



CITY OF WINDSOR MINUTES 03/17/2020

Special Meeting of Council

Date: Tuesday, March 17, 2020

Time: 1:00 o'clock p.m.

Members Present:

Mayor Regrets

Mayor Dilkens (participated electronically)

Councillors

Ward 1 - Councillor Francis

Ward 2 - Councillor Costante

Ward 3 - Councillor Bortolin

Ward 4 - Councillor Holt

Ward 5 - Councillor Sleiman

Ward 6 - Councillor Gignac (Acting Mayor)

Ward 7 - Vacant

Ward 8 - Councillor Kaschak

Ward 9 - Councillor McKenzie

Ward 10 - Councillor Morrison

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1. ORDER OF BUSINESS

1.1. In the event of the absence of Mayor Dilkens, Councillor Gignac has been appointed Acting Mayor for the month of March, 2020 in accordance with By-Law 176-2018.

2. CALL TO ORDER

The Acting Mayor calls the meeting to order at 2:32 o'clock p.m.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

4. COMMITTEE OF THE WHOLE

Moved by: Councillor McKenzie

Seconded by: Councillor Morrison

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) hearing requests for deferrals, referrals and/or withdrawals of any items of business;
- (b) hearing presentations and delegations;
- (c) consideration of business items;
- (d) consideration of Committee reports:
 - (i) **Report of Special In-Camera Meeting or other Committee as may be held prior to Council** (if scheduled); and
- (e) consideration of by-law 37-2020

Carried.

9. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

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10. PRESENTATIONS AND DELEGATIONS

Stephen Laforet, Fire Chief, Community Emergency Management Coordinator - Windsor/Essex County

Stephen Laforet, Fire Chief, Community Engagement Management Coordinator - Windsor/Essex County, appears before Council to provide an update related to the COVID-19 pandemic and provides the following details related to our community:

- As of March 11, 2020 the World Health Organization officially declared COVID-19 a global pandemic.
- There are currently no confirmed cases in the community today.
- As of March 17, 2020 the Honorable Doug Ford, Premier of Ontario has declared a State of Emergency in Ontario which allows the government to enforce emergency orders.
- The Premier has ordered Indoor Recreation Centres, restaurants, theatres, other venues, cinemas to close immediately.
- A \$300 million dollar relief package to fight COVID-19 including additional beds for the hospitals has been announced.
- February 28, 2020 Community Control Group (CCG) officially moved the response level to an enhanced monitoring level.
- CCG met on March 12, 2020 and escalated response to Level II—partial activation of CCG and Emergency Operations Centre (EOC).
- CCG has implemented the Incident Management System as per the Emergency Response Plan.
- CCG is meeting daily to determine strategic steps and determine the appropriate response.
- Priorities focus on Public Health, Governance, Health and Safety of staff, and service continuity to help shape business processes, and the well-being of the community.
- In consultation with the Mayor, the CCG is responsible for overall emergency policy and co-ordination, public information and media relations, inter-departmental liaison and proper risk management procedures.
- A level 2 response is implemented when action is required by the City to address a developing or ongoing situation; some or all of the CCG members assemble to discuss strategy and determine the appropriate response. This level is one below full activation, which is the level at which a declaration of emergency may occur.

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- Since the meeting on February 28, 2020, constant communication with the Windsor Essex County Health Unit has occurred, as well as ongoing communication with each municipality via their respective CAO's and CEMC's.
 - The Executive Directors of all Departments are under current direction by the CAO to review their Business Continuity Plans and update critical activities no later than March 18, 2020.
 - Assessment of all future Corporate and Public events.
 - The City under the direction of the Mayor and Council have suspended all City-run activities at arenas, Community Centres, museums and pools.
 - At this time, City Hall remains open for business; an enhanced screening protocol has been established and has suspended all City run activities at community Centre's and pools.
 - On March 16, 2020 the WECHU and Public Health authorities implemented further measures such as the closing of restaurants and bars to limit public gatherings.
 - Activation of Special Accounting Codes to Track all Costs all purchases and expenditures associated with the City's response efforts to ensure that costs are captured across all City departments in a comprehensive manner.
 - The City Solicitor is performing the role of Planning Section Chief and has assembled a team comprised of Legal Department and Human Resources staff to develop communications, guidance and policy for staff.
 - In an effort to ensure communication and avoid unnecessary conflict or disruption to City services, the Manager of Employee Relations has met with and will continue to meet with the head of each union to address any concerns they may have.
 - Cleaning and disinfecting of City Hall and various other buildings and facilities is completed regularly.
 - The City has invested in a robust, resilient and flexible IT infrastructure that enables administration to respond rapidly in case of emergencies.
 - Moving forward the CCG will continue to provide regular updates, as well as recommendations for prioritizing essential services, should the situation warrant such.

To date the region has zero confirmed cases of COVID-19. The actions implemented so far, coupled with the actions of the Federal and Provincial governments have favourably positioned the City to deal with this pandemic. The priority of the current response is to limit the possibility of person-to-person spread of COVID-19.

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11. REGULAR BUSINESS ITEMS

11.1. Application for a Cannabis Retail Store Authorization at 7833 Tecumseh Road East - Ward 8

Moved by: Councillor Bortolin
Seconded by: Councillor McKenzie

Decision Number: CR118/2020

That City Council **RECEIVE** the collected comments as requested through CR534/2019 for information; and,

That City Council **SUPPORT** the Retail Cannabis Application requested by ShinyBud Cannabis Co. regarding the site located at 7833 Tecumseh Road East; and,

That City Council **DIRECT** the Chief Administrative Officer to **RETURN** their decision along with this report and Appendices A and B to the Alcohol and Gaming Commission of Ontario for consideration regarding the Retail Cannabis Application and for delivery to the Applicant, ShinyBud Cannabis Co.

Carried.

Report Number: C 45/2020
Clerk's File: GP/13047

Moved by: Councillor Bortolin
Seconded by: Councillor Francis

Decision Number: CR119/2020

That Rule 13.9 of the Procedure By-law **BE WAIVED** to introduce two motions for consideration without prior notice regarding: petitioning upper levels of government for immediate and fast action for financial relief and support for local small businesses in light of the ongoing COVID 19 pandemic; and the cancellation of all public meetings until April 5, 2020.

Carried.

Moved by: Councillor Bortolin
Seconded by: Councillor Holt

Decision Number: CR120/2020

That Windsor City Council, in light of the ongoing COVID-19 pandemic, and the rapid rate at which the situation is changing, **SUPPORT** Mayor Dilkens' efforts to petition upper levels of government for immediate and fast action for financial relief and support for local small businesses.

Carried.

Clerk's File: MH/13786

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Moved by: Councillor Costante
Seconded by: Councillor Francis

Decision Number: CR121/2020

That in light of the ongoing COVID-19 pandemic, and the rapid rate at which the situation is changing that all public meetings of Council including Committee meetings **BE SUSPENDED** until April 5, 2020.

Carried.

Clerk's File: MH/13786

12. CONSIDERATION OF COMMITTEE REPORTS

12.1. Report of the Special In-Camera meeting held March 17, 2020 (session #1)

Moved by: Councillor Costante
Seconded by: Councillor Francis

Decision Number: CR122/2020

That the report of the In Camera meeting held March 17, 2020 (session #1) **BE ADOPTED** as presented.

Carried.

Clerk's File: ACO2020

13. BY-LAWS (First and Second Readings)

Moved by: Councillor Sleiman
Seconded by: Councillor Holt

That the following By-law No.37-2020 be introduced and read a first and second time:

37-2020 A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS SPECIAL MEETING HELD ON THE 17TH DAY OF MARCH, 2020.

Carried.

14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Kaschak
Seconded by: Councillor McKenzie

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That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Items Deferred
Items Referred
 - 2) Consideration of the Balance of Business Items (as presented)
 - 3) Committee Reports (as presented)
 - 4) By-laws given first and second readings
- Carried.

15. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Morrison
Seconded by: Councillor Sleiman

That By-law No. 37-2020 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.
Carried.

16. ADJOURNMENT

Moved by: Councillor Bortolin
Seconded by: Councillor Costante

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.
Carried.

Accordingly, the meeting is adjourned at 2:53 o'clock p.m.

Ward 6 - Councillor Gignac
(Acting Mayor)

City Clerk

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Adopted by Council at its meeting held March 17, 2020 (CR122/2020)
SV/bm

SPECIAL MEETING OF COUNCIL – IN CAMERA March 17, 2020

Meeting called to order at: 1:00 p.m.

Members in Attendance:

Mayor D. Dilkens (via teleconference)
Councillor F. Francis
Councillor F. Costante
Councillor C. Holt
Councillor R. Bortolin
Councillor G. Kaschak
Councillor J. Gignac, Acting Mayor
Councillor K. McKenzie
Councillor J. Morrison
Councillor E. Sleiman

Also in attendance:

O. Colucci, Chief Administrative Officer
J. Payne, Community Development and Health Commissioner and
Corporate Leader Social Development, Health, Recreation and Culture
M. Winterton, City Engineer and Corporate Leader Environmental Protection and
Transportation
J. Mancina, Chief Financial Officer/City Treasurer and Corporate Leader
Finance and Technology
S. Askin-Hager, City Solicitor and Corporate Leader Economic
Development and Public Safety
J. Wilson, Corporate Leader, Parks, Facilities, Recreation and Culture
S. Vlachodimos, Deputy Clerk
A. Teliszewsky, Mayor's Chief of Staff
J. Ryckman, Manager of Occupational Health & Safety (Item 3)
S. Laforet, Fire Chief (Item 3)
Dr. W. Ahmed, Medical Officer of Health (Item 3)

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Verbal Motion is presented by Councillor Morrison, seconded by Councillor Sleiman, that Rule 3.3 (c) of the *Procedure By-law, 98-2011*, BE WAIVED to add the following Agenda items:

3. Update on pandemic (Section 239, 3.1 – education & training)

Motion Carried.

Verbal Motion is presented by Councillor Kaschak, seconded by Councillor Bortolin, to move in Camera for discussion of the following item(s):

<u>Item No.</u>	<u>Subject</u>	Section – Pursuant to Municipal Act, 2001, as amended
1.	Property matter – expropriation	2 3 9 (2) (c)
2.	Legal matter – potential litigation	2 3 9 (2) (e) (f)
3.	Update on pandemic – ADDED AT MEETING - VERBAL	2 3 9 (3 . 1)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business. (Items 1, 2 and 3)

Verbal Motion is presented by Councillor Francis, seconded by Councillor Costante, to move back into public session.

Motion Carried.

Moved by Councillor Morrison, seconded by Councillor McKenzie, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held March 17, 2020 directly to Council for consideration at the next Regular Meeting.

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1. That the confidential report from the Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety, City Engineer and Corporate Leader Environmental Protection and Transportation, Corporate Leader, Parks, Facilities, Recreation and Culture and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property matter – expropriation **BE RECEIVED** and further that Administration **BE AUTHORIZED TO PROCEED** on the verbal direction of Council.

Councillors Francis, Bortolin and Holt voting nay.

2. That the confidential verbal report from the Deputy City Solicitor – Risk Management, Purchasing and Provincial Offences, Corporate Leader, Parks, Facilities, Recreation and Culture, City Solicitor and Corporate Leader Economic Development and Public Safety and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a legal matter – potential litigation **BE RECEIVED**.

3. That the confidential verbal report from the Fire Chief and Medical Officer of Health respecting an update on the pandemic **BE RECEIVED FOR INFORMATION**.

Motion Carried.

**Moved by Councillor Sleiman, seconded by Councillor Francis,
That the special meeting of council held March 17, 2020 BE ADJOURNED.**

(Time: 2:22 p.m.)

Motion Carried.