



## CITY OF WINDSOR MINUTES 12/13/2021

### Special Meeting of Council – 2022 Operating & Capital Budgets

Date: Monday, December 13, 2021

Time: 10:00 o'clock a.m.

#### **Members Present:**

##### **Mayor**

Mayor Dilkens

##### **Councillors**

Ward 1 - Councillor Francis

Ward 2 - Councillor Costante

Ward 3 - Councillor Bortolin

Ward 4 - Councillor Holt

Ward 5 - Councillor Sleiman

Ward 6 - Councillor Gignac

Ward 7 - Councillor Gill

Ward 8 - Councillor Kaschak

Ward 9 - Councillor McKenzie

Ward 10 - Councillor Morrison

**Clerk's Note:** The Mayor and all members of Council participated via video conference (Zoom), in accordance with Procedure By-law 98-2011 as amended, which allows for electronic participation during a declared emergency.

# Minutes

Special Meeting of Council  
Monday, December 13, 2021

Page 2 of 29

---

## 1. ORDER OF BUSINESS

## 2. CALL TO ORDER

The Mayor calls the meeting to order at 10:10 o'clock a.m.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Costante discloses an interest and abstains from voting on Item 11.4 being the report of the Office of the City Engineer dated August 27, 2021 entitled "Proposed Artificial Turf Sports Field - Ward 6 & 7," as he is a Director with Ontario Soccer and the Essex County Soccer Association is a region sanctioned by Ontario Soccer and the Essex County Soccer Association is the 3<sup>rd</sup> party involved in the proposal.

## 4. ADOPTION OF MINUTES

### 4.1. Adoption of the Windsor City Council meeting minutes held November 15, 2021

Moved by: Councillor Morrison  
Seconded by: Councillor Sleiman

That the minutes of the meeting of Council held November 15, 2021 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 377/2021

## 6. COMMITTEE OF THE WHOLE

Moved by: Councillor Bortolin  
Seconded by: Councillor Costante

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) communication items;
- (b) hearing requests for deferrals, referrals and/or withdrawals of any items of business;
- (c) hearing presentations and delegations;
- (d) consideration of business items;
- (e) consideration of Committee reports:

# Minutes

## Special Meeting of Council Monday, December 13, 2021

(f) Report of Special In-Camera Meeting or other Committee as may be held prior to Council (if scheduled); and

(g) consideration of by-law 183-2021.

Carried.

## 7. COMMUNICATIONS INFORMATION PACKAGE

### 7.1. Correspondence December 13, 2021

Moved by: Councillor Gignac

Seconded by: Councillor McKenzie

Decision Number: B48/2021

That the following Communication Items 7.1.1 through 7.1.3 (inclusive) as set forth in the Council Agenda **BE REFERRED** as noted:

No.	Sender	Subject
7.1.1	Windsor-Essex County Health Unit	Letter regarding the City of Windsor's per-capita share (2016 census data) of the Board of Health 2022 Approved Budget  Commissioner, Corporate Services CFO/ City Treasurer AF/14148 Note & File
7.1.2	Windsor-Essex County Health Unit	Recommendation/Resolution Report – 2022 Budget  AF/14148 Note & File
7.1.3	Windsor Police Service	2022 Windsor Police Service Proposed Operating Budget  Commissioner, Corporate Services CFO/ City Treasurer SP2021 Note & File

Carried.

Report Number: CMC 18/2021

### 7.2. WPL 2022 Annual Reserve Fund Expenditure Plan & List of Donations and Bequests received in 2021 - WPL Board - City Wide

Moved by: Councillor Gignac

Seconded by: Councillor McKenzie

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 4 of 29

Decision Number: B29/2021

That the report of the Deputy Treasurer – Financial Accounting and Corporate Controls dated October 28, 2021 entitled “WPL 2022 Annual Reserve Fund Expenditure Plan & List of Donations and Bequests received in 2021 – WPL Board – City Wide” **BE RECEIVED** for information.

Carried.

Report Number: C 167/2021

Clerk’s File: ML2021

### 7.3. 2020 Municipal Benchmarking Network of Canada (MBNCanada) Performance Report - City Wide

Moved by: Councillor Gignac

Seconded by: Councillor McKenzie

Decision Number: B30/2021

That the 2020 Municipal Benchmarking Network of Canada (MBNCanada) Performance Measurement Report **BE RECEIVED** for information.

Carried.

Report Number: CM 24/2021

Clerk’s File: GP/13566

## 8. CONSENT AGENDA

None.

## 9. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS

### 11.4. Proposed Artificial Turf Sports Field - Wards 6 & 7

Moved by: Councillor Francis

Seconded by: Councillor Gignac

Decision Number: B34/2021 CR419/2021

That the report of the Project Administrator dated August 27, 2021 entitled “Proposed Artificial Turf Sports Field - Ward 6 & 7” **BE REFERRED** back to Administration to continue to explore artificial turf options with stakeholders for Council’s consideration.

Carried.

Councillor Costante discloses an interest and abstains from voting on this matter.

Report Number: C 113/2021

Clerk’s File: SR2021

# Minutes

Special Meeting of Council  
Monday, December 13, 2021

Page 5 of 29

## 11.3. Windsor Public Library - Facility Plan Implementation and Temporary Relocation of Main Branch - Project Completion Report - City Wide

Moved by: Councillor Francis  
Seconded by: Councillor Morrison

Decision Number: B33/2021

That the report of the Senior Manager of Engineering / Deputy City Engineer dated July 19, 2021 entitled "Windsor Public Library - Facility Plan Implementation and Temporary Relocation of Main Branch – Project Completion Report – City Wide" **BE REFERRED** back to Administration to provide more information related to costs for used versus new vehicles for a replacement bookmobile; and,

That Administration **BE DIRECTED** to provide this information to City Council at the December 20, 2021 Council meeting.

Carried.

Report Number: C 104/2021  
Clerk's File: ML/10013

## 10. PRESENTATIONS AND DELEGATIONS

### 10.1. 2022 Operating Budget Report – City Wide

**AND**

### 10.2. 2022 10-Year Recommended Capital Budget - City Wide

**Jason Reynar, Chief Administrative Officer, and Joe Mancina, Commissioner, Corporate Services / Chief Financial Officer / City Treasurer**

Jason Reynar, Chief Administrative Officer, and Joe Mancina, Commissioner, Corporate Services / Chief Financial Officer / City Treasurer, appear before Council and provide an overview of the 2022 Operating and Capital Budgets, as follows: 2022 budget process including timelines and public input; 2022 recommended municipal gross operating expenditures by function with a gross budget of \$889.3 million and a net property tax levy of \$436.9 million; 2022 recommended gross operating revenue of \$889.3 million with percentage details; details related to what the 2022 Property Tax levy is being spent on with a breakdown of departments; outline of mandatory versus discretionary spending with 22% complete discretionary and 78% completely or mostly mandated; a Financial Snapshot is provided; percentage of change in total tax levy 2020 versus 2006; Continued Fiscal Responsibility including \$956 Million Cumulative Savings to Date and \$105 Million Perpetual Annual Savings; Going Forward the Total Tax Levy in 2021 if Increased by 2% per Year would be \$533 Million with the Actual Total Property Tax Levy in 2021 being \$428 Million; an Overall Comparison of Residential Charges with Typical Residence & Consumption Patterns including

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 6 of 29

details related to water, sewer and tax charges; Decreasing Debt; Continued Fiscal Responsibility with \$54.2 million in existing debt in 2021, and projected \$30.9 in existing debt projected for 2025; Increasing reserves to \$259.5 million in 2021; Reserves as a % of Taxation with Windsor 89% of the Provincial Average in 2020; City of Windsor Bond Rating AA—2007-2021; Inflationary Pressure of 4.7% in October 2021; 2022 Recommended revised budget overview including a 1.86% increase instead of a 1.99% increase; Detailed budget overview related to city departments and Agencies, Boards and Committees (ABC's); 2022 Executive Summary budget book material detailed outline; 2022 Estimated COVID-19 Related One-Time Budget Impacts of approximately \$25 Million; Sewer Surcharge with Recommended 2022 Sewer Surcharge Revenues of \$84.3 million with the proposed 2022 increase to average residential users at 0.77% or \$6/year; proposed increase in Commercial/Industrial rates to move closer to actual consumption patterns resulting in a recommended 2022 Commercial/Industrial variable rate of \$2.11 m<sup>3</sup>; up from \$1.68 m<sup>3</sup> in 2021; details related to the 2022 Capital Budget including the approved 10-Year Plan being approximately \$1.7 Billion; The 2022 10-year Capital Budget meets the requirements for Ont. Reg. 588/17; Administration strongly recommends that the pre-commitment of capital funding remain limited to a maximum 5 years; review of the Asset Management Plan; Impact of Service Sustainability Investments including 2019 Capital Budget versus 2022 Capital Budget Annual Average includes \$29.0 Million / 34% Increase; Recommended 2022-10 year Capital Budget being \$113,687,950 which includes Roads & Sewers Infrastructure Increase including a comparison of the 2019 Capital Budget versus the 2022 Capital Budget Annual Average which is \$ 25.0 Million/35% Increase to \$96,375,884 in the 2022 10 year recommended Capital Budget; Grant Funding including total grant funding pursued since 2017: Pursued: \$331 million, Awarded: \$161 million and Pending: \$56.3 million; Looking Forward-The City continues to operate at a lean and fiscally responsible budgetary level; 2023 and future budgets will face added pressures in order to address the financial realities of a Post Pandemic Organization including the longer term and ongoing permanent impacts to the base budget. (i.e. Inflation, reduced revenues, increased service demands, etc.); Mr. Mancina concludes by indicating that the Corporation continues to maintain a solid financial position as a result of sound financial policies thereby providing added financial flexibility to meet resident's continued expectations; Funding levels required for Service Level Improvements resulting from various Master Plans will need to continue to be balanced against financial resources and amongst competing priorities, with the 2023 Asset Management Plan providing insight regarding funding strategies; Continued Investment in Reserves will be required to protect against potential Financial Stresses such as the Pandemic, Property Tax Appeals, Litigation, Grant Funding reductions, etc. and Budgetary decisions should continue to consider both the Short Term & Longer Term Impacts.

### **Michelle Bishop, General Manager, and Steffan Brisebois, Manager, Finance & Administration, Essex-Windsor Solid Waste Authority**

Michelle Bishop, General Manager, and Steffan Brisebois, Manager, Finance & Administration, Essex-Windsor Solid Waste Authority, appear before Council to provide comment regarding the "2022 Operating Budget Report – City Wide" / "2022 10-Year Recommended Capital Budget – City Wide" and are available for questions.

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 7 of 29

---

### **Ami Patel, CFO, and Kirk Whittal, COO, Windsor-Essex Community Housing Corporation**

Ami Patel, CFO, and Kirk Whittal, COO, Windsor-Essex Community Housing Corporation, appear before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget – City Wide” and are available for questions.

### **Marion Overholt, Executive Director, Legal Assistance of Windsor and Community Legal Aid**

Marion Overholt, Executive Director, Legal Assistance of Windsor and Community Legal Aid, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget – City Wide” and requests that restoration of the interpretation services for social assistance clients that was eliminated in 2020 be reinstated; extra funding for the Housing Stability Plan, which helps prevent evictions by allowing applicants with arrears in sustainable tenancies to receive financial support; Redesigning Social Assistance with the final stages of this project shifting all eligibility decisions to a centrally administrated office; and suggests that this matter be referred to the Community Services and Parks Standing Committee; and concludes by suggesting that failure to modify this model will increase the municipality’s housing costs and place a further strain on community partners already facing enormous challenges.

### **Shane Potvin, Chair, Ford City BIA**

Shane Potvin, Chair, Ford City BIA, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget – City Wide” and indicates that funding for traffic calming for the Drouillard Road traffic calming project exists, but funding for the streetscaping portion of the project is not currently allocated, although it would be timely and beneficial; and concludes by urging Council to find the funds for the streetscaping portion, which would draw visitors to the Ford City area.

### **Richard St. Denis, President, Unifor Windsor Regional Environment Council**

Richard St. Denis, President, Unifor Windsor Regional Environment Council, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget – City Wide” in support of the 418X transit line; the Drouillard Road streetscaping project; funding some traffic calming initiatives; using renewable power for the Peace Fountain; continue with the current City funded no charge to residents rat abatement program and funding for Roseland.

### **William Balazs, President, 386823 Ontario Limited**

William Balazs, President, 386823 Ontario Limited, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget - City Wide” and provides information regarding the Sandwich South district as it relates to the Master Storm Water Servicing; the Sandwich South Master Servicing Plan; the Little River revised flood mapping; and the Upper Little River Master Plan; and concludes by expressing

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 8 of 29

concern related to costs allocated to these plans; land acquisitions and the amount of land required to support these projects moving forward.

### **Joe Barile, President, Essex County Soccer Association**

Joe Barile, President, Essex County Soccer Association, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget - City Wide” and indicates that providing an artificial turf sports field would be a perfect alignment for the City and the recommendations of the City’s Recreation Master Plan; participation in various soccer programs in the community is very high and the community would benefit from an artificial turf field; and concludes by suggesting that the Essex County Soccer Association would be willing to partner and contribute funding to the project if approved.

### **Darcie Renaud, Resident of Ward 1**

Darcie Renaud, resident of Ward 1, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget – City Wide” and expresses concern with the process of the budget in general and the form the budget process took this year; suggesting a zero based budgeting with a priority budget setting exercise, which would include Council’s strategic priorities prior to the budget being drafted; and concludes by indicating that the City is relying too much on funding from upper levels of government with record levels of spending from upper levels and the City needs to think about the ways they budget for the future; ways to find savings while still protecting services in addition to making worthwhile investments.

### **Gabriel Ciavaglia, representing Activate Transit Windsor Essex**

Gabriel Ciavaglia, representing Activate Transit Windsor Essex, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget – City Wide” in support of the funding for the Transit Windsor Route 418X so as not to delay the Transit Master Plan and its implementation; and concludes by indicating that their organization has been collecting feedback related to transit and that riders are more likely to use transit if improvements are made to times, duration, and access.

### **Lana Talbot, Resident of Ward 3**

Lana Talbot, resident of Ward 3, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital Budget – City Wide” and requests that Council consider contributing funding for the New Underground Railroad Museum project, which would benefit the community greatly.

### **Leslie McCurdy, The Black Council of Windsor Essex**

Leslie McCurdy, The Black Council of Windsor Essex, appears before Council to provide comment regarding the “2022 Operating Budget Report – City Wide” / “2022 10-Year Recommended Capital



# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 9 of 29

Budget – City Wide” and requests that Council fund the Coordinator Anti-Racism Planning position; and concludes by providing several examples of racism that exists in the city; cites the lack of communication with the City related to anti-black racism; and stresses the importance of education related to anti-black racism as well as the benefits to the community.

Moved by: Councillor Bortolin  
Seconded by: Councillor McKenzie

Decision Number: B47/2021

That the Executive Director Housing and Children’s Services **BE REQUESTED** to report back to the Community Services and Parks Standing Committee related to pressures specific to the Rent Assistance Program in 2022.

Carried.

Clerk’s File: GH/14271

### **11.1. Stormwater Financing Project - Implementation Plan Report, City Wide**

#### **Brian Bishop and Jean Haggerty, Wood PLC**

Brian Bishop and Jean Haggerty, Wood PLC, appear before Council to provide comment regarding the administrative report “Stormwater Financing Project - Implementation Plan Report, City Wide” and provide details, a brief background and outline the study recommendations; Implementation plan: Development Process; 5 pillars including Data, Policy, Rates, Public Input, and Legal; key tasks and milestones are highlighted including review and updates to available parcel data and impervious area data sources; development of the billing database; establishment of policies related to credits, exemptions, and billing; identify revenue needs and assess financial system impacts to stormwater and sewer charges for residential and non-residential; public engagement/feedback including Stormwater Advisory Group meetings; legal review of proposed policies; check-ins with Council; rate recommendations and by-law development; timeline, effort and cost are detailed; For implementation, the total level of effort from the City to develop the rate, incorporate public and Council input, finalize the rate, and get the first bills out to customers will be approximately \$1.63 million dollars; Preliminary annual stormwater revenue projections are \$43 million at full phase-in; Municipal comparator provided indicates that the the typical implementation process in urbanized areas takes 18 to 24 months due to several factors including: significant data management requirements; identification and prioritization of stormwater program needs; establishment of new or updated billing systems; and Management of robust public outreach and involvement activities to reach a large, varied customer base; and concludes by providing a summary and review of the administrative recommendations.

#### **Peter Simcisko, Watson & Associates Economists Ltd.**

Peter Simcisko, Watson & Associates Economists Ltd., appears before Council to provide comment regarding the administrative report “Stormwater Financing Project - Implementation Plan Report, City Wide” and is available for questions.

**Minutes**  
**Special Meeting of Council**  
**Monday, December 13, 2021**

---

Moved by: Councillor McKenzie  
Seconded by: Councillor Francis

Decision Number: B31/2021

That City Council **ENDORSE** in principle the attached report entitled “Stormwater Financing – Implementation Plan”, completed by Wood Environmental & Infrastructure Solutions, in association with Watson & Associates Economist Ltd. (“Wood”), dated November 8, 2021 (Appendix A), which includes the proposed Implementation Plan detailing the steps, the project team, and the funding requirements, to fully implement the recommendations; and,

That City Council **APPROVE** a total project budget of \$1,630,000 required to undertake the Stormwater Financing Implementation Plan, to be funded as the first charge to the Stormwater Budget; and,

That Administration **BE DIRECTED** to work with Enwin Utilities Limited to negotiate a formal agreement to provide billing services for both the stormwater and sanitary charges, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to approve such agreement, subject to legal approval by the Commissioner of Legal & Legislative Services, financial approval by the Chief Financial Officer/City Treasurer, and technical approval by the Commissioner of Infrastructure Services; and,

That City Council **PRE-APPROVE** the award of any procurement(s) necessary, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in legal content to the Commissioner of Legal & Legislative Services, in financial content to the Chief Financial Officer/City Treasurer, and in technical content to the Commissioner of Infrastructure Services; and,

That Administration **BE AUTHORIZED** to take any other steps as may be required to bring effect to these resolutions, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any required documentation/agreement(s) for that purpose, subject to legal approval by the Commissioner of Legal & Legislative Services, financial approval by the Chief Financial Officer/City Treasurer, and technical approval by the Commissioner of Infrastructure Services.

Carried.

Report Number: C 163/2021  
Clerk’s File: SW/13199

Moved by: Councillor Costante  
Seconded by: Councillor McKenzie

Decision Number: B43/2021

That Administration **BE DIRECTED** to meet with Lana Talbot, Coordinator of Sandwich First Baptist Church, to discuss opportunities for the possibility of community heritage funding or any other possible funding for the Underground Railroad Museum project.

Carried.

Clerk’s File: MBA2021

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 11 of 29

The Special Meeting of Council recesses at 1:47 o'clock p.m.

The Special Meeting of Council reconvenes 2:16 o'clock p.m.

### 11. REGULAR BUSINESS ITEMS

#### 11.2. Sewer Master Plan Implementation Update – City Wide

Moved by: Councillor Francis

Seconded by: Councillor Gignac

Decision Number: B32/2021

- I. That City Council **RECEIVE** this report as an overall status update on the progress of the Sewer Master Plan Implementation; and,
- II. That City Council **APPROVE** the following 2022 Priority Projects:
  1. Collaborative LID Pilot Projects (\$830,000); and,
  2. Trunk Sewer Flow Monitoring (\$685,000); and,
  3. Locate and Mitigate Inflow & Infiltration of Existing Neighbourhoods (\$830,000).**TO BE FUNDED** from a precommitment of \$2,345,000 from the Sewer Master Plan Implementation Project (ENG-002-19) for immediate use as follows:
  - Collaborative LID Pilot Projects
    - \$830,000 from F028 Sewer Surcharge in 2022
  - Trunk Sewer Flow Monitoring
    - \$171,250 from F221 Service Sustainability in 2025
    - \$432,350 from F028 Sewer Surcharge in 2022
    - \$81,400 from F028 Sewer Surcharge in 2025
  - Locate and Mitigate Inflow & Infiltration of Existing Neighbourhoods
    - \$207,500 from F221 Service Sustainability in 2025
    - \$528,429 from F028 Sewer Surcharge in 2022
    - \$94,071 from F028 Sewer Surcharge in 2025; and,
- III. That if the Research and Knowledge Initiative Grant is approved, City Council **APPROVE** the following amounts of pre-commitments noted above to be un-committed and that the 2022 funding be allocated to project 7199004 – SMP Implementation for future SMP related expenditures:
  - Trunk Sewer Flow Monitoring
    - \$82,500 from F221 Service Sustainability in 2025
    - \$166,100 from F028 Sewer Surcharge in 2022
    - \$81,400 from F028 Sewer Surcharge in 2025
  - Locate and Mitigate Inflow & Infiltration of Existing Neighbourhoods
    - \$127,500 from F221 Service Sustainability in 2025
    - \$288,429 from F028 Sewer Surcharge in 2022
    - \$94,071 from F028 Sewer Surcharge in 2025

**Minutes**  
**Special Meeting of Council**  
**Monday, December 13, 2021**

- IV. That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign any required agreements or contracts related to the Sewer Master Plan Improvement Plan with successful vendors/proponent/bidder satisfactory in technical content to the City Engineer, in financial content to the City Treasurer, and in form to the City Solicitor; and,
- V. That the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required to affect the recommendation noted above, subject to all specification being satisfactory in technical content to the City Solicitor for legal content and in financial content to the City Treasurer.

Carried.

Report Number: C 161/2021  
Clerk's File: SW/12983

**11.5. Employee Family Assistance contract – City Wide**

Moved by: Councillor Gignac  
Seconded by: Councillor Sleiman

Decision Number: B35/2021

That City Council **RECEIVE FOR INFORMATION** the report from the Executive Director of Human Resources on the selection of a new Employee Family Assistance provider for employees of the Corporation, its Retirees, as well as employees of Transit Windsor, Windsor Police Services and Windsor Public Library; and,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute and sign a contract for the provision of Employee Family Assistance services for the existing employee groups and services covered under the current contract, satisfactory in legal form to the City Solicitor, in technical content to the Executive Director of Human Resources, and in financial content to the Chief Financial Officer & City Treasurer, if applicable with Family Services Windsor-Essex; and,

That subject to City Council approving budget issue 2022-0355 Contractual Increase for the Employee Family Assistance Program (EFAP) included in the 2022 Recommended Budget, the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute and sign a contract for the provision of the enhanced employee groups and services as outlined in the budget issue, satisfactory in legal form to the City Solicitor, in technical content to the Executive Director of Human Resources, and in financial content to the Chief Financial Officer & City Treasurer, if applicable with Family Services Windsor-Essex; and,

That moving forward the approval to execute a contract for the administration of employee family assistance services **WILL BE PROVIDED** through a Delegation of Authority report to the Chief Administrative Officer.

Carried.

Report Number: C 164/2021  
Clerk's File: AS2021

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 13 of 29

---

### 11.6. 2022 Sewer Surcharge Budget - City Wide

Moved by: Councillor Francis  
Seconded by: Councillor McKenzie

Decision Number: B36/2021

- I. That City Council **RECEIVE** the updated 2022 Sewer Surcharge Budget and 4-Year Sewer Surcharge Forecasts (2023-2026) as presented in Appendix A of the report; and,
- II. That the following wastewater rates **BE APPROVED** as soon as practicable:
  - A. Fixed Charge - To be based on the meter size as detailed in Appendix B (\$17.59 for residential customers)
  - B. Water Consumption Charge - To be based on a rate per cubic metre of water (\$2.90 per m<sup>3</sup> of water for residential users and \$2.11 per m<sup>3</sup> for commercial customers); and,
- III. That in order to avoid charging a surcharge on the water that is estimated to not have been returned to the sewer system, water consumption for the purpose of calculating the sewer surcharge bills for the extended summer months (May through October) continue to **BE BASED** on the lower of actual consumption or average winter usage (November through April) and that WUC continue to use the appropriate billing methodology to achieve this goal; and,
- IV. That Council **DIRECT** the City Solicitor to update the Sewer Surcharge Bylaw to reflect the new rates.

Carried.

Report Number: C 177/2021  
Clerk's File: SW2021

### 11.7. Essex-Windsor Solid Waste Authority 2022 Budget - City Wide

Moved by: Councillor Gignac  
Seconded by: Councillor Holt

Decision Number: B37/2021

That City Council **APPROVE** the 2022 Essex-Windsor Solid Waste Authority budget, attached as Appendix A.

Carried.

Report Number: C 170/2021  
Clerk's File: EG/8335

### 11.8. Power to Impose a Tax on Vacant Residential Units, Response to CQ 20-2019 - City Wide

Moved by: Councillor Costante  
Seconded by: Councillor Francis

**Minutes**  
**Special Meeting of Council**  
**Monday, December 13, 2021**

Decision Number: B38/2021

That this report with regards to the Power to Impose a Tax on Vacant Residential Units **BE RECEIVED** for information; and further,

That City Council **APPROVE** the development of a Vacant Residential Unit Tax program for the City of Windsor; and further,

That Administration **BE DIRECTED** to conduct further research in terms of designing and implementing a Vacant Residential Unit Tax program inclusive of community consultation and that a fully developed program be brought back to City Council for approval prior to implementation; and further,

That City Council **APPROVE** the use of funding from the Budget Stabilization Reserve to offset any shortfall in the projected revenue up to the \$100,000 that has been included in the 2022 Operating Budget in the event that the implementation of a Vacant Residential Unit Tax program be delayed.  
Carried.

Report Number: C 171/2021  
Clerk's File: AF2021

**11.9. Drouillard Road (Wyandotte Street to Seminole Street) - Traffic Calming - Ward 5**

Moved by: Councillor Sleiman  
Seconded by: Councillor Holt

Decision Number: B39/2021 CR519/2021 ETPS 866

1. That the report of the Policy Analyst dated August 13, 2021 entitled "Drouillard Road (Wyandotte Street to Seminole Street) – Traffic Calming – Ward 5" **BE RECEIVED** for information.
2. That the Traffic Calming Plan for Drouillard Road described in report S 109/2021 **BE ENDORSED** by Council.
3. That funding of \$458,440 for the Traffic Calming component of this project **BE APPROVED** and **BE FUNDED** from project (#7069022).
4. That, in consideration of the approval rate from residents who responded to the survey, substantial previous consultation for both the Drouillard Road traffic calming project and the Ford City Community Improvement Plan, and challenges in carrying out public consultation during the pandemic, the Traffic Calming Policy **BE WAIVED** to allow the Drouillard Road traffic calming project to proceed despite the approval poll not having achieved the minimum response rate.

Carried.

Report Number: SCM 358/2021, S 109/2021 & AI 22/2021  
Clerk's File: ST/13863

# Minutes

Special Meeting of Council  
Monday, December 13, 2021

Page 15 of 29

## 11.10. Transit Windsor and University of Windsor U-Pass Amendments – City Wide

Moved by: Councillor Costante  
Seconded by: Councillor McKenzie

Decision Number: B40/2021 ETPS 873

That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign the attached addenda to the U-Pass Agreement, along with any future amendments to the current agreement, with the UWSA, GSS, and OPUS, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Commissioner, Infrastructure Services, and the Executive Director of Transit Windsor.

Carried.

Report Number: SCM 385/2021 & S 143/2021  
Clerk's File: MT2021

## 11.11. Amendment to the Transit Windsor and University of Windsor U-Pass Agreement for the Winter 2022 Semester - City Wide

Moved by: Councillor Francis  
Seconded by: Councillor Holt

Decision Number: B41/2021 ETPS 875

That the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors, and City Council **APPROVE** Transit Administration's recommendation to change the mandatory participation rate from 75% to 50% for the existing Universal Bus Pass (U-Pass) Agreement with the University of Windsor Students' Alliance (UWSA), the Graduate Student Society (GSS) and the Organization of Part Time University Students (OPUS), for the Winter Semester from January 1<sup>st</sup>, 2022 until April 31<sup>st</sup>, 2022; and,

That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign the attached recommended addendum to the U-Pass Agreement, with the UWSA, GSS, and OPUS, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Commissioner, Infrastructure Services, and the Executive Director of Transit Windsor.

Carried.

Report Number: SCM 386/2021 & S 147/2021  
Clerk's File: MT2021

## 11.12. Transit Windsor 2022 Operating Budget - City Wide

Moved by: Councillor Francis  
Seconded by: Councillor Gignac

**Minutes**  
**Special Meeting of Council**  
**Monday, December 13, 2021**

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Decision Number: B42/2021 ETPS 874

That the report of the Executive Director of Transit Windsor dated October 28, 2021 entitled "Transit Windsor 2022 Operating Budget – City Wide" **BE RECEIVED**; and,

That City Council, sitting as the Transit Windsor Board of Directors, **RECOMMEND** Transit Windsor's 2022 Operating Budget reflective of a Property Tax Levy Contribution of \$16,338,336 which is \$751,892 (or 4.82%) greater than the 2021 Property Tax Levy contribution; and,

That Administration **BE DIRECTED** to reconfigure the existing Central 3 route to allow for a direct bus route to the new Lancer Centre as outlined in administration's additional information memo dated December 6, 2021; and,

That the amount of \$74,653 in operating costs from the 2022 Operating Budget **BE APPROVED**; and,

That the amount of \$37,800 in one time capital costs **BE APPROVED** and **BE FUNDED** from Project #7045018 (Transit Windsor-Shelters, Signage and Amenities capital program).  
Carried.

At the request of Councillor Gignac, a recorded vote is taken on this matter.

Aye votes: Councillors Francis, Sleiman, Gignac, Gill, Kaschak, Morrison, and Mayor Dilkens.

Nay votes: Councillors Costante, Bortolin, Holt, and McKenzie.

Abstain: None.

Absent: None.

Report Number: SCM 376/2021, S 145/2021 & AI 20/2021  
Clerk's File: AFB/14256

## **10.1. 2022 Operating Budget Report – City Wide**

Moved by: Councillor Gignac

Seconded by: Councillor Gill

That City Council **APPROVE** the 2022 recommended operating budget which is reflective of an overall property tax levy increase of 1.86% (inclusive of a 0% increase for City Departments, 0.70% for Agencies, Boards & Committees (ABC's) and 1.16% for the previously approved Asset Management Plan (AMP), as outlined below:



**Minutes**  
**Special Meeting of Council**  
**Monday, December 13, 2021**

Amended Budget Issues:

City Departments

Ref. #	Department	Description	Levy	FTE
2022-0010	Housing & Children	Provincial Revenue Loss – Children’s Services Administration	(\$271,297)	1.0
2022-0348	Corporate Accounts	Property Taxes Resulting From New Assessment Growth	(\$81,696)	
2022-0339	Corporate Accounts	Sewer Surcharge – Corporate Overhead Transfer to Levy	(\$179,589)	
2022-0366	Corporate Accounts	Corporate Contingency Budget	\$202,065	
2022-0199	Transit Windsor	Tunnel Bus Fare Increase (spread over 2 years)	\$0	
2022-0109	Public Works	User Fee Adjustments (Wildlife Control)	\$24,000	
2022-0109	Public Works	User Fee Adjustments (Barrier Fees For BIA’s)	\$550	
2022-0223	Transit Windsor	TW Memo – Transit Services to University	\$74,653	1.0
2022-0256	Housing & Children	Coordinator of Housing Administration and Development	\$120,442	1.0
2022-0171	Building	Active Transportation Position – Active Transportation Engineer	\$110,872	1.0
n/a	n/a	In-Camera Items	\$0	(2.0)
			\$0	2.0

Agencies, Boards & Committees

Ref. #	Department	Description	Levy	FTE
n/a	Agencies	Windsor Essex Health Unit	(\$51,688)	
n/a	Agencies	Essex-Windsor Emergency Medical Services (EMS)	(\$493,040)	
			(\$544,728)	0.0

That contingent upon approval of the 2022 Recommended Budget, one-time funding estimated at \$6,524,921 as amended, **BE APPROVED** from the specific Reserve Funds as detailed in this report; and,

That contingent upon approval of the 2022 Recommended Budget, that an estimated one-time amount of \$24,886,835 **BE APPROVED** for projected 2022 COVID-19 pressures as detailed in this report and that administration be authorized to seek additional senior level government relief funding and continue with ongoing mitigation measures to address such one time costs; and,

That the updated Long Term Debt Forecast of the report (Section I of the Introduction) **BE RECEIVED** for information; and,

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 18 of 29

That the 2022 Schedule of Fees detailed in Section 14 of the budget document, Schedule C: 2022 User Fee Schedule as amended, **BE APPROVED**; and,

That the Fees & Charges Bylaw of record **BE AMENDED** to reflect the 2022 Schedule of Fees; and,

That the necessary bylaws **BE PRESENTED** for Council's approval in support of the adoption of the 2022 Operating Budget; and,

That Council **APPROVE** the required transfers to and from various funds in accordance with the 2022 Approved Budget; and,

That the CFO & City Treasurer **BE AUTHORIZED** to process budget adjustments during the fiscal year, which do not change the overall approved property tax levy.

### In amendment,

Moved by: Councillor McKenzie

Seconded by: Councillor Holt

That the report of the Manager of Strategic Operating Budget Development & Control dated November 16, 2021 entitled "2022 Operating Budget Report – City Wide" **BE DEFERRED**.

The amendment is **put and lost**.

Aye votes: Councillors Bortolin, Holt and McKenzie.

Nay votes: Councillors Francis, Costante, Sleiman, Gignac, Gill, Kaschak, and Morrison, and Mayor Dilkens.

Abstain: None.

Absent: None.

### In amendment,

#### 2022 Operating Budget Binder Items Appendix A: 2022 Executive Summary

Reference # D 128

Issue Reference # 2022-0109

User Fee Adjustments

Moved by: Councillor Holt

Seconded by: Councillor Bortolin

**Minutes**  
**Special Meeting of Council**  
**Monday, December 13, 2021**

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Decision Number: B45/2021

That with regards to “the rates for barricade rental, pickup and delivery for Business Improvement Areas (BIA’s)” the rates **BE FROZEN** to reflect 2021 rates.

The amendment is **put** and is **carried**.

Councillors Francis, Gignac & Gill voting nay.

**In amendment,**

**Reference # D 159**

**Issue Reference # 2022-0041**

**Parking Revenue Increase for Hourly Rate increases at Meters, and in Lots and Garages**

Moved by: Councillor Holt

Seconded by: Councillor Bortolin

Decision Number: B46/2021

That with regards to “increasing hourly parking rates by \$0.25/hour for on-street meters, parking lots and garages bringing the hourly rates to \$2.00/hour for on-street meters and \$1.75 per hour for lots and garages” an increase of 10% for parking rates in garages and surface lots across the City **BE APPROVED**.

The amendment is **put** and is **carried**.

Councillors Francis and Gignac voting nay.

**In amendment,**

**Reference # G 206**

**Issue Reference # 2022-0041**

**Planning**

Moved by: Councillor Bortolin

Seconded by: Councillor Holt

That with regards to "the creation of an additional Planner III – Economic Development position to help implement the Windsor Works plan and other local economic Development activities in the amount of \$121,822.00" an amount of \$121,822.00 **BE APPROVED**.

The amendment is **put** and **lost**.

Aye votes: Councillors Bortolin and Holt.

Nay votes: Councillors Francis, Costante, Sleiman, Gignac, Gill, Kaschak, McKenzie, Morrison, and Mayor Dilkens.

Abstain: None.

Absent: None.

**Minutes**  
**Special Meeting of Council**  
**Monday, December 13, 2021**

The main motion as amended as follows:

Moved by: Councillor Gignac  
 Seconded by: Councillor Gill

Decision Number: B27/2021

That City Council **APPROVE** the 2022 recommended operating budget which is reflective of an overall property tax levy increase of 1.86% (inclusive of a 0% increase for City Departments, 0.70% for Agencies, Boards & Committees (ABC's) and 1.16% for the previously approved Asset Management Plan (AMP), as outlined below:

Amended Budget Issues:

City Departments

Ref. #	Department	Description	Levy	FTE
2022-0010	Housing & Children	Provincial Revenue Loss – Children’s Services Administration	(\$271,297)	1.0
2022-0348	Corporate Accounts	Property Taxes Resulting From New Assessment Growth	(\$81,696)	
2022-0339	Corporate Accounts	Sewer Surcharge – Corporate Overhead Transfer to Levy	(\$179,589)	
2022-0366	Corporate Accounts	Corporate Contingency Budget	\$202,065	
2022-0199	Transit Windsor	Tunnel Bus Fare Increase (spread over 2 years)	\$0	
2022-0109	Public Works	User Fee Adjustments (Wildlife Control)	\$24,000	
2022-0109	Public Works	User Fee Adjustments (Barrier Fees For BIA's)	\$550	
2022-0223	Transit Windsor	TW Memo – Transit Services to University	\$74,653	1.0
2022-0256	Housing & Children	Coordinator of Housing Administration and Development	\$120,442	1.0
2022-0171	Building	Active Transportation Position – Active Transportation Engineer	\$110,872	1.0
n/a	n/a	In-Camera Items	\$0	(2.0)
			\$0	2.0

Agencies, Boards & Committees

Ref. #	Department	Description	Levy	FTE
n/a	Agencies	Windsor Essex Health Unit	(\$51,688)	
n/a	Agencies	Essex-Windsor Emergency Medical Services (EMS)	(\$493,040)	
			(\$544,728)	0.0

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 21 of 29

That contingent upon approval of the 2022 Recommended Budget, one-time funding estimated at \$6,524,921 as amended, **BE APPROVED** from the specific Reserve Funds as detailed in this report; and,

That contingent upon approval of the 2022 Recommended Budget, that an estimated one-time amount of \$24,886,835 **BE APPROVED** for projected 2022 COVID-19 pressures as detailed in this report and that administration be authorized to seek additional senior level government relief funding and continue with ongoing mitigation measures to address such one time costs; and,

That the updated Long Term Debt Forecast of the report (Section I of the Introduction) **BE RECEIVED** for information; and,

That the 2022 Schedule of Fees detailed in Section 14 of the budget document, Schedule C: 2022 User Fee Schedule as amended, **BE APPROVED**; and,

That the Fees & Charges Bylaw of record **BE AMENDED** to reflect the 2022 Schedule of Fees; and,

That the necessary bylaws **BE PRESENTED** for Council's approval in support of the adoption of the 2022 Operating Budget; and,

That Council **APPROVE** the required transfers to and from various funds in accordance with the 2022 Approved Budget; and,

That the CFO & City Treasurer **BE AUTHORIZED** to process budget adjustments during the fiscal year, which do not change the overall approved property tax levy.  
Carried.

At the request of Councillor Gignac, a recorded vote is taken on this matter.

Aye votes: Councillors Francis, Costante, Sleiman, Gignac, Gill, Kaschak, McKenzie, and Morrison, and Mayor Dilkens.

Nay votes: Councillors Bortolin and Holt.

Abstain: None.

Absent: None.

Report Number: C 181/2021  
Clerk's File: AF/14148

## 10.2. 2022 10-Year Recommended Capital Budget - City Wide

Moved by: Councillor Francis

Seconded by: Councillor Morrison

# Minutes

## Special Meeting of Council

### Monday, December 13, 2021

Decision Number: B28/2021

That City Council **RECEIVE** the 2022 Capital Budget 10-Year Plan documents reflective of \$1,655,060,234 in total funding; and,

That City Council **APPROVE** the recommended allocation of the 2022 available funding, inclusive of funding required for pre-commitments and placeholders previously approved by City Council, for capital projects totalling \$182,881,985; and,

That City Council **APPROVE IN PRINCIPLE** the recommended allocation of the 2023 through 2031 available funding, inclusive of funding required for pre-commitments and placeholders previously approved by City Council, for capital projects totalling approx. \$1,472,178,249; and,

That City Council **APPROVE** the transfers of pre-committed funding as identified in the Financial Matters section; and,

That City Council **DEEM** the following funding as placeholders, until the grant decision has been made, for the City's required \$29 million in grant matching funding for the Re-imagined Adie Knox Herman project, as submitted to the Green and Inclusive Community Building program:

- Adie Knox Herman Reimagining (REC-002-21) with total funding of \$20 million from 2022 to 2028; and,
- University Avenue / Victoria Avenue (ECP-014-07) with total funding of \$9 million from 2023 to 2026; and,

That City Council **APPROVE** the following recommendations upon the City receiving written confirmation from the Green and Inclusive Community Building grant provider that the City's grant application for the Re-imagined Adie Knox Herman project has been awarded the requested funding:

- a. That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action and sign any such documentation as may be required to effect the recommendations and funding for the Grants, subject to all documentation being satisfactory in legal form to the Commissioner of Legal & Legislative Services, in financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer; and in technical content to the Commissioner of Infrastructure Services and Commissioner of Community Services or designates; and,
- b. That the Mayor, in addition to the CAO and City Clerk, also **BE AUTHORIZED** to sign and execute any agreements, declarations and other such documents required as part of receiving funding for grants noted in this report, and only if deemed required by the grant provider; and,
- c. That the Chief Administrative Officer **BE AUTHORIZED** to delegate signing of all claims and applicable schedules and other such documents required as part of the request for payment to the Commissioner of Infrastructure Services or designate, subject to financial content approval from the area's Financial Planning Administrator or their manager; and,

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 23 of 29

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- d. That City Council **APPROVE** the funding identified above for the City's \$29 million and pre-commits all funding for immediate use, as and when, the funding is within a five year window and further that all funding be redirected to the Adie Knox Herman Project (REC-002-21) for tracking purposes; and,
  - e. That Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the grant awarded projects, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer; and in technical content to the Commissioner of Infrastructure Services, or designates; and,
  - f. That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action required to effect the recommendation noted above and sign any required documentation/agreement(s) for the grant awarded projects, satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Commissioner of Infrastructure Services and financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer, or designates; and further,
  - g. That the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required to effect the recommendation noted above, subject to all specification being satisfactory in technical content to the Commissioner of Infrastructure Services and financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer, or designates; and,

That City Council **DIRECT** Administration to report to City Council on options for Adie Knox Herman project funding, should the grant not be awarded in whole or in part.

At the request of Mayor Dilkens, a recorded vote is taken on this matter.

Aye votes: Councillors Francis, Costante, Sleiman, Gignac, Gill, Kaschak, McKenzie, and Morrison, and Mayor Dilkens.

Nay votes: Councillors Bortolin and Holt.

Abstain: None.

Absent: None.

Report Number: C 176/2021  
Clerk's File: AF/14148

# Minutes

Special Meeting of Council  
Monday, December 13, 2021

Page 24 of 29

---

## 12. COMMITTEE REPORTS

### 12.1 (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council

Moved by: Councillor Morrison  
Seconded by: Councillor Sleiman

Decision Number: B44/2021

That the report of the In Camera meeting held December 13, 2021 **BE ADOPTED** as presented.  
Carried.

Clerk's File: ACO2021

## 13. BY-LAWS (First and Second Readings)

Moved by: Councillor Bortolin  
Seconded by: Councillor Costante

That the following By-law No. 183-2021 be introduced and read a first and second time:

**183-2021** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS SPECIAL MEETING HELD ON THE 13th DAY OF DECEMBER, 2021.

Carried.

## 14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Francis  
Seconded by: Councillor Gignac

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as presented)
- 2) Items Deferred  
Items Referred
- 3) Consideration of the Balance of Business Items (as amended)
- 4) Committee Reports as presented
- 5) By-law given first and second readings as presented

Carried.



# Minutes

Special Meeting of Council  
Monday, December 13, 2021

Page 25 of 29

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## 16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Gill  
Seconded by: Councillor Holt

That the By-law No. 183-2021 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.  
Carried.

## 21. ADJOURNMENT

Moved by: Councillor Bortolin  
Seconded by: Councillor Costante

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.  
Carried.

Accordingly, the meeting is adjourned at 7:04 o'clock p.m.

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Mayor

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City Clerk

# Minutes

## Special Meeting of Council Monday, December 13, 2021

Page 26 of 29

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Adopted by Council at its meeting held December 13, 2021 (B44/2021)  
SV/bm

### SPECIAL MEETING OF COUNCIL – IN CAMERA December 13, 2021

**Members participating via electronic participation in accordance with Procedure By-law #98-2011 as amended, which allows for electronic participation during a declared emergency.**

**Meeting called to order at: 9:00 a.m.**

**Members in Attendance:**

Mayor D. Dilkens  
Councillor F. Francis (Items 2, 3 and 4)  
Councillor F. Costante (Items 1, 3 and 4)  
Councillor R. Bortolin (Items 2, 3 and 4)  
Councillor G. Kaschak  
Councillor J. Gignac  
Councillor K. McKenzie  
Councillor J. Morrison  
Councillor E. Sleiman  
Councillor J. Gill (Items 2, 3 and 4)  
Councillor C. Holt

**Also in attendance:**

J. Reynar, Chief Administrative Officer  
J. Payne, Commissioner, Human and Health Services  
C. Nepsy, Commissioner, Infrastructure Services  
J. Mancina, Commissioner, Corporate Services CFO/City Treasurer  
S. Askin-Hager, Commissioner, Legal and Legislative Services  
R. Mensour, Acting Commissioner, Community Services  
S. Vlachodimos, City Clerk  
A. Teliszewsky, Mayor's Chief of Staff

# Minutes

Special Meeting of Council  
Monday, December 13, 2021

Page 27 of 29

Verbal Motion is presented by Councillor Sleiman, seconded by Councillor McKenzie, to move in Camera for discussion of the following item(s):

<u>Item No.</u>	<u>Subject</u>	<u>Section – Pursuant to Municipal Act, 2001, as amended</u>
1.	Legal matter – litigation update	239(2)(e)(f)
2.	Property matter – disposition of land	239(2)(c)
3.	Personal matter - about an identifiable individual	239(2)(b)
4.	Personal matter – about identifiable individuals – in-camera questions respecting confidential budget issues – verbal	239(2)(b)

**Motion Carried.**

## Declarations of Pecuniary Interest:

Councillor Francis declares an interest and abstains from discussion and voting on Item 1 as his employer has held bingo licences.

Councillor Bortolin declares an interest and abstains from discussion and voting on Item 1 as a Board that he sits on has held bingo licences.

Councillor Gill declares an interest and abstains from discussion and voting on Item 1 as he is involved with one of the charities that has held bingo licences.

Councillor Costante declares an interest and abstains from discussion and voting on Item 2 as a Director on an affiliated Board.

**Discussion on the items of business. (Items 1, 2, 3 and 4)**

**Meeting recesses at 9:30 o'clock a.m.**

**Meeting reconvenes in open session at 10:00 o'clock a.m.**

# Minutes

Special Meeting of Council  
Monday, December 13, 2021

Page 28 of 29

---

Verbal Motion is presented by Councillor Bortolin, seconded by Councillor Gill, to move back into public session.

**Motion Carried.**

**\*\*SEE NOTE BELOW**

**Moved by Councillor Francis, seconded by Councillor Gignac,**

**THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held December 13, 2021, directly to Council for consideration at the next Regular Meeting.**

1. That the confidential in-camera memo from Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a legal matter – litigation update **BE RECEIVED FOR INFORMATION.**

**Councillors Gill, Francis and Bortolin disclose an interest and abstain from voting on this matter.**

2. That the confidential in-camera memo from the Project Administrator, Engineering – Corporate projects respecting a proposed or pending acquisition or disposition of land by the municipality **BE RECEIVED FOR INFORMATION.**

**Councillor McKenzie voting nay.**

**Councillor Costante discloses an interest and abstains from voting on this matter.**

3. That the confidential in-camera memo from the Deputy City Engineer respecting personal matters about an identifiable individual **BE RECEIVED FOR INFORMATION.**

4. That the confidential verbal updates respecting matters related to the 2022 budget deliberations **BE RECEIVED FOR INFORMATION.**

**Motion Carried.**

# Minutes

**Special Meeting of Council  
Monday, December 13, 2021**

Page 29 of 29

---

**Moved by Councillor Holt, seconded by Councillor Morrison,  
That the special meeting of council held December 13, 2021 BE ADJOURNED.**

**(Time: 10:10 a.m.)**

**Motion Carried.**

**\*\*CLERK'S NOTE: The transmittal motion and final votes were held in the open session of Council on December 13, 2021.**