



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 77/2021**

**Approved: June 17, 2021**

THAT the CAO **APPROVE** and make an **AWARD** of Request for Tender #63-21; and,

THAT the Manager of Purchasing **BE AUTHORIZED** to execute Contract Purchase Orders with "Jack Smith Fuels Ltd." for the provision of "Bulk Oil and Lubricants", for the following Departments. The contract term will be an initial term of three (3) years, followed by an additional two (2) year extension option, upon mutual agreement as follows:

- A) Transit Windsor to an upset limit of \$215,143.72 (excluding HST);
- B) Windsor Fire Rescue Services to an upset limit of \$12,639.42 (excluding HST);
- C) Parks & Recreation to an upset limit of \$6,841.93 (excluding HST); and,

satisfactory in form to the City Solicitor, in technical content to the Executive Director of Transit Windsor, and in financial content to the City Treasurer.

Report Number: CAOP 77/2021

Clerk's File: MTT2021

*Steve Vlachodimos*

Deputy City Clerk/Senior Manager of Council Services

June 18, 2021

#### Department Distribution

Senior Manager of Fleet & Support Services
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Executive Director of Transit Windsor
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City Engineer and Corporate Leader, Environmental Protection and Infrastructure Services
Purchasing Manager
City Solicitor and Corporate Leader, Economic Development and Public Safety
Deputy Treasurer, Financial Accounting & Corporate Controls
Chief Financial Officer / City Treasurer and Corporate Leader, Finance and Technology
Maintenance Manager – Fleet
Fleet Coordinator
Chief Administrative Officer

External Distribution