



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Acting Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 86/2021

Approved: July 16, 2021

THAT the Chief Administrative Officer **APPROVE** the award of a Contract Purchase Order for the development of a Communications Plan and Investor Attraction Materials for the Windsor Works Economic Development Strategy to be funded from chartfield 001-2915-5755-15002-0111410; and,

THAT the Purchasing Manager **BE AUTHORIZED** to issue a Contract Purchase Order to CRESTVIEW STRATEGY for an amount not to exceed \$121,000 (excluding HST) for the purpose of developing a Communications Plan and Investor Attraction Materials, satisfactory in technical content to the Senior Manager of Asset Planning, and in financial content to the City Treasurer.

Report Number: CAOP 86/2021
Clerk's File: MD/14028

Anna Ciacelli

Deputy City Clerk/Supervisor of Council Services
July 20, 2021

Department Distribution

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|---|
| Asset Coordinator |
| Senior Manager Asset Planning |
| Purchasing Manager |
| On behalf of Chief Financial Officer & City Treasurer |
| On behalf of Chief Administrative Officer |

External Distribution