

KK/
Windsor, Ontario April 23, 2015

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in Room 204, 400 City Hall Square East, there being present the following members:

Larry Duffield, Acting Chair
Councillor Ed Sleiman
Lynne Adams
Karen Demers
Alex Gyemi
Joyce Nixon (arrives at 9:40 a.m.)
Sally Bennett Olczak
Celia Southward
Richard Woodall

Regrets received from:

Jeannette Ware-Mikhael

Guests in attendance:

Jill Cadarette
Ritchie Doan, student

Also present are the following resource personnel:

Sandra Bradt, Executive Initiatives Coordinator
Pam Labute, Manager, Community Development
Janice Koval, Accessibility & Diversity Librarian, Windsor Public Library
Karen Kadour, Committee Coordinator

1. **CALL TO ORDER**

The Committee Coordinator calls the meeting to order at 9:33 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **ELECTION OF CHAIRPERSON**

Moved by L. Adams, seconded by Councillor Sleiman,
That the election of the Seniors Advisory Committee Chairperson **BE DEFERRED** to the June 10, 2015 meeting.

Carried.

Moved by L. Adams, seconded by S. Bennett Olczak,
That Larry Duffield **BE APPOINTED** Acting Chair for the April 23, 2015 meeting of
the Senior's Advisory Committee.

Carried.

3. ADDITIONS TO THE AGENDA

Moved by L. Adams, seconded by S. Bennett Olczak,
That Rule 3.3 (c) of the Procedure By-law 98-2011 be waived to add the following
additions to the Agenda:

6.6 Seniors Month – June 2015

6.7 Appointments of SAC members to sit as non-voting members on other Advisory
Committees]

7.1 Presentation by Jill Cadarette regarding the Age Friendly Windsor Project

Carried.

4. DECLARATIONS OF CONFLICT

None disclosed.

5. MINUTES

Moved by Councillor Sleiman, seconded by L. Adams,
That the minutes of the Seniors Advisory Committee of its meeting held November 19,
2014 **BE ADOPTED** as presented.

Carried.

6. BUSINESS ITEMS

6.1 SAC Annual Report

The Acting Chair provides an overview of the SAC 2014 Annual Report.

6.2 SAC Terms of Reference/Mandate

Moved by C. Southward, seconded by L. Adams,
That a subcommittee consisting of C. Southward and L. Adams **BE ESTABLISHED** to
review the current SAC Terms of Reference and Mandate and to report back.

Carried.

6.3 SAC Annual Operating Budget and Business Plan

The Acting Chair provides the highlights of the SAC 2015 Annual Operating Budget and Business Plan.

6.4 SAC Priorities for 2015

The following comments are provided relating to the SAC priorities for 2015:

- Request for SAC to be included in Council's 20 Year Plan. It's important to note where people live and build. Seniors generally want to live east of the Casino to allow for access to grocery stores.
- Suggestion for Advocacy Subcommittee to review Council's direction in the 20 Year Plan.
- Suggestion for a SAC calendar that outlines SAC events throughout the year.

A sample of the SAC Annual Planning Dates Calendar from 2012 is attached as Appendix "A".

J. Nixon, Life after Fifty, provides a sample "June 2007 Seniors' Month Calendar", attached as Appendix "B".

6.5 Financial Summary

The Acting Chair reports the 2015 Operating Budget for the Seniors Advisory Committee is \$4,000.

Moved by L. Adams, seconded by J. Nixon,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500 payable to Transit Windsor for the Ride for a Loonie Program to be held from June 7 to 13, 2015.
Carried.

6.6 Senior's Month – June 2015

Moved by L. Adams, seconded by C. Southward,
That City Council **BE REQUESTED** to proclaim the Month of June 2015 as Senior's Month.
Carried.

Moved by L. Adams, seconded by C. Southward,

That **APPROVAL BE GIVEN** to an expenditure of \$100 for the production of pamphlets promoting Seniors Month to be held in June 2015, and further, that the Communications and Promotions Subcommittee **BE TASKED** with designing the Seniors Month pamphlet.

Carried.

Clerk's Note: S. Bradt contacted the Communications Department on April 27, 2015 regarding the production of Public Service Announcements to promote Seniors Month (June 2015) and media alerts will be sent to provide public awareness.

6.7 Appointment of SAC Members to other Advisory Committees

It is generally agreed this discussion will take place at the June 10, 2015 SAC meeting.

7. REPORTS

(a) Advocacy

The Acting Chair advises the U.N. International Day of Elder Persons will be held on October 11, 2015. He notes a letter will be sent to Mayor Dilkens inviting him to speak at the event.

The Acting Chair requests the Advocacy Subcommittee review Council's 20 Year Plan.

(b) Communications and Promotions

The development of the SAC Seniors month pamphlet and the SAC Calendar of events is referred to this Subcommittee for a report back to SAC.

(c) Policies and Procedures

The SAC Terms of Reference/Mandate is referred to this Subcommittee for a report back to SAC.

(d) Age Friendly Windsor (AFW) Project

Jill Cadarette (former member of SAC) and Chair of the Age Friendly Windsor Project is present and provides the following comments:

- Goals of the AFW include the invitation of more partners to sit on the AFW and to broaden the scope

- An Executive Committee is in place with 9 working groups to address the domains outlined in the Action Plan
- Jill is outgoing Chair of the AFW as she no longer will be working at Canadian Mental Health.
- Stephen Lynn, Coordinator of Social Planning, City of Windsor will be convening meetings with various city departments regarding the recommendations outlined in the Action Plan.
- Suggestion for SAC to designate a member to sit on the AFW committee to allow for dissemination of information to SAC.
- The Age Friendly Windsor Action Plan 2014-2017 is available on the City of Windsor's Website.
- SAC's main role should be the completion of recommendations outlined in the Action Plan matrix. There are approximately 70 recommendations in the Action Plan of which one-third identifies SAC as the lead.

A. Gyemi leaves the meeting at 11:10 o'clock a.m.

S. Bennett Olczak leaves the meeting at 11:15 o'clock .m.

Moved by L. Adams, seconded by C. Southward,

That the verbal report by Jill Cadarette regarding the Age Friendly Windsor Project **BE RECEIVED** for information.

Carried.

Moved by C. Southward, seconded by L. Adams,

That the Seniors Advisory Committee **BE REQUESTED** to prepare an application for a New Horizons for Seniors Program Grant in the next Call for Proposals in order to support the evaluation and preparation of the Final Report of the Age Friendly Windsor Project and the marketing of same.

Carried.

C. Southward advises she will lead the New Horizons for Seniors Program Grant initiative.

Moved by J. Nixon, seconded by L. Adams,

That members of the Seniors Advisory Committee **BE REQUESTED** to put forth nominations of individuals for the following awards:

- Seniors Achievement Award
- June Callwood Outstanding Achievement Award for Volunteering
- Windsor's Senior of the Year Award

Carried.

L. Adams refers to his Advocacy Report dated June 4, 2014 and the non-response from the Accessibility/Diversity Officer as it relates to the number of Accessible Parking Permits in

Windsor, attached as Appendix "C". The response from the Accessibility/Diversity Officer dated April 28, 2015 is attached as Appendix "D" for information purposes.

8. DATE OF NEXT MEETING

The next meeting will be held on June 10, 2015 at 9:30 o'clock a.m. in the Board Room, 1266 McDougall (Public Works Building).

9. ADJOURNMENT

There being no further business, the meeting is adjourned at 11:42 o'clock a.m.

ACTING CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A" to the minutes of the meeting of the
SENIORS ADVISORY COMMITTEE
Thursday, April 23, 2015
at 9:30 a.m.
Room 204, 400 City Hall Square East

1. **CALL TO ORDER**

2. **ELECTION OF CHAIRPERSON**
Election of Chairperson for the term ending December 31, 2015.

3. **DECLARATION OF CONFLICT**

4. **MINUTES**
Adoption of the minutes of the Committee meeting held on November 19, 2014
(attached).

5. **BUSINESS ITEMS**
 - 5.1 **SAC Annual Report 2014**
The SAC 2014 Annual Report is *attached*.

 - 5.2 **SAC Terms of Reference/Mandate**
The current SAC Terms of Reference and a "Draft" Terms of Reference –
attached.

 - 5.3 **SAC Annual Operating Budget and Business Plan**
The SAC Annual Operating Budget and Business Plan for 2015 – *attached*.

 - 5.4 **SAC Priorities for 2015**

 - 5.5 **Financial Summary**
The City of Windsor Financial Summary Variance Report for the period ending
March 31, 2015 – *attached*.

6. **REPORTS**
 - 6.1 **Sub-Committee Reports:**
 - (a) Advocacy
 - (b) Communications and Promotions
 - (c) Policies & Procedures

(d)Age Friendly Windsor Project

7. **DATE OF NEXT MEETING**

8. **ADJOURNMENT**

2012

SAC Annual Planning Dates

	EVENT	ACTIVITY
January	Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • Ontario Volunteer Service Awards 	<ul style="list-style-type: none"> • Deadline January 25th to Toronto
February	Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • Business Excellence Awards 	<ul style="list-style-type: none"> • Final criteria prepared for Senior Friendly Business
March	SAC Quarterly Meeting – first Wednesday WAAC Quarterly Meeting Transit Windsor Meeting – last Tuesday	
April	Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • Confirm Loonie Ride with Transit • Call for Nominations for Windsor's Senior of the Year Award • Business Excellence Awards 	<ul style="list-style-type: none"> • Call on April 1st; Deadline April 30th • Present Award
May	Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • Seniors Month 	<ul style="list-style-type: none"> • Prepare Proclamation for June for Seniors Month in 1st week • Select Winner for Senior Award • Advertise Loonie Ride on Transit
June	SAC Quarterly Meeting – first Wednesday WAAC Quarterly Meeting Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • Seniors Month • Ontario Senior Achievement Awards • Windsor Senior of the Year Award 	<ul style="list-style-type: none"> • Deadline June 15th to Toronto • Present Award
July	Transit Windsor Meeting – last Tuesday	
August	Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • National Seniors Day 	<ul style="list-style-type: none"> • Prepare Proclamation for National Seniors Day by end of the month
September	SAC Quarterly Meeting – first Wednesday WAAC Quarterly Meeting Transit Windsor Meeting – last Tuesday	
October	Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • October 1st – National Seniors Day • Prepare Annual Budget 	
November	Transit Windsor Meeting – last Tuesday	
December	SAC Quarterly Meeting – first Wednesday WAAC Quarterly Meeting Transit Windsor Meeting – last Tuesday <ul style="list-style-type: none"> • The June Callwood Outstanding Achievement Award for Volunteering 	<ul style="list-style-type: none"> • Deadline December 5th to Toronto

Where Amy's Helping Hands
map

Calendar jcadarette@cmha-wecb.on.ca

Source Age-friendly Executive - SPECIAL MEETING

Hello All, It is with regret that I send this email informing you that, on March 17, I was notified my position at Canadian Mental Health Association – Windsor Essex County Branch, was eliminated due to restructuring. Unfortunately, I will no longer be able to support the Age-friendly Windsor. That said, I will have some time to perform wrap up work and foster a smoother transition. As of this morning, I do not yet have an end date. I am hoping for one month, maybe longer, but that remains to be seen. I have to say, I am confident the Network has the capacity to continue with some of our community's best representatives in play and a great team at the City who are poised to support the initiative.

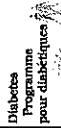





So, here's my wrap up list. If you feel I've forgotten anything, please let me know.

- Description**
1. Dropbox – creation of an online file-sharing Dropbox so that all members of the executive can access the working files.
 2. Logo – Finalize and upload files to Dropbox.
 3. Pamphlet – there were several valid suggestions made about the “accessibility” of the pamphlet that I will pass on to WECHU for revision. Once completed, upload file to Dropbox.
 4. Email – we have created an Age-friendly Windsor g-mail account so that there is a neutral access point (previously, I gave my CMHA contact information).
 5. Survey Monkey Template – completed and access instructions passed on.
 6. Matrix – updates
 7. Contact Working Groups to notify them of changes.
 8. Update profile on AgeFriendlyWorld As of now, Stephen Lynn will be listed as the primary contact for the World Health Organization.

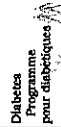





As well, he will be given the password file for all of our online accounts. The Executive can decide how to handle that information in the future.

June 2007 Seniors' Month

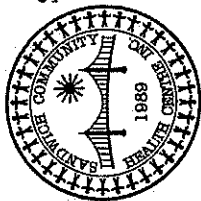
June 2007 Seniors' Month

Centres for Seniors SENIORS' DAY Thursday, June 7 10 am—3 pm Cost is \$12, includes choice of four workshops & lunch. Call 519-254-1108		Diabetes Self- Management Classes FREE classes serving Windsor-Essex County offered monthly at various times and locations. Registration required, call 519-254-3402 x110.		1  Diabetes Programme pour diabétiques		2 Celebration of Marriage Caboto Club 254-5116	
4 Landing on Your Feet: Moving Forward after Buyout 255-7440	5 Coping with Caregiver Stress Series Week 1 255-7440	6 Qi Gong For West Windsor Seniors Every Wed. Call 258-6002 x234	7 Seniors' Day Centres for Seniors 254- 1108	8	9 	10	16 
11  Every Day for Life! Be Active, You Will Age is no barrier	12 Coping with Caregiver Stress Series Week 2 255-7440	13 Aging with Vitality Devonshire Mall 971-9217	14 Aging with Vitality Devonshire Mall 971-9217	15	17	23	2
18 Need a Meal? Call Meals on Wheels 254-4866	19 Coping with Caregiver Stress Series Week 3 255-7440	20 Boost Your Memory. Recharge Your Health. 255-7440	21 West End Seniors Walking Club 254-3402 x116 For Details	22 	29 Elvis Festival 254-1108	30 Elvis Festival 254-1108	2
25 Seniors' Ride Service 254-1108 	26 Coping with Caregiver Stress Series Week 4 255-7440	27 Ecumenical Service Sandwich Community 258-6002 x234	28 Shoppers Drug Mart Seniors' Day 20% Off w/Optimum	29 Elvis Festival 254-1108	29 Elvis Festival 254-1108	30 Elvis Festival 254-1108	2

Ontario Get-Away—Senior Games 25th Anniversary Raffle
Win the chance for an Ontario Get-Away valued at \$1500!
Tickets available at the Summer Games events. 519-253-2300 x6159

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Sandwich Community Health Centre Inc.
Serving the West End Community

Annual Sandwich Seniors' Picnic

July 11
Mic Mac Park
11a.m. to 3 p.m.

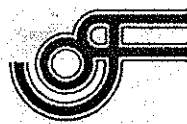
Mic Mac Park Pavilion
Prince Road

Lunch Cost \$4 • Bingo \$1
Purchase Tickets in Advance

519-258-6002 x 234
Bring Your Own Lawn Chair

For more information on our programs and services, check out our website.

www.sandwichchc.org



Council on Aging
Aging with Vitality Expo 2007

The Council on

Aging, Windsor-Essex County will be presenting an Expo entitled "Aging With Vitality 2007" at the Devonshire Mall on June 13th and June 14th. This will be open to all age groups. Healthy living, safety and leisure will be highlighted. There will be interactive activities, displays, demonstrations, presentations and other special events.

519-971-9217

www.councilonaging.ca



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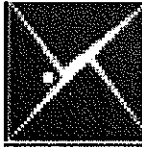
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Canadian Mental Health Association

6 Week Series Caregiver Stress

Tuesdays starting June 5 in both Windsor and Essex.

For caregivers of older adults. Space is very limited.

Landing on Your Feet: Moving forward after job loss or buyout
Mon. June 4, 6:00—7:30pm
RSVP required.

Boost Your Memory.
Recharge Your Health.

Wed. June 20, 10am—Noon
For details or to register for these FREE events call 519-255-7440.
www.cmha-weeb.on.ca



Centres for Seniors Windsor

CELEBRATIONS
MUSICAL
VARIETY SHOW

Sunday, June 24, 2 pm
at The St. Clair
Centre for the Arts.
Tickets on sale now!



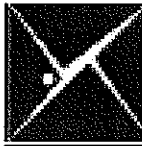
ELVIS FEST

June 29, 30 & July 1
Tickets now on sale!
www.windsorelvisfest.com

Call 519-254-1108 for tickets, information or a

free tour of the Centre.

www.centresforseniors.org



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Kadour, Karen

From: Jones, Gayle
Sent: Tuesday, April 28, 2015 9:32 AM
To: Bradt, Sandra
Cc: Kadour, Karen; LaBute, Pam
Subject: Accessible Parking Permits Issued by the Province

Good morning Sandra,

The advocacy report written by Lynne Adams has been brought to my attention for comment. Please note that Accessible Parking permits are issued by the Province, not the Municipality. <http://www.ontario.ca/driving-and-roads/get-accessible-parking-permit>. This matter is completely outside of our jurisdiction. As noted in previous meetings, the City of Windsor has no authority regarding such accessible parking permits, they are a provincial responsibility.

Regards,

Gayle M. Jones,

Diversity and Accessibility Officer
Corporation of the City of Windsor
Human Resources Dept.
Tel: 519-255-6515 ext 6601
Fax: 519-255-6874
email: gajones@city.windsor.on.ca



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June 4 2014

Advocacy Report:

FYI

At our May monthly meeting I requested authority to ask our Members of Provincial Parliament for help in determining the number of Handicap placards in Windsor.

Below is a copy of the email I sent to them:

Member of Provincial Parliament;

As a member of the Seniors Advisory Committee, a committee of the Windsor City Council, I have been tasked with identifying the number and possible postal codes of those individuals who have Handicap Placards issued by Service Canada.

I am aware that this is a busy time for you and your staff but any assistance would be of a great help.

Whom should I contact, at what department and/or is this information available.

The requested information would assist the committee in it's mandate to provide the best possible service to achieve our goal of a Age Friendly Community.

Sincerely Yours

Mr. Lynne Adams

Member S.A.C.

The response:

"There are approximately 15,800 active accessible parking permits (APP) in Windsor.

Unfortunately, we are unable to provide a breakdown by postal code, as that information is encrypted within the database."

Let us know if there is any other information you need, and we will see if we can get it.

Chuck Gascoyne

Constituency Assistant

Community Office of Percy Hatfield, MPP

Windsor-Tecumseh

5452 Tecumseh Road East, Unit 1

Windsor, ON N8T 3H5

Tel: (519) 251-5199

Fax: (519) 251-5299

If you figure the population of Windsor is 200,000 and the average family is 4 people then we have 50,000 households, if every household has at least 1 car then almost **31% of vehicles have handicap placards.**

Submitted by Lynne Adams