

Monday, April 10, 2017
6:00 o'clock p.m.

Members Present:

Mayor

Mayor Dilkens

Councillors

Ward 10 - Councillor Borrelli

Ward 3 - Councillor Bortolin

Ward 2 - Councillor Elliott

Ward 1 - Councillor Francis

Ward 4 - Councillor Holt

Ward 8 - Councillor Marra

Ward 9 - Councillor Payne

Ward 5 - Councillor Sleiman

Members Absent

Ward 6 - Councillor Gignac

Ward 7 - Councillor Kusmierczyk

1. ORDER OF BUSINESS

2. CALL TO ORDER - Playing of the National Anthem & Moment of Silent Reflection

Following the playing of the Canadian National Anthem and a moment of silent reflection, the Mayor calls the meeting to order at 6:00 o'clock p.m.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Francis discloses an interest and abstains from voting on Item 8.6 being the report of the City Treasurer dated March 27, 2017 entitled "2017 Spring Vesting Considerations", as the subject matter relates in part to a family member.

Councillor Marra discloses an interest and abstains from voting on Item 7.4 being the report of the City Treasurer dated March 23, 2017 entitled "2016 Investment Report", as the report references

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the hospital levy and he is employed by Hotel-Dieu Grace Hospital which would be affected by the subject report.

4. ADOPTION OF THE MINUTES

4.1 Council Minutes March 27, 2017

Moved by: Councillor Bortolin

Seconded by: Councillor Marra

That the Minutes of the regular meeting of Council held March 27, 2017 **BE ADOPTED** as presented.

Carried.

5. NOTICE OF PROCLAMATIONS

“National Poetry Month” – April 2017

“Sikh Heritage Month” – April 2017

“Run for Rocky Day” – April 9, 2017

“Earth Day” – April 22, 2017

“Holocaust Remembrance Day” – April 23, 2017

“National Volunteer Week” – April 23-29, 2017

Flag Raising: Sikh Heritage Month – April 13, 2017

6. COMMITTEE OF THE WHOLE

Moved by: Councillor Payne

Seconded by: Councillor Sleiman

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

(a) communication items;

(b) consent agenda;

(c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;

(d) hearing presentations and delegations;

(e) consideration of business items;

(f) consideration of Committee reports:

(i) **Report of Special In-Camera Meeting or other Committee as may be held prior to Council** (if scheduled); and

(g) consideration of by-laws 53-2017 through 60-2017 (inclusive).

Carried.

7. COMMUNICATIONS INFORMATION PACKAGE

7.1 Correspondence for the Council Meeting held April 10, 2017

Moved by: Councillor Borrelli
 Seconded by: Councillor Bortolin

Decision Number: CR188/2017

That the following Communication Items 7.1.1 to 7.1.3 inclusive, as set forth in the Council Agenda **BE REFERRED** as noted:

No.	Sender	Subject
7.1.1	City Planner	Part Lot Control Exemption by 1128631 Ontario Limited for Nightfall Avenue and Bridalfalls Crescent for the construction and sale of 47 townhome units. Note & File ZPLC/12802
7.1.2	Manager of Urban Design	Application of Yaso Somalingam (Cantam Group Ltd.) for Site Plan Approval for a proposed gas station with convenience store, restaurant with drive-thru facilities, and 2-storey medical and office building located at 3565 Forest Glade Drive. Note & File ZS/12806
7.1.3	Secretary/Treasurer, Committee of Adjustment	Committee of Adjustment agenda for Thursday, April 20, 2017. Note & File ZC2017
7.1.4	Windsor Pride	Lease termination at 422 Pelissier Street. COUNCIL DIRECTION REQUESTED, otherwise Note & File APM/12685

Carried.

7.1.4 Lease termination at 422 Pelissier Street

Moved by: Councillor Bortolin
 Seconded by: Councillor Holt

Decision Number: CR189/2017

That the correspondence from the Consultant/Executive Director of Windsor Pride regarding “lease termination at 422 Pelissier Street” **BE REFERRED** to Administration to determine, in consultation

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with Windsor Pride, actual moving expenses, and that a report **BE PREPARED** for Council's final approval of this request.

Carried.

Councillors Sleiman, Francis, Borrelli and Mayor Dilkens voting nay.

Clerk's File: APM/12685

7.2 New City Hall Project - Construction Update for March 2017

Moved by: Councillor Borrelli

Seconded by: Councillor Bortolin

Decision Number: CR191/2017

That the March 2017 Construction Update for the New City Hall **BE RECEIVED** for information.

Carried.

Report Number: CM 16/2017

Clerk's File: APM/9120

7.3 Ward Fund Expenditures (January 2016 - December 2016) - City Wide

Moved by: Councillor Borrelli

Seconded by: Councillor Bortolin

Decision Number: CR192/2017

That the report of the Chief Financial Officer & City Treasurer dated March 3, 2017 entitled "Ward Fund Expenditures (January 2016 – December 2016)" **BE RECEIVED** for information.

Carried.

Report Number: CM 11/2017

Clerk's File: AFB/12131

7.5 PC Maintenance/Support Transfer for 2016 Related Expenses - City Wide

Moved by: Councillor Borrelli

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Seconded by: Councillor Bortolin

Decision Number: CR194/2017

That City Council **RECEIVE** for information that \$756,724 was transferred from the PC Maintenance/Support Reserve Fund 177 to the operating account Dept Id. 0125413 (Product 5006) for eligible 2016 expenses related to supporting the corporate computer systems in compliance with the PC Maintenance and Support Reserve Fund plan adopted by City Council in 2005 (CR783/2005) and in compliance with the method of reporting as adopted by City Council in 2007 (CR52/2007).

Carried.

Report Number: CM 14/2017

Clerk's File: SI2017

7.6 Pay As You Go (PAYG) Transfer for Eligible 2016 Computer Equipment Related Expenses - City Wide

Moved by: Councillor Borrelli

Seconded by: Councillor Bortolin

Decision Number: CR195/2017

That City Council **RECEIVE** for information that \$959,256 was transferred from the Pay As You Go (PAYG) Leasing Reserve Fund 170 to the operating account Dept. ID 0125413, Products 5007, 5008 and 2844 for eligible 2016 computer, server and network related expenses in compliance with the Pay As You Go Plan adopted by City Council in 2002 (B42-2002 and B43-2002), in compliance with the method of tracking and recording the expenses for networking equipment as adopted by City Council in 2006 (CR160/2006), in compliance with the method of tracking and recording the expenses for servers as adopted by City Council in 2006 (CR175/2006) and in compliance with the method of reporting as adopted by City Council in 2007 (CR50/2007).

Carried.

Report Number: CM 13/2017

Clerk's File: SI2017

7.7 Mayor, Councillors and Appointees Statement of Remuneration and Expenses for 2016

Moved by: Councillor Borrelli

Seconded by: Councillor Bortolin

Decision Number: CR196/2017

That the report of the City Treasurer dated March 21, 2017 regarding the Mayor, Councillors and Appointees 2016 Statement of Remuneration and Expenses **BE RECEIVED** for information.

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Carried.

Report Number: C 53/2017
Clerk's File: ACO2017

7.8 Engineering Consultants Engaged via Roster - July 1 2016 to December 31 2016

Moved by: Councillor Borrelli
Seconded by: Councillor Bortolin

Decision Number: CR197/2017

That this report regarding Engineering Consultants Engaged via Roster – July 1, 2016 to December 31, 2016 **BE RECEIVED** by Council for information in compliance with section 163 of Bylaw 93-2012 (the “Purchasing Bylaw”).

Carried

Report Number: CM 9/2017
Clerk's File: AL2017

7.9 Reporting Requirements – Purchasing Bylaw 93-2012 (s. 163)

Moved by: Councillor Borrelli
Seconded by: Councillor Bortolin

Decision Number: CR198/2017

That the report entitled Reporting Requirements – Purchasing Bylaw 93-2012 (s. 163), dated March 1, 2017 submitted by the Purchasing Department **BE RECEIVED** as information.

Carried.

Report Number: C 33/2017
Clerk's File: APM2017

8. CONSENT AGENDA

7.4 2016 Investment Report

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR193/2017

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That the 2016 Annual Investment Report for the year ending December 31, 2016 **BE RECEIVED** for information and;

WHEREAS the City wishes to maximize and secure appropriate long term returns relative to the Windsor Essex Hospital Funding while continuing to meet all of the required regulations within the *Municipal Act* **THAT** City Council **AUTHORIZE** that the total portfolio, for purposes of determining the maximum investment percentages by financial institution / institutional sector, as required under the City's Investment Policy, be defined as the total projected fund balance (estimated at \$108 million) as opposed to actual Hospital Levy funds cumulatively available each year; and further,

That in order to maximize long term returns relative to the Windsor Essex Hospital Funding that City Council grant approval to allow for reasonable flexibility in the minimum credit ratings defined within the Investment Policy, while still maintaining compliance with the *Municipal Act*, and further **DIRECT** the CAO and CFO/City Treasurer to jointly approve the investment of said funds where in their opinion a minor variance to the minimum rating requirements would achieve the best investment value with minimal changes to underlying investment risks.

Carried.

Councillor Marra discloses an interest and abstains from voting on this matter.

Report Number: C 60/2017

Clerk's File: AFB/12131

8.1 Seminole Street Rehabilitation - George Avenue to Central Avenue - Ward 5

Moved by: Councillor Elliott

Seconded by: Councillor Payne

Decision Number: CR199/2017

That City Council **AUTHORIZE** Administration to proceed with the rehabilitation of Seminole Street from George Avenue to Central Avenue as part of the 2016 City Wide Road Rehabilitation Programme in lieu of Ontario Street from George Avenue to High Street; with the rehabilitation of Ontario Street to be included in a future year's Capital Budget; and

That the award of tender for the work be **PRE-APPROVED**, subject to being within the allocated budget, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign an agreement with the successful tenderer, in form satisfactory to the City Solicitor, financial content satisfactory to the City Treasurer and technical content to the City Engineer; and

That Administration **REPORT TO COUNCIL** the successful bidder information following the Award of Tender.

Carried.

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8.2 Utility Cut Restoration - Concrete & Catchbasin Repairs - Tender 18-17 - City Wide

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR200/2017

I. That Council **ACCEPT** the following tender for the Utility Cut Restoration – Concrete & Catchbasin Repairs, of the lowest prequalified bidder as per Tender No. 18-17.

Tenderer	Total Tendered Price (Excluding HST)
Coco Concrete Inc. 6950 Cantelon Drive Windsor, Ontario N8T 3E1	\$539,300.00

II. And that the Purchasing Manager **BE AUTHORIZED** to issue a contract purchase order to Coco Concrete Inc. for the provision of concrete and catchbasin repairs, to the upset limit stated above (excluding HST), satisfactory in financial content to the City Treasurer, and technical content to the City Engineer.
Carried.

8.3 Approval of Select 2017 Enhanced Capital Budget Projects ---City Wide

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR201/2017

- I. That City Council **AUTHORIZE** Administration to proceed with the 2017 Enhanced Capital Projects identified in Appendix A; and
- II. That the award of tenders for the works be **PRE-APPROVED**, subject to being within the allocated budget, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the agreements, in form satisfactory to the City Solicitor, financial content satisfactory to the City Treasurer and technical content to the City Engineer; and
- III. That Administration **REPORT BACK** to City Council through a Communication Report(s) the results of all tenders that were awarded and approved. Any that require additional funding will be reported to Council separately.

Carried.

Report Number: C 49/2017
Clerk's File: AFB/12410

8.5 2016 Year-End Operating Budget Variance Report

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR203/2017

That Council **RECEIVE FOR INFORMATION** the 2016 Year-End Operating Budget Variance Report, dated March 22nd, 2017;

That the final 2016 Operating Budget surplus of \$3,934,036 **BE TRANSFERRED** to the Budget Stabilization Reserve (\$3,768,536) and the Capital Expenditure Reserve (\$165,500);

That in order to avoid the need to re-budget for various items, Council **APPROVE** \$1,429,697 in budget carryovers as detailed in Appendix C: 2016 Budget Carry-Forwards;

That Council **APPROVE** the balancing of and transfers from Capital Projects, as detailed in Appendix D: 2016 Capital Closeouts;

That Council **APPROVE** the attached Development Charges 2016 Income Statement Schedule (Appendix E);

That Council **APPROVE** the following housekeeping items and various transfers from reserve accounts/funds:

- a. \$8,668.92 (50% of the annual 2016 rental fees) from the Showmobile reserve account (1752) to operating department ID 0280021;
- b. \$2,972.43 from the Municipal Elections reserve account (1762) to operating department ID 0111511;
- c. \$9,344.67 payment to AOYS Fire Training Ltd. from the Ontario Fire Service Grant reserve account (1768);
- d. \$41,366.69 from the Mapping reserve account (1771) to operating department ID 0161035;
- e. \$7,662.07 from the Firefighter Recruitment reserve account (1787) to operating department ID 0145008;

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- f. \$154,216 from the Development Charges reserve funds to operating department ID 0152710;
- g. \$10,497,874 from Fund 192 – Reserve for Tax Appeals to fund the approved tax appeals settlements during the year;
- h. \$235,012 from the Capital Expenditure Reserve Fund (160) to department ID 0122956 – (Facility Operations – Non-Campus) and department ID 0125240 – (Real Estate-Operating);
- i. \$800,000 from reserve fund 195 – Police Equipment Replacement to capital project 7061930 – East End Police Station Relocation (\$400,000) and 7161011 – WPS Workplace Ergonomic & Efficiency Reconstruction (\$400,000), as authorized by the Windsor Police Services Board at its meeting on February 25, 2016;

That Council **APPROVE** the following transfers relative to the Windsor International Aquatic Training Centre (WIATC) project surplus of \$700,266:

- a. \$242,507 be directed to fund WIATC roof enhancements that were made to support the solar photovoltaic panels that have been installed;

AND

- b. The remaining \$457,769 project surplus be directed to a new WIATC Capital Maintenance reserve to fund future capital maintenance costs of the facility;

That Council **APPROVE** a recommendation from administration to discontinue the requirement as per CR 224/2011, for a corporate First Quarter Variance report to be prepared in years where the operating budget has been approved prior to February 28th.
Carried.

Report Number: C 58/2017
Clerk's File: AFB/12131

8.6 2017 Spring Vesting Considerations

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR204/2017

As relates to the properties located at:

0 Tourangeau Roll Number 37 39 070 310 00800

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4060 Sandwich	Roll Number	37 39 050 170 04900
0 Sandwich	Roll Number	37 39 050 160 01300
922 Brant	Roll Number	37 39 030 040 03900
0 Christopher Dr	Roll Number	37 39 060 330 03800

That City Council **AUTHORIZE** the properties noted above be vested in the name of the Municipality; and

That City Council **AUTHORIZE** the establishment of a capital project account for the purpose of charging and tracking the costs associated with identified vested properties; and

That City Council **AUTHORIZE** the City Treasurer/designate to remove from the tax roll property taxes in the amount of \$431,824 (inclusive of education tax) plus any additional levies or penalties that may be added from the date of this report until the date of actual write-off to be funded as follows: \$348,578 to be charged to the capital project account, \$6,579 to be charged against the provision for property tax write-off and \$76,667 to be recovered by way of a charge back to the Province; and

That City Council **DIRECT** the Manager of Real Estate to undertake a Phase I & Phase II ESA on 4060 Sandwich as well as 0 Sandwich with the costs charged to the capital project; and

That City Council **AUTHORIZE** the costs of demolishing 922 Brant, if required, and all other future costs associated with the ongoing ownership of newly vested properties until such time as the properties can be sold, with such costs to be charged to the capital project account; and

That City Council **DIRECT** that future proceeds from the subsequent sale of vested properties be charged to the capital project account; and

That Administration **BE DIRECTED** to report back, as part of the annual operating process, those cases where the accumulation of costs exceed what is recoverable from a subsequent sale in order to establish appropriate budgetary funding sources.

Carried.

Councillor Francis discloses an interest and abstains from voting on this matter.

Report Number: C 59/2017

Clerk's File: AF2017

8.7 Concessions Operations RFP NO. 157-16 - Successful Proponent

Moved by: Councillor Elliott

Seconded by: Councillor Payne

Decision Number: CR205/2017

That the CAO and City Clerk **BE AUTHORIZED** to execute a contract in accordance with the terms and conditions of RFP 157-16 with CGC Concessions Group Canada Inc. for provision of

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concession services at the Windsor International Aquatic and Training Centre, excluding the service of alcohol, on following terms:

- Three year initial term;
- Ability to extend contract upon mutual agreement of the parties for five successive one-year terms after the conclusion of the initial term;
- Payment to the City in year 1 - \$45,000.50 (plus HST);
- Payment to the City in year 2 - \$47,000.00 (plus HST);
- Payment to the City in year 3 - \$47,312.87 (plus HST).

With such contract being approved as to technical content by the Executive Director of Recreation and Culture, as to Financial Content by the City Treasurer, and as to legal content by the City Solicitor.
Carried.

Report Number: C 52/2017
Clerk's File: SR/11026

8.8 Significant Municipal Event Status for 2017 Events Wards 3,4 and 7

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR206/2017

That the request from Windsor Eats Inc., 2465967 Ontario Limited; Protenders Inc., and 1933900 Ontario Ltd. for approval of designation as "Significant Event Status" for the purpose of applying for their individual liquor services **BE APPROVED** subject to the terms and conditions of the Special Event Agreement for the following events:

- Windsor Rib Fest, June 1, 2017 – June 4, 2017
Riverfront Festival Plaza and Riverfront Civic Terrace
(2465967 Ontario Limited)
- Dinner on the Pier, June 20, 2017
Assumption Park
(Windsor Eats Inc.)
- Windsor Fork and Cork Festival, July 7, 2017 – July 9, 2017
Riverfront Festival Plaza and Riverfront Civic Terrace
(Protenders Inc.)
- Dinner on the Beach, July 20, 2017
Sandpoint Park, Stop 26

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(Windsor Eats Inc.)

- Coming Home Fest, September 16, 2017
Riverfront Festival Plaza and Riverfront Civic Terrace
(1933900 Ontario Ltd.)
- Windsor Craft Beer Festival, October 13, 2017 – October 14, 2017
Willistead Park
(Windsor Eats Inc.)

And private locations

- Great Canadian Quaff, May 20, 2017
1367 Drouillard Road, Heimat Windsor Banquet Centre
Private location
(Windsor Eats Inc.)
- Sausage Party, September 22, 2017
1512 Wyandotte Street East, Robbie's Gourmet Sausage
Private location
(Windsor Eats Inc.)

Carried.

Report Number: S 46/2017
Clerk's File: SR2017

8.9 2016 Year End Risk Management Report - City Wide

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR207/2017

That Council **RECEIVE** the report titled 2016 Year End Risk Management Report for information and;

That Administration **BE DIRECTED** to engage a Consultant to conduct an actuarial review of the City's Self-Insurance Reserve Fund (SIR) to be charged directly to the City's Self Insurance Reserve Fund 142 with at total cost having an upset limit of \$20,000 excluding HST.

Carried.

Report Number: C 43/2017
Clerk's File: AL2017

**8.10 Conveyance and sale of part closed alley abutting 4910 Grand Blvd. SAS/4876 WARD
8**

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR208/2017

- I. That City of Windsor By-law 11833 registered on title June 20, 1994 as instrument No. 1276982 **BE AMENDED** as follows:
 2. (i) lands abutting properties zoned RD1.4 on Grand Blvd being conveyed at the price of \$800.00 per front without easements and \$400.00 with easements and deed preparation in addition a survey to be provided by the applicant at their expense.
- II. That the City Solicitor **BE DIRECTED** to prepare an amending by-law for Council's consideration; and further, the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary documents approved as to form and content satisfactory to the City Solicitor, and any subsequent transactions **BE COMPLETED** electronically pursuant to By-Law Number 366-2003.

Carried.

Report Number: C 46/2017
Clerk's File: SAA2017

8.11 Minutes of the Windsor Licensing Commission of its meeting held January 25, 2017

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR209/2017 ETPS 472

That the Minutes of the Windsor Licensing Commission of its meeting held January 25, 2017 **BE RECEIVED** for information.

Carried.

Report Number: SCM 24/2017
Clerk's File: MB2017

**8.12 Minutes of the Transit Windsor Advisory Committee of its meeting held November 29,
2016**

Moved by: Councillor Elliott

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Seconded by: Councillor Payne

Decision Number: CR210/2017 ETPS 473

That the Minutes of the Transit Windsor Advisory Committee of its meeting held November 29, 2016 **BE RECEIVED** for information.

Carried.

Report Number: SCM 19/2017

Clerk's File: MB2017

8.13 City of Windsor and Essex County - Cycle Tourism Regional Research Report

Moved by: Councillor Elliott

Seconded by: Councillor Payne

Decision Number: CR211/2017 ETPS 475

That the Report of the City Engineer, dated February 3, 2017 entitled City of Windsor and Essex County – Cycle Tourism Regional Research Report **BE RECEIVED** for information; and,

That a copy of the report **BE FORWARDED** to the Windsor Essex Economic Development Corporation for their consideration.

Carried.

Report Number: S 31/2017

Clerk's File: MT2017

8.14 Transit Windsor - Intelligent Transportation System Project Update -- City Wide

Moved by: Councillor Elliott

Seconded by: Councillor Payne

Decision Number: CR212/2017 ETPS 476

That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **RECEIVE** for information, the report of the Executive Director Transit Windsor dated February 2, 2017 entitled Transit Windsor - Intelligent Transportation System Project Update.

Carried.

Report Number: S 27/2017

Clerk's File: MT2017

8.15 Transit Windsor - Ridership Statistics as of December 31, 2016 - City Wide

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR213/2017 ETPS 477

That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **RECEIVE FOR INFORMATION** the year to date ridership information as at December 31, 2016.

Carried.

Report Number: S 32/2017
Clerk's File: MT2017

8.16 Transit Windsor - Membership with the Canadian Urban Transit Research & Innovation Consortium (CUTRIC) - City Wide

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR214/2017 ETPS 478

That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **RECEIVE FOR INFORMATION** the report of the Executive Director of Transit Windsor dated February 2, 2017 entitled Transit Windsor's membership with the Canadian Urban Transit Research & Innovation Consortium (CUTRIC).

Carried.

Report Number: S 28/2017
Clerk's File: MT2017

8.17 Transit Windsor -Route Performance Measures for 2016 - City Wide

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR215/2017 ETPS 479

That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **RECEIVE FOR INFORMATION** the report of the Executive Director of

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Transit Windsor dated February 3, 2017 entitled Transit Windsor route performance measures conducted in October 2016.

Carried.

Report Number: S 33/2017
Clerk's File: MT2017

8.18 Transit Windsor – Complimentary Charter Request - City Wide

Moved by: Councillor Elliott

Seconded by: Councillor Payne

Decision Number: CR216/2017 ETPS 480

That the report of the Environment, Transportation and Public Safety Standing Committee of its meeting held February 22, 2017 regarding “Transit Windsor – Complimentary Charter Request” **BE RECEIVED**; and further, that the request for complimentary charter service on April 23, 2017 for an Arbor Week Earth Day event **BE APPROVED** and that this amount (an upset limit of \$1,500) **BE CHARGED** to the Budget Stabilization Reserve Fund (BSR).

Carried.

Councillor Francis voting nay.

Report Number: S 34/2017
Clerk's File: MT2017

8.19 Housing Services Act Amended Minister of Housing Delegates Certain Ministerial Consent Authority to Service Managers for Various Social Housing Activities - City Wide

Moved by: Councillor Elliott

Seconded by: Councillor Payne

Decision Number: CR217/2017 SDHC 465

That the report of the Executive Director Housing and Children's Services dated January 23, 2017 entitled *Housing Services Act Amended Minister of Housing Delegates Certain Ministerial Consent Authority to Service Manager for Various Social Housing Activities* **BE RECEIVED** for information purposes.

Carried.

**8.20 Minutes of the Committee of Management for Huron Lodge of its meeting held
November 28, 2016**

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR218/2017 SDHC 461
That the minutes of the Committee of Management for Huron Lodge of its meeting held November 28, 2016 **BE RECEIVED** for information.
Carried.

Report Number: SCM 18/2017
Clerk's File: MB2017

8.23 Proposed closure of part of the north/south alley located between Dougall Avenue and Church Street, south of University Avenue West; Applicant- Sind Investments Ltd. (c/o Jeff Belanger); File No. SAA/4745; Ward 3

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR221/2017 PHED 441

- I. That the remnant 4.26metres (14feet) wide north/south alley located between Dougall Avenue and Church Street, south of University Avenue West, as shown on Drawing No. CC-1698 **attached** hereto as **Appendix "A"**, **BE CLOSED AND CONVEYED** entirely to the owner of the property known as 339-345 Dougall Avenue for land consolidation, subject to the following:
 - a) Easement, subject to their being accepted in the City's standard form and in accordance with the City's standard practice, be granted to:
 - i. Cogeco Connexion Inc., Bell Canada, MNSi, and Enwin Utilities Ltd.
- II. That Conveyance Cost **BE SET** as follows:
 - a) For land abutting properties zoned CD3.1 - \$8.00 per sq. foot (\$86.11 per sq. metre) without easements and \$4.00 per sq. foot (\$43.05 per sq. metre) with easements, survey cost and deed preparation to be included.

- III. That The City Planner **BE REQUESTED** to supply the appropriate legal description, in accordance with Drawing Number. CC-1698, **attached** hereto as **Appendix "A"**.
- IV. That The City Solicitor **BE REQUESTED** to prepare the necessary by-law(s).
- V. That The Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary documents approved as to form and content satisfactory to the City Solicitor.
- Carried.

Report Number: S 22/2017
Clerk's File: SAA2017

8.24 Proposed closure of part of the north/south alley south of Chatham Street East, west of Parent Avenue; Applicant- John Scott Bahry; File No. SAA/4754; Ward 4

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR222/2017 PHED 44

- I. That the northerly portion of the 4.57metres (15feet) wide north/south alley located south of Chatham Street East, west of Parent Avenue, as shown on Drawing No. CC-1699 **attached** hereto as **Appendix "A"**, **BE ASSUMED** for subsequent closure;
- II. That the northerly portion of the 4.57metres (15feet) wide north/south alley located south of Chatham Street East, west of Parent Avenue, as shown on Drawing No. CC-1699 **attached** hereto as **Appendix "A"**, **BE CLOSED AND CONVEYED** to the abutting property owners, subject to the following:
- a) Easement, subject to their being accepted in the City's standard form and in accordance with the City's standard practice, be granted to:
- Cogeco Connexion Inc., Bell Canada, MNSi, and Enwin Utilities Ltd.
- III. That Conveyance Cost **BE SET** as follows:
- a) For land abutting properties zoned RD2.2 - \$1.00 plus deed preparation fee and proportionate share of survey costs as invoiced to The Corporation of the City of Windsor by an Ontario Land Surveyor.
- IV. That The City Planner **BE REQUESTED** to supply the appropriate legal description, in accordance with Drawing Number. CC-1699, **attached** hereto as **Appendix "A"**.

- V. That The City Solicitor **BE REQUESTED** to prepare the necessary by-law(s).
- VI. That The Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary documents approved as to form and content satisfactory to the City Solicitor.
- VII. That the matter **BE COMPLETED** electronically pursuant to By-law Number 366-2003.
Carried.

Report Number: S 38/2017
Clerk's File: SAA2017

8.25 (ACSP) Alley Closing between Byng Rd., and Bliss Rd., south of Lappan Ave. and north of Calderwood Ave. SAA/4986 - Ward 9

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR223/2017 PHED 443

- I. That the alley having the width of 4.57m, located between Byng Rd., and Bliss Rd., south of Lappan Ave. and north of Calderwood Ave., as shown on Drawing CC-1705 **attached** hereto as Appendix "A", **BE ASSUMED** for subsequent closure;
- II. That the alley having the width of 4.57m, located between Byng Rd., and Bliss Rd., south of Lappan Ave. and north of Calderwood Ave., as shown on Drawing CC-1705 **attached** hereto as Appendix "A", **BE CLOSED AND CONVEYED** to the abutting property owners subject to the following:
 - i. Easements, subject to their being accepted in the City's standard form and in accordance with the City's standard practice, be retained for:
 - a. The Corporation of the City of Windsor for a 6.0m wide easement centred on the sewer crossing east west through the subject alley.
 - ii. Easements, subject to their being accepted in the City's standard form and in accordance with the City's standard practice, be granted to:
 - a. Bell Canada, MNSi, COGECO CONNEXION, and Enwin Utilities Ltd. (Hydro)
 - iii. Conveyance Cost **BE SET** as follows:

- Abutting properties zoned RD 1.1:
 1. \$1.00 plus alley subsidy cost of \$99.00 **during** the alley subsidy program;
 2. \$1.00 plus alley subsidy cost of \$99.00 **after** the expiration of the alley subsidy program
- III. That The City Planner **BE REQUESTED** to supply the appropriate legal description, in accordance with Drawing Number. CC-1705 , **attached** hereto as Appendix “A”
- IV. That The City Solicitor **BE REQUESTED** to prepare the necessary by-law(s)
- V. That The Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary documents approved as to form and content satisfactory to the City Solicitor
- VI. That the matter **BE COMPLETED** electronically pursuant to By-law Number 366-2003
- VII. That if there are existing alley approaches, and these approaches become obsolete after the alley closure, the City shall remove existing alley approaches in the future when budget funds exist. Alternatively should property owners that abut the approaches to the closed alley wish to retain the alley approaches as driveways, permits from Public Works shall **BE REQUIRED**.

Carried.

Report Number: S 41/2017
Clerk's File: SAA2017

8.26 Report No. 3 of the Downtown Windsor Planning Study Steering Committee

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR224/2017 PHED 444

That Report No. 3 of the Downtown Planning Study Steering Committee to receive the update on the Downtown Windsor Planning Study and the presentation provided outlining details regarding the process and the status of the Study **BE APPROVED** as presented.

Carried.

8.27 Minutes of the Downtown Windsor Planning Study Steering Committee of the meeting held March 21, 2016

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR225/2017 PHED 445
That the Minutes of the Downtown Windsor Planning Study Steering Committee of the meeting held March 21, 2016 **BE RECEIVED** for information.
Carried.

Report Number: SCM 45/2017
Clerk's File: SPL2017

8.28 Minutes of the Downtown Windsor Planning Study Steering Committee meeting held March 2, 2017

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR226/2017 PHED 446
That the Minutes of the Downtown Windsor Planning Study Steering Committee meeting held March 2, 2017 **BE RECEIVED** for information.
Carried.

Report Number: SCM 46/2017
Clerk's File: SPL2017

8.30 Minutes of the New City Hall Project Steering Committee of its meeting held February 23, 2017

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR228/2017
That the minutes of the New City Hall Project Steering Committee meeting held February 23, 2017 **BE APPROVED** as presented.

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Carried.

Report Number: SCM 58/2017
Clerk's File: APM/9120

11.1 2022 Can-Am Police-Fire Games Bid

Moved by: Councillor Elliott
Seconded by: Councillor Payne

Decision Number: CR187/2017

That City Council **ENDORSE** the submission of a proposal to host the 2022 Can-Am Police-Fire Games and **AUTHORIZE** the Sports Tourism Officer to submit such proposal subject to approval by the City Treasurer regarding financial content, City Solicitor regarding legal content, and the Executive Director of Recreation and Sport Tourism Officer as to technical content, as may be required; and

That Administration **BE AUTHORIZED** to enter into negotiations with the Can-Am Police-Fire Games Federation with respect to a hosting agreement, to be brought forward to Council for approval in the event that the proposal is accepted; and,

That City Council **COMMITTS** the financial support outlined in this report in order to execute the 2022 Can-Am Police Fire Games and **DIRECT** Administration to fund this support as follows:

- \$25,000 (USD) from Pay as You Go funding resulting from project surpluses; and subject to being selected
- The balance of funding to be a first charge to the 2018 5 year Capital Budget, subject to Windsor being awarded the hosting opportunity; and,

That subject to being awarded the hosting opportunity, that the City's Sports Tourism Officer **BE DIRECTED** to bring forth a report detailing all components and commitments relating to the hosting of the event and seeking all necessary City Council approvals including approvals necessary to execute any related agreements.

Carried.

Councillor Bortolin voting nay

Report Number: C 42/2017
Clerk's File:SR2017

9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

None requested.

10. PRESENTATIONS AND DELEGATIONS (5 Minute maximum per delegate)

10.1 Heritage Recognition - Built Heritage Awards for 2017 and Plaques for 2016 Designations

Lynn Baker, representing the Planning, Heritage and Economic Development Standing Committee; and John Calhoun, Heritage Planner

Lynn Baker, representing the Planning, Heritage and Economic Development Standing Committee; and John Calhoun, Heritage Planner, appear before Council, and along with Mayor Dilkens recognize the Built Heritage Awards for 2017 and the designations in 2016 for their positive contributions to the City of Windsor's built heritage as follows:

Built Heritage Awards for 2017 for the owners of:

1. 525 Argyle Road (Walkerville Brewery, formerly Hiram Walker Warehouse);
2. 2491 Jos. St. Louis Avenue (Windsor Light Music Theatre, originally Victoria United Church);
3. 834 Lawrence Road (originally St. Aidan's Church);
4. 1563-1589 Ontario Street (Marentette Apartments);
5. 1504 Pelissier Street (Gordon H. Fuller Substation);
6. 2879 Riverside Drive East (Water's Edge Reception Centre, formerly Our Lady of the Rosary Church);
7. 3201 Sandwich Street (Post Cafe, formerly Sandwich Post Office); and

Owners of the four properties designated by City Council in 2016:

1. The Bell-Coulter House at 793-Devonshire Road;
2. The Ambery-Isaacs House "Foxley" at 811 Devonshire Road;
3. Wiser's Reception Centre at 2072 Riverside Drive East;
4. The Harris House at 1380 Ypres Avenue.

Moved by: Councillor Marra

Seconded by: Councillor Francis

Decision Number: CR229/2017 PHED439

That a total of seven Built Heritage Awards for 2017 **BE APPROVED** for the owners of 525 Argyle Road, 2491 Jos. St. Louis Avenue, 834 Lawrence Road, 1563-1589 Ontario Street, 1504 Pelissier Street, 2879 Riverside Drive East and 3201 Sandwich Street; and

That the owners of these seven properties and the owners of the four properties designated by City Council in 2016 (the Bell-Coulter House at 793 Devonshire Road, the Ambery-Isaacs House "Foxley" at 811 Devonshire Road, Wiser's Reception Centre at 2072 Riverside Drive East, the

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Harris House at 1380 Ypres Avenue) all **BE RECOGNIZED** for their positive contributions to the City of Windsor's built heritage.

Carried.

Report Number: S 25/2017

Clerk's File: MBA/2274

13.4 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR16/2016, adopted January 4, 2016

David Sundin, Solicitor representing Robert Patrick Ethier

David Sundin, Solicitor representing Robert Patrick Ethier, appears before Council and is available for questions regarding proposed By-law 56-2017 being a by-law to further amend by-law number 8600 cited as the City of Windsor Zoning By-law and authorized by CR16/2016 adopted January 4, 2016.

(For final disposition see By-laws stage of the meeting).

8.4 2017 Memorial Cup Agreement - City Wide

Ken Pretli, Chair, Finance Committee, 2017 Memorial Cup Host Organizing Committee; and Steve Horne, Windsor Spitfires

Ken Pretli, Chair, Finance Committee, 2017 Memorial Cup Host Organizing Committee; and Steve Horne, Windsor Spitfires, appear before Council and are available for questions regarding the hosting agreement for the 2017 Memorial Cup with the Memorial Cup Host Organizing Committee.

Moved by: Councillor Marra

Seconded by: Councillor Francis

Decision Number: CR202/2017

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute a hosting agreement for the 2017 Memorial Cup with the Memorial Cup Host Organizing Committee, satisfactory in technical content to the Executive Director of Recreation and Culture, in financial content to the Chief Financial Officer and City Treasurer, and in form to the City Solicitor; and,

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That Administration **BE AUTHORIZED** to charge a fee for parking in the WFCU Centre General Public Parking lot and the additional parking lot as outlined in the diagram illustrated as an appendix to this report during the 2017 Memorial Cup; and further,

That a fee of \$10 per vehicle **BE APPROVED**.
Carried.

Moved by: Councillor Holt
Seconded by: Councillor Bortolin

Decision Number: CR232/2017

That Administration **BE DIRECTED** to prepare a report on options for and financial benefits of establishing a fee schedule for event only parking at the WFCU Centre.

Carried.

Councillor Francis voting nay.

Report Number: C 38/2017
Clerk's File: SR/12786

8.22 Amendment to Sign By-Law 250-2004 For Pattison Outdoor Advertising, file No. SGN_02-16 - Ward #5

Mike Tessier, resident of Ward 8

Mike Tessier, resident of Ward 8 appears before Council to provide comment regarding LED billboard signs, suggesting that electronic signs are growing in use and popularity and that while it should be ensured that these types of signs do not hinder public safety, Council should set forth special provisions to allow for these to be used.

Sid Catalano, Director of Legislation, Pattison Outdoor Advertising; and Stephen Masur, Leasing at Pattison Outdoor Advertising

Sid Catalano, Director of Legislation, Pattison Outdoor Advertising; and Stephen Masur, Leasing at Pattison Outdoor Advertising, appear before Council to reiterate their call for a joint effort between the City of Windsor and Pattison Outdoor to work collectively towards developing a sign by-law which will contain electronic changing copy LED sign technology, and that this endeavour can serve as an active pilot project with a defined start, end and conclusion, and conclude by offering other examples of approved signs that could be questioned with regards to risk management.

Moved by: Councillor Payne
Seconded by: Councillor Borrelli

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That administration BE DIRECTED to review Sign By-law 250-2004 with regards to electronic changing copy LED sign technology; and

That administration BE DIRECTED to report back to Council within 6 months with recommended amendments to Sign By-law 250-2004 which incorporate electronic changing copy LED sign regulations.

The motion is **put** and is **lost**.

Aye votes: Councillors Payne, Borrelli and Bortolin.

Nay votes: Councillors Elliott, Sleiman, Francis, Holt and Marra.

Absent: Councillors Gignac and Kusmierczyk.

Abstain: None.

Moved by: Councillor Holt

Seconded by: Councillor Francis

That the application for an amendment to the Windsor Sign By-law 250-2004, to permit for the installation of a proposed LED Billboard sign at 3100 Walker Road, BE DEFERRED until the sign by-law is reviewed; and

That administration BE DIRECTED to review Sign By-law 250-2004 with regards to electronic changing copy LED sign technology; and

That administration BE DIRECTED to report back to Council within 12 months with recommended amendments to Sign By-law 250-2004 which incorporate electronic changing copy LED sign regulations.

The motion is **put** and is **lost**.

Aye votes: Councillors Holt, Francis and Elliott.

Nay votes: Councillors Sleiman, Payne, Marra, Borrelli and Bortolin.

Absent: Councillors Gignac and Kusmierczyk.

Abstain: None.

Moved by: Councillor Sleiman

Seconded by: Councillor Marra

That the report of the Planning, Heritage and Economic Development Standing Committee of its meeting held February 13, 2017 regarding "Amendment to Sign By-law 250-2004 for Pattison Outdoor Advertising" BE RECEIVED; and further, that a pilot project BE APPROVED at the proposed location, and that an agreement BE ENTERED INTO between the proponent and the City regarding the details of the pilot project, and that the City set the terms of said agreement through negotiations with the applicant; and that Administration REPORT BACK to Council with the completed agreement; and that the start of the Sign by-law study BE DELAYED until such time

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that the pilot project agreement is in place and that completion of the study would have to coincide with the term of the pilot project.

The motion is **put** and is **lost**.

Aye votes: Councillors Sleiman, Marra and Bortolin.

Nay votes: Councillors Elliott, Francis, Payne, Holt and Borrelli.

Absent: Councillors Gignac and Kusmierczyk.

Abstain: None.

Moved by: Councillor Borrelli

Seconded by: Councillor Payne

That administration BE DIRECTED to review Sign By-law 250-2004 with regards to electronic changing copy LED sign technology; and

That administration BE DIRECTED to report back to Council within 8 months with recommended amendments to Sign By-law 250-2004 which incorporate electronic changing copy LED sign regulations.

The motion is **put** and is **lost**.

Aye votes: Councillors Borrelli, Payne and Bortolin.

Nay votes: Councillors Elliott, Sleiman, Holt, Francis and Marra.

Absent: Councillors Gignac and Kusmierczyk.

Abstain: None.

Moved by: Councillor Marra

Seconded by: Councillor Francis

Decision Number: CR220/2017 PHED 433

That administration **BE DIRECTED** to review sign by-law 250-2004 with regards to electronic changing copy LED sign technology.

Carried.

Moved by: Councillor Marra

Seconded by: Councillor Elliott

That Administration BE DIRECTED to work with Pattison Outdoor Advertising on developing a pilot project for the installation of a proposed LED Billboard sign at 3100 Walker Road, and that completion of the Sign By-law study would coincide with the term of the pilot project.

The motion is **put** and is **lost** due to an equality of votes.

Aye votes: Councillors Marra, Elliott, Sleiman and Bortolin.

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Nay votes: Councillors Francis, Payne, Holt and Borrelli.

Absent: Councillors Gignac and Kusmierczyk.

Abstain: None.

Report Number: S 218/2016

Clerk's File: SBS2017

8.21 Proposed Draft Plan of Subdivision and Zoning By-law Amendment, 601 Lake Trail Drive, North Part Of Lot 307, Concession North Of Talbot Road; Part 1, 12R-26317 Ward 1

Bill Jean, Valdez Engineering and Ali Payaz, Developer

Bill Jean, Valdez Engineering and Ali Payaz, Developer appear before Council requesting approval of the proposed draft plan of subdivision and zoning by-law amendment for 601 Lake Trail Drive, north part of lot 307, Concession North of Talbot Road, and request that Council not approve the recommendation which would dictate that no exterior wall of an attached garage shall project greater than 1.2 metres beyond the front and side walls of the dwelling unit, suggesting that if this is approved, it should be done so on a city-wide basis.

Moved by: Councillor Sleiman

Seconded by: Councillor Holt

Decision Number: CR219/2017 PHED 398

That an amendment to Zoning By-law 8600 **BE APPROVED** amending the zoning of North Part Of Lot 307, Concession North Of Talbot Road, City of Windsor; Part 1, 12R-26317, from Institutional District 1.1 (ID1.1) to Residential District 1.4 (RD1.4) and adding a site specific provisions as follows:

No exterior wall of an attached garage shall project greater than 1.2 metres beyond the front and side walls of the dwelling unit.

That a Hold provision **be placed** on the site to ensure the following provisions are met:

a) Registration of Final Plan of Subdivision.

That the application of **1298567 Ontario Inc.** for Draft Plan of Subdivision approval of North Part Of Lot 307, Concession North Of Talbot Road, City of Windsor; Part 1, 12R-26317; **BE APPROVED** on the following basis:

That this approval applies to the draft plan of subdivision, as shown on the attached Map No. SDN-003/015, which will facilitate the construction of single unit, detached dwellings.

A. That the Draft Plan Approval shall lapse on April 10, 2020.

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- B. That this approval applies to the draft plan of subdivision presented on attached Map No. SDN-003/015 prepared by Clarke Surveyors identified as Job # 32456-34, November 30, 2015, showing 13 lots for single unit detached dwellings, two blocks for future development and one cul-de-sac road allowance.
- C. That prior to the execution and registration of a Subdivision Agreement between the Owner(s) and the Corporation of the City of Windsor, the Owner(s) shall submit for approval of the City Planner, final draft M-Plans which shall include the names of all road allowances within the plan, as approved by the Corporation.
- D. That the owner enter into a subdivision agreement with the Corporation of the City of Windsor, such agreement to provide for the following matters:
 - a. The owner shall agree to include all items as set out in this recommendation and other relevant matters set out in CR 233/98 (Standard Subdivision Agreement).
 - b. The Owner(s) agrees to gratuitously convey, prior to the issuance of a building permit, the following rights-of-way, in accordance with the approved Plan of Subdivision:
 - i. 20.0m right-of-way for Street A;
 - c. The Owner(s) agrees to gratuitously convey, prior to the issuance of a building permit, the following blocks:
 - i. 4.6m x 4.6m corner cut off on the north and south sides of Street "A" at the intersection of Howard Avenue;
 - ii. A 0.3 m reserve at the east end of Street "A", adjacent to 4645 Jenkela Court (Lot 11, Plan 12M-484)
 - iii. A 0.3 m reserve along the north side of Street "A" from the easterly limit of the Howard Avenue Right of way to the westerly limit of Lots 1.
 - iv. A 0.3 m reserve along the south side of Street "A" from the easterly limit of the Howard Avenue Right of way to the westerly limit of Lot 13.
 - v. A 4.78m x 20m block identified as Block 16 located west of Lot 13 for the purpose of a possible future road connection to the lands south, to the satisfaction of the City Engineer and the City Planner;
 - 1. If the remainder of said proposed road connection south is not conveyed to the City within 5 years of the date of registration of this Plan of Subdivision, the Corporation will convey Block 16 back to the Owner for a nominal fee.
 - d. The Owner(s) shall comply with all the following requirements relating to sidewalks:
 - i. Sidewalk shall be constructed on the north side of Street A, to the satisfaction of the City Engineer and the City Planner;
 - e. The Owner(s) agree to retain a Consulting Engineer to provide a detailed servicing study report on the impact of the increased flow to the existing municipal sewer

systems to the satisfaction of the City Engineer, prior to the issuance of a construction permit.

- i. The study shall review the proposed impact and recommend solutions to addressing the problems and ultimate implementation of solutions should there be a negative impact to the system.
 - ii The study shall be finalized to and the required construction will be to the satisfaction of the City Engineer.
- f. The Owner(s) agree to pay to the Corporation, cash-in-lieu of parkland as per By-law 12780, prior to the issuance of a construction permit.
- g. In the event the Owner(s) is required to oversize any services, to service other lands, The Owner agrees that any oversizing costs to be paid by the Corporation to the Owner shall be based on cost-sharing and tender process satisfactory to the City Engineer. Any cost-sharing agreed to will be subject to the approval by the Corporation's City Council. Benefitting landowners will be required to pay their share of servicing costs prior to the release of permits for benefitting lands.
- h. The Owner shall agree to enclose the roadside ditch on Howard Avenue Abutting the subject property to the satisfaction of the City Engineer.
- j. The Owner shall agree to provide a Transportation Impact Study, completed to the satisfaction of the City Engineer.
- k. In the event that storm sewers are not connected to Howard Avenue the Owner shall obtain an easement through the abutting property to the north for provision of a stormwater outlet for this purpose and provide evidence of the easement to the City Solicitor prior to any issuance of a building permit.

NOTES TO DRAFT APPROVAL (File: SDN-003/15)

1. The applicant is directed to Section 51(39) of *The Planning Act* 1990 regarding appeal of any imposed conditions to the Ontario Municipal Board. Appeals are to be directed to the City Clerk and Licence Commissioner of the City of Windsor.
2. It is the applicant's responsibility to fulfil the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the City of Windsor, to the attention of the Executive Director/City Planner, quoting the above-noted file number.
3. Required agreements with the Municipality will be prepared by the City Solicitor.
4. The applicant should consult with an Ontario Land Surveyor for this proposed plan concerning registration requirements relative to the *Land Titles Act*.
5. The final plan approved by the Corporation of the City of Windsor must be registered within thirty (30) days or the Corporation may withdraw its approval under Section 51(59) of *The Planning Act* 1990.

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6. All plans of subdivision/condominium are to be prepared and presented in metric units and certified by the Ontario Land Surveyor that the final plan is in conformity to the approved zoning requirements.
7. Where agency conditions are required to be included in the City's Subdivision Agreement, the applicant is required to forward a copy of the agreement to the agencies in order to facilitate their clearance of conditions for final approval of this plan.

That on street parking **BE PROHIBITED** adjacent to Lots 1, 10, 11, and 12 of the proposed development.

That the City Clerk and Licence Commissioner **BE AUTHORIZED** to issue the required notice respecting approval of the draft plan of subdivision under Section 51(37) of *The Planning Act*.

That the subdivision agreement shall **BE REGISTERED** against lands to which it applies prior to the final registration of the Plan of Subdivision.

That prior to the final approval by the Corporation of the City of Windsor, the Executive Director/City Planner shall **BE ADVISED**, in writing, by the appropriate agencies that conditions have been satisfied.

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary agreements and documents approved as to form and content satisfactory to the City Solicitor; and further,

That no exterior wall of an altered garage **SHALL PROJECT** greater than 1.2 metres beyond the front and side walls of the dwelling unit.
Carried.

Aye votes: Councillors Elliott, Sleiman, Holt, Bortolin and Mayor Dilkens.

Nay votes: Councillors Francis, Payne, Marra and Borrelli

Absent: Councillors Gignac and Kusmierczyk.

Abstain: None.

Report Number: S 162/2016

Clerk's File: ZP/9889

11.2 Animal Control Contract Options

Melanie Coulter, Executive Director, Windsor Essex County Humane Society

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Melanie Coulter, Executive Director, Windsor Essex County Humane Society, appears before Council in support of the recommended offer to provide contractual animal control services from the Windsor-Essex Humane Society in the annual amount of \$922,579.

Moved by: Councillor Francis
Seconded by: Councillor Elliott

Decision Number: CR230/2017

That the enclosed report by Administration in response to CR466/2016 and to CQ59-2016 regarding animal control services options **BE RECEIVED** for information, and

That City Council **APPROVE** the offer to provide contractual animal control services from the Windsor-Essex Humane Society in the annual amount of \$922,579 (exclusive of any applicable tax) with an annual inflation adjustment of 2% for a five year period commencing July 1, 2017 as detailed in the Financial Assessment section of this report; and,

That an amount up to \$35,130 **BE APPROVED** from the Budget Stabilization Reserve Fund to meet the 2017 obligations resulting from the new Animal Control Contract; and,

That the new contract amount **BE ANNUALIZED** and included in the 2018 and future budgets throughout the term of the contract; and,

That the contract **INCLUDE** a termination clause upon the provision of six (6) months written notice; and,

That the City Solicitor **BE AUTHORIZED** to prepare a contract for those services; and further,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the contract, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the City Clerk.

Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

Report Number: C 66/2017

Clerk's File: MHS/9496

8.29 Roof Replacement at the Robinson-Beaudet House, 908 Dawson Road - Heritage Alteration (Ward 6)

Carol MacLean, owner

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Carol MacLean, owner, appears before Council to speak on the proposed roof replacement at the Robinson-Beaudet House at 908 Dawson Road – Heritage Alteration, asking to add a metal roof as an option to what was the asphalt roof previously.

Moved by: Councillor Bortolin

Seconded by: Councillor Holt

Decision Number: CR227/2017 PHED440

- I. That a Heritage Alteration Permit for the Robinson-Beaudet House, 908 Dawson Road, for replacement of the concrete-tile roof with metal as described in Appendix 'B', **BE GRANTED**; and
- II. That if a masonry tile roof is used for repair or replacement at the Robinson-Beaudet House, 908 Dawson Road,
 - a. The approval of the design of the roof **BE DELEGATED** to the City Planner; and
 - b. That a grant from the Community Heritage Fund for replacement and/or repair of the roof, **BE APPROVED** for the lesser of \$20,000 or 25% of the total cost, provided that the completed work is determined to be of good workmanlike quality by the Chief Building Official, and is determined to conform to the designation by-law by the City Planner, and provided the owner signs a heritage conservation easement with the City.
- III. That a heritage alteration permit for 908 Dawson Road for replacement of the concrete-tile roof with metal **BE GRANTED**, with design approval delegated to the Heritage Planner.

Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

Report Number: S 39/2017

Clerk's File: MBA/5400

11. REGULAR BUSINESS ITEMS (Non-Consent Items)

None.

12. CONSIDERATION OF COMMITTEE REPORTS

12.1 Report of the Special In-Camera Meeting March 31, 2017

Moved by: Councillor Borrelli

Seconded by: Councillor Payne

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Decision Number: CR184/2017

That the **Report of the Special in-camera** meeting held March 31, 2017 **BE ADOPTED** as presented.
Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

Clerk's File: ACO2017

12.2 Report of the Special In-Camera Meeting April 10, 2017

Moved by: Councillor Borrelli
Seconded by: Councillor Payne

Decision Number: CR190/2017

That the **Report of the Special in-camera** meeting held April 10, 2017 **BE ADOPTED** as presented.
Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

Clerk's File: ACO2017

13. BY-LAWS (First and Second Reading)

Moved by: Councillor Sleiman
Seconded by: Councillor Borrelli

That the following By-laws No. 53-2017 through 60-2017 (inclusive) be introduced and read a first and second time:

53-2017 A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS RICHMOND STREET, IN THE CITY OF WINDSOR, authorized by CR68/2017 adopted February 6, 2017

54-2017 A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS WALKER ROAD, IN THE CITY OF WINDSOR, authorized by CR68/2017, adopted February 6, 2017

55-2017 A BY-LAW TO PROVIDE THAT PART-LOT CONTROL SHALL NOT APPLY TO CERTAIN LAND THAT IS WITHIN REGISTERED PLAN 12M-608, IN THE CITY OF WINDSOR, authorized by By-Law 139-2013, passed August 26, 2013

56-2017 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR16/2016, adopted January 4, 2016

57-2017 A BY-LAW TO AMEND BY-LAW 13-2014, BEING A BY-LAW TO PROVIDE FOR THE IMPOSITION AND COLLECTION OF SEWAGE SYSTEM CHARGES, authorized by B7/2017, adopted January 23, 2017

58-2017 A BY-LAW TO ASSUME FOR PUBLIC USE AS A PUBLIC HIGHWAY 3.66 METRES (12 FEET) WIDE EAST/WEST ALLEY LOCATED ON THE EAST SIDE OF BABY STREET BETWEEN MILL STREET AND LAFORET STREET, authorized by CR21/2017, adopted January 9, 2017

59-2017 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.66 METRES (12 FEET) WIDE EAST/WEST ALLEY LOCATED ON THE EAST SIDE OF BABY STREET BETWEEN MILL STREET AND LAFORET STREET AND THE 11.72 METRES (138.42 FEET) LONG PORTION OF THE 5.49 METRES (18 FEET) WIDE NORTH/SOUTH ALLEY LOCATED ON THE EAST SIDE OF BABY STREET, SOUTH OF MILL STREET, CITY OF WINDSOR, authorized by CR21/2017, adopted January 9, 2017

60-2017 A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE TENTH DAY OF APRIL, 2017

Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Bortolin

Seconded by: Councillor Elliott

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as amended)
- 2) Consent Agenda (as amended)
- 3) Items Deferred
Items Referred
- 4) Consideration of the Balance of Business Items (as amended)
- 5) Committee Reports (as presented)
- 6) By-laws given first and second readings (as presented)

Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

15. NOTICES OF MOTION

None presented.

16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Francis

Seconded by: Councillor Holt

That the following By-laws No. 53-2017 through 60-2017 (inclusive), having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

17. PETITIONS

None presented.

18. QUESTION PERIOD

18.2 CQ16-2017

Moved by: Councillor Payne

Seconded by: Councillor Sleiman

Decision Number: CR186/2017

That the following Council Question by Councillor Elliott **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ16-2017:

Assigned to Corporate Leader Parks, Recreation, Culture & Facilities

Asks Administration to bring back a report on the current maintenance of the windmill at Mill and Russell Street and also to look at the long term maintenance and upkeep of the windmill.

Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

Clerk's File: SR2017

21. ADJOURNMENT

Moved by: Councillor Borrelli
Seconded by: Councillor Bortolin

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.

Accordingly, the meeting is adjourned at 7:45 o'clock p.m.

Carried.

Councillor Marra was absent from the meeting when the vote was taken on this matter.

Mayor

City Clerk

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Adopted by Council at its meeting held March 27, 2017 (CR185/2017)
VC/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA
March 27, 2017**

Meeting called to order at: 5:15 p.m.

Members in Attendance:

Mayor D. Dilkens
Councillor F. Francis
Councillor J. Elliott
Councillor C. Holt
Councillor R. Bortolin
Councillor B. Marra (arrives at 5:17 p.m.)
Councillor J. Gignac
Councillor P. Borrelli
Councillor H. Payne
Councillor E. Sleiman
Councillor I. Kusmierczyk

Also in attendance:

O. Colucci, Chief Administrative Officer
J. Payne, Community Development and Health Commissioner and
Corporate Leader Social Development, Health, Recreation and Culture
V. Critchley, City Clerk/Licence Commissioner and Corporate Leader
Engagement and Human Resources
J. Mancina, Chief Financial Officer/City Treasurer and Corporate Leader
Finance and Technology
S. Askin-Hager, City Solicitor and Corporate Leader Economic
Development and Public Safety
C. Brown, CEO for YQG and WDTTC/Corporate Leader of Transportation
Services

Public

**Verbal Motion is presented by Councillor Francis, seconded by Councillor Gignac,
to move in Camera for discussion of the following item(s):**

<u>Item No.</u>	<u>Subject</u>	<u>Section – Pursuant to Municipal Act, 2001, as amended</u>
1.	Property/litigation matter – purchase of land/settlement	2 3 9 (2) (c) (e)
2.	Legal matter – settlement	2 3 9 (2) (e) (f)
3.	Personal matter – labour relations	2 3 9 (2) (d)
4.	Personal matter – about an identifiable individual	2 3 9 (2) (b)

Motion Carried.

Declarations of Pecuniary Interest:

Councillor Payne discloses an interest and abstains from discussion and voting on Item 2 as he has had a relationship with the CTC in the past.

Discussion on the items of business. (Items 1, 2, 3 and 4)

Verbal Motion is presented by Councillor Elliott, seconded by Councillor Francis, to move back into public session.

Motion Carried.

Moved by Councillor Holt, seconded by Councillor Payne, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held March 27, 2017 directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from the Acting Lease Administrator, Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety, City Engineer and Corporate Leader Environmental Protection and Transportation and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property/litigation matter – purchase of land/settlement **BE APPROVED.**

2. That the recommendation contained in the in-camera report from the City Solicitor and Corporate Leader Economic Development and Public Safety and Chief Financial Officer/City

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Treasurer and Corporate Leader Finance and Technology respecting a legal matter - settlement
BE APPROVED.

Councillor Payne discloses an interest and abstains from discussion and voting on this item.

3. That the recommendation contained in the in-camera report from the Executive Director of Human Resources, City Clerk/Licence Commissioner and Corporate Leader Public Engagement and Human Services and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a personal matter – labour relations **BE APPROVED.**

4. That the recommendation contained in the in-camera report from the Executive Director of Human Resources and Chief Administrative Officer respecting a personal matter about an identifiable individual **BE APPROVED.**

Motion Carried.

**Moved by Councillor Sleiman, seconded by Councillor Elliott,
That the special meeting of council held March 27, 2017 BE ADJOURNED.
(Time: 5:35 p.m.)**

Motion Carried.

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Adopted by Council at its meeting held April 10, 2017 (CR184/2017)
VC/bm

SPECIAL MEETING OF COUNCIL – IN CAMERA
March 31, 2017

Meeting called to order at: 12:02 p.m.

Members in Attendance:

Mayor D. Dilkens
Councillor F. Francis
Councillor J. Elliott
Councillor C. Holt
Councillor R. Bortolin
Councillor B. Marra
Councillor J. Gignac
Councillor H. Payne
Councillor E. Sleiman

Members Absent:

Councillor P. Borrelli
Councillor I. Kusmierczyk

Also in attendance:

O. Colucci, Chief Administrative Officer
M. Winterton, City Engineer and Corporate Leader Environmental
Protection and Transportation
V. Critchley, City Clerk/Licence Commissioner and Corporate Leader
Engagement and Human Resources Public
J. Mancina, Chief Financial Officer/City Treasurer and Corporate Leader
Finance and Technology
S. Askin-Hager, City Solicitor and Corporate Leader Economic
Development and Public Safety
C. Brown, Corporate Leader – Transportation Services

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Verbal Motion is presented by Councillor Sleiman, seconded by Councillor Payne, That Rule 3.3 (c) of the *Procedure By-law, 98-2011*, BE WAIVED to allow for the Mayor to call a special meeting without 24 hours notice.

Motion Carried.

Verbal Motion is presented by Councillor Marra, seconded by Councillor Sleiman, to move in Camera for discussion of the following item(s):

<u>Item No.</u>	<u>Subject</u>	Section – Pursuant to Municipal Act, 2001, as amended
1.	Property Matter – acquisition of land	2 3 9 (2) (c)

Motion Carried.

Declarations of Pecuniary Interest:

None declared

Discussion on the items of business. (Item 1)

Verbal Motion is presented by Councillor Elliott, seconded by Councillor Bortolin, to move back into public session.

Motion Carried.

Moved by Councillor Gignac, seconded by Councillor Sleiman, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held March 31, 2017 directly to Council for consideration at the next Regular Meeting.

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1. That the verbal report given by the City Solicitor and Corporate Leader Economic Development and Public Safety, and Mayor Dilkens respecting a property matter – acquisition of land **BE RECEIVED**, and that Administration **BE AUTHORIZED** to proceed on the verbal direction of Council.

Councillors Marra and Holt voting nay.

Motion Carried.

**Moved by Councillor Payne, seconded by Councillor Francis,
That the special meeting of council held March 31, 2017 BE ADJOURNED.
(Time: 1:25 p.m.)**

Motion Carried.

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Adopted by Council at its meeting held April 10, 2017 (CR190/2017)
VC/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA
April 10, 2017**

Meeting called to order at: 5:00 p.m.

Members in Attendance:

Mayor D. Dilkens
Councillor F. Francis
Councillor J. Elliott
Councillor C. Holt
Councillor R. Bortolin
Councillor B. Marra
Councillor P. Borrelli
Councillor H. Payne
Councillor E. Sleiman

Members Absent:

Councillor J. Gignac
Councillor I. Kusmierczyk

Also in attendance:

O. Colucci, Chief Administrative Officer
J. Wilson, Acting Community Development and Health Commissioner and
Corporate Leader Social Development, Health, Recreation and Culture
M. Winterton, City Engineer and Corporate Leader Environmental Protection and
Transportation
V. Critchley, City Clerk/Licence Commissioner and Corporate Leader
Engagement and Human Resources
J. Mancina, Chief Financial Officer/City Treasurer and Corporate Leader
Finance and Technology
S. Askin-Hager, City Solicitor and Corporate Leader Economic
Development and Public Safety
C. Brown, CEO for YQG and WDTTC/Corporate Leader of Transportation
Services

Public

Verbal Motion is presented by Councillor Elliott, seconded by Councillor Francis, to move in Camera for discussion of the following item(s):

<u>Item No.</u>	<u>Subject</u>	<u>Section – Pursuant to Municipal Act, 2001, as amended</u>
1.	Property matter – properties for sale	2 3 9 (2) (c)
2.	Legal matter – litigation update	2 3 9 (2) (e) (f)
3.	Property matter – sale of land	2 3 9 (2) (c)

Motion Carried.

Declarations of Pecuniary Interest:

Councillors Francis, Elliott and Marra all declare an interest and abstain from voting and discussion on Item 2 as their employers have held bingo licences.

Councillor Bortolin declares an interest and abstains from voting on Item 2 as a Board he sits on has held bingo licences.

Discussion on the items of business. (Items 1, 2 and 3)

Verbal Motion is presented by Councillor Payne, seconded by Councillor Borrelli, to move back into public session.

Motion Carried.

Moved by Councillor Elliott, seconded by Councillor Marra,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held April 10, 2017 directly to Council for consideration at the next Regular Meeting.

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1. That the recommendation contained in the in-camera report from the Acting Lease Administrator, Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety and City Engineer and Corporate Leader Environmental Protection and Transportation respecting a property matter – property for sale **BE APPROVED**.

2. That the in-camera report from the City Solicitor and Corporate Leader Economic Development and Public Safety, City Clerk/Licence Commissioner and Corporate Leader Public Engagement and Human Services and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a legal matter – litigation update **BE RECEIVED**.

Councillors Francis, Elliott, Marra and Bortolin declare interests and abstain from voting and discussion on this item.

3. That the recommendation contained in the in-camera report from the Acting Lease Administrator, Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property matter – property for sale **BE APPROVED**.

Motion Carried.

**Moved by Councillor Sleiman, seconded by Councillor Francis,
That the special meeting of council held April 10, 2017 BE ADJOURNED.**

(Time: 5:15 p.m.)

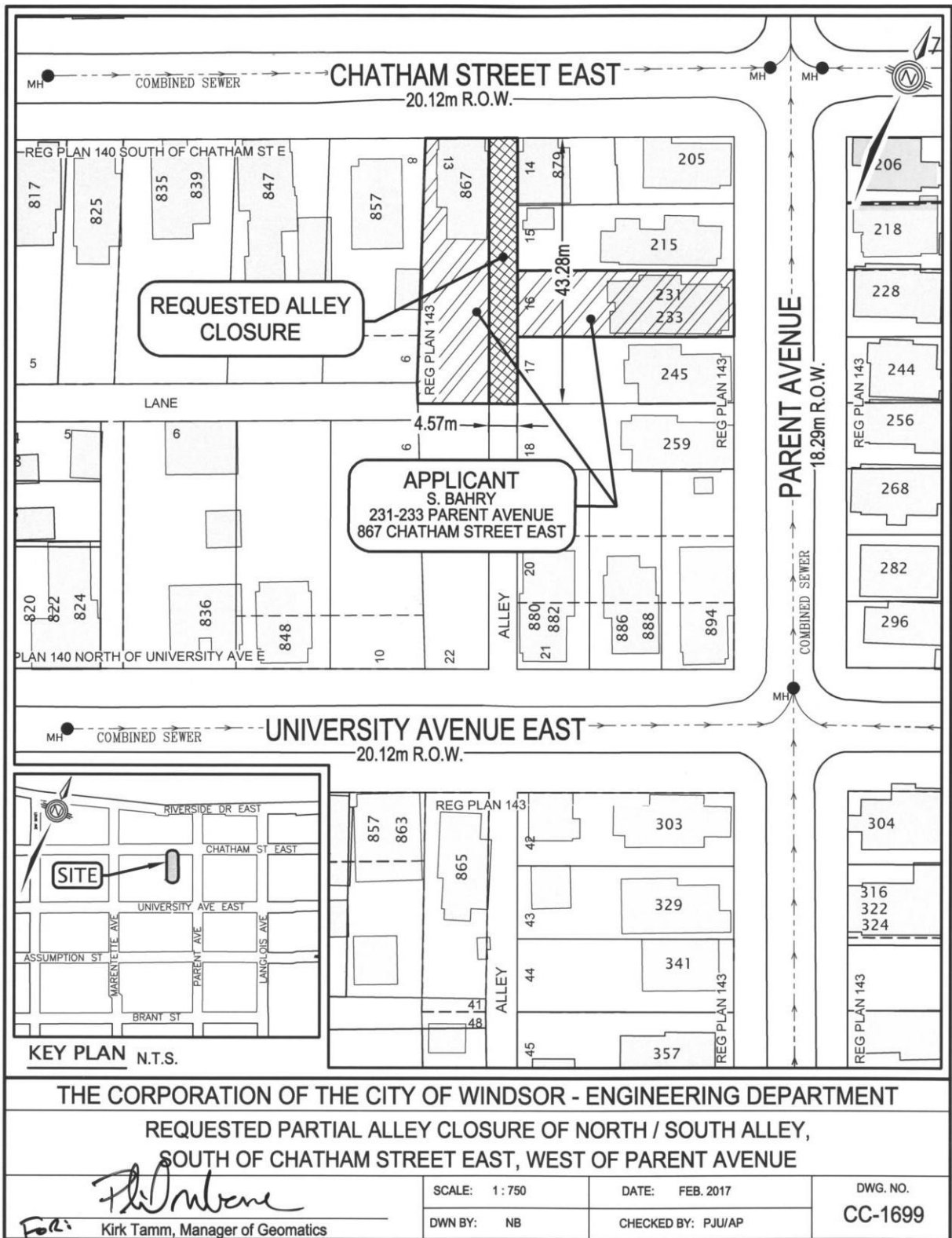
Motion Carried.

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Appendix C
2016 Budget Carry-Forwards

Approved

Department	Description	Total
City Council	Committed Ward Funds	\$284,109
Mayor's Office	Mayor's Office Year-End Balance	\$761,931
CAO's Office	Enterprise Risk Management Program	\$6,721
CAO's Office	Economic Development	\$60,000
Human Resources	In-house ergonomic assessments and wellness programming	\$10,140
Engineering	2437 Howard HVAC	\$15,000
PW Operations	Purchase of Recycling Bins throughout the Corporation. (C236/2016)	\$15,000
PW Operations	Student Position for entry into Collision Database	\$24,000
Employment & Social Services	Physician Recruitment	\$59,460
Transit Windsor	U-Pass program with University of Windsor's Student Alliance	\$125,000
Committees	International Relations Committee (IRC)	\$68,336
TOTAL BUDGET CARRYFORWARD		\$1,429,697



RVP METAL ROOFING SYSTEMS

October 3, 2016

To: Carol MacLean
908 Dawson Road.
Windsor, Ontario.

ARMADURA “THE WORLD’S MOST BEAUTIFUL METAL ROOF!!”

Just a quick recap of some of our product features:

1. **A “DOME” CERTIFIED CANADIAN COMPANY: Designed in CANADA, Operated in CANADA, Manufactured in CANADA and Engineered in CANADA.**
2. **50 YEAR NON-PRORATED WARRANTY** – Product is free of Manufacturing Defects in materials, workmanship and resists damage from FIRE, WIND, WATER and HAIL for 50 years. No charge on warranty transfers.
3. **WEATHER – TIGHT DESIGN** – Patented interlocking design redirects Wind-blown Rain and prevents Moisture from reaching the underside.
4. **COOL METAL ROOF** – Complete (PPG) colour line, meets EPA’s stringent ENERGY STAR specifications. **REDUCING** energy bills, up to 25 %.
5. **30 YEAR FADE WARRANTY** – Keeps looking new.
6. **THE ARMADURA FULLY ENGINEERED METAL ROOFING SYSTEM and TRIMS** allows for the ease of installation. The ARMADURA, FULLY ENGINEERED 4 WAY LOCKING SYSTEM is very Unique to the Metal Roofing Industry.
7. **TRADITIONAL LOOK** -- Unique Award Winning design utilizes texturing and multiple profiles for a completely random and natural appearance. Our PROPIETY low-gloss coatings with a varied grain pattern, gives ARMASLTE, an authentic SLATE LOOK.

The price includes the following, for the HOUSE/GARAGE and the SIDE SHED.

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1. Remove and dispose of existing Cement Tiles.
2. Re Sheet existing roof with 1/2" Plywood.
3. Supply and Install Under Laymen.
4. Supply and Install Engineered ARMADURA Starter Strips.
5. Supply and Install the ELLEGANT ARMADURA Engineered Metal Slate Roofing System.
6. Supply and Install Engineered ARMADURA Gable End Channels with Drip Edge Trims.
7. Supply and Install the ELLEGANT ARMADURA High Profile Ridge/Hip Capping System.
8. Supply and Install Roof Venting System. Combination of MaxiVents / Static Vents and
Ridge Venting.
9. Install 40 Snow Guards.
10. Clean up all Debris.

COST IS: \$19,500 + (HST) in Terra Cotta/Charcoal Slate or Slate Black Slate.

Please note: Copies of WSIB Safety Certificate, Insurance Certificate, Health and Safety, provided upon request.

Stephen Horbatiuk

Special Projects Manager

shorbatiuk@cogeco.ca

cell phone – 289-772-7663

APPENDIX A: FINANCIAL COMPARISON OF DOG POUND SERVICES OPTIONS

	<u>Status Quo</u> Windsor-Essex Humane Society Contracted Services	<u>Option #1</u> Lakeshore Dog Pound Managed Services Arrangement	<u>Option #2*</u> City of Windsor Owned & Operated Pound (Conversion of Existing Facility)	<u>Option #3*</u> City of Windsor Owned & Operated Pound (Construction of New Facility)	<u>Option #4</u> Issue New RFP for the Provision of Basic Dog Pound Services	<u>Option #5</u> Amend, Suspend or Rescind Existing Animal Control By-laws	
<u>On-Going Operating Costs</u>							
1	Annual Contracted Amount	\$922,579	To be determined	\$0	\$0	To be determined	\$0
2	Estimated: Animal Control Officer Contract	\$0	\$225,000	\$225,000	\$225,000	\$0	\$0
3	Estimated: Wages & Benefits	\$0	\$0	\$353,914	\$353,914	\$0	\$0
4	Estimated: Operating Expenses	\$0	\$0	\$268,239	\$268,239	\$0	\$0
5	Contingency	\$0	\$0	\$84,715	\$84,715	\$0	\$0
Total Annual Operating Costs		\$922,579	\$225,000	\$931,868	\$931,868	\$0	\$0
<u>One-Time Capital Costs</u>							
6	Estimated: Cost of Existing Building	\$0	\$0	\$349,000	\$0	\$0	\$0
7	Estimated: Renovation Costs	\$0	\$0	\$150,000	\$0	\$0	\$0
8	Estimated: Land Acquisition	\$0	\$0	\$0	\$300,000	\$0	\$0
9	Estimated: Construction Cost	\$0	\$0	\$0	\$1,858,556	\$0	\$0
10	Estimated: Contingency	\$0	\$0	\$49,900	\$211,444	\$0	\$0
Total Capital Cost		\$0	\$0	\$548,900	\$2,370,000	\$0	\$0

**Additional One-Time
Operating Costs**

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¹¹ Estimated: Transfer From BSR	\$35,130	\$0	\$0	\$0	\$0	\$0
Total One-Time Operating Costs	\$35,130	\$0	\$0	\$0	\$0	\$0

*No one time funding from BSR has been included for Options 2 and 3 given these options would likely not be completed within the 2017 fiscal year timelines.

APPENDIX A: FINANCIAL COMPARISON OF DOG POUND SERVICES OPTIONS

Notes

- 1 Based on known contract amounts.
- 2 Estimated contract services for an Animal Control Officer (where required).
- 3 Includes salaries and benefits for 1 RFT Manager, 2 RFT Animal Care Assistants and 2 TPT Assistants to cover a weekend schedule.
- 4 Includes animal care, feeding, healthcare and handling, property maintenance, utilities, administration, vehicle costs and office expenses.
- 5 A contingency of 10% of estimated operating expenses has been included.
- 6 Recent list price of a 5,600 square foot building on a 28,000 square foot lot.
- 7 Renovation and design-build costs to provide clear operating area with water, drainage, electricity, heat, including installation of 10 kennels with connecting external runs and 5 holding cages. Estimated annual capacity is 1,836 animals based on 3 holding days per animal.
- 8 Land acquisition of 2 acres @ \$150,000 per acre on a 28,000 square foot lot.
- 9 Estimated cost of base facility construction as per Chatham-Kent project cost. Structure includes 18 dog runs, 8 dog holding cages, 3 isolation and 7 adoption kennels. Facility provision is made for future small animal intake, adoption and outdoor runs which are intended for immediate use.
- 10 A contingency of 10% of estimated capital costs has been included.
- 11 Estimated one-time operating costs required to fund alternate operating arrangements on a temporary basis, above the base budget of \$852,320 until the option is available. The amount used is based on the existing animal control budget, however, would likely be higher.