SAC Logo to reflect Windsor's status as a member of the WHO Age Friendly Community Global Network.

5. **REPORTS**

5.1 **Councillors' Input**

5.2 **Resource Personnel Input**

5.3 **Sub-Committee Reports:**

5.3.1 **Advocacy**

L. Adams to provide an update relating to his non-voting seat on the Windsor Accessibility Advisory Committee.

**5.3.2 Communication**

**5.3.3 Policies & Procedures**

**5.3.4 Age Friendly Communities**

**6. DATE OF NEXT MEETING**

To be determined.

**7. ADJOURNMENT**

BUSINESS UNIT: CCW01

OPERATING FUNDS: 001, 020, 021, 023, 024, 027

Service Area: AGENCIES\_BOARDS\_COMM  
 Department: COMMITTEES\_OF\_CODNC  
 Division: COUNCIL\_COMMITTEES  
 Department ID: 0111753 Senior's Advisory Committee

	ANNUAL BUDGET	CURRENT PERIOD COMMITMENTS	CURRENT PERIOD ACTUALS INCLUDING COMMITMENTS	YEAR TO DATE COMMITMENTS	YEAR TO DATE ACTUALS INCLUDING COMMITMENTS	YTD VARIANCE SURPLUS/ (DEFICIT)	PERCENT COMMITTED	PROJECTED YEAR-END VARIANCE SURPLUS/ (DEFICIT)	PROJECTED PERCENT COMMITTED
<b>REVENUES</b>									
6735 Recovery of Expenses	0	0	0	0	-1,080	1,080	0	1,178	0
<b>TOTAL REVENUE</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-1,080</u>	<u>1,080</u>	<u>0</u>	<u>1,178</u>	<u>0</u>
<b>EXPENSES</b>									
2040 Licenses & Tags	0	0	0	0	34	-34	0	-37	0
2180 Program Supplies	0	0	0	0	25	-25	0	-27	0
4295 Public Relations	4,000	0	0	0	816	3,184	20	3,110	22
<b>TOTAL EXPENSES</b>	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>875</u>	<u>3,125</u>	<u>22</u>	<u>3,046</u>	<u>24</u>
<b>NET TOTALS</b>	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-205</u>	<u>4,205</u>	<u>-5</u>	<u>4,224</u>	<u>-6</u>



December 5 2012

Seniors Advisory Committee, WAAC Report:

The committee met on September 20, Wayne Meneguzzi was elected chair.

Don Sadler presented a outline and plans for the Aquatic Complex, a resolution was passed for funds to supply specific accessible equipment for the complex and an additional amount be set aside for future needs.

The complex as described will be accessible to all residents and will be a fantastic place for all to enjoy when complete.

Accessible taxi's were discussed, the accessibility/Diversity officer made a presentation in October to the licensing commission.

The committee reviewed wheelchair ramps and pedestrian crossings proposals as presented by City engineering.

A letter was approved for support of the U of W application for funding for accessibility from Human resources and skills development.

I would recommend all members refer to the City of Windsor web site for additional information.

The next meeting will be at the call of the chair.

Respectfully Submitted

Lynne Adams

S.A.C. liaison

**Ministry of Citizenship  
and Immigration**

Minister

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400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 325-6200  
Fax: (416) 325-6195

**Ministère des Affaires civiques  
et de l'Immigration**

Ministre

6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél. : (416) 325-6200  
Télééc. : (416) 325-6195



November, 2012

Dear friends,

I am pleased to invite your organization to participate in the 2013 Volunteer Service Awards program. Since its inception in 1986, the VSA ceremonies have become a long-standing tradition in Ontario.

Volunteering is the most fundamental act of citizenship in our society. Every day thousands of Ontarians of all ages voluntarily give their time and talent to thousands of community organizations. By caring and contributing their time, volunteers help hold our communities together.

The VSA program recognizes volunteers from all sectors for their continuous years of service in a community organization. It provides a way for your organization and the Ontario government to thank them in a meaningful way.

This year, in recognition of the important role our youth play currently and in the present and the future of volunteering, the nomination process has been enhanced to encourage more youth nominations. Each organization may nominate up to 9 volunteers, 3 of whom must be youth. If all your nominees are adults, the number you may nominate remains at 6.

Please take this opportunity to nominate your volunteers and feel free to share this letter with other organizations that may be interested in recognizing their volunteers at a VSA ceremony. By submitting your nominations you can help ensure that your volunteers receive the recognition they deserve.

Nomination forms and program information are available on the Ministry of Citizenship and Immigration website at [www.ontario.ca/honoursandawards](http://www.ontario.ca/honoursandawards). You may also contact the Ontario Honours and Awards Secretariat by phone at: 416-314-7526 or 1-877-832-8622; by TTY at 416-327-2391; or by fax at 416-314-7743.

The deadline date for submissions is **January 25** of each year, but you may submit nomination forms at any time. Nominations received after the deadline will be considered for the following year.

I look forward to celebrating the achievements of Ontario's volunteers.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Chan'.

Michael Chan  
Minister