

**EXTERNAL JOB OPPORTUNITY**

<b>POSITION:</b>	<b>LIFEGUARD AND/OR AQUATICS INSTRUCTOR</b>	<b>JOB POSTING #:</b>	<b>2019-0025</b>
<b>POSTING PERIOD:</b>	<b>Friday, January 18, 2019 at 8:30 A.M. to Friday, December 27, 2019 at 4:30 P.M.</b>		
<b>DEPARTMENT:</b>	Recreation & Culture	<b>UNION:</b>	C.U.P.E. Local 543 REC024 - Lifeguard REC012 - Aquatics Instructor
<b>LOCATION:</b>	Various.	<b>JOB CODE:</b>	
<b>POSITION STATUS:</b>	Temporary Part-Time Recreational	<b>GRADE/CLASS:</b>	Salary Schedule "E1" Grades 003; 004 REC024 \$16.78 to \$19.24 per hour (Lifeguard)
<b># OF POSITIONS:</b>	Various.	<b>RATE OF PAY:</b>	REC012 \$16.78 to \$20.00 per hour (Aquatics Instructor)
<b>POSITION #:</b>	Not Applicable.	<b>SHIFT WORK REQ'D:</b>	Yes.
<b>HOURS OF WORK:</b>	Varied.		

**DUTIES:**

Under the direction of the designated Supervisor of Community Programming, the successful applicant will supervise and ensure the safety of customers at all City of Windsor aquatic locations. Duties will include but will not be limited to: providing a safe and clean environment; maintaining customer service and public relations; guarding in pool and water park environments. Lifeguards may be rotated to various Recreation facilities to accommodate programming requirements. Eligible and qualified Lifeguards will be required to perform the duties of an Aquatics Instructor. Will perform Occupational Health & Safety duties as outlined in the Corporation's Health and Safety Program. Will perform other related duties as required.

**QUALIFICATIONS:**

- Must be a minimum of 16 years of age at time of employment;
- Must have completed an Ontario Secondary School Grade 10 education or Ontario Ministry of Education equivalency;
- Must have over three (3) months experience in aquatics;
- Must hold and maintain the following current awards as a condition of employment:
  - 1) Lifesaving Society National Lifeguard Pool Certification current and valid (within 2 years)
  - 2) Lifesaving Society National Lifeguard Water Park Certification current and valid (within 2 years);
  - 3) CPR Basic Rescuer (Level C) Certification current and valid (within 1 year)
  - 4) Standard First Aid Certification from Lifesaving Society, Canadian Red Cross, Canadian Ski Patrol or St. John's Ambulance current and valid (within 3 years); and
  - 5) High Five (Principles of Healthy Child Development) valid within 90 days of hire date.
- All aquatic awards must be current and valid as a condition of employment; original qualifications **MUST** be presented and will be verified at time of interview.
- A 6-digit Lifesaving Society ID number (found at the bottom of any Lifesaving Society certification) or your LSS verification code is required at time of application

**CONTINUED...**

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**QUALIFICATIONS CONTINUED:**

**QUALIFICATIONS (LIFEGUARD – REC024) CONTINUED...**

- Operational needs will provide the opportunity for qualified Lifeguards to perform the duties of an Aquatics Instructor. Additional qualifications to also be considered for the Aquatics Instructor are outlined below however are not required to be a Lifeguard.

**ADDITIONAL QUALIFICATIONS (AQUATICS INSTRUCTOR – REC012)**

- Must meet all Lifeguard qualifications above;
- Must hold and maintain the following current awards as a condition of employment:
  - Lifesaving Society Lifesaving Instructor Certification current and valid (within 2 years);
  - Lifesaving Society Swim Instructor Certification current and valid (within 2 years).

**NOTE:**

Applications for Lifeguarding and/or Aquatics Instructor received on or before Friday, February 8, 2019 at 4:30 p.m. will be considered in the first round of hiring for 2019 Summer Programming. Applications received after 4:30 p.m. on Friday, February 8, 2019 will be considered for subsequent hiring's including staffing required to execute the City of Windsor Activity Guide classes and programs. Eligible Applications will be held on file for a period of (1) year from the closing date for consideration.

**HOW TO APPLY:**

- An online application is available and must be completed and submitted by no later than the posting period noted. Internet access is available at your local library branch.
- Applicants who do not have access to a computer must attend the City of Windsor's Human Resources Department, located at 400 City Hall Square East, 4<sup>th</sup> Floor, Suite 408, to complete a paper copy of the application.
- The City of Windsor strives to protect all personal information submitted via the internet in response to job postings. We will not ask you to provide your social insurance number or banking or other financial information. Sometimes things happen that are beyond our control. We cannot guarantee that data in our system is immune from unauthorized access. Please have this in mind when you decide to respond to job postings.  
To apply for this position, click [APPLY NOW](#)

**NOTE:**

- **Only those applicants selected for an interview will be acknowledged.**
- We offer a smoke-free office environment.
- Personal information is collected under the authority of the Municipal Act, c. 25 as amended, and will be used to determine eligibility for employment.
- The Corporation of the City of Windsor is an Equal Opportunity Employer.

In accordance with the Accessibility for Ontarians Act, 2005 and the Ontario Human Rights Code, the City of Windsor will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the City of Windsor Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.