

LETTER OF AUTHORIZATION FORM - 2

(In Connection with a **Person or Agent acting on behalf** of the Property Owner)

(INSERT ON CORPORATE LETTERHEAD – IF APPLICABLE)

(Email to: propertytax@citywindsor.ca or mail to City of Windsor – Finance Dept. 350 City Hall Sq. W., Suite 410, Windsor, ON N9A 6S1)

(Date)

To whom it may concern:

I (We) the undersigned hereby authorize _____ to act on my (our) behalf with regard to all matters relating to tax and /or assessment for the property noted below and that _____ is my agent and authorized to make decisions on my (our) behalf which are binding upon me (us).

Authorization is valid for the period of: _____ 20__ to _____ 20__ or

Authorization is valid until further written notice from the undersigned.

(Select one of the above options)

Sincerely,

(Name – Please Print)

(Title of Signing Authority – If Applicable)

(Authorized Signature)

(Date) 20__

Name – Please Print)

(Title of Signing Authority – If Applicable)

(Authorized Signature)

(Date) 20__

Roll Number: **3739** _____ or Account Number: _____

Property Address: _____

(ATTACH LIST FOR ADDITIONAL PROPERTIES)

(OFFICE USE ONLY)

UPDATED BY: _____ 20__
(Employee Signature) (Date)

NOTICE WITH RESPECT TO PERSONAL INFORMATION

The personal information on this form is being collected under the Authority of the Municipal Act, Section 10, for the purposes of maintaining the integrity and accuracy of our data. Questions about the collection may be addressed to the 311 Call Centre.